

## **Auditorium Reservations - Commercial Rates**

- South Gate Residents must show a valid California I.D. or Driver's License and a Utility Bill.
- Reservations must be made **AT LEAST 2 WEEKS** in advance and **NO MORE THAN 6 MONTHS** prior.
- **NO ALCOHOL PERMITTED**; Citations will be issued, event will be subject to closure with the possibilities of losing reservation privileges.
- Facility must be cleaned and ALL guests must be gone by 11:00 pm.
- You must include decoration and clean-up time in your facility rental hours.
- **EVENT MONITORS** are required for Wedding Receptions, Presentations, or Events with 150 guests or more and other special functions at the parks discretion. **NO EXCEPTIONS!**

**MUNICIPAL AUDITORIUM – Maximum dining capacity 500 / Maximum assembly capacity 600**

4 Hour Minimum Reservation.....	\$1392.00
Each additional hour .....	\$348.00
Kitchen Fee (optional - Flat Rate).....	\$139.00
Room Set Up Fee (Flat Rate) .....	150-300 guests (\$142), 301-500 guests (\$284), 501-1000 guests (\$397)
Refundable Deposit* .....	\$430.00

**BANQUET ROOM – Maximum meeting capacity 100 / Maximum assembly capacity 150**

4 Hour Minimum Reservation.....	\$348.00
Each additional hour.....	\$87.00
Kitchen Fee (Flat Rate) .....	\$139.00
Refundable Deposit* .....	\$143.00

**ROSE ARBOR - Maximum ceremony capacity 110 (chairs only)**

Rose Arbor (Flat Rate) .....	\$302.00
------------------------------	----------

**Minimum Amount Due to Reserve Date:**

1.50 % of the Total Room Rental Hours.....	\$ _____
2.FULL amount of Refundable Deposit .....	\$ _____
3.FULL payment of Kitchen Fee (if applicable) .....	\$ _____
4.FULL payment for Rose Arbor (if applicable) .....	\$ _____
5.FULL payment for Event Monitors (if applicable).....	\$ _____
6.FULL payment for Room Set Up Fee (if applicable) .....	\$ _____

**Event Date:** \_\_\_\_\_ **Time:** \_\_\_\_\_

**Grand Total:** \_\_\_\_\_ **Amount Due Today:** \_\_\_\_\_ **Balance:** \_\_\_\_\_

\*Deposit is mailed back to you 4 to 6 weeks after your event date if all rules and regulations are followed. **Fees subject to change without notice.**