



SOUTH GATE CITY COUNCIL SPECIAL MEETING AGENDA

Tuesday, May 15, 2018 at 6:30 p.m.

I. Call To Order/Roll Call

CALL TO ORDER	Maria Belen Bernal, Mayor
ROLL CALL	Carmen Avalos, City Clerk

II. City Officials

MAYOR Maria Belen Bernal	CITY CLERK Carmen Avalos
VICE MAYOR Jorge Morales	CITY TREASURER Gregory Martinez
COUNCIL MEMBERS Denise Diaz Maria Davila Al Rios	CITY MANAGER Michael Flad CITY ATTORNEY Raul F. Salinas

III. Meeting Compensation Disclosure

Pursuant to Government Code Section 54952.3: Disclosure of compensation for meeting attendance by City Council Members is \$650 monthly regardless of the amount of meetings.

IV. Public Hearings

1. Presentations Of Fiscal Year 2018/19 Municipal Budgets From The Directors Of Community Development; Public Works; And Continue Public Hearing To May 22, 2018

The City Council will: (ADMIN SVCS)

- a. Hear a presentation on the proposed Fiscal Year 2018/19 Municipal Budget; and
- b. Hear presentations from the Director of Community Development and the Director of Public Works on their proposed Fiscal Year 2018/19 departmental budgets; and
- c. Open the Continued Public Hearing, take public testimony, and continue the Public Hearing to May 22, 2018.

Documents:

[ITEM 1 REPORT 051518.PDF](#)

V. Reports, Recommendations And Requests

2. Presentations Relating To City's Municipal Budget; Capital Improvement Program; And Economic Development

The City Council will allow staff to make presentations on the City's Municipal Budget, the Capital Improvement Program (CIP) and the City's economic development efforts. (ADMIN SVCS)

Documents:

[ITEM 2 REPORT 051518.PDF](#)

3. Discussion And Input On Strategic Planning And Goal Setting

The City Council will discuss and provide input on the following strategic planning topics: (ADMIN)

- a. City Council expectation of staff
- b. How the City Council works together; and
- c. City Council goals for Fiscal Year 2018/19.

Documents:

[ITEM 3 REPORT 051518.PDF](#)

VI. Adjournment

I, Carmen Avalos, City Clerk, certify that a true and correct copy of the foregoing Meeting Agenda was posted May 10, 2018 at 2:05 p.m., as required by law.

Carmen Avalos,
City Clerk

Materials related to an item on this Agenda submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office

8650 California Avenue, South Gate, California 90280
(323) 563-9510 * fax (323) 563-5411 * www.cityofsouthgate.org

In compliance with the American with Disabilities Act, if you need special assistance to participate in the City Council Meetings, please contact the Office of the City Clerk.

Notification 48 hours prior to the City Council Meeting will enable the City to make reasonable arrangements to assure accessibility.

RECEIVED

Item No. 1

MAY 9 - 2018

City of South Gate

CITY COUNCIL

**CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER**

4:45pm

AGENDA BILL

For the Special Meeting of: **May 15, 2018**

Originating Department: **Administrative Services**

Department Director:

Jackie Acosta
Jackie Acosta

City Manager:

Michael Flad
Michael Flad

SUBJECT: FY 2018/19 MUNICIPAL BUDGET

PURPOSE: To receive a presentation on the proposed Fiscal Year 2018/19 Municipal Budget, hear presentations from Department Directors and hold a public hearing.

RECOMMENDED ACTIONS: The City Council will:

- a. Hear a presentation on the proposed Fiscal Year 2018/19 Municipal Budget; and
- b. Hear presentations from the Director of Community Development and the Director of Public Works on their proposed Fiscal Year 2018/19 departmental budgets; and
- c. Open the Continued Public Hearing, take public testimony, and continue the Public Hearing to May 22, 2018.

FISCAL IMPACT: None

ALIGNMENT WITH COUNCIL GOALS: This item will further staff's ability to accomplish Work Program Item #40 which is to adopt a responsible and on-time Fiscal Year 2018/19 Municipal Budget.

ANALYSIS: The City is required to annually adopt a budget with sets forth the goals, objectives and work program for the City and authorizes a spending plan necessary to accomplish said goals, objectives and work program. The steps of the budget process necessary to culminate in the adoption of the Fiscal Year 2018/19 Municipal Budget include:

May 4, 2018	Budget kick-off meeting with accomplishments from FY 2017/18.
May 8, 2018	Departmental presentations, budget discussions and Public Hearing.
May 15, 2018	Departmental presentations, budget overview, review of Capital Improvement Program (CIP), review of Economic Development Strategic Plan, discussion of strategic planning and goal setting, and continued Public Hearing.
May 22, 2018	Departmental presentations, continued budget overview and budget discussions and continued Public Hearing.
May 29, 2018	Discussion of various budget issues – CalPERS unfunded liabilities, OPEB and other unfunded liabilities and continued Public Hearing.
June 12, 2018	Continued Public Hearing and budget adoption.

BACKGROUND: The proposed Fiscal Year 2018/19 Municipal Budget is almost complete and will be distributed to the City Council by May 15th. The proposed budget sets forth the funding necessary to implement the goals, objectives and work program for the City for Fiscal Year 2018/19, as well as to continue the trend started in Fiscal Year 2015/16 which is to continually increase funding of the City's reserves.

At tonight's meeting, the City Council will hear departmental budget presentations from the Director of Community Development and the Director of Public Works, receive an overview of the proposed Fiscal Year 2018/19 Municipal Budget from the City Manager and the Director of Administrative Services, hear a presentation on the Capital Improvement Program (CIP), hear a presentation on the Economic Development Strategic Plan, discuss strategic planning and goal setting, hold the Continued Public Hearing, continue the Public Hearing to the May 22, 2018 City Council meeting, and provide direction to staff as deemed appropriate.

At the May 22, 2018 meeting, the City Council will hear departmental budget presentations from the City Clerk, the Director of Administrative Services and the City Manager, continue budget discussions, hold the Continued Public Hearing, continue the Public Hearing to the May 29, 2018 City Council meeting, and provide direction to staff as deemed appropriate.

At the May 29, 2018 meeting, the City Council will hear presentations from staff on various topics of interest and concern such as CalPERS and OPEB unfunded liabilities and other unfunded programs or projects, continue budget discussions, hold the Continued Public Hearing, continue the Public Hearing to the June 12, 2018 City Council meeting, and provide direction to staff as deemed appropriate.

At the June 12, 2018 meeting, the City Council will continue budget discussions, as necessary, hold the Continued Public Hearing, close the Public Hearing, and consider adopting the Fiscal Year 2018/19 Municipal Budget.

In order to be transparent and provide the public with the opportunity to review and comment on the proposed budget, the City Council and staff have been distributing flyers inviting participation in the budget process. Additionally, the Fiscal Year 2018/19 proposed budget and copies of the departmental budget PowerPoint presentations will be available on the City's website under the "Budgets & Financial Transparency" link on the "Government" page as soon as they become available. The link is: <http://cityofsouthgate.org/153/Budgets-Financial-Transparency>

ATTACHMENTS: None

RECEIVED

MAY 9 - 2018

Item No. 2

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

4:45pm

AGENDA BILL

For the Special Meeting of: May 15, 2018

Originating Department: Administrative Services

Department Director:


Jackie Acosta

City Manager:


Michael Flad

SUBJECT: PRESENTATIONS RELATED TO THE CITY'S MUNICIPAL BUDGET, CAPITAL IMPROVEMENT PROGRAM AND ECONOMIC DEVELOPMENT EFFORTS

PURPOSE: To allow the Directors of Administrative Services, Public Works and Community Development to present overviews of the following topics: City's Municipal Budget, the Capital Improvement Program (CIP) and the City's economic development efforts.

RECOMMENDED ACTION: Allow staff to make presentations on the City's Municipal Budget, the Capital Improvement Program (CIP) and the City's economic development efforts.

FISCAL IMPACT: None

ALIGNMENT WITH COUNCIL GOALS: This item will further staff's ability to accomplish Work Program Item #40 which is to adopt a responsible and on-time Fiscal Year 2018/19 Municipal Budget.

ANALYSIS: None

BACKGROUND: City staff is working on the proposed Fiscal Year 2018/19 Municipal Budget and as started on May 8, 2018, the City Council will hold a series of budget workshops to hear departmental presentations on their Fiscal Year 2018/19 budgets, to hold public hearings and receive community input on the budget, and for the City Council to review and consider the budget, with the goal of adopting the Fiscal Year 2018/19 Municipal Budget in June. At this meeting, the Director of Administrative Services will provide an overview of the budget primarily to present an overview of the City's finances, and to discuss future and/or major issues that will present challenges to adopting balanced budgets for this and future years.

The CIP contains a multitude of projects with a combined cost of over \$100M, with funding coming primarily from other governmental sources and grants from outside agencies. The Director of Public Works will provide an update on the status of the major CIP projects.

The City's economic development efforts have been very successful over the past few years and the Director of Community Development will provide a presentation on the status of the City's Economic Development Strategic Plan and recent and future development projects.

ATTACHMENTS: None

RECEIVED

Item No. 3

MAY 9 - 2018

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

4:50pm

AGENDA BILL

For the Special Meeting of: May 15, 2018

Originating Department: Administration

City Manager: Michael Flad
Michael Flad

City Manager: Michael Flad
Michael Flad

SUBJECT: STRATEGIC PLANNING TOPICS AND GOAL SETTING

PURPOSE: To allow the City Council an opportunity to discuss a strategic planning agenda for the upcoming fiscal year. In doing so, staff is presenting and seeking input on several draft documents for the City Council to consider. After input is received, staff will finalize and present the documents at a future City Council meeting for formal approval.

RECOMMENDED ACTIONS: The City Council will discuss and provide input on the following strategic planning topics:

- a. City Council expectation of staff;
- b. How the City Council works together; and
- c. City Council goals for Fiscal Year 2018/19.

FISCAL IMPACT: No fiscal impact. Unknown future fiscal impact based on policy direction set by the City Council from this meeting session.

ANALYSIS: It is important for the City Council to discuss and provide direction on the strategic planning topics. Staff will use the City Council's input to set priorities for the upcoming fiscal year.

BACKGROUND:

City Council Expectations of Staff & How the City Council Works Together

At the City Council meeting of April 30, 2013, the City Council adopted two documents: Our Expectations of Staff and How We Work Together. The documents were meant to provide guidelines and direction to both the City Council and staff on what is expected for meeting the needs of the community and organization. It is staff's intention to reintroduce these two documents for the City Council to consider. The only changes to the documents were the titles of each. Redline draft copies are included in the attachments for consideration.

City Council Goals

Each year, the City Council adopts goals for the upcoming fiscal year. At the City Council meeting of May 24, 2016, the City Council adopted its goals for Fiscal Year 2016/17, which included:

- 1. Improve communications and civic engagement.
- 2. Continue refining the five-year budget forecast and adopting a responsible budget.

3. Encourage economic development and workforce development.
4. Continue creating and protecting strong and sustainable neighborhoods.
5. Continue infrastructure improvements.
6. Maintain community-based police services.

Staff is not recommending any changes to the above goals for the upcoming fiscal year. Should the City Council make any modifications to the above goals, staff will adjust the City's Work Program and will implement those changes in the proposed Fiscal Year 2017/18 Municipal Budget. As the Municipal Budget and Work Program are living documents so too are goals set by the City Council. Staff can adjust and make changes to priorities at any time during the upcoming fiscal year should the City Council want to revisit these goals at a later date.

For this reason, staff is also presenting an emphasis on specific projects for each of the goals indicated above. Those projects listed are meant to provide staff with clear direction on which projects should receive the highest priorities for next fiscal year. In doing so, staff believes this will help the City council in accomplishing its goals for Fiscal Year 2018/19. The emphasis on specific projects listing is included as an attachment for consideration by the City Council.

ATTACHMENT: None