

RECEIVED

APR 22 2020

City of South Gate
CITY COUNCIL

Item No. 5

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

10:55am

AGENDA BILL

For the Regular Meeting of: April 28, 2020

Originating Department: Police

Department Director:

Randall Davis
Randall Davis

City Manager:

Michael Flad
Michael Flad

SUBJECT: PROPOSED USE OF 2020 U.S. DEPARTMENT OF JUSTICE-BUREAU OF JUSTICE ASSISTANCE CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM.

PURPOSE: To accept the U.S. Department of Justice-Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding Program grant funds in the amount of \$143,013 for the purchase of equipment and facility renovations for the Police Department.

RECOMMENDED ACTIONS: Following the conclusion of a public hearing:

- a. Authorize utilization of 2020 U.S. Department of Justice-Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding grant funds, in the amount of \$143,013, for the purchase of equipment and facility renovations for the Police Department;
- b. Increase the Fiscal Year 2019/20 revenue projection in account 231-4630 (Police Grants – DOJ-BJA Coronavirus ESF) by \$143,013; and
- c. Amend the Fiscal Year 2019/20 Police Grants Fund budget by appropriating \$3,396 to account number 231-561-21-6202, \$6,925 to account number 231-561-21-6208, \$22,842 to account number 231-561-21-9006, and \$109,850 to account number 231-561-21-9100.

FISCAL IMPACT: There is no fiscal impact to the General Fund and no requirement of the City to match these grant funds. The total amount of funding that is allocated to the City for FY 2019/20 is \$143,013.

PUBLIC NOTICE: A legal notice was published in the *Los Angeles Wave* newspaper on April 16, 2020.

ANALYSIS: None.

BACKGROUND: The Coronavirus Emergency Supplemental Funding (CESF) Program will provide funding to assist eligible states, local units of government, and tribes in preventing, preparing for, and responding to the Coronavirus Disease 2019 (COVID-19). The South Gate Police Department was one of 1,873 grant recipients for this emergency funding and has identified several projects and renovations that will better equip the Police Department in response to the COVID-19 epidemic now and into the immediate future. These projects include the following:

- **Re-Purposing/Renovation of the Jail Interview Room.** The presiding Judge of the Los Angeles Superior Court has been authorized by the Chief Justice of California to take emergency measures to protect the public, court users, and staff. These measures have included the closure of the courts, modified and limited access to court hearings, and other changes to the court operations in furtherance of social distancing. One of the proposed operations was to utilize video skype arraignments of individuals awaiting court appearances. The proposal will reduce the transportation of inmates into a court facility while still conducting their legally obligated rights as an arrested pre-trial individual. In order to participate in this practice, the South Gate Police Department will need to convert a small interview room/storage room into a room more conducive to handling video arraignments. The modification of this room will require minor changes and additions to the room which include new furniture.
- **Re-Purposing/ Renovation of the Officers' Sleeping Quarters to another isolated part of the station.** The South Gate Police Department has a small room that is used as the officers' sleeping quarters and is also shared with a multi-purpose break room. To help social distancing, the officers' sleeping quarters will be re-located to another part of the Police Department where less employee traffic occurs. The Police Department has an empty room that can serve as the officers' new sleeping quarters but will require slight modifications/renovations and new furniture.
- **Renovation of the employees multi-purpose break room.** The South Gate Police Department's multi-purpose break room is a partitioned area in the existing officers' rest quarters which will be relocated. To help social distancing, the multi-purpose break room and the officers' sleeping quarters will be separated and both will require some renovations.
- **Purchasing of Technology for Distant Learning.** The South Gate Police Department will purchase three Smart Board Interactive Displays and two interactive Smart Podium tablets to place throughout the station so that briefings and/or meetings can be conducted through the use of the wireless screen sharing capability. The ability to have these interactive boards will no longer require a large group to be in one room at the same time. This will assist in the practice of social distancing while still engaging in required work.

ATTACHMENT: DOJ Budget Worksheet Template

Budget Summary

Budget Summary

Note: Any errors detected on this page should be fixed on the corresponding Budget Detail tab.

Budget Category	Year 1		Year 2 (if needed)		Year 3 (if needed)		Year 4 (if needed)		Year 5 (if needed)		Totals
	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	Federal Request	Non-Federal Request	
A. Personnel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
B. Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C. Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
D. Equipment	\$33,163	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,163
E. Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
F. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G. Subawards (Subgrants)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
H. Procurement Contracts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
I. Other	\$109,850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$109,850
Total Direct Costs	\$143,013	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$143,013
J. Indirect Costs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Project Costs	\$143,013	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$143,013

Does this budget contain conference costs which is defined broadly to include meetings, retreats, seminars, symposia, and training activities? - Y/N

Purpose Area #4

D. Equipment						
Item	Computation					
<i>List and describe each item of equipment that will be purchased</i>	<i>Compute the cost (e.g., the number of each item to be purchased X the cost per item)</i>					
	# of Items	Unit Cost	Total Cost	Non-Federal Contribution	Federal Request	
Interview Room Tables	2	\$600.00	\$1,200		\$1,200	
Interview Room Chairs	4	\$200.00	\$800		\$800	
Industrial Twin Bunk Beds	2	\$698.00	\$1,396		\$1,396	
Sleeping Quarters Mattresses	4	\$500.00	\$2,000		\$2,000	
Interactive Smart TV Wall Mounts	3	\$285.00	\$855		\$855	
Interactive Smart Podiums	2	\$2,035.00	\$4,070		\$4,070	
Interactive 86" Smart Board for Briefing Room	1	\$11,500.00	\$11,500		\$11,500	
Interactive 65" Smart Boards for Administration & Detective Bureau	2	\$5,671.00	\$11,342		\$11,342	
			Total(s)	\$0	\$33,163	\$33,163
Narrative						

Purpose Area #4

I. Other Costs		Computation						
Description <i>List and describe items that will be paid with grants funds (e.g. rent, reproduction, telephone, janitorial, or security services, and investigative or confidential funds).</i>		Quantity	Basis	Cost	Length of Time	Total Cost	Non-Federal Contribution	Federal Request
	Renovation of Break Room to separate sleeping quarters in effort to social distance	1		\$50,000.00	1	\$50,000		\$50,000
	Renovation of Jail Interview Room to accommodate video monitored arraignment	1		\$9,850.00	1	\$9,850		\$9,850
	Renovation of Officers' Quarters to separate from break room in effort to social distance	1		\$50,000.00	1	\$50,000		\$50,000
				Total(s)		\$109,850	\$0	\$109,850
Narrative								