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Item No. 13

JUN 2 2021

City of South Gate
CITY COUNCIL

CITY OF SOUTH GATE
OFFICE OF THE CITY MANAGER

1:50pm

AGENDA BILL

For the Regular Meeting of: June 8, 2021
Originating Department: Police

Department Director: *Randall Davis* Interim City Manager *Chris Jeffers*

SUBJECT: REJECTION OF BIDS FOR THE COMPUTER AIDED DISPATCH AND RECORDS MANAGEMENT SYSTEM REQUEST FOR PROPOSAL

PURPOSE: To reject bids received for the Computer Aided Dispatch and Records Management Systems due to the lack of sufficient vendor bid submissions; the Municipal Code requires that the bids be formally rejected by the City Council.

RECOMMENDED ACTION: The City Council will consider rejecting all bids received in the City Clerk's Office for the Computer Aided Dispatch and Records Management Systems Request For Proposals.

FISCAL IMPACT: None.

ANALYSIS: The City Clerk's Office received four bids for the Computer Aided Dispatch and Records Management Systems (CAD/RMS) Request For Proposal (RFP). One proposal was not accepted because it was submitted after the bid closing date; another company did not meet the Minimum Mandatory Requirement specification; and a third company withdrew from the bidding process. Only one bid qualified; however, staff believes that more responsive bids should be received to be able to determine and recommend a replacement for the CAD/RMS.

Under South Gate Municipal Code Section 1.54.310 F. (Formal Bidding Procedures for City Purchases of Supplies, Equipment and Services Exceeding Fifty Thousand Dollars - Rejection of Bids), of Chapter 1.54 (Purchasing System and Bidding Rules), of Title 1 (Purchasing System and Bidding Rules), in its discretion, the City Council may reject any and all bids prior to or following the opening of bids. This right was further explained in section 6.4 and 6.6 of the Proposal Terms & Conditions section of the bid documents. (See Attachment A)

BACKGROUND: The current CAD/RMS with Pulsiam (formerly known as Hi-Tech Systems), was installed in 1997 and there have been several upgrades to the CAD/RMS along with the hardware environment. Due to its limited capabilities, staff began to research and locate CAD/RMS that would better suit the Police Department's (Department) needs. In 2018, staff began the process of interviewing various CAD/RMS vendors. Staff attended several webinars, onsite software demonstrations, and conducted site visits at police departments to observe the systems in the field, as well as speak with staff about the positives, negatives, and limitations of the various alternatives. As a

result, staff concluded that many CAD/RMS solutions have evolved to highly end-user configurable and user friendly solutions that are far more effective and efficient than the City's existing system.

The Department has decided to move forward with a plan to replace the Department's existing CAD/RMS, Mobile Computing, and Property Systems due to inadequacies with the current system and its inability to meet the Department's needs.

It is the intent to review and revise the specifications needed in an effort to better describe the project scope and needs. Once that is completed, Staff would release those revised documents and seek new proposals from qualified vendors. We anticipate the new bidding process would be completed by October 2021.

ATTACHMENT: A. Proposal Terms & Conditions

6. PROPOSAL TERMS & CONDITIONS

6.1 True and Accurate

By submitting a proposal, Vendors certify that all information provided in response to this RFP is true and accurate.

6.2 Incurred Expenses

The City will not be liable for any cost incurred by the Vendors in preparing and submitting proposals or attending oral presentations and software demonstrations.

6.3 Evaluations of Proposals

Proposals shall be evaluated on the basis of those requirements that are set forth in the Request for Proposals, the City's policies, procedures, and ordinances. This solicitation is being procured by competitive negotiation. Price will not control in the awarding of this procurement.

6.4 Qualifications of Vendors

The City may make such reasonable investigations as deemed proper and necessary to determine the ability of the Vendor to perform the services/furnish the goods and the Vendor shall furnish to the City all such information and data for this purpose as may be requested. The City reserves the right to reject any proposal if the evidence submitted by, or investigations of, such Vendor fails to satisfy the City.

6.5 Acceptance of Proposal Prices

Vendor warrants by virtue of proposing that prices, terms, and conditions quoted will be firm for a period of one hundred and eighty (90) days from the date of proposal opening, unless otherwise stated by the Vendor. There is no binding agreement, no contractual relationship, no understanding or mutual assent until a contract is signed, executed and exchanged by and between the Vendor and the City.

6.6 Award of Contract

Selection shall be made of one or more Vendor(s) deemed to be fully qualified and best suited among all the Vendors on the basis of the evaluation criteria, including price. Negotiations shall then be conducted with the Vendor(s) selected. Price shall be considered but need not be the sole determining factor. The City reserves the right to reject any and all proposals received; to take all proposals under advisement for up to 90 days after opening; to waive any informality on any proposal; and to be the sole judges of the relative merits of the material mentioned in the respective proposals received. After negotiations have been conducted, the City shall select the vendor which, in their opinion, best meets the long term needs of the City, and shall award the contract to that Vendor.