

# ADOPTED BUDGET

FY 2024/2025



CITY OF SOUTH GATE

CALIFORNIA



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
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**ROB HOUSTON**  
CITY MANAGER

Honorable Mayor and City Council,

It is with great pride that I present to you the proposed City of South Gate Fiscal Year (FY) 2024-25 budget. The budget supports 348 full time equivalent (FTE) positions and provides resources needed to support delivery of public services including Police, Public Works, and other governmental services. The Fiscal Year 2024-25 Proposed Budget is structurally balanced with a funding level that continues to address long-term funding deficiencies with one-time dollars.

The Proposed Budget includes both strategic reductions across various departments and targeted investments in critical areas. However, these measures, while significant, are part of a longer-term process to rectify the city's structural budget deficit. Addressing this issue is a complex and nuanced challenge, one that cannot be resolved overnight. Staff will reevaluate expenditure patterns as well as explore new and enhanced sources of revenue, coupled with the judicious use of one-time solutions to bridge gaps without compromising essential city services.

We must also be mindful of the significant expenditures that the City will need to address soon, such as rising costs in insurance premiums, annual increases to the City's Unfunded Accrued Liability (UAL) pension payments, and the need to invest in aging capital infrastructure. For example, the City's enterprise resource planning (ERP) system – the integrated software that manages the City financial day-to-day operations – is also scheduled to sunset in early 2027. Current replacement costs for an ERP system can range between \$1-3 million dollars, with multiple years of staff time needed to implement the new system. This includes third-party software programs for permitting and processing for Public Works Engineering and Community Development permitting. In addition, the Heating, Ventilation, and Air Conditioning (HVAC) units for the Police Department and the City Hall buildings that are over 44 years old will need to be replaced in the coming months.

The budget document also represents a continued commitment to prudent fiscal management and supports the needs of our community and continues to fund and enhance services most important to our residents.

## **GENERAL FUND HIGHLIGHTS**

The General Fund is the City's single largest fund. It provides funding for core services, including Police, Parks and Recreation, Planning, Code Enforcement, Engineering, Facilities, and City Administrative functions. In preparing for the budget, departments evaluated their budgets and took into consideration several factors that could positively or negatively impact their budgets, such as inflation, supply chain issues, and increased costs. Due to these expectations, the proposed budget is not within the policy recommendation of 1.0% to 1.5% budgetary surplus/contingency. The inability to meet this fiscal policy is also a result of a structural deficit that continues to exist within the overall City budget.

### General Fund Revenues

The General Fund revenues are projected at \$65.65 million for Fiscal Year 2024-25. Revenue projections are based on many factors, including trend analysis, professional judgment, and estimates by outside agencies or City consultants (e.g., Sales and Property tax – HdL Companies). These projections reflect the City's best estimate of available operating resources for the upcoming fiscal year. The revenues present in Fiscal Year 2023-24 are expected to be on target based on improved economic conditions and strong recovery in some areas, such as property tax.

However, for the Fiscal Year 2024-25 the City is anticipating a more moderate increase in property tax and a flattening of sales tax. This flat sales tax forecast is influenced by the City's sales tax consultant (HdL Companies) guidance and growing financial risks noted in Governor Newsom's May Budget Revise. It will therefore be critical that the City carefully monitor its monthly sales tax receipts over the next fiscal year and be prepared to reduce expenditures if revenues begin to fall below budget estimates, particularly with the added challenge of inflationary pressures.

### Notable Additions to the FY 2024-25 Proposed Budget

Based on the priority goals established by the City Council, City staff continues to move forward with enhancements to City services. Some of the notable additions made to assist in providing better service to the community are listed below:

#### Public Safety

- Procurement of an All-terrain UTV emergency vehicle
- Multi-agency clean-up operations
- Homelessness Outreach
- Collaboration with Southeast Gang Task Force

#### Non -Safety

- Secured EPA Brownfield Assessment Grant
- Completed the Centennial Celebration

- Secured a 2.7M grant funding for park infrastructure for the South Gate Parks.
- Completed renovations of SG Park north playground
- Opened Housing Choice Voucher wait list
- Illegal Dumping Programs
- Housing Element state certified
- CalHOME grant funding for 1<sup>st</sup> time homebuyers
- Secured a 500K grant funding for youth job development

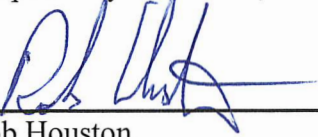
Of the several issues raised throughout this budget message, it should be stated that while there is work to be done to maintain our fiscal stability, it is a very achievable task. It simply depends on the continued partnership between the elected officials, the community, and the staff. The community of South Gate has many advantages that similar size cities have lost which include the hometown feel and desire of the community to be extremely neighborly to others. These traits should not and cannot be forgotten in the coming years.

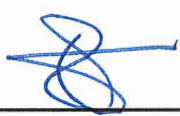
Acknowledgements

Preparing the City's annual financial plan is a shared effort involving community residents, the time and talents of City employees, and City Council leadership who play a critical role in establishing and prioritizing organizational goals and objectives. The development of this proposed budget was made possible through the knowledge and contributions of many individuals, and I am deeply appreciative of the efforts of all who contributed to its development.

Thank you to all the Departments for their assistance in putting this document together and, specifically, the Administrative Services personnel who have been instrumental in analyzing and compiling the data presented in this budget document. Finally, the City Council is to be thanked for its patience, cooperation, and guidance along this journey.

Respectfully submitted,

  
\_\_\_\_\_  
Rob Houston  
City Manager

  
\_\_\_\_\_  
Wendy O'Kelly  
Director of Administrative Services



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# **CITY OF SOUTH GATE, CALIFORNIA**

## **ADOPTED MUNICIPAL BUDGET FISCAL YEAR 2024-2025**

**Gil Hurtado, Mayor**

Maria Davila, Vice Mayor

Maria del Pilar Avalos, Councilmember

Al Rios, Councilmember

Joshua Barron, Councilmember

Yodit Glaze, City Clerk

Jose De La Paz, City Treasurer

Rob Houston, City Manager

Raul F. Salinas, City Attorney

Arturo Cervantes, Assistant City Manager/Director of Public Works

Wendy O’Kelly, Director of Administrative Services

Steve Costley, Acting Director of Parks & Recreation

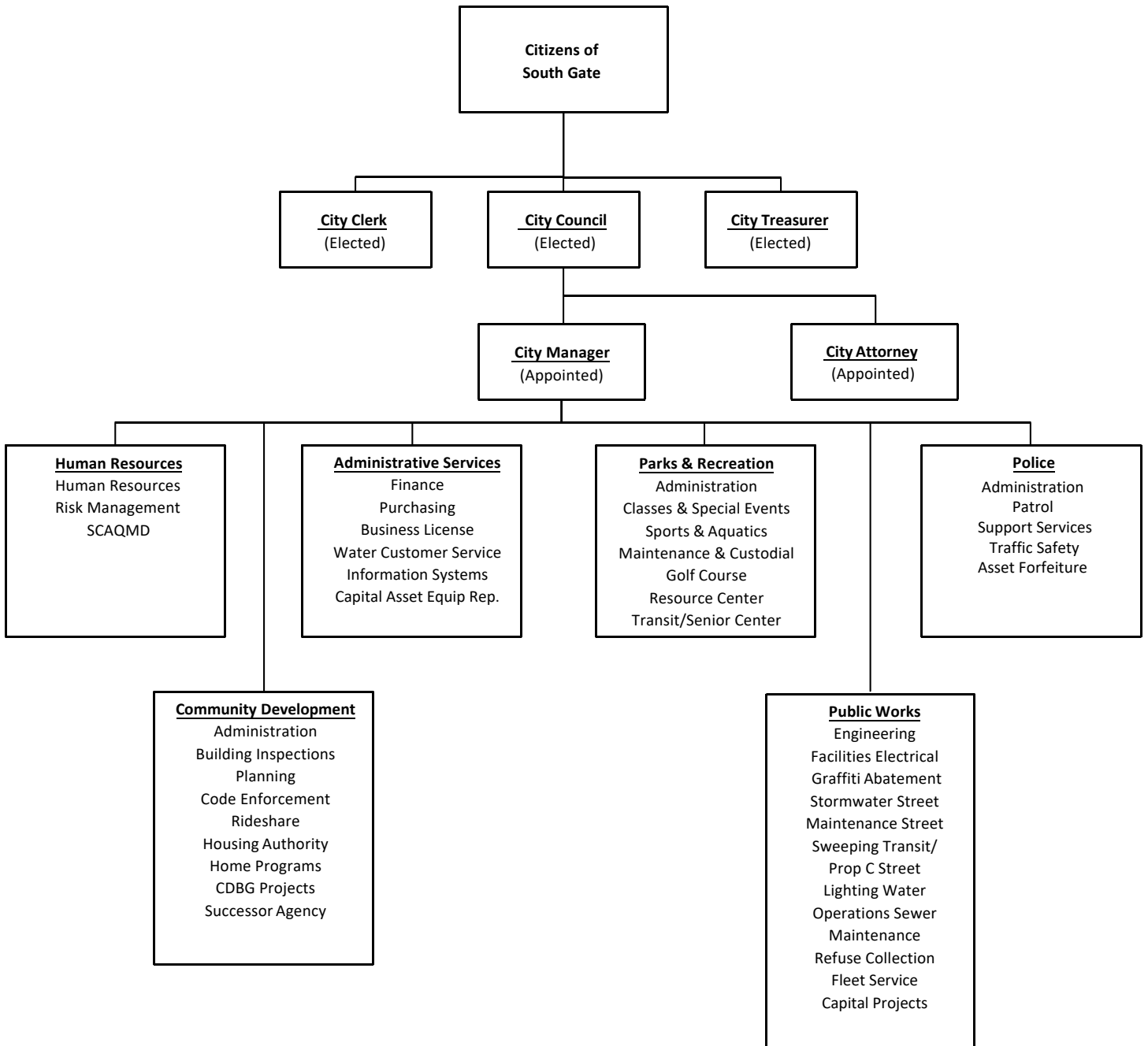
Darren A. Arakawa, Chief of Police

Meredith T. Elguira, Director of Community Development

Jon F. Hamilton, Director of Human Resources

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# CITY OF SOUTH GATE





## **PROFILE OF THE CITY OF SOUTH GATE**

Located near the heart of the Los Angeles Metropolitan Area, South Gate is a busy, urban community consisting of residential, commercial and industrial development spread over 7.41 square miles. It is currently ranked the 77<sup>th</sup> largest city in California with a population of 97,003. Strategically located along the 710 freeway, the City is approximately 20 miles north of the Ports of Long Beach and Los Angeles, 12 miles south of downtown Los Angeles, and 12 miles east of Los Angeles International Airport, making it a main thoroughfare for the transportation of goods to other areas of the State and nation.

Two hundred years ago, the scenery was very different. In 1810, Don Antonio Maria Lugo received a large land grant from the King of Spain and proceeded to build the San Antonio Ranch. The area upon which the City now lies was the south gate of the ranch, thus establishing the name. The Tweedy family from Illinois purchased two thousand acres of this land in 1852 and later began to commercialize the area. By 1918, 125 houses had been built and 52 students were enrolled in the first school. Today, Tweedy Boulevard runs through the center of the City and houses the community's central business district, known as the "Tweedy Mile."

On January 20, 1923, the City of South Gate incorporated with 2,500 residents under the general laws of the State of California. The Firestone Tire factory was one of the first major businesses to come to South Gate, followed later by the General Motors plant. In the post World War II era of the late 1940's and early 1950's, the Los Angeles area seemed to develop overnight with the success of the aerospace industry. The local economy thrived as large steel, rubber and other plants employed many South Gate residents.

During the 1970's, the economy fell into a recession. The aerospace industry began to scale back, major industries in the region began moving out of California, and unemployment soared. South Gate eventually lost some of its largest sales tax producers, including the Firestone and General Motors plants. In 1978, the voters passed Proposition 13 which reduced the amount of property tax revenue remitted to the City. South Gate fell into a long-term financial slump.

The City has been in a state of revitalization for the past 10 years, with many new development projects completed or nearly completed; the biggest being Azalea Shopping Center, which is anchored by a Wal-Mart and has many nice retail shops and food venues. Although the challenges of the pandemic are behind us, the City is looking to the future for the opportunities for continued economic growth. The civic leaders, residents and business owners of South Gate are committed to promoting and maintaining a safe and prosperous community in which to live and work.





## **VISION STATEMENT**

*“We envision a thriving, safe, and inclusive community where everyone has the opportunity to access exceptional services, education, and support to be resilient and live full, vibrant lives.”*

## **MISSION STATEMENT**

*“The City of South Gate is dedicated to promoting positive change and constructive growth in an atmosphere of friendship and sensitivity to the needs of the community. We recognize that the role of government is to match public resources to community needs, both responsively and effectively. Our “All American City” is committed to creating an environment that enhances the quality of life for all of its citizens and employees.”*

## **CITY COUNCIL GOALS**

- Improve communications and civic engagement
- Continue refining the five-year budget forecast, adopting a responsible budget and funding reserves
- Encourage economic development and workforce development
- Continue creating and protecting strong and sustainable neighborhoods
- Continue infrastructure improvements
- Maintain community-based police services



## Service Philosophy

*The employees of the City of South Gate take pride in creating an inviting and friendly hometown approach for all residents and businesses in our community.*

*We do this consistently by:*

- Providing dedicated and professional services,
- Treating each person with dignity, respect, and courtesy,
- Emphasizing a personalized and knowledgeable response to your concerns.

Written by employees of the City of South Gate

# FINANCIAL AND BUDGETARY POLICIES

## **TRANSPARENCY**

We believe that the taxpayers need and deserve to understand how their money is spent and account for. We will strive to make that understanding as simple as possible by trying to use clear and concise language; post information that is timely on various media formats and fully comply with the Public Records Act when members of the public make such requests. At the same time, Transparency is only effective when the public is engaged and avails itself to the information in a timely fashion.

## **BUDGETARY POLICY**

### Appropriations and Budgetary Control

The City Council adopts the City's annual budget after public hearing(s). The City Council may modify appropriations at any time with a majority approval within applicable Brown Act statutory regulations. Changes in appropriations at the fund level during the year must be submitted by the City Manager to the City Council for review and approval and must be accompanied by appropriate fiscal impact analysis. The level of expenditure is controlled at the fund level. The City Manager is authorized to transfer budgeted appropriations within the control accounts, including capital projects, provided no change is made to the total amount provided for any one fund. At year end, all unencumbered budgeted amounts lapse, subject to the requests for continuing appropriations. Such requests for re-appropriations should occur prior to October 1st of any given fiscal year. Outstanding encumbrances will be carried forward into the new fiscal year with City Manager approval.

### Balanced Budget

We will strive to create a balanced operating budget for the General Fund and any other fund (i.e., Proposition A/C Transit; Asset Forfeiture; Gas Tax and Water Fund) which is used to fund Operations and Maintenance functions with the City, with total recurring revenue equal to or greater than reoccurring expenditures. Appropriations of available fund balance for anything other than "one-time" non-recurring expenditures are strongly discouraged. Should it not be possible to create a balanced operating budget in a fund, a plan shall be submitted to the City Council on how the City can bring itself back into balance. Staff shall specifically identify to the City Council any funds that are not balanced during the budget hearings.

### General Fund Budgeting

We will strive to budget a 1% to 1.5% positive variance between revenue and expenditures each year. This budget contingency shall protect against economic and performance fluctuations that might otherwise create imbalanced General Fund outcomes at the year end.

## Financial Planning

The City will maintain a long-range perspective through the use of an annual operating budget, multi-year capital improvement plans, and multi-year financial forecasting.

## **FUND BALANCE RESERVE POLICIES**

### General Fund Reserve

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund Annual Comprehensive Financial Reports (ACFR). Certain commitment and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Administrative Services Director/Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and governmental Fund Type Definitions.

### Procedures

Fund Balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

- Non-spendable fund balance (inherently non-spendable)
- Restricted Fund Balance (externally enforceable limitations on use)
- Committed fund balance (self-imposed limitations on use)
- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of non-spendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

### Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur within the fiscal reporting period; however, the amount can be determined subsequently.

The City Council has the following committed fund balance as of June 30, 2024:

Emergency Reserve	\$ 13,000,000
Budget Stabilization	\$ 6,000,000
OPEB section 115 Trust	\$ 1,730,000

- This list should be updated each year to assist in transparency and may not reflect the most recent committed fund balance at budget adoption.

The City's General fund balance committed for emergency reserve is established at a maximum of 20% of the operating expense. The minimum of 10% is established as a baseline needed for funding two months' operations in the event of an emergency. The contingency reserve will be calculated based on the operating expense incurred in the prior fiscal year, reduced by unusual, non-recurring expenditures and reimbursable grant program expenditures expended during the prior fiscal year. The Budget Stabilization is reserve for economic uncertainties, local disasters, recession or other financial hardships; to subsidize unforeseen operating or capital needs, and for cash flow requirements

#### Assigned Fund Balance

Amounts that are constrained by the City's intent for use for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Administrative Services Director/Finance Director for the purpose of reporting these amounts in the annual financial statements. A few examples of assigned fund balance follow.

#### *General Government & Capital Projects*

Fund balance levels must be sufficient to meet funding requirements for projects approved in prior years which must be carried into the new fiscal year and/or open purchase orders that must be carried forward into the new fiscal year.

#### *Compensated Absences*

Fund balance levels must be sufficient to meet funding requirements for vested vacation and compensatory leave time to be paid at the time of separation or other time periods that may be established through Memorandums of Understanding with recognized Employee Associations.

#### *Unassigned Fund Balance*

These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories. The City also recognizes the need for providing adequate funding for capital and maintenance improvement and has established that after funding is met for the Committed Fund Balance: Contingency Reserve, any unassigned, undesignated, unencumbered or other unrestricted fund balance at the end of the fiscal year shall be transferred from the General Fund using the following priority:

- 30% of all excess would go to Capital Projects Fund
- The next 50% would go to PERS/OPEB rate stabilization fund



- If needed, the final 20% would go to reduce any Deficit Funds, specifically internal service funds that do not meet the cash reserve identified in this policy.

### Fund Balance Classification

The accounting policies of the City consider restricted fund balance to have been spent first when an expenditure is incurred for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classification of fund balance could be used, the City considers committed amount to be reduced first, followed by assigned amount and then unassigned amounts.

This policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

### Water Fund Reserves

The City recognizes the need for ensuring sound financial management within the City's Water Operations by establishing a Water Operations Reserve. The Water Operations Working Capital and Catastrophic Reserve shall be in an amount equal to the cost to fund operations for a six-month period in the event of a catastrophic event. The Reserve may be used to cover operational expenses, upon authorization by the City Council, for unforeseen expenses and claims against the City's water enterprise during the fiscal year.

The City also recognizes the need for providing adequate funding for capital and maintenance improvements and has established that after funding is met for the Water Operations Reserve, any unencumbered funds at the end of the fiscal year shall be transferred from the Water Operations Fund to the Water Capital Projects Fund.

### Internal Service Funds

The City will require that each internal service fund have revenues (City department allocations, interest income, and all other income) sufficient to meet all operating expenses, and cash reserve policy objectives. The City maintains appropriate operating reserves that will support operations during times of financial emergency or "dry period financing". However, in each self-insurance Internal Service Fund (workers' Compensation and General liability Funds), the City will maintain adequate cash, not less than the operating budget.

### Enterprise Funds

The City will require that the enterprise funds be self-supporting, recovering all costs of operations, capital improvements, capital equipment, depreciation, and cash-reserve policy objectives from recurring revenues (customer user fees, interest income, and all other income). The City will maintain appropriate operating reserves that will support operations during times of financial emergency or "dry period financing".

## **ACCOUNTING FINANCIAL REPORTING POLICIES**

### Accounting

The City will continue to comply with all the requirements of the Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements. The ACFR shall be presented to the City Council no later than December 1<sup>st</sup> in any given year.

### Reporting Standards

The Administrative Services Department shall prepare and present to the City Council in sufficient detail to show the exact financial condition of the City, the following reports: (1) a quarterly, or more frequently as may be desired, statement of all receipts, disbursements and balances of the City; (2) an annual statement or report of the financial condition of the City; and (3) such other financial reports as may be required.

## **TREASURY MANAGEMENT**

### Treasury Management

The City will invest cash balances in conformance with the City Council adopted annual investment Policy. We will invest cash balances in conformance with the California Government Code and the three main investment objectives of safety, liquidity and yield. We will adhere to the prudent investor standard and best practices in Treasury Management. We will maintain a Statement of Investment Policy and maintain certification of that policy with the Association of Public Treasurers of the United States and Canada.

## **COST RECOVERY AND FEES FOR SERVICE**

### Cost Recovery and Fees for Service

We will establish and maintain a master schedule of fees for services connected to market-based transactions, with fees and charges set at a level that recovers the complete cost of all direct and indirect activity costs and all overhead costs. These services are provided to specific users and if not for that user the City would not incur the expense. For all services offered in a competitive, market-based economy or for services having partial cost recovery objectives, cost recovery ratios may vary according to policy objectives set by the City Council. These fees shall be reviewed annually by the host department for compliance with this policy and needed adjustments shall be brought to the attention of the City Council.

## **CAPITAL IMPROVEMENT, DEBT AND ASSET POLICIES**

### Infrastructure

We will maintain a long-range fiscal perspective through the use of a Capital Improvement Program to maintain the quality of City infrastructure, including streets, sidewalks, sewers, drains, lighting, buildings, parks and trees.

### Financing Methods and Indebtedness

The City will use long-range financing methods or cash accumulated according to policy requirements for major capital improvements and acquisitions. The City will issue bonds or incur other forms of indebtedness only for appropriate purposes and only if the debt service requirements do not negatively impact the City's ability to meet future operating, capital, and cash reserve policy requirements. The City will not use debt to finance current operations. The City will not leverage borrowed money for purposes of increased investment return nor to increase its borrowing capacity. The City may use short-term financing to support current operations if used to meet temporary cash flow requirements.

### Fixed Assets and Infrastructure Assets

We will capitalize all assets with a cost equal to or greater than \$5,000 and a useful life of more than 1 year. Repairs and maintenance of infrastructure assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. Depreciation of assets shall be recorded on a straight-line basis over estimated useful lives of assets.

## **COMPENSATION**

### Employee Compensation

The City will strive to pay competitive compensation to our employees yet understand that we need to live with our financial means and the spirit of the policies stated within.

### Classification Plan

The City will strive to pay competitive compensation to our employees yet understand that we need to live within our financial means and spirit of the policies stated within. To accomplish this goal, the City Manager, functioning as the City's personnel officer, makes periodic reviews of the classifications/positions that are necessary for the efficient operation of the City, and makes necessary recommendations for personnel adjustments in a Classification Plan contained in each year's fiscal budget. The Classification Plan is specific to each department and provides the title of each class specification with specificity to demonstrate the City's personnel needs.

## **ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR)**

The Annual Comprehensive Financial Report (ACFR) contains information that can be utilized to evaluate the City's financial condition and its operational and fiscal accountability for the year. The ACFR consists of a comprehensive summary of the City's finances and other relevant information for the audit year, including economic overviews, financial analyses, financial statement note disclosures, budgetary and other compliance schedules, and other statistical data. The ACFR is prepared in conformity with accounting principles generally accepted in the United States of America and is audited by the City's independent auditors. State law requires that this report be published within six months of the close of each fiscal year by a firm of licensed certified public accountants.

## **POLICY REVIEW**

### Fiscal and Budget Policies Reviewed

The City will review these policies annually through the Budget Process and make any appropriate changes, additions or deletions. The City Council recognizes that in order to accomplish its role in ensuring sound oversight of the City's finances it must be engaged in reviewing the reports and asking relevant questions when appropriate. In order for the City Council to fulfil its role, the staff must be accurate, timely, clear and forthright in presenting fiscal and budgetary information to the City Council. The success of maintaining a healthy, safe, live able and fiscally sound City not only in the near term but over the long term is a partnership between elected officials, staff and the public.

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# BUDGET GUIDE

## FUND STRUCTURE AND TYPES

The City of South Gate's budget consists of the following Fund types:

The General Fund – is the primary fund of the City. The General Fund provides City services that the general public typically associates with local government, which in South Gate includes parks, police services, public works, planning and general administrative support. The General Fund collects all general revenues not specifically levied or collected for other City funds or expenditures. Typically, the General Fund supports about 70% to 80% of all operational costs across the City.

The Special Revenue Funds – consist of those “restricted receipts” which may not be used for general municipal purposes. They are restricted to be used for specific purposes by Local Ordinance, State or Federal Statute. These groups of funds represent services funded primarily by other levels of government and not “traditionally” provided by local government. Should the funding for most of these programs be eliminated, it is likely that the services would also be eliminated.

The Capital Project Fund – is funded through transfers from the General Fund, Special Revenue, and third-party grants. The funds are to be transferred into the Capital Project fund when the City Council appropriates funds for a specific project. This includes funding for a variety of City projects for parks and facility modifications, and other various street and infrastructure-improvement projects. The Capital Improvement Program is funded by a wide range of funding sources. Details are provided in the new 5-year Capital Improvement Program Plan and the Capital Projects fund section of the budget document.

The Enterprise Funds – primary sources or revenues are charges for services and reflect characteristics that more commonly associated with businesses. Enterprise Funds are considered self-supporting and rely on their income sources to fund their operation. The City's largest Enterprise Fund is the Water Fund (both Operations and Capital). Two other operations, the Sewer and Refuse, are also considered as an enterprise fund in the City.

The Internal Service Fund – serve only the City of South Gate. These funds consist of the Workers' Compensation Fund; Liability Insurance Fund; Information Services Fund; Capital Asset & Equipment Replacement Fund; Building & Infrastructure Maintenance Fund and Vehicles (Fleet Management) Fund. Charges are allocated to each department based on the allocated benefit or cost related to the department. For example, allocations for vehicle maintenance and purchases will vary between departments based on the cost of maintenance, fuel used, and the vehicle depreciation being recommended.

The Housing Authority – the City was designated authority to retain the housing functions previously performed by the South Gate Redevelopment Agency. In addition, the Authority may receive grants, assets or funds restricted to providing safe & sanitary dwelling accommodations in the City for persons of low income. Some of the function consist of

monitoring affordable housing agreements the former Agency entered into or created since by the Authority itself along with managing the portfolio of housing rehabilitation and first-time homebuyer loans by the former South Gate Redevelopment Agency.

Successor Agency Funds – Pursuant to ABX1 26, Chapter 5, Statutes of 2011 (Dissolution Act) redevelopment agencies (RDA's) throughout California were dissolved February 1, 2021 and replaced with Successor Agencies. The activities are monitored by one of two Regional Oversight Boards in Los Angeles County which approves the budget for the activities of the Successor Agency and the wind down of the dissolved redevelopment agency's affairs. It has fiduciary responsibility to holders of Enforceable Obligations and taxing entities that benefited from the distributions of the tax increment and other revenues of the Successor Agency.

### **MASTER SCHEDULE OF FEES FOR SERVICE**

The Fee Schedule establishes fees and charges at a level that recovers all the direct and indirect activity costs and all overhead costs for most services unique to the City of South Gate. For all services offered in a competitive, market-based economy or for services having partial cost recovery objectives, cost recovery ratios may vary according to policy objectives set by City Council. Each year the departments should evaluate the Fee Schedule to determine if the personnel and overhead cost calculation basis and /or new fees not previously considered.

### **LONG TERM FINANCIAL PLANNING**

The City of South Gate utilizes long term financial planning to allow City Council and City staff to make informed policy and operating decisions. Long term financial planning is essential to highlight long-term financial conditions, increase awareness of long-term issues, and develop strategies to address the issues, comply with rating agency expectations and build trust with citizens. Included within the Financial Summary section of the budget document is a multi-year forecast. In subsequent years, we work toward developing multi-year forecast for all major revenue/expenditure areas.

### **MASTER PLANS**

Other City Council adopted tools contributing to long-term financial planning are the various master plans utilized by the City to prioritize and address infrastructure needs and capital projects. These include Water, Street Pavement, Parks, Technology, and several others.

# FUND DESCRIPTIONS

## GENERAL FUND

Fund 100 – General Fund: The General Fund is the largest and most flexible of the City's funds. It is the depository for all unrestricted revenue except those revenues required to be accounted for in another fund. It is also the fund that gives City council the most discretion in expenditures. Major General Fund revenue sources include, but are not limited to, sales taxes, property taxes, franchise fees, service fees, and a variety of other revenue sources.

Major sources within the General Fund are:

**Sales Taxes** are imposed on all applicable retail and commercial business selling goods in the City and represent the City's largest source of revenue under this Fund. This tax is based on the sales price of any taxable transaction relating to taxable personal property. In accordance with the City's Bradley-Burns Uniform Sales Tax ordinance, the California Department of Tax and Fee Administration (CDTFA) allocates the City sales tax, 1% of taxable sales occurring in South Gate to the City.

In 2008, the City of South Gate voters approved Measure P. Measure P is a general purpose 1 cent local tax which is on top the amount stated above. The application of this tax closely follows those same taxable personal property transaction sales the Bradley-Burns ordinance applies to.

In 2018, the U.S. Supreme Court addressed the under-collection of billion in local sales and use tax revenues across the county due to the rapid growth in online sales known as the Wayfair decision. The State of California implemented that decision through AB 147 (Burke) in 2019 allowing the State to impose a use tax collection duty on remote retailers with specified levels of economic activity in California even though they did not have a physical presence in the State. These two Sales Tax sources generate about 43% of all General Fund.

**Property Taxes** are the General Fund second largest source. This tax is imposed on real property (land and permanently attached improvements, such as buildings) and tangible personal property (such as airplanes) located within the City. A total tax of one percent (1%) is levied on the assessed value of property as determined by the Los Angeles County Assessor. The City of South Gate receives approximately 6.15% of the 1% levy on the assessed value (AV).

Provisions contained in Proposition 13 have over the years created a buffer between current market value and assessed value. AV on parcels with continuing ownership may increase (or decrease) by inflation as defined by the California Consumer Price Index (CPI), up to a maximum of 2% increase.

**Service Charges** are fees charged to users of city provided services and are designed to at least partially cover the costs incurred providing these services. These fees are incorporated into a Master Fee Schedule that is update annually. As we return to normal conditions, those fees will be slowly returned, especially in our Recreational activities.

**Franchise Fees** are those fees paid by various companies using public rights-of-way in the City to conduct their business. Some Franchise fees are set by State Statute (Edison, Telephone, Cable, e.g.), others are negotiated by the City (Refuse).

**Interest Income** are those funds which result from various investment instruments because of our portfolio investment actions. The main investment goal is to protect each investment that achieves the highest rate of return.

**Parking Fines** are issued by the Police Department and represent a small portion of the General Fund revenues. Fines are dependent on the amount of the fine, number of citations issued, and the amount retained by the county and state agencies.

**Traffic Fines** are collected from moving violations issued by the Police Department or the California Highway Patrol (within the City) under the State Vehicle Code. The majority of fine paid goes to the State of California.

**Transient Occupancy Tax (TOT)**, otherwise known as the hotel/motel tax, is an 8% applied to the cost of occupying a room in a hotel, inn, motel or tourist home, or other lodging facility within the City jurisdiction.

**License fees** are collected for certain types of activities with City boundaries such as business licenses. Per licenses are collected directly by South East Area Animal Control Authority (SEACA) and are used to offset the contract costs for Animal Control services.

**Permits** are required by the City to ensure that specific standards are met for compliance with City regulations. Building and construction permits are issued to ensure proper zoning and compliance with construction to safety standards.

**Intergovernmental Revenues** are recurring grants received to fund various programs such as public safety, senior services and other programs. Other items classified as non-recurring include reimbursement for state mandated programs.

Major expenditures from the General Fund include, but are not limited to, police service, public works, planning, building and general government.

## **SPECIAL REVENUE FUNDS**

Special Revenue Funds are used to account for revenue derived from specific taxes or other revenue sources that are restricted by law or administrative action to expenditure for specified purposes. The list below summarizes the City's Special Revenue Funds:

Fund 212 – Gas Tax Fund: Gas tax revenues are received on a per capita basis each year pursuant to Sections 2105, 2106, 2107 and 2107.5 of the California Streets and Highways Code. Gas tax revenue is restricted revenue which must be spent on street related construction and/or maintenance projects. After the adoption of Proposition 13, cities began spending gas tax revenue to defray the cost of street related operation and maintenance performed by various

city departments including operation and maintenance of certain city streetlight and traffic signals.

Fund 213 – Transportation Development Act Fund (TDA/Bikeway): The Transportation Development Act Fund receives revenue on a per capita basis from funds administered by the Los Angeles County Metropolitan Transportation Authority (MTA). TDA/Bikeway funds may be used to bicycle and pedestrian facilities including bikeway commuter paths, bicycle commuter parking, sidewalk wheelchair ramps, Americans with Disabilities Act (ADA) required signage, and sidewalk repair and construction. Funds can also be used for engineering expenses and right-of-way acquisition related to such improvements.

Fund 214 – Street Sweeping: This is a charge placed upon the City’s Utility bill to customers which is intended to cover the cost of street sweeping operations which is provided by a third-party through a competitive bid award.

Fund 215 – Road Maintenance Rehabilitation Fund: In 2017, the State Legislature passed SB1 which increase the funding for street projects. Revenue is restricted for street-related construction and/or maintenance projects. Revenue is derived from addition fees placed on fuel sales.

Fund 216 – CASp Fund – this is established through SB 1186 (\$1) and SB 1379 (\$4) that assessed a fee when business license and equivalent permits are issued or renewed. The CASp program is designed to meet the public’s need for experienced, trained, and tested individuals (Certified Access Specialists) who can inspect buildings and sites for compliance with applicable state and federal construction standards.

Fund 217 – Measure W Stormwater Fund: On the November 2018 ballot, Los Angeles County voters approved the Safe Clean Water Parcel tax of 2.5 cents a square foot of “impermeable space”. Revenue generated from Measure W is used for regional and municipal projects that improve water quality, prepare for future drought, and provide community benefits such as parks or wetlands. The City uses funds for storm water projects in compliance with the MS4 permit.

Fund 218 – Used Oil Block Grant Fund: The Used Oil Block Grant Fund revenue is derived from oil recycling grants awarded by CalRecycle. Funds are awarded on a per capita basis upon receipt of an application for funding. Used Oil Block Grant funds may be used only for used oil recycling programs approved by CalRecycle. Funds not spent by the end of a funding cycle must be returned to the granting agency.

Fund 219 – Beverage Recycling Grant Fund: The California Department of Resources Recycling and Recovery (CalRecycle) administers the California Beverage Container Recycling and Litter Reduction Act which governs the recycling of California Redemption Value (CRV) beverage containers. The primary goal of the recycling program is to achieve an 80% recycling rate for all aluminum, glass, plastic, and bi-metal beverage containers sold in California. The Department also supports efforts to reduce greenhouse gas emissions such as those exemplified in the California Global Warming solutions Act (Chapter 488, Statutes of 2006).

Fund 220 – Road Impact Fee: These are funds derived from an impact fee placed upon new development as a way to mitigate the developments impact to the wear and tear upon city streets.

Fund 221 – Prop A Transit Fund: In 1980, Los Angeles County voters adopted Proposition A, a ½ cent sales tax, to finance a county-wide transit development program. A portion of Proposition A required that 25% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit, paratransit, and related transportation infrastructure.

Proposition A funds are administered by the Metropolitan Transit Authority (MTA/Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition A fund can only be used for local transit projects and services.

Expenditures from this revenue include all operating and maintenance expenses for the City's local transit fixed route system (GATE) and Dial-a-Ride (Fiesta Taxi).

Fund 222 – Prop C Transit Fund: In 1990, Los Angeles County voters adopted Proposition C, the second of two ½ cent sale taxes, to finance a county wide transit development program. One of the provisions of Proposition C required that 20% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit, paratransit, and related transportation infrastructure.

Proposition C funds are administered by the Metropolitan Transit Authority (MTA/Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition C funds are somewhat more flexible than Proposition A funds and may be used for street/traffic signal improvements on certain arterial streets supporting mass transit as well as on local transit projects and services.

Fund 223 – Air Quality Improvement Fund (AQMD): In 1990, the California legislature adopted AB 2766, which authorized the imposition of an additional motor vehicle registration fee. The proceeds are used to reduce air pollution from mobile sources. A portion of the revenue collected from these fees is allocated to cities and counties on a per capita basis. Expenditures from this fund must contribute to the reduction of air pollution from motor vehicles.

Monies received by the Air Quality Improvement Fund are administered by the South Coast Air Quality Management District (AQMD). City expenditures are subject to AQMD audit.

Fund 224 – Measure R Fund: Measure R increases the county sales tax by another ½ cent on the sales tax to fund transportation projects. City of South Gate primarily uses these funds for the "Get Around Town Express" (GATE) local transit system and capital improvement projects.

Fund 225 – Measure M Fund: In November 2016, Los Angeles County voters approved Measure M, an additional 0.5% sales tax for transportation improvements. Like Proposition A & C along with Measure R, the revenues are collected and administered through the Metropolitan

Transportation (MTA/Metro). All these measures have a Local Return element in which Los Angeles County cities and the County can use for such improvements.

Fund 230 – COPS Grant: In 1996, the California legislature adopted AB 3229 also known as the Brulte Bill. Funds are appropriated to cities and counties in September of each year. AB 3229 revenues must be spent on front-line law enforcement costs and may not supplant any other sources of law enforcement funding.

Fund 231 – Law Enforcement Grants: This fund is a catch all for several grants the Police Department receives on an on-going basis. These include COPS; JAG; HOST and OTS.

**JAG Grant** – funding for training, equipment, personnel, and information systems for public safety departments. The funding is federal dollars that are channeled through the State for oversight.

**HOST Grant** – is a new grant from Los Angeles County for homeless services involving public safety personnel involved with homeless outreach.

**OTS Grant** – is administered through the California Office of Traffic Safety and is meant to fund programs for traffic enforcement like Impaired Driving checkpoints, programs to lessen accidents involving pedestrians and bicyclists.

Fund 235 – Asset Forfeiture Fund: The Asset Forfeiture Fund revenue is derived through the seizure of drug-related assets by the South Gate Police Department pursuant to applicable State and Federal law. Expenditure of such revenue is restricted to drug enforcement-related projects and/or programs with the Police Department, currently the City defrays the cost of eligible overtime and capital expenses within the Police Department.

Fund 242 – Home Program Fund: this is an annual allocation from the Department of Housing and Urban Development to assist the city in providing safe and sanitary dwelling for people of low income in the City. This allocation is separate from any allocation associated with the Community Development Block Grant under Fund 243.

Fund 243 – Community Development Block Grant Fund: The City receives Community Development Block Grant (CDBG) revenue from the U.S. Department of Housing and Urban Development (HUD). Because South Gate has a population more than 50,000, it is considered an entitlement city, which means that South Gate receives its allocation of funds directly from HUD. Cities of less than 50,000 population are not entitlement cities and receive a per capita allocation of funds through Los Angeles County or, in the alternative, compete for CDBG funds on a project specific basis.

CDBG funds must be spent to benefit the target income group. This may be accomplished by appropriating funds to community-based organizations for project specific purposes or by funding certain public projects that benefit members of the target income group or that benefit residents of census tracts meeting the income group demographics.

Fund 251 – Assessment District: Special Assessment Funds, or local improvement funds as they are sometimes called, are established, and operated to provide services that are of demonstrably

greater benefit to a certain group of residents than to others. The City maintains 1 special assessment district: Street Lighting & Landscaping.

Fund 252 – Tweedy Mile Business District (BID) Fund: This fund was created when the business owners along the Tweedy Mile area voted to form the Tweedy Mile Business District (BID). The purpose of the BID is to generate funds for marketing programs, special events, and streetscape improvements. To raise funds, each business in the District area will pay an assessment along with the City Business License. Assessments charged to each business will vary depending on the gross income reported on their License application/renewal. Decision regarding use of the BID funds is made by an Advisory Board appointed by the City Council. All funds raised by the BID can only be spent on activities and improvements within the BID area. Annually, the BID makes a report to its membership and the City Council regarding the prior year’s activities and what is being proposed for the upcoming year. An annual “Vote” is undertaken by the fee-paying businesses to determine if the Assessments shall continue for another year.

Fund 261- Federal & State Grant Fund: The Grant Fund revenue comes from a variety of federal and state grant sources. Typically, these grants are small in nature and only span one cycle during the awarded fiscal year.

Fund 262 – UDAG Fund: This was to account for a former Urban Development Assistance Grant the City received. The funds were spent on various community development projects. Some of these included loans that were repaid back.

Fund 263 - Public Access Corp Fund: These funds are collected by service providers through the fees charged by communication companies such as Spectrum and AT&T, through the franchise agreements issued by the State of California. A portion of the franchise is the Public, Education, and Government (PEG) Fee which pays for capital equipment and projects providing for the continuation of government programming.

Fund 268 – American Rescue Plan Act (ARPA): This fund will track all expenditures related to the funds received through this source by the U.S Treasury. These funds must be used for specific purposes outlined in the Act and promulgated by regulations issued by the U.S Treasury. Funds must be spent by December 31, 2024 or legally obligated. In no case shall these funds be allowed to be expended beyond December 31, 2026.

Fund 271 – Park Enhancement Fund: This fund was established by the City Council and collects rent payments from various park related facilities like Goals Soccer. The funds are to be used to help maintain the parks.

Fund 311 – Capital Improvements Fund: This fund was established to handle the clearance of all funds associated with Capital Improvement Projects. So as projects may be approved by the City Council along with their appropriation, the funds should be transferred into this fund for expenses. The only funds that would not transfer into this fund would be those where the City would need to seek reimbursement for expenses related to the specific project. Capital Project funds are used to repair and improve facilities and parks, as well as street repairs.



## **ENTERPRISE FUNDS**

Enterprise Funds are financed and operated in a manner similar to a private business enterprise. The intent is that the costs of providing goods or services to the general public on a continuing basis are to be financed or recovered primarily through user charges. The rate schedules for these services are established to ensure the revenues are adequate to meet all necessary expenditures.

Fund 411 - Water Operations Fund: The Water Fund is a proprietary fund that receives its revenue through water sales charges collected by the City for delivery of potable water. Water Fund expenditures include all costs attributable to operation and maintenance of the City's water system.

Fund 312 – Water Capital Fund: This fund receives funding from a portion of the existing water service fee and bond proceeds. Expenditures from this fund are limited to capital improvements to the City's water system including, but not limited to, improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and to capital projects identified in the City's Water System Master Plan. The funding is based on a formula within the fiscal policies adopted by the City Council.

Fund 412 – Sewer Fund: The Sewer Fund is a proprietary fund that receives through an established fee and collected through the utility bill sent by the City. The Sewer Fund expenditures include all costs attributable to operation and maintenance of the City's sewer system.

Fund 413 – Refuse Fund: This Fund collects a fee for services rendered by a Franchisee Waste Hauler for the collection of waste material. The intent of these charges to pay for the services of curbside collection at residential properties. The revenue funds both the direct costs of the Waste Hauler but also the appropriate oversight charges within the City tied to the service, including overhead charges.

## **INTERNAL SERVICE FUNDS**

Internal Service Funds account for special internal activities and services performed for other departments in the City on a reimbursement basis.

The concept of major funds introduced by GASB Statement 34 does not extend to Internal Service Funds because they do not do business with outside parties. GASB Statement 34 requires that for the Statement of Activities, the net revenues or expenses of each Internal Service Fund be eliminated by netting them against the operations of the other City departments which generated them. The remaining balance sheet items are consolidated with these same funds in the Statement of Net Assets.

There are 5 Internal Service Funds, as follows:

Fund 511 – Insurance: this fund collects internal charges to all departments to cover expenses for Workers’ Compensation benefit claims against the City. Expenses the cost of workers’ compensation claims against the City, the cost of claims administration including legal expenses, and the excess insurance premium.

The Insurance Fund also covers the General Liability programs. Expenses include the cost of liability claims against the City, the cost of claims administration including legal expenses, and the excess insurance premium.

Also, this Fund will cover expenses associated with unemployment claims, administration and legal expenses along with insurance premiums.

Fund 521 – Fleet Management Fund: The Fleet Management Fund is responsible for acquiring and maintaining vehicles and rolling stock used by City departments. The fund should cover the purchase of vehicles for City departments and recover the cost of vehicle purchases and maintaining the fleet through charging each department a monthly allocation user charge.

Fund 522 – Information Systems Fund: The purpose of this fund is to maintain and purchase equipment & software both on an on-going and as well depreciation for replacement. This includes the operational costs of the Information Technology personnel.

Fund 523 – Capital Asset & Equipment Replacement (CAER) Fund: The Capital Asset & Equipment Replacement Fund is responsible for acquiring and maintaining major capitalized equipment. Prior funding of this Fund has been accomplished through a transfer from the General Fund reserves when permissible.

Fund 524 – Building & Infrastructure Maintenance Fund: The purpose of this fund is to set aside funds for some significant building improvements. Such improvements may be replacing carpet, reroofing, HVAC replacement, etc. At this time no particular charge formula is developed or applied. The original thought was to transfer funds that might become available from the General Fund reserves.

## **SOUTH GATE HOUSING AUTHORITY**

On June 27, 1983, the City Council established the South Gate Housing Authority. The Authority originally received the low/mod set aside funds from the former South Gate Redevelopment Agency along with other housing related funding from state and federal sources such as Section 8 that the City might receive from time to time. The Authority’s functions consist of monitoring affordable housing agreements; managing the portfolio of housing rehabilitation; first-time homebuyer loans or any other housing asset like land held for affordable housing projects.

Fund 240 – General Housing Authority Fund: Expenditures for all other expenses not related to the Section 8 program.

Fund 241 – Housing Authority Section 8 Fund: Expenditures related to the South Gate Housing Authority Funds related to Section 8 program.

Fund 246 – Emergency Housing Voucher: The South Gate Housing Authority received 34 Emergency Housing Vouchers to address the needs of vulnerable populations in our community. These vouchers were provided to local Public Housing Authorities to assist individuals and families who are homeless, at-risk of homelessness, fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, stalking, or human trafficking, or were recently homeless or have a high risk of housing instability.

Fund 322 – Low/Mod Income Fund: Expenditures including but not limited to, tenant relocation, preparation of agreements for sale of Surplus Land Act for potential affordable housing units, preparation of notices and documents supporting sale of land, and evaluation of developers' proposals.

### **SUCCESSOR AGENCY TO THE COMMUNITY DEVELOPMENT COMMISSION**

Pursuant to ABX1 26, Chapter 5, Statutes of 2011 (Dissolution Act) redevelopment agencies (RDA's) throughout California were dissolved redevelopment February 1, 2012 and replaced with Successor Agencies. In 2011, the City Council adopted a Resolution establishing itself as the Successor Agency. The Successor Agency is supervised through one of two Los Angeles County Oversight Boards in implementing the wind down of the dissolved redevelopment agency's affairs. It has fiduciary responsibility to holders of Enforceable Obligations and taxing entities that benefitted from the distributions of tax increment and other revenues of the Successor Agency.

Fund 321 – Successor Agency Fund: This fund accounts for the depreciation costs of the RDA and the loan forgiveness for the Dudlex Housing Project.

Fund 611 – Successor Agency Debt Service & ROPS Fund: This fund accounts for all expenditures permitted under ABX1 26 for enforceable obligations like bond payments, previous RDA contracts or obligations.

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**City of South Gate  
Financial Summary  
Fiscal Year 2024/25**

**Available Fund Balances Summary**

Fund No.	Fund Name	Estimated	FY 2024/25	FY 2024/25	Net Surplus / (Shortfall)	Fund	Capital Projects	Adopted Transfers In	Adopted Transfers Out	Estimated
		Beginning Fund Balances (7/1/2024)	FY 2024/25 Adopted Revenues	FY 2024/25 Adopted Expenditures		Balance Coverage				Ending Fund Balances (6/30/2025)
<b>General Fund: Unassigned</b>										
100	General Fund: FB Unassigned	\$4,828,960	\$66,655,001	\$68,919,902	(\$2,264,901)	(\$1,636,117)	\$0	\$0	\$502,384	\$425,558
<b>General Fund Unassigned Totals</b>		<b>\$4,828,960</b>	<b>\$66,655,001</b>	<b>\$68,919,902</b>	<b>(\$2,264,901)</b>	<b>(\$1,636,117)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$502,384</b>	<b>\$425,558</b>
<b>Special Revenue Funds:</b>										
211	Traffic Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
212	Gas Tax	\$1,057,312	\$2,545,156	\$2,860,791	(\$315,635)	\$0	\$0	\$0	\$0	\$741,677
214	Street Sweeping	\$366,464	\$709,400	\$943,003	(\$233,603)	\$0	\$0	\$0	\$0	\$132,861
215	Road Repair & Accountability (SB1)	\$667,302	\$2,446,369	\$0	\$2,446,369	\$0	\$0	\$0	\$2,446,369	\$667,302
216	CASp Certification & Training	\$105,312	\$16,988	\$0	\$16,988	\$0	\$0	\$0	\$0	\$122,300
217	Measure W Stormwater	\$33,478	\$1,026,959	\$660,437	\$366,522	\$0	\$0	\$0	\$400,000	\$0
218	Used Oil Recycling Program	\$1,257	\$14,400	\$14,367	\$33	\$0	\$0	\$0	\$0	\$1,290
219	Beverage Container Recycling	\$43,534	\$24,500	\$23,935	\$565	\$0	\$0	\$0	\$0	\$44,099
220	Road Mitigation Fee	\$0	\$75,000	\$0	\$75,000	\$0	\$0	\$0	\$0	\$75,000
221	Prop A Transit	\$3,502,931	\$3,087,118	\$2,886,886	\$200,232	\$0	\$0	\$0	\$50,000	\$3,653,163
222	Prop C Transit	\$2,219,619	\$2,236,039	\$594,002	\$1,642,037	\$0	\$0	\$0	\$2,075,000	\$1,786,656
223	SCAQMD	\$406,735	\$191,600	\$285,549	(\$93,949)	\$0	\$0	\$0	\$0	\$312,786
224	Measure R Transit	\$846,967	\$1,636,780	\$1,543,771	\$93,009	\$0	\$0	\$0	\$300,000	\$639,976
225	Measure M Transit	\$1,388,196	\$1,852,884	\$1,913,034	(\$60,150)	\$0	\$0	\$0	\$0	\$1,328,046
230	COPS Grant	\$87,498	\$241,900	\$117,004	\$124,896	\$0	\$0	\$0	\$0	\$212,394
231	Law Enforcement Grants	\$439,474	\$79,000	\$3,000	\$76,000	\$0	\$0	\$0	\$0	\$515,474
235	Asset Forfeiture	\$600,086	\$956,755	\$1,556,815	(\$600,060)	\$0	\$0	\$0	\$0	\$25
236	OTS Grant	\$766	\$130,000	\$6,868	\$123,132	\$0	\$0	\$0	\$0	\$123,898
237	Edward Byrne Grant	\$33,077	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,077
242	HOME Program	\$6,596,789	\$564,831	\$579,561	(\$14,730)	\$0	\$0	\$0	\$0	\$6,582,059
243	CDBG	\$186,126	\$1,245,005	\$851,731	\$393,274	\$0	\$0	\$0	\$0	\$579,400
246	Emergency Housing Voucher	\$72,306	\$222,000	\$200,000	\$22,000	\$0	\$0	\$0	\$0	\$94,306
251	Street Lighting & Landscaping	\$0	\$1,998,900	\$3,487,316	(\$1,488,416)	\$1,544,250	\$0	\$0	\$0	\$55,834
252	Tweedy Parking & Bus Improv Area	\$14,909	\$22,400	\$17,145	\$5,255	\$0	\$0	\$0	\$0	\$20,164
261	Federal & State Grants	\$0	\$12,487,981	\$0	\$12,487,981	\$0	\$0	\$0	\$12,487,981	\$0
262	UDAG	\$359,491	\$6,500	\$30,000	(\$23,500)	\$0	\$0	\$0	\$0	\$335,991
263	Public Access Corp.	\$131,636	\$60,500	\$18,845	\$41,655	\$0	\$0	\$0	\$0	\$173,291
265	Permanent Local Housing	\$322,610	\$0	\$74,400	(\$74,400)	\$0	\$0	\$0	\$248,210	\$0
266	SB2 Grant	\$54,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$54,800
267	LEAP Grant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**City of South Gate  
Financial Summary  
Fiscal Year 2024/25**

**Available Fund Balances Summary**

Fund No.	Fund Name	Estimated	FY 2024/25	FY 2024/25	Net Surplus / (Shortfall)	Fund	Capital Projects	Adopted Transfers In	Adopted Transfers Out	Estimated
		Beginning Fund Balances (7/1/2024)	Adopted Revenues	Adopted Expenditures		Balance Coverage				Ending Fund Balances (6/30/2025)
268	American Rescue Plan Act (ARPA)	\$8,885,000	\$150,000	\$5,670,000	(\$5,520,000)	\$0	\$0	\$0	\$0	\$3,365,000
271	Park Enhancement	\$164,673	\$307,593	\$103,958	\$203,635	\$0	\$0	\$0	\$0	\$368,308
322	Low/Mod Income Housing Assets	\$3,528,127	\$61,668	\$120,544	(\$58,876)	\$0	\$0	\$0	\$0	\$3,469,251
<b>Special Revenue Funds Totals</b>		<b>\$32,116,475</b>	<b>\$34,398,226</b>	<b>\$24,562,962</b>	<b>\$9,835,264</b>	<b>\$1,544,250</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,007,560</b>	<b>\$25,488,429</b>
<b>Capital Projects Funds:</b>										
213	TDA Bikeway	\$489,111	\$95,120	\$0	\$95,120	\$0	\$0	\$0	\$100,000	\$484,231
311	Capital Improvement Projects-City	\$4,682,596	\$0	\$0	\$0	\$0	\$18,167,598	\$18,167,598	\$0	\$4,682,596
<b>Capital Projects Funds Totals</b>		<b>\$5,171,707</b>	<b>\$95,120</b>	<b>\$0</b>	<b>\$95,120</b>	<b>\$0</b>	<b>\$18,167,598</b>	<b>\$18,167,598</b>	<b>\$100,000</b>	<b>\$5,166,827</b>
<b>Enterprise Funds:</b>										
411	Water	\$30,037,211	\$20,245,540	\$22,573,865	(\$2,328,325)	\$0	\$11,709,752	\$959,752	\$0	\$16,958,886
412	Sewer	\$306,359	\$1,937,500	\$2,184,490	(\$246,990)	\$0	\$0	\$0	\$0	\$59,369
413	Refuse Collection	\$676,010	\$13,000	\$289,026	(\$276,026)	\$0	\$0	\$0	\$0	\$399,984
<b>Enterprise Funds Totals</b>		<b>\$31,019,581</b>	<b>\$22,196,040</b>	<b>\$25,047,381</b>	<b>(\$2,851,341)</b>	<b>\$0</b>	<b>\$11,709,752</b>	<b>\$959,752</b>	<b>\$0</b>	<b>\$17,418,240</b>
<b>Internal Service Funds:</b>										
511	Insurance	\$0	\$8,314,671	\$8,466,235	(\$151,564)	\$0	\$0	\$184,384	\$0	\$32,820
521	Fleet Management	\$0	\$2,032,892	\$2,032,892	\$0	\$0	\$0	\$0	\$0	\$0
522	Information Systems	\$6,692	\$2,106,115	\$1,735,587	\$370,528	\$0	\$0	\$0	\$0	\$377,220
523	Capital Asset & Equip Replacement	\$3,730,850	\$643,324	\$1,492,503	(\$849,179)	\$0	\$0	\$0	\$968,000	\$1,913,671
524	Building & Infrastructure Maint	\$0	\$7,500	\$25,500	(\$18,000)	\$0	\$0	\$18,000	\$0	\$0
<b>Internal Service Funds Totals</b>		<b>\$3,737,542</b>	<b>\$13,104,502</b>	<b>\$13,752,717</b>	<b>(\$648,215)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$202,384</b>	<b>\$968,000</b>	<b>\$2,323,711</b>
<b>Total City Funds</b>		<b>\$104,981,664</b>	<b>\$136,448,889</b>	<b>\$132,282,962</b>	<b>\$4,165,927</b>	<b>(\$91,867)</b>	<b>\$29,877,350</b>	<b>\$19,329,734</b>	<b>\$19,577,944</b>	<b>\$78,930,164</b>

**City of South Gate  
Financial Summary  
Fiscal Year 2024/25**

**Available Fund Balances Summary**

Fund No.	Fund Name	Estimated Beginning Fund Balances (7/1/2024)	FY 2024/25 Adopted Revenues	FY 2024/25 Adopted Expenditures	Net Surplus / (Shortfall)	Fund Balance Coverage	Capital Projects	Adopted Transfers In	Adopted Transfers Out	Estimated Ending Fund Balances (6/30/2025)
<b>Successor Agency Funds:</b>										
321	Successor Agency	\$1,988,349	\$0	\$70,311	(\$70,311)	\$0	\$0	\$0	\$0	\$1,918,038
611	Successor Agency ROPS	(\$3,594,600)	\$3,241,701	\$4,975,018	(\$1,733,317)	\$0	\$0	\$0	\$0	(\$5,327,917)
<b>Total Successory Agency Funds</b>		<b>(\$1,606,251)</b>	<b>\$3,241,701</b>	<b>\$5,045,329</b>	<b>(\$1,803,628)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$3,409,879)</b>
<b>Housing Authority Funds:</b>										
240	Housing Authority Admin	(\$167,044)	-	\$173,033	(\$173,033)	\$91,867	\$0	\$248,210	\$0	\$0
241	Housing Authority - Section 8	\$673,469	5,882,600	\$6,291,666	(\$409,066)	\$0	\$0	\$0	\$0	\$264,403
<b>Total Housing Authority Funds</b>		<b>\$506,425</b>	<b>\$5,882,600</b>	<b>\$6,464,699</b>	<b>(\$582,099)</b>	<b>\$91,867</b>	<b>\$0</b>	<b>\$248,210</b>	<b>\$0</b>	<b>\$264,403</b>
<b>Total All Funds</b>		<b>\$103,881,838</b>	<b>\$145,573,190</b>	<b>\$143,792,990</b>	<b>\$1,780,200</b>	<b>\$0</b>	<b>\$29,877,350</b>	<b>\$19,577,944</b>	<b>\$19,577,944</b>	<b>\$75,784,688</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
SCHEDULE OF TRANSFERS IN & OUT**

<b>Fund</b>	<b>Fund No.</b>	<b>Transfers In</b>	<b>Transfers Out</b>	<b>Project Description</b>
Housing Authority Admin	240-4999	\$ 248,210		Transfer for Housing Authority Admin
Permanent Local Housing	265-7999		\$ 248,210	Transfer for Housing Authority Admin
Insurance Fund	511-4999	\$ 184,384		Transfer for Insurance Fund Coverage
Building and Infrastructure Maint Fund	524-4999	\$ 18,000		Transfer for Building and Infrastructure Maint Fund Coverage
General Fund (Non-Departmental)	100-7999		\$ 202,384	Transfer for Insurance and Building and Infrastructure Maint Fund Coverage
Capital Improvements Fund	311-4999	\$ 17,921,229		Transfer for Capital Projects
Water Fund	411-4999	\$ 959,752		Transfer for Capital Projects
Capital Asset Replacement Fund	523-7999		\$ 968,000	Transfer for Capital Projects
General Fund	100-7999		\$ 300,000	Transfer for Capital Projects
TDA	213-7999		\$ 100,000	Transfer for Capital Projects
SB 1	215-7999		\$ 2,200,000	Transfer for Capital Projects
Measure W	217-7999		\$ 400,000	Transfer for Capital Projects
Prop A	221-7999		\$ 50,000	Transfer for Capital Projects
Prop C	222-7999		\$ 2,075,000	Transfer for Capital Projects
Measure R	224-7999		\$ 300,000	Transfer for Capital Projects
Fed/State Grants	261-7999		\$ 12,487,981	Transfer for Capital Projects
<b>Total Transfers In/Out</b>		<b>\$ 19,331,575</b>	<b>\$ 19,331,575</b>	



**City of South Gate**  
**Adjustments to the Proposed Budget**  
**Approved at Special Joint Budget Meeting on 6/11/2024**

Description	Account #	Fund 100 General	Fund 212 Gas Tax	Fund 215 Road Repair (SB1)	Fund 246 Emergency Housing	Fund 271 Park Enhancement	Fund 411 Water	TOTAL
<b>Estimated Ending Fund Balance @ 6/30/2025</b>				<b>913,671</b>				
Citywide Annual Sidewalk Grinding	311-790-39-9490			100,000				100,000
Citywide Residential Resurfacing Phase IV	311-790-31-9598			146,369				146,369
<b>Net Increase / (Decrease) to Expenditure Budget</b>		-	-	<b>246,369</b>	-	-	-	<b>246,369</b>
<b>Estimated Ending Fund Balance @ 6/30/2025 after Adjustments</b>				<b>667,302</b>				

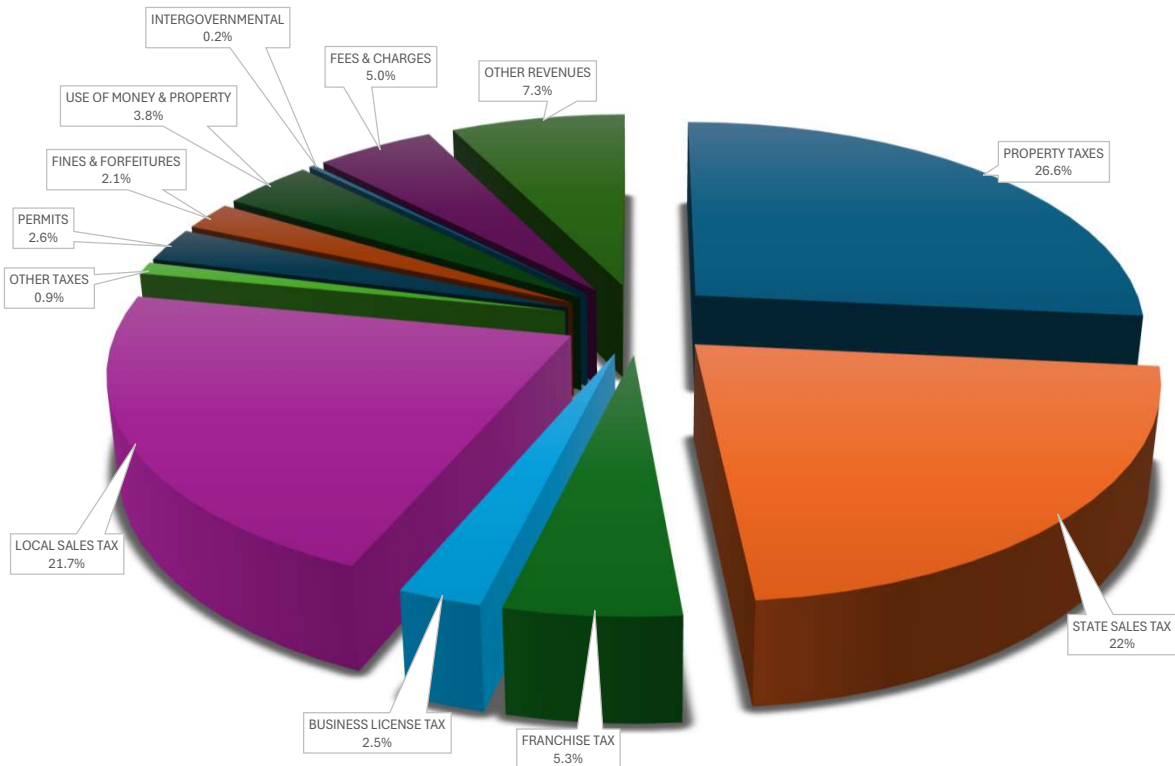
<b>SUMMARY</b>	<b>General Fund</b>	<b>All Funds</b>
Total Budget	66,655,001	165,229,423
Add: Net Budget Adjustments	-	-
<b>TOTAL REVENUE BUDGET</b>	<b>66,655,001</b>	<b>165,229,423</b>

<b>SUMMARY</b>	<b>General Fund</b>	<b>All Funds</b>
Total Budget	68,919,902	173,946,565
Add: Net Budget Adjustments	-	246,369
<b>TOTAL EXPENDITURE BUDGET</b>	<b>68,919,902</b>	<b>174,192,934</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
GENERAL FUND REVENUES BY SOURCE**

	<b>2021-22 Actual Revenues</b>	<b>2022-23 Actual Revenues</b>	<b>2023-24 Amended Revenues</b>	<b>2023-24 Year End Projections</b>	<b>2024-25 Adopted Revenues</b>
PROPERTY TAXES	15,462,215	16,575,712	17,010,000	17,008,500	17,717,936
STATE SALES TAX	14,043,557	14,692,391	14,288,000	14,288,000	14,635,000
FRANCHISE TAX	2,846,920	3,116,920	3,220,000	3,220,000	3,515,000
BUSINESS LICENSE TAX	1,568,305	1,720,970	1,596,400	1,596,400	1,675,000
LOCAL SALES TAX	13,645,787	14,287,260	13,836,000	13,836,000	14,468,000
OTHER TAXES	1,203,834	904,452	909,800	909,800	610,000
PERMITS	1,623,236	1,564,405	1,742,000	1,784,001	1,716,800
FINES & FORFEITURES	1,310,097	1,687,108	1,310,700	1,378,912	1,427,697
USE OF MONEY & PROPERTY	(730,709)	1,420,623	2,485,533	5,822,158	2,536,928
INTERGOVERNMENTAL	216,631	(612,774)	147,500	158,096	154,600
FEES & CHARGES	2,342,111	3,295,722	3,451,170	3,423,995	3,305,300
OTHER REVENUES	12,983,860	5,841,776	5,809,206	4,949,510	4,892,740
<b>TOTAL REVENUES</b>	<b>66,515,844</b>	<b>64,494,565</b>	<b>65,806,309</b>	<b>68,375,372</b>	<b>\$ 66,655,001</b>

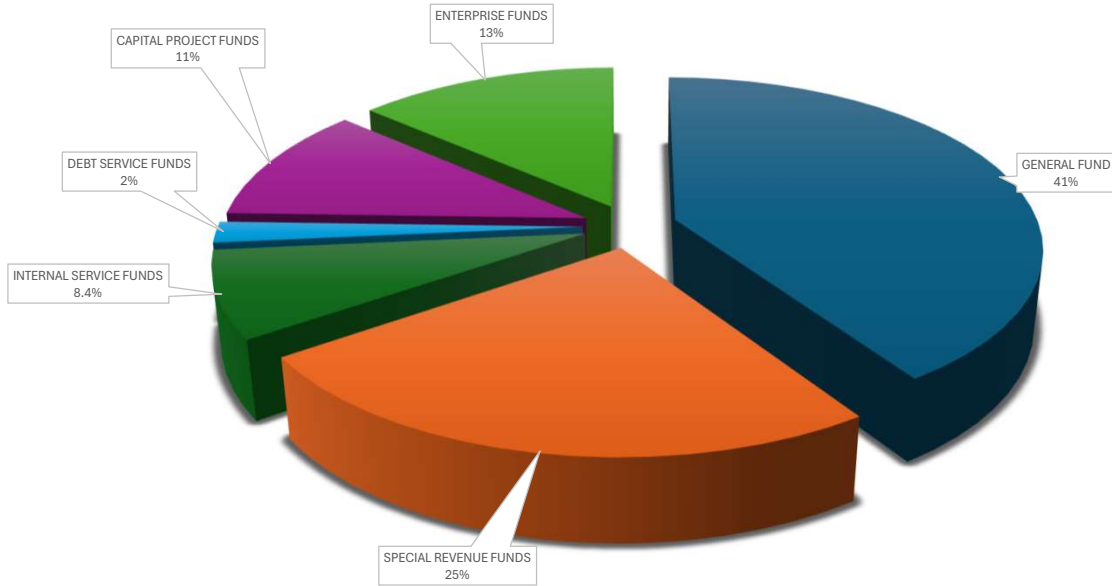
**GENERAL FUND REVENUES  
\$66,655,001**



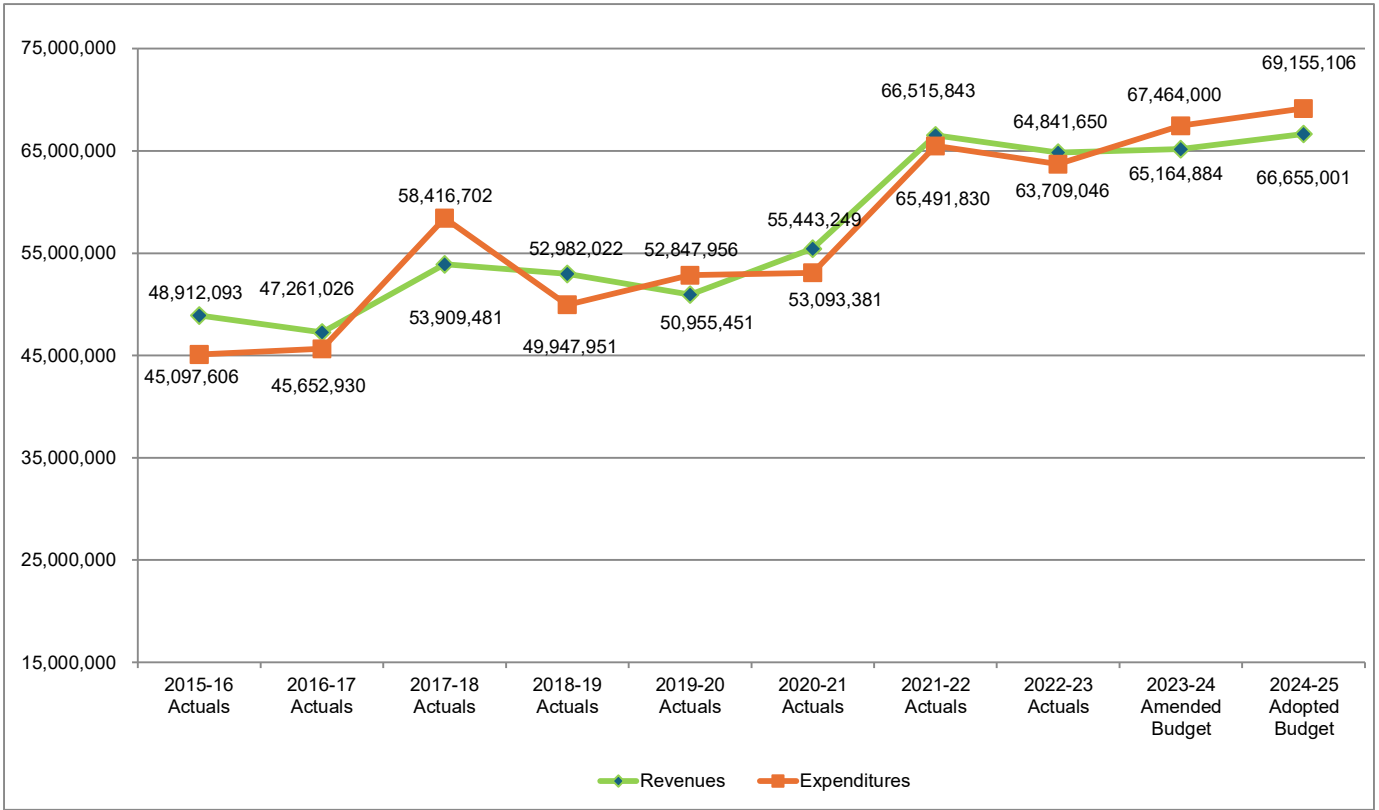
**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
SUMMARY OF REVENUES BY FUND TYPE**

	<b>2021-22 Actual Revenues</b>	<b>2022-23 Actual Revenues</b>	<b>2023-24 Amended Revenues</b>	<b>2023-24 Year End Projections</b>	<b>2024-25 Adopted Revenues</b>
GENERAL FUND	66,515,843	64,494,565	65,806,309	68,375,371	66,655,001
SPECIAL REVENUE FUNDS	44,957,090	35,451,632	50,779,502	53,721,797	40,607,326
INTERNAL SERVICE FUNDS	14,506,137	10,810,186	14,390,665	14,834,678	13,306,886
DEBT SERVICE FUNDS	6,965,257	5,391,989	5,375,551	5,402,109	3,241,701
CAPITAL PROJECT FUNDS	18,313,203	16,385,718	21,333,983	21,333,983	18,016,349
ENTERPRISE FUNDS	46,059,320	21,736,241	26,759,899	28,387,089	22,196,040
<b>TOTAL REVENUES</b>	<b>197,316,850</b>	<b>154,270,331</b>	<b>184,445,909</b>	<b>192,055,027</b>	<b>\$ 164,023,302</b>

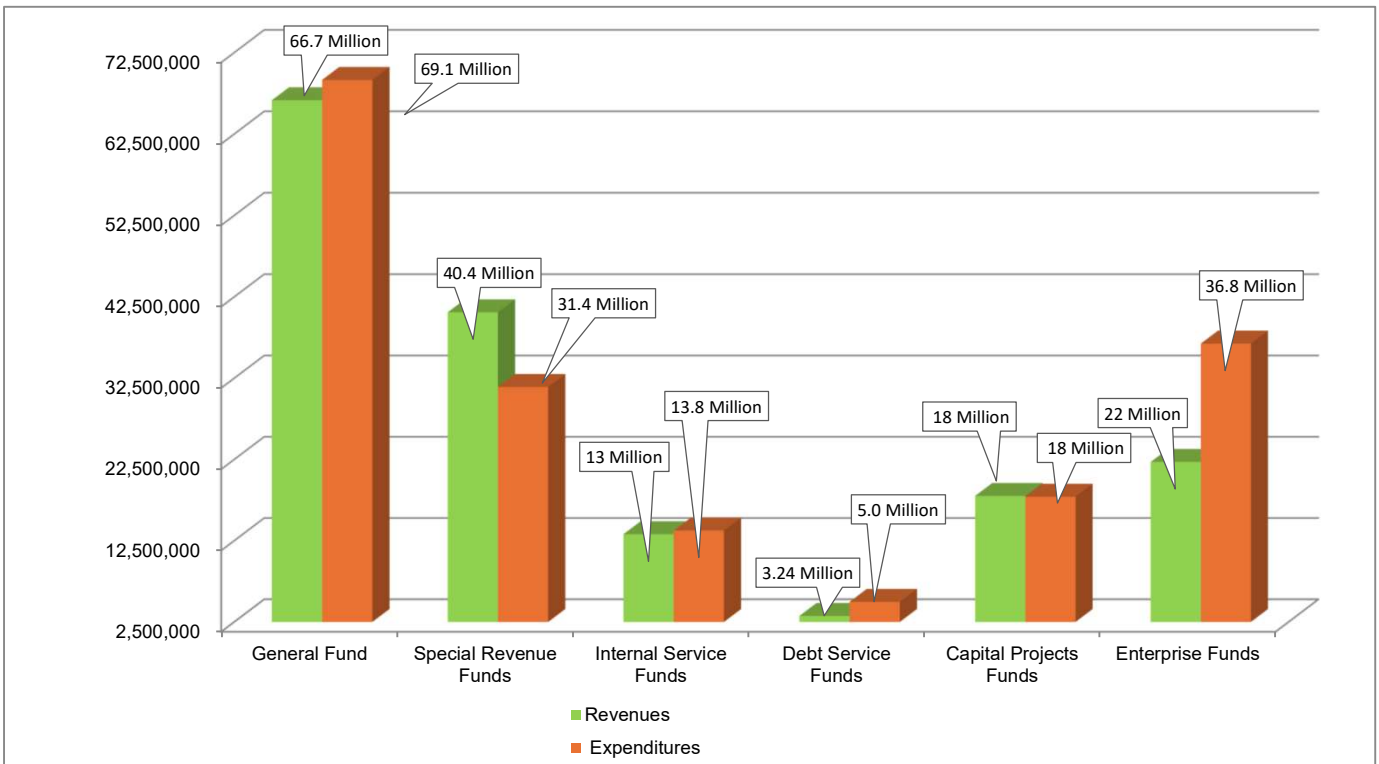
**REVENUES BY FUND TYPE  
\$154,665,791**



## CITY OF SOUTH GATE COMPARISON OF GENERAL FUND REVENUES & EXPENDITURES LAST TEN YEARS



## CITY OF SOUTH GATE FY 2024-25 ADOPTED BUDGET REVENUES & EXPENDITURES - ALL FUNDS BY FUND TYPE



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22	2022-23	2023-24	2023-24	2023-24	2024-25
		ACTUAL REVENUES	ACTUAL REVENUES	ADOPTED BUDGET	AMENDED BUDGET	YEAR-END PROJECTIONS	ADOPTED BUDGET
<b>General Fund</b>							
100-4101	Property Tax - CY Secured	3,174,058	3,461,634	3,297,200	3,297,200	3,297,200	3,420,076
100-4103	Property Tax - PY Secured	(3,227)	5,334	-	-	-	-
100-4104	Property Tax - PY Unsecured	5,650	5,719	2,500	2,500	-	2,500
100-4105	Penalties/Delinquencies	10,749	11,608	9,000	9,000	10,000	9,270
100-4106	Homeowner's Exemption	13,476	13,216	13,000	13,000	13,000	13,390
100-4107	VLF in-lieu	11,448,523	12,254,495	12,938,300	12,938,300	12,938,300	13,500,200
100-4110	AB x1 26 Residual 26400	812,985	823,707	750,000	750,000	750,000	772,500
	<b>Total Property Tax</b>	<b>15,462,215</b>	<b>16,575,712</b>	<b>17,010,000</b>	<b>17,010,000</b>	<b>17,008,500</b>	<b>17,717,936</b>
100-4201	State Sales Tax	14,043,557	14,692,391	14,288,000	14,288,000	14,288,000	14,635,000
100-4202	Transient Occupancy Tax	556,972	608,618	561,600	561,600	561,600	610,000
100-4203	Franchise Tax	1,584,518	1,927,783	1,872,300	1,872,300	1,872,300	1,750,000
100-4204	Comm Refuse Franchise Tax	1,262,403	1,189,137	1,347,700	1,347,700	1,347,700	1,400,000
100-4205	Business License Tax	1,568,305	1,720,970	1,596,400	1,596,400	1,596,400	1,675,000
100-4206	Real Estate Transfer Tax	247,558	150,020	225,000	225,000	225,000	225,000
100-4207	Material Recovery Facility Tax	399,304	145,815	123,200	123,200	123,200	140,000
100-4208	Local Sales Tax	13,645,787	14,287,260	13,836,000	13,836,000	13,836,000	14,468,000
	<b>Total - Taxes</b>	<b>48,770,618</b>	<b>51,297,706</b>	<b>50,860,200</b>	<b>50,860,200</b>	<b>50,858,700</b>	<b>52,620,936</b>
100-4301	Building Permits	493,355	498,960	505,100	505,100	505,100	505,000
100-4302	Seismic Fees	4,318	483	3,500	3,500	100	3,500
100-4303	Liquifaction Fee	390	780	400	400	400	400
100-4304	Electrical Permits	138,312	148,637	139,900	139,900	139,900	150,000
100-4305	Plumbing Permits	118,154	115,881	109,800	109,800	109,800	150,000
100-4306	Sewer Permits	10,060	9,667	9,700	9,700	9,700	10,000
100-4307	Mechanical Permits	53,863	52,062	55,500	55,500	55,500	60,000
100-4308	Green Building Standard Fee	251	258	1,000	1,000	-	1,000
100-4340	Public Works Permits	324,174	247,620	430,700	430,700	430,700	350,000
100-4345	PW-New Development Fees	1,202	(9,126)	5,000	5,000	48,283	5,000
100-4360	Transfer Station Permit	248,138	265,391	251,500	251,500	251,500	252,000
100-4361	Film Permits	2,814	2,412	2,700	2,700	2,700	2,700
100-4362	Overnight Parking Permits	1,628	5,825	3,200	3,200	3,200	3,200
100-4379	Other Permits	1,688	2,554	1,000	1,000	4,118	1,000
100-4380	Animal Licenses	224,889	223,000	223,000	223,000	223,000	223,000
	<b>Total - Permits</b>	<b>1,623,236</b>	<b>1,564,405</b>	<b>1,742,000</b>	<b>1,742,000</b>	<b>1,784,001</b>	<b>1,716,800</b>
100-4401	Vehicle Code Fines	72,051	74,138	78,800	78,800	87,493	89,697
100-4402	Parking Citations	1,214,645	1,532,662	1,203,500	1,203,500	1,203,500	1,300,000
100-4403	Municipal Code Fines	3,000	14,450	7,400	7,400	39,750	7,500
100-4404	Admin Citations - Fireworks	5,471	5,300	5,000	5,000	5,000	5,000
100-4405	Admin Citations - Code Enf	14,280	59,280	15,500	15,500	42,668	25,000
100-4491	Court Ordered - Restitution	650	1,278	500	500	500	500
	<b>Total - Fines &amp; Forfeitures</b>	<b>1,310,097</b>	<b>1,687,108</b>	<b>1,310,700</b>	<b>1,310,700</b>	<b>1,378,912</b>	<b>1,427,697</b>
100-4501	Interest Earnings	120,390	518,325	423,000	423,000	1,892,479	400,000
100-4502	Bond Interest Earnings	295	34,964	10,000	10,000	30,128	10,000
100-4505	Lease Payment	-	1,303,403	1,679,833	1,679,833	1,679,833	1,730,228
100-4520	Property Rental	129,788	142,986	297,500	297,500	297,500	300,000
100-4521	Sale of Property	1,000	62,715	25,000	25,000	28,245	35,000
100-4523	Advertisement Revenues	46,901	55,413	50,200	50,200	50,200	61,700
100-4597	GASB 87 Lease Interest	33,245	29,223	-	-	-	-
100-4598	GASB 87 Lease Offset	122,244	122,244	-	-	-	-
100-4599	Mkt Value - Gain/Loss	(1,107,860)	(848,650)	-	-	1,843,773	-
100-4906	Bad Debt Recovery	(76,712)	-	-	-	-	-
	<b>Total - Use of Money &amp; Property</b>	<b>(730,709)</b>	<b>1,420,623</b>	<b>2,485,533</b>	<b>2,485,533</b>	<b>5,822,158</b>	<b>2,536,928</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22	2022-23	2023-24	2023-24	2023-24	2024-25
		ACTUAL REVENUES	ACTUAL REVENUES	ADOPTED BUDGET	AMENDED BUDGET	YEAR-END PROJECTIONS	ADOPTED BUDGET
<b>General Fund (Cont.)</b>							
100-4601	Motor Vehicle In Lieu Tax	111,543	95,593	126,000	126,000	126,000	126,000
100-4602	State Mandated Cost Reimb	225	59,858	500	500	-	600
100-4605	FEMA/OES Reimb.	38,424	17,739	-	-	5,381	-
100-4608	P.O.S.T./S.T.C. Reimb.	20,475	13,908	21,000	21,000	21,000	20,000
100-4619	CARES Act Funding (DOF)	-	(831,017)	-	-	-	-
100-4699	Other Intergov Grants	45,964	31,145	-	-	5,715	8,000
<b>Total - Intergovernmental</b>		<b>216,631</b>	<b>(612,774)</b>	<b>147,500</b>	<b>147,500</b>	<b>158,096</b>	<b>154,600</b>
100-4701	Building Inspection	6,398	5,922	5,600	5,600	5,600	5,600
100-4702	Pre-sale Inspections	32,105	24,037	30,500	30,500	30,500	25,000
100-4703	Occupancy Inspections	103,431	98,520	99,800	99,800	99,800	90,000
100-4704	Code Restoration	27,820	32,663	26,300	26,300	26,300	26,000
100-4705	Plan Check	383,680	500,844	459,700	459,700	459,700	450,000
100-4706	Title 24- Plan Check	40,668	62,404	53,600	53,600	53,600	50,000
100-4707	Zoning and Subdivision	216,622	264,561	313,600	313,600	313,600	270,000
100-4709	Plan Check - PW	3,073	42,467	45,600	45,600	45,600	40,000
100-4710	Accessory Dwelling Unit Reviews-CD	-	235,445	147,200	147,200	147,200	145,000
100-4711	LID-Accessory Dwelling Unit Review	-	6,450	7,400	7,400	7,400	7,500
100-4720	Vehicle Inspection	4,822	3,819	5,000	5,000	5,000	4,000
100-4721	Vehicle Impound	143,693	166,517	167,200	167,200	167,200	150,000
100-4722	DUI Cost Recovery	49,793	86,763	66,000	66,000	66,000	65,300
100-4723	Vehicle Repo Fee	3,368	4,080	3,800	3,800	3,800	3,000
100-4724	Police Reports	8,896	11,170	9,800	9,800	9,800	9,500
100-4725	Fingerprinting	6,091	6,085	6,300	6,300	6,300	6,300
100-4726	False Alarm	77,486	108,699	114,200	114,200	114,200	110,400
100-4728	Tweedy Mile Security	34,114	30,000	30,000	30,000	-	30,000
100-4730	Other Police Services	2,429	6,797	5,400	5,400	5,400	5,400
100-4740	Aquatics	410,700	583,377	508,300	508,300	508,300	610,000
100-4741	Park Rents & Concessions	171,767	173,949	162,500	162,500	162,500	210,000
100-4742	Recreation Classes	35,350	82,237	125,000	125,000	125,000	100,000
100-4743	Golf Course	69,806	81,676	66,200	66,200	66,200	90,000
100-4744	Youth Programs	20,038	47,501	55,000	55,000	55,000	55,000
100-4745	Sports Center	242,537	275,507	420,000	420,000	420,000	380,000
100-4746	Senior Programs	20,690	36,480	97,750	97,750	97,750	50,000
100-4747	Special Events	3,685	3,318	24,100	24,100	24,100	10,000
100-4748	Adult Sports	96,093	110,806	156,500	156,500	156,500	100,000
100-4749	Youth Sports	45,855	87,885	99,700	99,700	99,700	80,000
100-4750	Teen Program	-	-	14,000	14,000	14,000	5,000
100-4751	Leased Facilities	42,375	42,300	42,300	42,300	45,225	42,300
100-4754	Gym Memberships	-	-	-	-	-	-
100-4757	Cultural Art Programs	1,300	7,835	17,620	17,620	17,620	15,000
100-4770	ROW Maintenance	1,224	31,904	32,200	32,200	32,200	32,000
100-4780	Passport Application Fees	36,202	33,705	32,900	32,900	32,900	32,900
100-4781	Notary Service Fee	-	-	100	100	-	100
<b>Total - Fees &amp; Charges</b>		<b>2,342,111</b>	<b>3,295,722</b>	<b>3,451,170</b>	<b>3,451,170</b>	<b>3,423,995</b>	<b>3,305,300</b>
100-4901	Administrative Allocation	3,692,640	3,807,439	4,119,681	4,119,681	4,119,681	4,094,640
100-4902	Property Damage	5,332	239	-	-	-	-
100-4903	Misc. Reimbursements	468,559	1,045,635	755,600	755,600	755,600	755,600
100-4904	Donations	500	-	-	-	20,603	-
100-4905	Settlements	75	869,985	-	-	2,844	-
100-4909	Park-Ins Premium Reimb	502	2,907	-	-	4,526	-
100-4950	Cash Over/(Short)	60	(185)	-	-	136	-
100-4951	Administrative Fees	135	950	500	500	500	500
100-4995	Miscellaneous Revenues	28,983	83,654	42,000	42,000	45,621	42,000
100-4999	Transfers-In	8,787,074	31,151	250,000	891,425	-	-
<b>Total - Other Revenues</b>		<b>12,983,860</b>	<b>5,841,775</b>	<b>5,167,781</b>	<b>5,809,206</b>	<b>4,949,510</b>	<b>4,892,740</b>
<b>Total - General Fund</b>		<b>66,515,844</b>	<b>64,494,565</b>	<b>65,164,884</b>	<b>65,806,309</b>	<b>68,375,371</b>	<b>66,655,001</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22 ACTUAL REVENUES	2022-23 ACTUAL REVENUES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2023-24 YEAR-END PROJECTIONS	2024-25 ADOPTED BUDGET
<b>Traffic Safety</b>							
211-4999	Transfers-In	1,263,273	-	-	-	-	-
<b>Total - Traffic Safety Fund</b>		<b>1,263,273</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Gas Tax</b>							
212-4501	Interest Earnings	7,252	29,582	25,700	25,700	-	25,700
212-4599	Mkt Value - Gain/Loss	(37,587)	(26,397)	-	-	63,985	-
212-4649	Gas Tax - 2103	761,316	760,071	924,134	924,134	924,134	822,535
212-4650	Gas Tax - 2105	533,935	530,869	611,964	611,964	611,964	575,057
212-4651	Gas Tax - 2106	309,589	309,545	351,801	351,801	351,801	328,471
212-4652	Gas Tax - 2107	645,568	730,986	742,551	742,551	742,551	793,393
<b>Total - Gas Tax Fund</b>		<b>2,220,073</b>	<b>2,334,656</b>	<b>2,656,150</b>	<b>2,656,150</b>	<b>2,694,435</b>	<b>2,545,156</b>
<b>TDA Bikeway</b>							
213-4655	TDA Bikeway	-	-	109,111	589,111	-	95,120
<b>Total - TDA Bikeway Fund</b>		<b>-</b>	<b>-</b>	<b>109,111</b>	<b>589,111</b>	<b>-</b>	<b>95,120</b>
<b>Street Sweeping</b>							
214-4501	Interest Earnings	3,013	6,765	6,400	6,400	6,400	6,400
214-4599	Mkt Value - Gain/Loss	(17,821)	984	-	-	14,633	-
214-4772	Street Sweeping Fee	684,310	665,783	695,900	695,900	695,900	700,000
214-4777	Utility City Statement Fee	851	2,250	3,600	3,600	3,600	3,000
<b>Total - Street Sweeping Fund</b>		<b>670,353</b>	<b>675,782</b>	<b>705,900</b>	<b>705,900</b>	<b>720,533</b>	<b>709,400</b>
<b>Road Repair &amp; Accountability Act (SB1)</b>							
215-4501	Interest Earnings	26,294	84,932	75,800	75,800	75,800	75,800
215-4599	Mkt Value - Gain/Loss	(149,346)	(47,420)	-	-	183,706	-
215-4648	Road Maint & Rehab	1,925,087	2,081,309	2,305,385	2,305,385	2,305,385	2,370,569
<b>Total - Road Repair &amp; Acct Act Fund</b>		<b>1,802,035</b>	<b>2,118,821</b>	<b>2,381,185</b>	<b>2,381,185</b>	<b>2,564,891</b>	<b>2,446,369</b>
<b>CASp Certification &amp; Training</b>							
216-4381	SB 1186 / AB 1379 Fee	14,634	13,639	13,500	13,500	13,500	15,888
216-4501	Interest Earnings	382	1,206	1,100	1,100	1,100	1,100
216-4599	Mkt Value - Gain/Loss	(2,184)	(630)	-	-	2,609	-
<b>Total - CASp Cert &amp; Training Fund</b>		<b>12,832</b>	<b>14,215</b>	<b>14,600</b>	<b>14,600</b>	<b>17,209</b>	<b>16,988</b>
<b>Measure W Stormwater</b>							
217-4117	Measure W Stormwater	991,744	973,813	990,000	990,000	990,000	1,009,259
217-4501	Interest Earnings	5,649	19,765	17,700	17,700	17,700	17,700
217-4599	Mkt Value - Gain/Loss	(30,275)	(13,472)	-	-	42,752	-
<b>Total - Measure W Stormwater Fund</b>		<b>967,118</b>	<b>980,106</b>	<b>1,007,700</b>	<b>1,007,700</b>	<b>1,050,452</b>	<b>1,026,959</b>
<b>Used Oil Recycling Program</b>							
218-4501	Interest Earnings	98	-	-	-	-	-
218-4599	Mkt Value - Gain/Loss	(510)	506	-	-	-	-
218-4606	Used Oil Recycling Grant	13,202	14,367	14,400	14,400	14,400	14,400
<b>Total - Used Oil Recycling Prog Fund</b>		<b>12,790</b>	<b>14,873</b>	<b>14,400</b>	<b>14,400</b>	<b>14,400</b>	<b>14,400</b>
<b>Beverage Container Recycling Program</b>							
219-4501	Interest Earnings	293	505	500	500	500	500
219-4599	Mkt Value - Gain/Loss	(1,540)	426	-	-	1,093	-
219-4607	Bev Cont Recycling Grant	24,140	23,505	24,000	24,000	24,000	24,000
<b>Total - Bev Cont Recycling Prog Fund</b>		<b>22,893</b>	<b>24,436</b>	<b>24,500</b>	<b>24,500</b>	<b>25,593</b>	<b>24,500</b>
<b>Road Mitigation Program</b>							
220-4346	Road Mitigation Fees	27,860	600,019	50,000	50,000	50,000	50,000
220-4501	Interest Earnings	12,069	35,809	30,300	30,300	30,300	25,000
220-4599	Mkt Value - Gain/Loss	(63,223)	(14,901)	-	-	-	-
<b>Total - Road Mitigation Program Fund</b>		<b>(23,294)</b>	<b>620,927</b>	<b>80,300</b>	<b>80,300</b>	<b>80,300</b>	<b>75,000</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22 ACTUAL REVENUES	2022-23 ACTUAL REVENUES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2023-24 YEAR-END PROJECTIONS	2024-25 ADOPTED BUDGET
<b>Prop A Transit</b>							
221-4501	Interest Earnings	24,279	78,630	69,300	69,300	69,300	60,000
221-4599	Mkt Value - Gain/Loss	(140,257)	(44,234)	-	-	170,074	-
221-4520	Property Rental	31,250	34,375	37,500	37,500	60,000	37,500
221-4657	Prop A Transit	2,449,618	2,537,866	2,695,286	2,695,286	2,695,286	2,605,314
221-4699	Intergovernmental Grants	223,887	262,141	272,600	272,600	288,330	283,504
221-4753	Bus Pass Sales	8,050	13,954	23,000	23,000	23,000	10,000
221-4755	Fixed Route Fare Box	72,777	73,148	76,300	76,300	76,300	76,300
221-4756	Vehicle Lease Revenue	-	-	-	-	-	-
221-4758	Phone-a-Ride	-	9,075	-	-	6,030	6,000
221-4950	Cash Over/Short	-	(2)	-	-	-	-
221-4995	Miscellaneous Revenues	8,788	-	8,500	8,500	8,500	8,500
221-4999	Transfers In	-	514	-	-	-	-
<b>Total - Prop A Transit Fund</b>		<b>2,678,392</b>	<b>2,965,467</b>	<b>3,182,486</b>	<b>3,182,486</b>	<b>3,396,820</b>	<b>3,087,118</b>
<b>Prop C Transit</b>							
222-4501	Interest Earnings	36,920	86,076	74,800	74,800	74,800	75,000
222-4599	Mkt Value - Gain/Loss	(212,112)	5,178	-	-	186,180	-
222-4657	Prop C Transit	2,031,908	2,105,088	2,235,668	2,235,668	2,235,668	2,161,039
<b>Total - Prop C Transit Fund</b>		<b>1,856,716</b>	<b>2,196,342</b>	<b>2,310,468</b>	<b>2,310,468</b>	<b>2,496,648</b>	<b>2,236,039</b>
<b>SCAQMD</b>							
223-4501	Interest Earnings	3,417	6,630	6,400	6,400	6,400	65,000
223-4599	Mkt Value - Gain/Loss	(19,796)	3,368	-	-	14,341	-
223-4604	SCAQMD Allocation	91,424	154,863	126,600	126,600	126,600	126,600
<b>Total - SCAQMD Fund</b>		<b>75,045</b>	<b>164,861</b>	<b>133,000</b>	<b>133,000</b>	<b>147,341</b>	<b>191,600</b>
<b>Measure R Transit</b>							
224-4501	Interest Earnings	25,895	75,728	67,500	67,500	67,500	16,000
224-4599	Mkt Value - Gain/Loss	(156,538)	(29,581)	-	-	163,797	-
224-4658	Metro Call for Projects	-	(3,489)	-	-	-	-
224-4661	Measure R	1,523,685	1,578,361	1,676,751	1,676,751	1,676,751	1,620,780
<b>Total - Measure R Transit Fund</b>		<b>1,393,042</b>	<b>1,621,019</b>	<b>1,744,251</b>	<b>1,744,251</b>	<b>1,908,048</b>	<b>1,636,780</b>
<b>Measure M Transit</b>							
225-4501	Interest Earnings	17,195	41,284	36,800	36,800	36,800	16,000
225-4599	Mkt Value - Gain/Loss	(97,253)	(173)	-	-	89,296	-
225-4671	Measure M	1,724,225	1,785,464	1,900,318	1,900,318	1,900,318	1,836,884
225-4999	Transfers In	8,000	-	-	-	-	-
<b>Total - Measure M Transit Fund</b>		<b>1,652,167</b>	<b>1,826,575</b>	<b>1,937,118</b>	<b>1,937,118</b>	<b>2,026,414</b>	<b>1,852,884</b>
<b>COPS Grant</b>							
230-4501	Interest Earnings	-	-	1,838	1,838	1,838	1,900
230-4621	AB 3229 - COPS	-	240,583	240,000	240,000	240,000	240,000
<b>Total - COPS Grant Fund</b>		<b>-</b>	<b>240,583</b>	<b>241,838</b>	<b>241,838</b>	<b>241,838</b>	<b>241,900</b>
<b>Law Enforcement Grants</b>							
231-4501	Interest Earnings	2,533	5,192	2,662	2,662	2,662	2,000
231-4599	Mkt Value - Gain/Loss	(14,948)	1,899	-	-	11,230	-
231-4620	Edward Byrne Mem Grant	8,920	42,237	-	-	-	42,000
231-4621	AB 3229 - COPS	238,221	-	-	-	-	-
231-4624	OTS Grants	66,637	-	-	-	-	-
231-4625	Homeland Security Grant	18,527	-	-	-	-	-
231-4630	DOJ-BJA-Coronavirus ESF	-	-	-	-	46,940	-
231-4631	TRIP Grant - OTS	24,800	-	-	-	-	-
231-4683	ABC Grant	-	-	-	68,910	68,910	35,000
231-4699	Other Grants	27,620	(13,326)	-	-	-	-
231-4936	Marathon Petroleum Grant/Donations	-	-	-	10,000	10,000	-
<b>Total - Law Enforce. Grants Fund</b>		<b>372,310</b>	<b>36,002</b>	<b>2,662</b>	<b>81,572</b>	<b>139,742</b>	<b>79,000</b>



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22 ACTUAL REVENUES	2022-23 ACTUAL REVENUES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2023-24 YEAR-END PROJECTIONS	2024-25 ADOPTED BUDGET
<b>Homeland Security Grant</b>							
232-4625	Homeland Security Grant	-	15,045	-	74,140	74,140	70,000
<b>Total - Homeland Security Grant Fund</b>		-	<b>15,045</b>	-	<b>74,140</b>	<b>74,140</b>	<b>70,000</b>
<b>State Community &amp; Corrections Grant</b>							
233-4501	Interest Earnings	-	254	-	-	-	250
233-4599	Mkt Value - Gain/Loss	-	(548)	-	-	548	-
233-4632	State Community & Corrections Grant	-	51,954	-	51,954	51,954	-
<b>Total - State Community &amp; Corrections Grant F</b>		-	<b>51,660</b>	-	<b>51,954</b>	<b>52,502</b>	<b>250</b>
<b>Asset Forfeiture</b>							
235-4501	Interest Earnings	18,353	35,083	32,200	32,200	32,200	30,000
235-4599	Mkt Value - Gain/Loss	(110,919)	19,239	-	-	75,884	-
235-4635	Federal Dept of Justice	70,146	689,052	600,000	600,000	894,199	891,755
235-4636	Federal Dept of Treasury	65,125	8,710	-	-	-	-
235-4640	Federal DEA OT Reimb - Treas (OCD)	53,307	(3,983)	35,000	35,000	35,514	35,000
235-4980	Bond/Loan Proceeds	-	94,161	-	-	-	-
235-4995	Miscellaneous	-	13,500	-	-	-	-
235-4999	Transfers-In	-	-	-	17,000	17,000	-
<b>Total - Asset Forfeiture Fund</b>		<b>126,318</b>	<b>855,762</b>	<b>667,200</b>	<b>684,200</b>	<b>1,054,796</b>	<b>956,755</b>
<b>OTS Grant</b>							
236-4624	OTS Grants	-	136,855	-	168,145	168,145	130,000
<b>Total - OTS Grant Fund</b>		-	<b>136,855</b>	-	<b>168,145</b>	<b>168,145</b>	<b>130,000</b>
<b>JAG/Edward Byrne Grant</b>							
237-4630	Edward Byrne Memorial Grant	-	81,464	-	-	-	-
<b>Total - JAG/Edward Byrne Grant Fund</b>		-	<b>81,464</b>	-	-	-	-
<b>HOST Grant</b>							
238-4501	Interest Earnings	-	39	-	-	-	40
238-4599	Mkt Value - Gain/Loss	-	(84)	-	-	84	-
238-4699	Other Grants	-	7,939	-	-	-	8,000
<b>Total - HOST Grant Fund</b>		-	<b>7,894</b>	-	-	<b>84</b>	<b>8,040</b>
<b>Housing Authority</b>							
240-4999	Transfers-In	-	-	245,858	245,858	245,858	248,210
<b>Total - Housing Authority Fund</b>		-	-	<b>245,858</b>	<b>245,858</b>	<b>245,858</b>	<b>248,210</b>
<b>Housing Authority - Section 8</b>							
241-4501	Interest Earnings	1,112	6,787	-	-	5,369	7,000
241-4599	Mkt Value - Gain/Loss	(3,749)	(741)	-	-	4,466	-
241-4690	HUD Allocation	4,423,638	4,484,482	4,770,420	4,770,420	4,770,420	5,090,000
241-4691	Program Admin Fees	512,750	547,210	602,430	602,430	602,430	610,800
241-4694	Fraud Recovery - HAP	5,579	852	1,000	1,000	1,000	1,000
241-4695	Fraud Recovery - Admin	5,579	852	1,000	1,000	1,000	1,000
241-4697	Port-In HAP Revenues	150,655	160,641	159,100	159,100	159,100	160,000
241-4698	Port-In HAP Admin Fee Rev	12,491	12,238	12,300	12,300	12,300	12,800
<b>Total - Housing Authority - Sect 8 Fund</b>		<b>5,108,054</b>	<b>5,212,320</b>	<b>5,546,250</b>	<b>5,546,250</b>	<b>5,556,085</b>	<b>5,882,600</b>
<b>HOME Program</b>							
242-4504	Loan Repayment	870	80,444	-	-	-	-
242-4690	HUD Allocation	-	-	740,613	1,564,995	1,564,995	564,831
242-4696	Prior Year Carryover	43,130	147,407	-	2,413,870	2,413,870	-
242-4995	Misc. Revenue	-	-	-	380,911	380,911	-
242-4999	Transfers-In	83,772	-	-	-	-	-
<b>Total - HOME Program Fund</b>		<b>127,772</b>	<b>227,851</b>	<b>740,613</b>	<b>4,359,776</b>	<b>4,359,776</b>	<b>564,831</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22 ACTUAL REVENUES	2022-23 ACTUAL REVENUES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2023-24 YEAR-END PROJECTIONS	2024-25 ADOPTED BUDGET
<b>CDBG</b>							
243-4690	HUD Allocation	831,820	485,594	1,318,527	2,211,899	2,211,899	1,245,005
243-4692	CDBG COVID-19 Funds	702,610	147,538	-	-	30,640	-
243-4696	Prior Years Carryover	99,615	-	242,528	2,086,495	2,086,495	-
243-4708	Commercial Façade Contrib	30,000	12,000	-	-	-	-
243-4999	Transfers-In	-	15,260	-	-	-	-
<b>Total - CDBG Fund</b>		<b>1,664,045</b>	<b>660,392</b>	<b>1,561,055</b>	<b>4,298,394</b>	<b>4,329,034</b>	<b>1,245,005</b>
<b>Emergency Housing Voucher (EHV)</b>							
246-4690	HUD Allocation	165,625	-	-	165,625	187,988	200,000
246-4691	HUD Admin Fees	18,020	100	51,544	69,464	69,464	22,000
<b>Total - Emerg. Housing Voucher Fund</b>		<b>183,645</b>	<b>100</b>	<b>51,544</b>	<b>235,089</b>	<b>257,452</b>	<b>222,000</b>
<b>Street Lighting &amp; Landscaping</b>							
251-4105	Penalties/Delinquencies	10,595	7,983	10,000	10,000	10,000	8,000
251-4108	Street Lights Assessments	1,991,279	1,984,141	1,990,900	1,990,900	1,990,900	1,990,900
251-4902	Property Damage	-	2,833	-	-	-	-
251-4905	Settlement/Ins. Recoveries	(99)	-	-	-	-	-
251-4999	Transfers-In	-	2,343,229	-	-	-	-
<b>Total - Street Lighting &amp; Landsc Fund</b>		<b>2,001,775</b>	<b>4,338,186</b>	<b>2,000,900</b>	<b>2,000,900</b>	<b>2,000,900</b>	<b>1,998,900</b>
<b>Tweedy P&amp;BIA</b>							
252-4209	Tweedy P&BIA Assessments	18,392	25,662	19,700	19,700	19,700	22,000
252-4501	Interest Earnings	175	491	400	400	400	400
252-4599	Mkt Value - Gain/Loss	(915)	(155)	-	-	1,062	-
<b>Total - Tweedy P&amp;BIA Fund</b>		<b>17,652</b>	<b>25,998</b>	<b>20,100</b>	<b>20,100</b>	<b>21,162</b>	<b>22,400</b>
<b>Federal &amp; State Grants</b>							
261-4658	Metro Call for Projects	2,949,404	852,097	914,126	914,126	914,126	907,762
261-4660	HBRR Grant	226,536	979,960	-	-	-	-
261-4665	Prop 1 Grant - SWRCB	3,012,868	2,688,408	-	-	1,694,296	1,549,920
261-4666	LA County Flood Control Grant	296,239	84,845	-	-	83,591	81,000
261-4667	Prop 68 Grant	561,775	4,185,573	-	-	-	-
261-4668	Land and Water Conservation Fund G	2,061,975	938,025	-	-	-	-
261-4673	Caltrans Coop Imp Agrmnt (CIA)	-	-	-	5,000,000	5,000,000	4,750,000
261-4674	EECBG Program	-	-	142,000	142,000	142,000	136,000
261-4677	EPA Grant	-	-	-	500,000	500,000	432,800
261-4678	Caltrans ATP	-	-	3,945,000	3,945,000	3,945,000	3,945,000
261-4679	CRRSA HIP	-	-	454,245	454,245	454,245	454,245
261-4680	RMC Grant	2,474,000	729,249	-	-	168,255	150,000
261-4684	Measure W Regional Grant	1,186,741	836,431	-	-	84,691	81,254
261-4687	CA for All Youth Workforce Grant	-	-	-	500,000	500,000	-
261-4699	Other Intergovernmental	(2,382,397)	(7,995,798)	-	2,342,000	2,342,000	-
<b>Total - Federal &amp; State Grants Fund</b>		<b>10,387,141</b>	<b>3,298,790</b>	<b>5,455,371</b>	<b>13,797,371</b>	<b>15,828,203</b>	<b>12,487,981</b>
<b>UDAG</b>							
262-4501	Interest Earnings	2,379	6,152	5,500	5,500	5,500	6,500
262-4599	Mkt Value - Gain/Loss	(13,995)	(973)	-	-	13,306	-
<b>Total - UDAG Fund</b>		<b>(11,616)</b>	<b>5,179</b>	<b>5,500</b>	<b>5,500</b>	<b>18,806</b>	<b>6,500</b>
<b>Public Access Corp.</b>							
263-4382	PEG Fees	42,740	73,296	60,000	60,000	60,000	60,000
263-4501	Interest Earnings	100	734	500	500	500	500
263-4599	Mkt Value - Gain/Loss	(612)	(1,066)	-	-	1,587	-
<b>Total - Public Access Corp. Fund</b>		<b>42,228</b>	<b>72,963</b>	<b>60,500</b>	<b>60,500</b>	<b>62,087</b>	<b>60,500</b>
<b>WSAB TOD SIP</b>							
264-4617	Metro Grant - WSAB TOD SIP	-	36,590	-	143,410	143,410	-
<b>Total - WSAB TOD SIP</b>		<b>-</b>	<b>36,590</b>	<b>-</b>	<b>143,410</b>	<b>143,410</b>	<b>-</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22 ACTUAL REVENUES	2022-23 ACTUAL REVENUES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2023-24 YEAR-END PROJECTIONS	2024-25 ADOPTED BUDGET
<b>Permanent Local Housing</b>							
265-4675	Permanent Local Hsng Grant	-	-	-	704,868	704,868	-
<b>Total - Permanent Local Housing Fund</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>704,868</b>	<b>704,868</b>	<b>-</b>
<b>SB 2 Grant</b>							
266-4688	SB 2 Grant	-	-	-	310,000	310,000	-
<b>Total - SB 2 Grant Fund</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>310,000</b>	<b>310,000</b>	<b>-</b>
<b>LEAP Grant</b>							
267-4689	LEAP Grant	-	-	-	300,000	300,000	-
<b>Total - LEAP Grant Fund</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>
<b>American Rescue Plan Act (ARPA)</b>							
268-4501	Interest Earnings	66,103	334,103	307,200	307,200	307,200	150,000
268-4618	American Rescue Plan Funding	9,929,322	3,904,656	-	-	-	-
<b>Total - American Rescue Plan Act Fund</b>		<b>9,995,425</b>	<b>4,238,759</b>	<b>307,200</b>	<b>307,200</b>	<b>307,200</b>	<b>150,000</b>
<b>Park Enhancement Fund</b>							
271-4501	Interest Earnings	5,916	18,647	16,300	16,300	16,300	16,000
271-4599	Mkt Value - Gain/Loss	(33,942)	(9,670)	-	-	40,332	-
271-4751	Leased Facilities	278,783	281,132	283,100	283,100	283,454	291,593
<b>Total - Park Enhancement Fund</b>		<b>250,757</b>	<b>290,109</b>	<b>299,400</b>	<b>299,400</b>	<b>340,087</b>	<b>307,593</b>
<b>Successor Agency</b>							
321-4999	Transfers-In	1,545,355	-	-	-	-	-
<b>Total - Successor Agency Fund</b>		<b>1,545,355</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Low/Mod Income Housing Assets</b>							
322-4501	Interest Earnings	712	310	1,200	1,200	1,200	1,000
322-4599	Mkt Value - Gain/Loss	(3,691)	3,021	-	-	670	-
322-4504	Loan Repayment	33,565	3,774	3,500	3,500	3,500	3,500
322-4520	Property Rental	37,614	49,076	57,168	57,168	57,168	57,168
322-4597	GASB 87 Lease Interest	618	34	-	-	-	-
322-4598	GASB 87 Lease Offset	19,332	4,835	-	-	-	-
<b>Total - Low/Mod Inc Housing Assets Fd</b>		<b>88,150</b>	<b>61,050</b>	<b>61,868</b>	<b>61,868</b>	<b>62,538</b>	<b>61,668</b>
<b>Water</b>							
411-4501	Interest Earnings	257,331	692,273	615,800	615,800	615,800	615,000
411-4599	Mkt Value - Gain/Loss	(1,496,867)	(163,595)	-	-	1,497,363	-
411-4502	Bond Interest Earnings	28	30	25	25	25	25
411-4522	Water Rights	370,500	361,000	190,000	190,000	190,000	190,000
411-4672	Calif. Water Arrerage Pymt Grnt	491,855	-	-	-	-	-
411-4771	NPDES Inspections	31,206	19,106	26,400	26,400	26,400	26,400
411-4773	Utility Service	18,599,664	16,980,721	18,552,200	18,552,200	18,552,200	19,108,766
411-4774	Utility Connections	9,516	10,598	9,400	9,400	9,400	10,000
411-4775	Meter Installation	30,137	185,709	45,000	45,000	78,486	60,000
411-4776	Penalties	105	620	150,000	150,000	150,000	150,000
411-4902	Property Damage	2,997	3,187	-	-	305	-
411-4903	Misc Reimbursements	16,555	-	-	-	-	-
411-4950	Cash Over/Short	(78)	(540)	-	-	-	-
411-4981	Bond Premium	69,349	59,986	69,349	69,349	69,349	69,349
411-4995	Miscellaneous Revenues	12,162	16,954	18,625	18,625	18,625	16,000
411-4999	Transfers-In	7,680	-	-	2,342,000	2,342,000	-
<b>Total - Water Fund</b>		<b>18,402,140</b>	<b>18,166,049</b>	<b>19,676,799</b>	<b>22,018,799</b>	<b>23,549,954</b>	<b>20,245,540</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22 ACTUAL REVENUES	2022-23 ACTUAL REVENUES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2023-24 YEAR-END PROJECTIONS	2024-25 ADOPTED BUDGET
<b>Sewer</b>							
412-4342	Industrial Waste Permits	135,180	105,651	127,500	127,500	127,500	127,500
412-4501	Interest Earnings	12,108	28,227	25,400	25,400	25,400	30,000
412-4599	Mkt Value - Gain/Loss	(70,047)	1,704	-	-	61,053	-
412-4773	Utility Service	1,135,902	1,018,035	1,171,000	1,171,000	1,171,000	1,775,000
412-4777	Utility City Statement Fee	1,222	2,740	4,200	4,200	4,200	5,000
412-4981	Bond Premium	-	9,363	-	-	-	-
412-4999	Transfers-In	21,985,136	13,886	3,400,000	3,400,000	3,400,000	-
<b>Total - Sewer Fund</b>		<b>23,199,501</b>	<b>1,179,606</b>	<b>4,728,100</b>	<b>4,728,100</b>	<b>4,789,153</b>	<b>1,937,500</b>
<b>Refuse Collection</b>							
413-4501	Interest Earnings	5,312	16,173	13,000	13,000	13,000	13,000
413-4599	Mkt Value - Gain/Loss	(31,998)	(7,448)	-	-	34,982	-
413-4616	SB 1383 Local Assistance Grant Prog	137,101	-	-	-	-	-
413-4773	Refuse Billings	4,341,457	2,379,040	-	-	-	-
413-4777	Utility City Statement Fee	5,805	2,822	-	-	-	-
<b>Total - Refuse Collection Fund</b>		<b>4,457,677</b>	<b>2,390,587</b>	<b>13,000</b>	<b>13,000</b>	<b>47,982</b>	<b>13,000</b>
<b>Insurance</b>							
511-4501	Interest Earnings	46,244	90,053	75,200	75,200	75,200	10,000
511-4599	Mkt Value - Gain/Loss	(265,480)	44,905	-	-	194,781	-
511-4619	CARES Act Funding (CA DOF)	21,548	-	-	-	-	-
511-4901	Administrative Allocation	4,189,940	6,442,460	7,604,836	7,604,836	7,604,836	8,304,671
511-4903	Misc. Reimbursements	-	-	-	-	1,016	-
511-4905	Settlements/Ins Recoveries	67,122	-	-	-	-	-
511-4995	Misc Revenue	-	-	-	-	233	-
511-4999	Transfers In	2,986,259	-	-	-	-	184,384
<b>Total - Insurance Fund</b>		<b>7,045,633</b>	<b>6,577,418</b>	<b>7,680,036</b>	<b>7,680,036</b>	<b>7,876,066</b>	<b>8,499,055</b>
<b>Fleet Management</b>							
521-4501	Interest Earnings	11,302	27,123	24,900	24,900	24,900	25,000
521-4599	Mkt Value - Gain/Loss	(58,580)	(85)	-	-	58,665	-
521-4901	Administrative Allocation	1,761,800	1,989,035	2,007,876	2,007,876	2,007,876	2,007,892
521-4999	Transfers In	2,156,038	-	-	-	-	-
<b>Total - Fleet Management Fund</b>		<b>3,870,560</b>	<b>2,016,073</b>	<b>2,032,776</b>	<b>2,032,776</b>	<b>2,091,441</b>	<b>2,032,892</b>
<b>Information Systems</b>							
522-4501	Interest Earnings	6,457	11,621	10,800	10,800	10,800	11,000
522-4599	Mkt Value - Gain/Loss	(35,111)	8,332	-	-	25,137	-
522-4901	Administrative Allocation	1,097,735	1,539,859	1,548,629	1,548,629	1,548,629	2,095,115
522-4999	Transfers In	1,340,357	-	-	-	-	-
<b>Total - Information Systems Fund</b>		<b>2,409,438</b>	<b>1,559,812</b>	<b>1,559,429</b>	<b>1,559,429</b>	<b>1,584,566</b>	<b>2,106,115</b>
<b>Capital Asset &amp; Equipment Replacement</b>							
523-4501	Interest Earnings	24,408	69,304	61,600	61,600	61,600	62,000
523-4599	Mkt Value - Gain/Loss	(142,365)	(23,393)	-	-	149,903	-
523-4915	CAER Allocation	564,392	581,324	581,324	581,324	581,324	581,324
<b>Total - CAER Fund</b>		<b>446,435</b>	<b>627,235</b>	<b>642,924</b>	<b>642,924</b>	<b>792,827</b>	<b>643,324</b>
<b>Building &amp; Infrastructure Maintenance</b>							
524-4501	Interest Earnings	5,975	6,601	7,500	7,500	7,500	7,500
524-4599	Mkt Value - Gain/Loss	(32,816)	16,690	-	-	14,279	-
524-4999	Transfers-In	760,912	6,356	2,450,000	2,468,000	2,468,000	18,000
<b>Total - BIM Fund</b>		<b>734,071</b>	<b>29,647</b>	<b>2,457,500</b>	<b>2,475,500</b>	<b>2,489,778</b>	<b>25,500</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
REVENUE DETAIL**

ACCOUNT	DESCRIPTION	2021-22 ACTUAL REVENUES	2022-23 ACTUAL REVENUES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2023-24 YEAR-END PROJECTIONS	2024-25 ADOPTED BUDGET
<b>Successor Agency Debt Service</b>							
611-4101	Property Tax - CY Secured	-	43,514	-	-	-	-
611-4111	AB x1 26 ROPS RPTTF	4,995,250	4,860,968	4,911,493	4,911,493	4,911,493	2,774,543
611-4502	Bond Interest Earnings	1,321	55,925	52,000	52,000	77,998	55,000
611-4520	Property Rental	38,673	26,924	27,400	27,400	27,960	27,500
611-4981	Bond Premium	384,658	384,658	384,658	384,658	384,658	384,658
611-4999	Transfers in	-	20,000	-	-	-	-
<b>Total - SA Debt Service Fund</b>		<b>5,419,902</b>	<b>5,391,989</b>	<b>5,375,551</b>	<b>5,375,551</b>	<b>5,402,109</b>	<b>3,241,701</b>
<b>Total - All Other Funds</b>		<b>112,487,803</b>	<b>73,390,048</b>	<b>77,735,143</b>	<b>97,305,617</b>	<b>102,345,673</b>	<b>79,447,073</b>
<b>Total - All Funds Excluding CIP</b>		<b>179,003,647</b>	<b>137,884,613</b>	<b>142,900,027</b>	<b>163,111,926</b>	<b>170,721,044</b>	<b>146,102,074</b>
<b>City Capital Improvements</b>							
311-4699	Other Intergov - LAUSD	-	1,258,492	-	-	-	-
311-4999	Transfers In	18,313,203	15,127,226	15,343,385	21,333,983	21,333,983	17,921,229
<b>Total - City CIP</b>		<b>18,313,203</b>	<b>16,385,718</b>	<b>15,343,385</b>	<b>21,333,983</b>	<b>21,333,983</b>	<b>17,921,229</b>
<b>Total - All Funds</b>		<b>197,316,850</b>	<b>154,270,331</b>	<b>158,243,412</b>	<b>184,445,909</b>	<b>192,055,027</b>	<b>164,023,302</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE SUMMARY BY FUND**

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>General Fund - 100:</b>					
<b>Department:</b>					
City Council	321,283	326,311	298,725	298,725	351,462
City Clerk	543,289	922,445	591,754	645,554	997,604
City Treasurer	36,647	47,604	58,139	58,139	75,592
City Attorney	1,910,214	1,899,910	1,239,849	1,539,849	1,688,037
City Manager Office	961,050	1,054,487	1,188,305	1,195,152	1,388,118
Human Resources	744,179	962,279	1,175,343	1,285,343	1,492,076
Administrative Services	2,427,113	2,661,419	2,805,826	2,805,826	2,917,870
Parks & Recreation	8,676,192	10,494,011	11,161,161	11,628,560	12,916,199
Police	31,892,131	33,987,366	35,879,406	36,003,184	34,801,893
Community Development	3,293,627	3,432,680	3,955,121	4,737,578	5,147,391
Public Works	4,343,324	5,170,035	5,509,061	5,853,763	6,417,340
Non-Departmental	10,342,781	5,395,586	3,717,762	6,786,727	928,703
<b>Total General Fund</b>	<b>65,491,830</b>	<b>66,354,133</b>	<b>67,580,452</b>	<b>72,838,400</b>	<b>69,122,286</b>
<b>Other Funds:</b>					
211 - Traffic Safety	0	31,151	0	0	0
212 - Gas Tax	1,162,584	2,107,956	2,305,844	2,317,944	2,860,791
213 - TDA Bikeway	0	0	0	100,000	0
214 - Street Sweeping	689,897	765,955	789,584	789,584	943,003
215 - Road Repair & Account. Act (SB1)	578,784	1,676,960	0	2,291,385	0
217 - Measure W Stormwater	613,765	668,002	578,523	666,403	660,437
218 - Used Oil	34,069	12,669	14,367	14,367	14,367
219 - Beverage Container	47,148	24,984	23,935	23,935	23,935
220 - Road Mitigation Program	0	0	0	14,000	0
221 - Prop A Transit	1,694,144	1,427,816	2,260,903	6,428,458	2,886,886
222 - Prop C Transit	2,974,673	980,085	810,839	2,272,468	594,002
223 - South Coast AQMD	257,530	191,970	7,913	55,411	285,549
224 - Measure R	1,596,548	1,549,984	1,095,228	1,347,228	1,543,771
225 - Measure M	1,606,090	1,546,028	1,762,153	2,064,645	1,913,034
230 - COPS Grant	0	124,008	270,916	270,916	117,004
231 - Law Enforcement Grants	526,055	10,000	0	34,455	3,000
232 - Homeland Security Grant	18,528	15,045	0	72,000	72,000
233 - State Comm/Corr Grant	0	0	0	51,954	0
235 - Asset Forfeiture	1,217,825	1,444,821	1,543,186	2,034,827	1,556,815
236 - OTS Grant	0	137,621	0	130,000	6,868
237 - Edward Byrne Grant	0	46,452	0	1,935	0
240 - Housing Authority Administration	52,144	32,997	245,858	245,858	173,033
241 - Housing Authority	5,243,214	5,475,215	4,965,576	4,965,576	6,291,666
242 - Home Program	126,902	147,329	740,613	4,359,778	579,561
243 - CDBG	1,699,959	618,096	1,561,055	4,298,393	851,731
246 - Emergency Housing Voucher	8,127	152,051	200,000	200,000	200,000
251 - Street Lighting & Landscaping	2,242,588	2,948,525	3,218,244	4,031,404	3,487,316
252 - Tweedy P & BIA	12,632	51,029	15,024	15,024	17,145
261 - Federal & State Grants	12,540,721	11,387,342	0	13,020,089	0
262 - UDAG	0	0	30,000	60,000	30,000
263 - Public Access Corp	20,596	18,235	18,845	18,845	18,845
264 - WSAB TOD SIP	0	20,433	0	159,568	0
265 - Permanent Local Housing	0	16,452	320,258	365,806	322,610
266 - SB2 Grant	108,172	23,184	54,800	223,225	0
267 - LEAP Grant	15,990	86,971	0	195,948	0
268 - ARPA Funds	9,929,322	3,904,543	1,524,920	21,140,876	5,670,000
271 - Park Enhancements	104,609	33,248	103,958	1,121,958	103,958
311 - Capital Improvements	17,046,464	16,682,643	15,343,385	12,687,648	18,167,598
321 - Successor Agency to the CDC	70,311	1,344,696	70,311	70,311	70,311
322 - Low-Mod Income	67,727	347,655	120,544	120,544	120,544
411 - Water	15,144,592	16,967,005	24,329,989	28,152,946	34,283,617
412 - Sewer	1,753,016	1,675,421	5,303,736	5,457,960	2,184,490
413 - Refuse	4,324,470	2,570,688	385,598	570,065	289,026
511 - Insurance	8,454,557	7,807,337	7,603,489	7,903,489	8,466,235
521 - Fleet Management	1,794,803	1,929,093	2,149,179	2,754,057	2,032,892
522 - Information Systems	1,205,093	1,371,428	1,452,545	1,602,709	1,735,587
523 - Cap Asset & Equip Replacement	173,221	193,742	260,000	1,753,068	1,492,503
524 - Building & Infrastructure Maint	428,229	512,732	2,453,500	2,471,500	25,500
611 - Successor Agency to the CDC	2,935,958	1,124,014	4,982,550	4,982,550	4,975,018
711 - Special Deposits	106,526	126,592	0	0	0
<b>Total Other Funds</b>	<b>98,627,579</b>	<b>90,330,203</b>	<b>88,917,368</b>	<b>143,931,110</b>	<b>105,070,649</b>
<b>TOTALS ALL FUNDS</b>	<b>164,119,409</b>	<b>156,684,336</b>	<b>156,497,820</b>	<b>216,769,510</b>	<b>174,192,934</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>ALL FUNDS</b>					
5101 Salaries - FT Misc.	14,556,858	16,544,483	20,702,188	21,018,879	22,187,580
5102 Salaries - FT Sworn	8,739,115	8,852,782	10,172,642	10,172,642	17,000,119
5103 Salaries - PT - Non-CP - Misc	1,998,285	1,731,818	1,903,948	1,899,421	1,929,678
5104 Salaries - CPPT Misc	675,173	670,348	1,178,348	1,208,348	1,325,925
5107 Salaries - CPPT Sworn	53,807	74,565	83,640	83,640	83,640
5108 Salaries - PT Non-CP Sworn	648	0	0	0	0
5110 Overtime Regular	893,226	1,069,915	966,027	1,018,027	965,338
5111 Overtime Sworn	1,966,768	2,710,298	1,511,020	1,664,501	1,391,020
5999 Estimated Salary Savings	0	0	-19,369	-19,369	-5,600,000
5120 Holiday Allowance	68,111	52,531	197,156	197,156	41,974
5121 Sick Leave Payout	448,872	168,431	0	0	0
5122 Vacation Leave Payout	743,361	345,230	141,611	141,506	95,955
5123 Admin/Comp Time Payout	335,828	72,022	698,783	698,783	394,429
5124 Separation Payoff	40,291	0	0	0	0
5125 Comp Time Payout	596,525	615,694	0	0	0
5127 Bonus (Sign-on and Referral)	12,815	69,750	0	0	0
5128 Essential Worker Stipend	0	1,747,500	1,032,000	1,032,000	0
5130 Uniform/Tool Allowance	164,031	75,746	70,000	70,000	72,290
5131 Auto Allowance	88,060	110,175	115,800	118,332	121,960
5132 Communications Allowance	29,655	57,550	35,040	35,508	33,840
5133 Bilingual Pay	235,410	247,784	248,207	248,939	249,436
5134 Stand-By Pay	89,969	88,350	71,636	71,636	57,292
5135 Educational Reimbursement	6,676	9,438	30,000	30,000	30,000
5136 Fitness Incentive	70,200	66,600	62,400	62,400	0
5201 Retirement - FT Misc	1,213,196	1,526,025	2,327,493	2,349,491	2,552,304
5202 Retirement - FT Sworn	1,855,489	1,912,608	2,148,417	2,148,417	2,357,988
5203 PARS Supplemental Retirement	9,730	15,240	0	0	0
5204 Retirement - CPPT Misc	85,401	99,127	2,521	2,521	12,476
5205 Retirement - FT Misc - UAL	3,458,654	3,827,663	3,368,610	3,368,797	3,431,317
5206 Retirement - FT Sworn - UAL	4,306,238	4,863,640	4,714,296	4,714,296	5,504,075
5207 Retirement - CPPT Sworn	13,864	19,811	0	0	0
5211 Deferred Comp - 401(a) Plan	10,618	0	0	0	0
5212 Deferred Comp. Match	296,043	330,306	242,600	242,570	229,587
5220 Medicare	451,796	520,034	569,082	572,885	501,755
5221 Group Medical Insurance	4,618,338	4,962,927	5,409,176	5,447,505	7,447,437
5230 Life Insurance	34,657	47,990	36,580	36,835	43,205
5231 Dental Insurance	276,960	275,836	332,369	333,518	290,381
5232 Long Term Disability Insurance	49,040	66,944	64,007	64,423	78,631
5235 OPEB Adjustment	118,687	-76,030	0	0	0
5240 Worker's Compensation	1,082,309	1,082,309	700,006	700,006	750,450
5241 Unemployment Insurance	36,996	36,996	25,007	25,007	32,000
* EMPLOYEE SERVICES	49,731,698	54,892,436	59,141,241	59,758,620	63,612,082
6101 Professional Services	6,962,584	7,846,707	8,803,291	13,616,874	10,496,057
6102 Legal Services	1,738,956	1,840,591	1,107,000	1,430,670	1,652,000
6103 Health Services	72,583	94,180	104,500	104,500	104,500
6104 Animal Services	895,617	940,398	1,015,630	1,015,630	1,062,649
6105 Election Services	18,092	337,576	0	0	230,000
6106 PW-New Development-Other Services	7,754	24,590	10,000	68,910	10,000
6109 Crossing Guard Program	433,584	475,180	584,115	616,215	715,849
6110 Gateway Specific Plan Adoption	8,975	1,558	0	48,443	0
6111 Gateway Specific Plan Imp	4,760	0	0	0	0
6112 Hollydale Specific Plan Imp	0	0	0	19,000	0
6113 Tweedy Specific Plan Imp	0	0	0	19,000	0
6114 Housing Element	67,760	0	0	33,311	0
6115 Grants Administration	320	40	0	7,590	0
6116 Tetra Tech Remediation	510,087	415,216	478,000	478,000	478,000
6201 Office Supplies	79,250	93,336	113,266	186,520	115,715

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>ALL FUNDS</b>					
6202 Special Dept. Supplies	1,413,754	1,743,850	2,001,813	2,019,650	2,054,759
6203 Uniforms/Safety Equipment	56,404	109,690	100,370	100,370	150,000
6204 Small Tools & Equipment	279,546	247,328	300,413	448,123	445,477
6205 Equipment Parts & Supplies	217,563	262,644	322,500	339,500	337,000
6206 Fuel	611,477	575,131	470,048	470,048	475,000
6207 Computer Software	15,757	58,656	112,183	132,183	145,414
6208 Office Equipment	6,206	79	500	3,000	12,633
6301 Printing	110,668	143,901	161,273	194,161	164,868
6302 Advertising	3,885	6,525	13,930	13,930	14,930
6303 Postage	188,694	183,293	171,610	171,610	173,160
6304 Memberships & Dues	194,066	240,525	387,544	427,619	392,293
6305 Publications & Subscriptions	96,802	81,575	118,089	118,089	69,250
6306 Events & Meetings	25,639	39,321	74,302	118,302	138,802
6307 Mileage Reimbursement	1,052	2,578	8,760	8,760	9,510
6308 Civic Engagement	40,000	59,606	92,965	92,965	94,680
6309 Fees & Charges	267,762	436,570	317,475	390,652	372,925
6310 Rents & Leases	144,805	294,502	530,683	791,335	605,556
6311 Commission Expense	16,375	11,610	23,125	23,125	22,325
6312 Resale Items	1,046	1,740	5,000	5,000	5,000
6313 Water District Purchases and Fees	3,476,761	3,243,935	3,403,400	3,403,400	3,403,400
6314 Credit Card Fees	213,648	283,732	135,000	135,000	240,000
6315 Cable Services	44,739	50,813	50,939	50,939	49,539
6316 Excursions & Admission Fees	20,999	39,520	113,850	78,850	100,600
6317 Court Surcharge & Fees	225,276	278,341	220,000	220,000	220,000
6319 Promotional Activities	3,097	1,879	0	31,829	0
6320 Metro Bus Passes	10,060	17,495	14,300	14,300	14,300
6340 Training	189,452	213,414	448,678	462,671	439,446
6341 POST Training	51,330	65,955	78,050	78,050	79,050
6342 STC Training	3,934	5,536	6,000	6,000	7,000
6344 Citywide Training	0	0	20,000	20,000	9,000
6350 Workers' Compensation Claims	1,971,303	1,846,293	700,000	200,000	700,000
6351 Liability Claims	1,614,610	418,774	400,000	1,200,000	600,000
6352 Unemployment Insurance Payments	22,508	11,454	25,000	25,000	28,000
6353 Insurance Premiums	3,331,667	4,139,785	4,776,357	4,776,357	5,473,255
6354 Retiree Insurance Premiums	830,963	859,552	969,362	969,362	969,362
6355 PARS Retiree Medical	101,627	120,592	64,512	64,512	64,512
6356 CalPERS Replacement Benefit Plan	0	0	85,048	85,048	42,000
6360 Relocation Costs	6,511	67,975	23,511	23,511	23,511
6365 Property Distribution	30,865	38,343	40,000	40,000	40,000
6370 Clean-up Cost Recovery	982	2,696	11,275	11,275	11,275
6390 Decoration of Tweedy P & BIA	9,983	20,000	10,000	10,000	10,000
6392 Promotion-Retail Trade in Tweedy P	2,500	30,802	5,024	5,024	7,145
6402 Employee Relations Committee (ERC)	5,360	34,764	0	0	0
6403 South Gate Youth Commission	101,166	91,828	0	0	0
6601 Housing Assistance Payments	4,445,058	4,708,636	4,225,000	4,225,000	5,093,888
6603 Affordable Housing	0	0	592,491	863,283	503,624
6604 CHDO	0	0	0	2,000,000	0
6606 Fair Housing Program	24,000	24,000	24,000	24,000	31,323
6607 Beverage Container Grant	-37,618	4,299	0	0	0
6608 Used Oil Recycling Grant	-17,676	3,663	0	0	0
6609 Lead Abatement Grant	0	3,013	0	256,247	0
6612 Port-In Expense	150,655	160,641	80,000	80,000	80,000
6622 Family Violence Prevention	43,974	32,941	35,279	35,279	24,010
6623 Police Explorers	1,475	22,525	23,500	23,500	20,898
6626 So Cal Rehab Services	10,000	41,785	0	0	0
6634 Salvation Army	44,847	0	0	0	0



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>ALL FUNDS</b>					
6635 Commercial Façade Improvements	137,532	45,201	709,630	808,279	134,000
6646 California For All Grant	0	326,330	0	250,515	0
6647 Centennial Celebration	0	47,855	0	94,145	0
6648 Neighborhood Revitalization Grant Prog	0	0	357,043	357,043	0
6649 Home Modification Program	0	0	9,000	9,000	0
6656 Homeless Prevention & Counseling	25,630	0	0	0	0
6657 Food Insecurity Program - Northgate Mkt	287,095	136,974	0	341,520	0
6660 Senior Food Distribution Program	87,422	0	0	0	0
6663 Bet Tzedek - Legal Advocacy	5,671	0	0	0	0
6665 Compator - Free Mental Health Serv	57,502	0	0	0	0
6666 Conserv Corps of LB - Youth Emp	105,385	-2,439	0	0	0
6667 Southeast Youth Internship - CA Latino LI	0	23,807	0	0	0
6668 Business & Job Prevention Grant	89,360	0	0	0	0
6673 Compator - Rental Assistance Prog	6,000	0	0	0	0
6681 Mental Health Services	133,000	297,089	0	1,530,629	0
6682 Emergency Resident Rental Relief	0	0	0	330,000	0
6683 Small Business Assistance Grants	4,200	180,000	0	65,800	0
6684 Housing for Homeless	0	148,553	0	2,851,447	0
6685 Homeless Outreach Program	0	153,413	0	846,587	0
6686 Job Training Services	500,000	0	0	0	0
6687 Telecommunications	0	0	0	1,500,000	0
6688 Mobile Health Clinics	25,000	100,000	0	175,000	0
6691 Pedestrian Walkways & Lighting	0	0	0	2,500,000	0
6692 Tutoring Initiative Pilot Program-SCF	15,000	159,436	0	365,564	0
6693 Hub Cities Grant for Permit Fees	0	6,962	0	28,038	0
6694 Home Residential Rehab Program	0	7,095	0	342,905	0
6695 Shop Local Gift Cards Program	0	345,340	0	19,660	0
6696 Local Hazard Mit (LHMP)	0	16,767	0	138,233	0
6697 Utility Assistance Program	0	0	0	500,000	0
6701 Equipment Maintenance	432,768	409,530	606,779	637,275	734,036
6702 Facility Maintenance	650,429	869,450	1,029,113	1,041,083	979,173
6703 Facility Special Repair & Maintenance	36,214	44,147	203,500	212,363	263,500
6705 Infrastructure Repair & Maintenance	0	0	75,000	100,000	25,000
6720 Utilities	3,983,653	2,109,775	24,700	55,700	27,500
6721 Telephone	361,305	345,383	355,208	355,208	399,213
6723 Electric	2,273,594	2,773,872	2,421,500	2,421,500	2,421,500
6724 Gas	201,412	278,716	193,110	193,110	193,110
6730 Software Maintenance	485,546	507,640	964,488	1,044,792	1,079,718
6801 Admin. Expense Allocation	3,792,640	3,871,539	4,094,640	4,094,640	4,028,342
6802 Info Systems Allocation	1,098,342	1,539,859	1,548,629	1,548,629	1,964,212
6803 Insurance Allocation	3,020,635	5,259,055	6,879,838	6,879,838	7,792,150
6804 Vehicle Maintenance Allocation	1,715,019	1,989,895	2,007,892	2,007,892	1,989,035
6805 Capital Asset & Equip Replacement	564,391	597,948	581,324	616,324	581,324
* SUPPLIES & SERVICES	51,520,623	56,042,669	56,070,355	77,194,241	61,445,303
9003 Auto/Rolling Stock	295,529	611,549	1,315,890	3,755,782	1,627,079
9004 Furniture & Fixtures	87,983	0	0	40,000	0
9005 Machinery & Equipment	118,776	212,504	88,443	205,359	317,905
9006 Computer Equipment & Software	644,651	302,968	171,474	1,030,309	2,006,737
9008 Auto/Rolling Stock-GASB 87	30,306	0	0	0	0
9100 Facility Improvements	284,256	400,770	2,400,000	2,785,402	1,232,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
ALL FUNDS EXPENDITURE DETAIL BY OBJECT**

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>ALL FUNDS</b>					
9104 S.G. Pool Improvements	3,990	0	50,000	50,000	22,000
9113 PD Parking Lot Expansion	585	24,350	0	0	0
9114 PD Fuel Station & Air Compress Repl	355,772	0	0	0	0
9118 Facilities Security System Improvements	30,981	0	250,000	250,000	0
9120 Predev Costs - 13050 Paramount Blvd	29,520	15,810	186,717	186,717	146,717
9121 Predev Costs - 7916 Long Beach Blvd	0	0	14,200	14,200	14,200
9122 Predev Costs - Site Feas/Acquisition	0	0	20,800	20,800	0
9200 Park Improvements	28,656	191,412	90,000	290,000	40,000
9211 SGP Fence Replacement	0	48,834	0	650,000	0
9214 Urban Orchard	9,812,336	7,128,945	0	5,000,000	0
9217 Circle Park Renovation Project	14,165	63,699	3,400,000	3,394,725	0
9220 Hollydale Community Park Renovations	0	3,733,165	0	0	100,000
9400 Street/Infrastructure Improvements	0	292,152	30,000	130,000	60,000
9408 Interstate 710 Interchange - Ph IV	264,619	416,262	0	0	0
9424 Seaborg Building Relocation	3,604	16,426	0	3,538	0
9433 Garfield/Imperial St. Improv.	3,020,387	100,156	0	0	0
9447 Firestone Blvd (Median Island)	110,437	382,774	0	0	0
9457 Firestone/Otis Widening & Imp Hwy M	1,263,281	191,337	0	0	0
9463 Citywide LED Street Light Conversion	0	20,150	142,000	142,000	0
9468 Lighting & Energy Efficiency (Parks)	230,178	0	0	0	0
9471 Tweedy Blvd TS Synchronization	52,739	259,438	0	0	0
9473 Thermoplastic Striping Streets Citywide	5,560	10,378	0	0	150,000
9474 Replacement of Damaged TS Poles	0	93,755	0	0	0
9478 Firestone Plaza Striping	57,270	277	0	0	0
9479 Citywide Sidewalk Improvements Ph IV	0	168,327	0	0	0
9480 Citywide Sidewalk Improv Ph VIII	46,336	0	0	0	0
9481 Citywide Sidewalk Improvements, Phase IX	0	4,813	0	0	0
9482 St Lights Improvements Pilot Program	0	6,101	0	0	0
9483 Citywide Parking Study Implementation	0	0	0	-4,000	0
9484 SG Park Auditorium Roof Restoration	0	2,795	0	0	1,337,929
9485 SG Park Boy Scout Huts Roof Restoration	0	6,808	0	0	0
9486 Citywide Residential Resurfacing Phase X	0	0	0	0	200,000
9487 Transportation Demand Management Study	0	0	0	0	200,000
9488 Traffic Management Center	0	0	0	0	100,000
9489 Citywide Residential Resurfacing Phase V	0	0	0	0	350,000
9490 Citywide Residential Resurfacing Phase X	0	0	0	0	500,000
9491 Streetlight Wire Theft Prevention	0	0	0	0	125,000
9500 Other Infrastructure Improvements	0	0	0	0	0
9501 Sewer Improvements	0	0	0	0	0
9502 Sewer Master Plan	0	0	0	0	0
9504 Sanitary Sewer Relining-Calif/Tweedy	636	185,900	0	0	0
9505 Sewer System Relining Improvements	0	21,320	3,400,000	3,331,581	0
9522 Water Main Replacement Phase II	0	0	2,200,000	4,542,000	3,000,000
9524 Water Lateral Repairs	0	0	300,000	300,000	0
9540 Storm Water Infiltration Wells Imp.	8,125	45,032	0	0	0
9546 Well Meter Repl Upgrade to MWD	0	0	600,000	600,000	200,000
9547 WSAB LRT Stations FL Mile Bikeway	0	0	450,000	0	3,725,000
9557 Water Sys Chlorination Facil Upgrade	1,262,694	245,204	0	0	0
9564 Garfield Ave Median Improvement	216,488	721,744	0	0	0
9565 Long Beach Pedestrian Improvement	159,334	79,489	0	0	0
9567 Well 18 Energy Eff Rehab	0	1,733	0	0	0
9571 I-710 Soundwall Project-Const Phase	907,764	0	0	0	0
9572 Chakemo Improv - Atlantic-Legacy	108,834	39,362	0	0	75,000
9576 Coating Hawkins-Santa Fe&Elizabeth	31,800	35,217	0	0	0
9577 Urban Orcard Well No. 30	1,843	53,664	0	0	0
9578 Long Beach Blvd Water Serv Lateral	1,032,089	0	0	0	0
9579 Well Abandonment at 3 Locations	3,793	14	50,000	50,000	0
9580 SCADA System Upgrades	708	400	0	425,000	0
9581 AMI/ AMR Meter Replacement Ph 1	68	0	0	500,000	0

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
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<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>ALL FUNDS</b>					
9582 Citywide Residential Resurfacing, Ph I	55,652	181,847	850,000	0	0
9583 Citywide Residential Resurfacing, Ph II	47,648	317,394	0	0	100,000
9584 Alameda Street Complete Streets	30,524	898,659	0	0	100,000
9585 Tweedy Mile Complete Streets	91,146	426,375	6,350,000	0	1,400,000
9586 Citywide Residential Resurfacing Ph III	44,452	186,930	0	0	0
9587 LA County Bridge Maintenance	1,300	19,474	100,000	0	175,000
9588 WSAB Light Rail	0	0	550,000	0	0
9589 Tweedy Mile Uncontrolled Crosswalks	0	0	100,000	100,000	0
9590 Improvements at 7 Intersections	0	19,212	0	0	1,558,300
9592 Water Main Replacement Ph I	0	417,617	0	0	0
9593 AMI/AMR Meter Replacement Ph IV	0	0	0	0	1,700,000
9594 Park Reservoir PFOA Treat Facility	0	0	500,000	500,000	5,959,752
9596 Citywide Valve Replacement	75	0	0	0	400,000
9598 Citywide Residential Resurfacing, Ph IV	0	226,494	480,385	480,385	1,496,369
9599 Tweedy Mile Complete Streets - Phase II	0	0	721,000	721,000	5,307,000
9902 LAUSD HS #9	11,020	0	0	0	0
9905 Courthouse Adaptive Reuse Project	9,260	266,276	0	-1,000	0
9906 City Hall Interior Remodeling Project	30,972	22,383	0	0	0
9907 SG Emergency Operation Cntr Remodeling	8,580	0	0	0	0
9908 Carpet Replacement & Paint in HR Offices	0	12,102	0	0	0
9909 Roof Repairs @ CH, CC, Aud, GCH	28,048	0	0	0	0
9910 Detective Bureau Remodel	0	244,582	0	0	0
9911 Warehouse Office Constr at PW Yard	11,004	1,886	0	2,000	0
9912 ADA Transition Plan Implement Ph I	65	3,900	0	0	0
9913 Locker Room Renovation Project	0	4,290	0	0	0
9914 Electric Vehicle Charging Stations	0	249,143	0	-1,000	0
9915 HVAC System SGP Sport Center Complex	0	30,649	0	0	0
9916 Rio Hondo Channel Homeless Encam Mitig	0	298,889	200,000	200,000	100,000
9917 Firestone Blvd Bridge Water Main L-	0	0	75,000	75,000	250,000
9918 City Hall HVAC Replacement	0	0	0	0	1,268,000
9921 Emerg. Backup Generator Replacement	0	6,630	1,750,000	1,750,000	0
9922 ADA Transition Plan Implementation	0	0	200,000	200,000	0
9999 Capitalized Assets	-2,657,949	-1,403,580	0	0	0
* CAPITAL OUTLAY	18,237,889	18,566,186	27,035,909	31,719,798	35,343,988
8003 D/S Fees	9,867	9,470	8,267	8,267	8,267
8004 Amortization/Accretion of Debt	101,717	92,354	92,354	92,354	80,195
8005 Accrual Adjustment	-5,268,982	-5,721,819	0	0	0
8008 LAC/STATE-Admin Fees	230,189	246,130	221,228	221,228	221,228
8101 Bond Principal	4,950,000	5,195,000	5,450,000	5,450,000	5,725,000
8102 Bond Interest	1,219,024	964,923	760,124	760,124	481,223
8105 Utility Bond Principal	1,645,000	1,680,000	1,715,000	1,715,000	1,518,075
8106 Utility Bond Interest	842,963	818,660	791,722	791,722	651,218
8301 Lease Principal	212,337	1,595,652	1,303,403	1,303,403	1,303,403
8302 Lease Interest	36,125	37,882	0	0	0
8401 Loan Principal	84,971	83,900	83,548	83,548	83,548
* DEBT SERVICE	4,063,210	5,002,152	10,425,646	10,425,646	10,072,157
7901 Loan Forgiveness	51,222	47,115	51,222	51,222	51,222
7902 Depreciation Expense	3,262,707	3,316,098	3,277,589	3,277,589	3,217,589
7910 Unclassified Pcard Exp	0	1,566	0	0	0
7998 Transfer of Assets	0	1,258,492	0	0	0
7999 Transfers Out	37,252,059	17,557,622	495,858	34,342,394	450,594
* OTHER	40,565,988	22,180,893	3,824,669	37,671,205	3,719,405
<b>** TOTAL ALL FUNDS</b>	<b>164,119,409</b>	<b>156,684,336</b>	<b>156,497,820</b>	<b>216,769,510</b>	<b>174,192,934</b>

## BUDGETED POSITIONS

The proposed staffing for Fiscal Year 2024-25 includes 348 full-time positions and 72 part-time positions for a total of 420 full-time equivalent (FTE) positions. This adds 5 new full-time positions. In addition, staff is recommending several reclassifications to help align job duties with the appropriate job classification. These proposed changes are an effort to meet the Council's expectations in attracting and retaining well-qualified employees, promoting and maintain a safe and healthy community, responding expeditiously to public inquires, and meeting the demands for development and housing projects.

Highlighted changes to the City's team include the following:

- City Clerk
  - Reclassification of Record Coordinator to Sr. Clerk Services Coordinator
  - Retitle of Record Coordinator to Clerk Services Coordinator
  - Reclassification of Record Coordinator to Clerk Services Assistant
  
- Human Resources
  - Reclassification of Office Assistant to Office Specialist
  
- Administrative Services
  - Reclassification of Intermediate Account Clerk to Intermediate Account Clerk II
  - Reclassification of Purchasing Supervisor and Revenue Manager to Budget and Finance Manager position
  - Reclassification of Purchasing Clerk to Purchasing Coordinator
  - Reclassification of Senior Secretary to Management Analyst
  - Reclassification of Customer Service Representative to Senior Customer Service Representative
  - New Information Systems Technician
  - New Part-Time Customer Service Representative
  
- Parks and Recreation
  - Reclassification of Senior Secretary to Executive Assistant to the Director
  - Reclassification of Recreation Supervisor to Recreation Manager (2)
  - Reclassification of Recreation Specialist to Recreation Coordinators (3)
  - Reclassification of Aquatics Coordinator to Aquatics Supervisor
  - Pay grade Reclassification for Grounds Supervisor
  - Pay grade Reclassification for Facility Maintenance Supervisor
  
- Community Development
  - New Planning Manager Position
  - New Housing Inspector (2)
  - New Clerical Assistant
  
- Public Works
  - New Part-Time Maintenance Helper (2)
  - New Part-Time CalPERS Maintenance Helper (2)

A breakdown of the position changes is detailed below. The impact to the General Fund will be \$41,697, and the impact on other funds is \$487,276. All other funds include Special Revenue Funds, Enterprise Funds, or Internal Service Funds that have the available funding to pay for these positions.

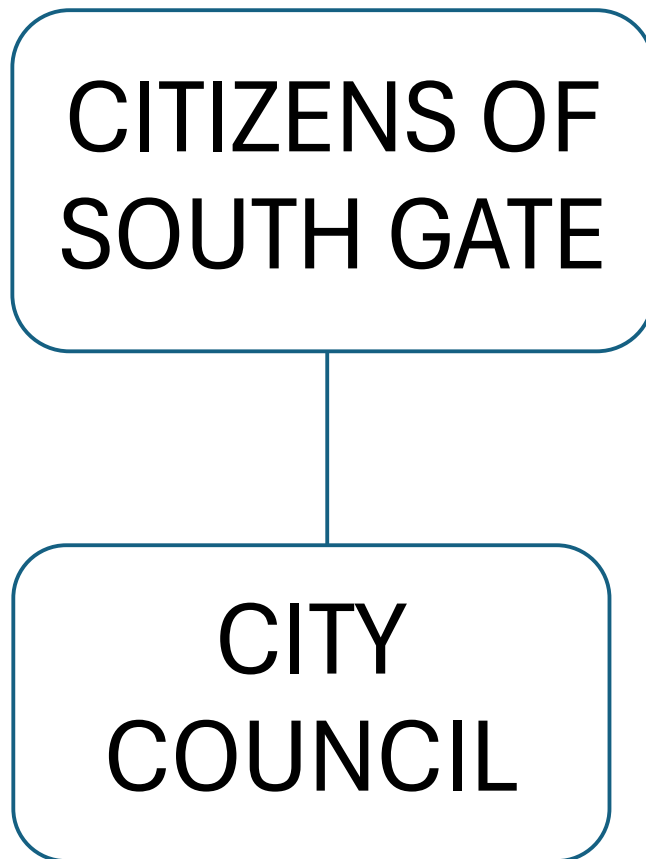
**Position Changes**

Fiscal Year 2024-25

#	Position	Department	New	Current	Eliminated	Reclass	Salary	Benefits	Total	General		Other Funds	
										Fund	%		
1	Sr. Clerk Services Coordinator	City Clerk				X	7,248	960	8,208	100%	8,208	0%	-
1	Record Coordinator to Clerk Services Assistant	City Clerk				X	(6,048)	960	(5,088)	100%	(5,088)	100%	(5,088)
1	Office Specialist	Human Resources				X	6,000	900	6,900	25%	1,725	75%	5,175
1	Budget & Finance Manager	Administrative Services				X	116,518	49,304	165,822	15%	24,873	75%	124,367
1	Customer Service Rep (PT)	Administrative Services	X				24,634	357	24,991	0%	-	100%	24,991
1	Information Systems Technician	Administrative Services	X				62,663	31,010	93,673	0%	-	100%	93,673
2	Inter Account Clerk II	Administrative Services				X	14,664	1,826	16,490	100%	16,490	0%	-
1	Purchasing Coordinator	Administrative Services				X	3,336	415	3,751	50%	1,876	50%	1,876
1	Senior Customer Service Rep	Administrative Services				X	8,213	1,023	9,236	0%	-	100%	9,236
-1	Inter Account Clerk	Administrative Services			X		(61,794)	(30,555)	(92,349)	100%	(92,349)	0%	-
-1	Purchasing Supervisor	Administrative Services			X		(96,861)	(23,250)	(120,111)	100%	(120,111)	0%	-
-1	Revenue Manager	Administrative Services			X		(121,717)	(50,542)	(172,259)	0%	-	100%	(172,259)
1	Aquatics Supervisor	Parks & Recreation				X	9,600	1,266	10,866	100%	10,866	0%	-
1	Executive Assistant to Director	Parks & Recreation				X	18,180	2,397	20,577	100%	20,577	0%	-
1	Facility Maintenance Supervisor	Parks & Recreation		X			5,892	976	6,868	100%	6,868	0%	-
1	Grounds Supervisor	Parks & Recreation		X			5,892	976	6,868	100%	6,868	0%	-
3	Recreation Coordinators	Parks & Recreation				X	18,540	2,444	20,984	100%	20,984	0%	-
2	Recreation Manager	Parks & Recreation				X	14,016	1,848	15,864	100%	15,864	0%	-
-4	Hourly Positions (Various)	Parks & Recreation			X		(63,039)	(914)	(63,953)	100%	(63,953)	0%	-
1	Clerical Assistant	Community Development	X				74,820	12,500	87,320	0%	-	100%	87,320
2	Housing Inspector	Community Development	X				158,256	64,000	222,256	0%	-	100%	222,256
1	Planning Manager	Community Development	X				144,000	44,000	188,000	100%	188,000	0%	-
2	Maintenance Helper (PT)	Public Works	X				42,024	609	42,633	0%	-	100%	42,633
2	Maintenance Helper CalPERS (PT)	Public Works	X				42,024	11,073	53,097	0%	-	100%	53,097
							<b>\$427,060</b>	<b>\$123,583</b>	<b>\$550,643</b>		<b>\$41,697</b>		<b>\$487,276</b>

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# CITY COUNCIL



# CITY OF SOUTH GATE

## CITY COUNCIL

### ELECTED OFFICIALS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Elected Officials</b>					
Council Members (Elected Officials)	5.00	5.00	5.00	5.00	5.00
<b>Total Elected Officials</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Fund</b>					
100 - General Fund	5.00	5.00	5.00	5.00	5.00
<b>Total Department FTE by Fund</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>



# CITY COUNCIL

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
CITY COUNCIL	321,283	326,311	298,725	298,725	351,462
<b>TOTALS</b>	<b>\$ 321,283</b>	<b>\$ 326,311</b>	<b>\$ 298,725</b>	<b>\$ 298,725</b>	<b>\$ 351,462</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	194,146	194,266	214,897	214,897	247,334
SUPPLIES & SERVICES	127,137	132,045	83,828	83,828	104,128
<b>TOTALS</b>	<b>\$ 321,283</b>	<b>\$ 326,311</b>	<b>\$ 298,725</b>	<b>\$ 298,725</b>	<b>\$ 351,462</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	321,283	326,311	298,725	298,725	351,462
<b>TOTALS</b>	<b>\$ 321,283</b>	<b>\$ 326,311</b>	<b>\$ 298,725</b>	<b>\$ 298,725</b>	<b>\$ 351,462</b>

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# CITY COUNCIL

## **PROGRAM DESCRIPTION**

Five City Council Members are elected at-large to serve staggered four-year terms of office. Each year, the five City Council Members select a presiding officer to serve as Mayor and another to serve as Vice Mayor. In addition, City Council Members serve as the Board of Directors for the Community Development Commission, South Gate Utility Authority, Public Financing Authority, Industrial Development Authority and Public Access Corporation. Individual City Council Members also serve on county and regional committees that review specific issues and then make recommendations to the entire City Council as appropriate. Some of the duties of the Council include setting policy by enacting laws and ordinances, approving City programs, adopting the City's operating budget and providing direction to the City Manager on the general policy of the current and future direction of the City.

## **Prior Year's Accomplishments FY 2023-24:**

- Undertook the centennial celebration of the city of South Gate being 100-years old concluding with the closing of the time capsule in January 2024.
- Updated City's Legislative Platform which guides our responses to various governmental laws and regulations being proposed.
- Solicited and awarded a comprehensive solid waste agreement to Universal Waste Systems (UWS) that is compliant with SB 1983 mandates.
- Awarded several agreements to local health providers to provide mental health services that are connected to COVID pandemic.
- Received and Review Annual Comprehensive Financial Report for FY 22-23.
- Partnered with Southeast Community Foundation (SCF) to provide year-round tutoring assistance to students at three school sites in the community.
- Revised and adopted an increased Recruitment and Referral Bonus Program to assist in attracting new employees.
- Adopted a Shop local virtual gift card program to assist small businesses that have been impacted by COVID.
- Awarded an agreement to Helpline Youth to provide a rental assistance program to eligible renters and landlords.
- Awarded numerous capital improvement projects, including the Garfield Complete Street, Tweedy Mile traffic signal synchronization, residential streets, and sewer relining project.
- Approved the predevelopment loan for developer of 7916 Long Beach to keep the affordable housing project on schedule.
- Adopted a city-wide Inclusionary Housing element.

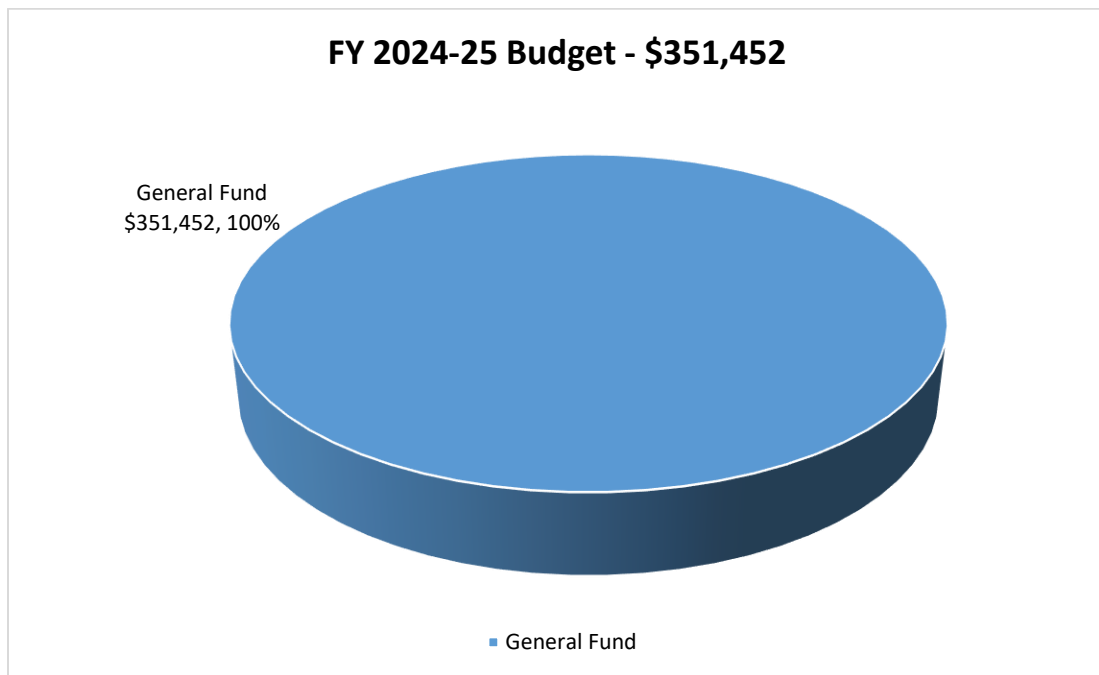
## **Goals & Objectives for FY 2024-25:**

- Undertake review and update of the City's Strategic Priorities and workplan to assist in prioritizing resources to better address community needs. The workplan will highlight key priority projects that will be reported to the Council and Community quarterly to showcase important work focused on fulfilling the Goals set by the City Council.
- Continue to support the SELA Cultural Arts Center Project

- Consider development of Disposition Agreement between the Housing Authority and Habitat for Humanity to develop up to 14 affordable units for sale at 9001-9019 Long Beach.
- Provide staff with direction on fiscal sustainability as it relates to sewer, street lighting and landscape, and several other funds.
- Continue to seek ways to improve transparency with the general community on City operations.
- Continue to participate in the School Safety Collaborative monthly meetings in partnership with LAUSD and the South Gate Police Department.
- Support and encourage the Community College District in the construction of the East Los Angeles Community College – South Gate campus.

**Workload Indicators**

	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>
Number of constituent requests for information	903	950	950
Number of Tutoring Students served	0	82	250



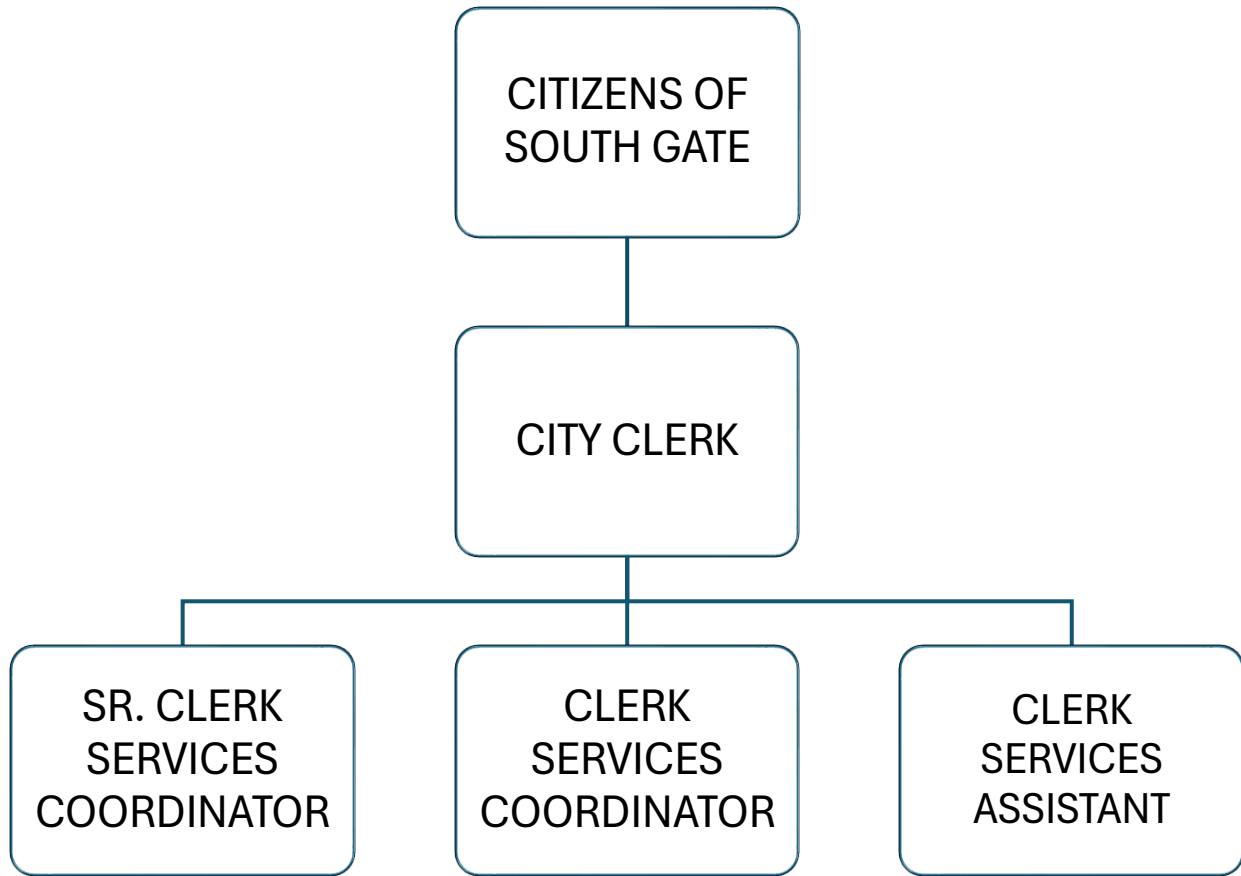
**EXPENDITURE EXPLANATIONS****FY 2024-25 Budget: \$351,462****City Council: 100-110-11**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6304	Memberships & Dues	NALEO - \$100 per Council Member City's annual membership renewals: \$500
6305	Publications & Subscriptions	Verizon service for IPADs - \$2,400
6306	Events & Meetings	Dinner & miscellaneous events & meetings - \$4,500
6340	Training	\$6,500 each – covering an estimated 3 conferences at \$800 registration; \$500 per flight; \$750 per hotel and 1 local conference at \$350 Training for Council Members: \$32,500

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 110 CITY COUNCIL</b>					
<b>100-110-11</b>					
5101 Salaries - FT Misc.	62,072	64,145	77,315	77,315	114,000
5110 Overtime Regular	86	15	-	-	-
5122 Vacation Leave Payout	170	-	-	-	-
5125 Comp Time Payout	-	7	-	-	-
5131 Auto Allowance	30,875	29,725	30,000	30,000	30,000
5132 Communications Allowance	6,580	6,100	6,000	6,000	6,000
5133 Bilingual Pay	440	360	360	360	-
5201 Retirement - FT Misc	8,284	9,320	8,630	8,630	13,076
5205 Retirement - FT Misc - UAL	13,449	14,091	8,589	8,589	13,175
5212 Deferred Comp Match	15,920	13,720	6,000	6,000	9,480
5220 Medicare	1,425	1,628	1,648	1,648	2,175
5221 Group Medical Insurance	50,341	50,463	71,048	71,048	53,770
5230 Life Insurance	481	482	475	475	419
5231 Dental Insurance	2,406	2,560	2,846	2,846	2,547
5232 Long Term Disability	145	178	178	178	120
5240 Workers Compensation	1,424	1,424	1,746	1,746	2,467
5241 Unemployment Insurance	48	48	62	62	105
* EMPLOYEE SERVICES	<u>194,146</u>	<u>194,266</u>	<u>214,897</u>	<u>214,897</u>	<u>247,334</u>
6201 Office Supplies	2,148	4,429	3,000	3,000	3,000
6301 Printing	1,374	2,808	3,000	3,000	3,000
6303 Postage	22	36	150	150	150
6304 Memberships & Dues	50,135	53,573	500	500	500
6305 Publications & Subscriptions	1,824	2,169	2,400	2,400	2,400
6306 Events & Meetings	9,700	4,380	4,500	4,500	4,500
6308 Civic Engagement	-	-	1,500	1,500	1,500
6340 Training	31,571	28,324	32,500	32,500	32,500
6721 Telephone	50	128	80	80	80
6802 Info Systems Allocation	14,076	19,857	19,857	19,857	26,864
6803 Insurance Allocation	12,764	12,764	12,764	12,764	26,057
6805 Capital Asset & Equip Replacement	3,473	3,577	3,577	3,577	3,577
* SUPPLIES & SERVICES	<u>127,137</u>	<u>132,045</u>	<u>83,828</u>	<u>83,828</u>	<u>104,128</u>
<b>** CITY COUNCIL</b>	<b><u>321,283</u></b>	<b><u>326,311</u></b>	<b><u>298,725</u></b>	<b><u>298,725</u></b>	<b><u>351,462</u></b>

# CITY CLERK



# CITY OF SOUTH GATE

## CITY CLERK

### AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
City Clerk	1.00	1.00	1.00	1.00	1.00
Clerk Services Assistant	-	-	-	-	1.00
Clerk Services Coordinator	-	-	-	-	1.00
Sr. Clerk Services Coordinator	-	-	-	-	1.00
City Hall Receptionist	-	-	-	1.00	-
Records Coordinator	3.00	3.00	3.00	3.00	-
<b>Part-Time Positions</b>					
City Hall Receptionist	0.95	0.95	0.95	-	0.95
<b>Total Full-Time</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>4.00</b>
<b>Total Part-Time</b>	<b>0.95</b>	<b>0.95</b>	<b>0.95</b>	<b>-</b>	<b>0.95</b>
<b>Total Department FTE</b>	<b>4.95</b>	<b>4.95</b>	<b>4.95</b>	<b>5.00</b>	<b>4.95</b>
<b>Fund</b>					
100-General Fund	4.95	4.95	4.95	5.00	4.95
<b>Total Department FTE by Fund</b>	<b>4.95</b>	<b>4.95</b>	<b>4.95</b>	<b>5.00</b>	<b>4.95</b>



# CITY CLERK

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
CITY CLERK	543,289	922,445	591,754	645,554	997,604
<b>TOTALS</b>	<b>\$ 543,289</b>	<b>\$ 922,445</b>	<b>\$ 591,754</b>	<b>\$ 645,554</b>	<b>\$ 997,604</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	463,593	509,896	518,686	572,486	626,080
SUPPLIES & SERVICES	79,696	412,549	73,068	73,068	371,524
<b>TOTALS</b>	<b>\$ 543,289</b>	<b>\$ 922,445</b>	<b>\$ 591,754</b>	<b>\$ 645,554</b>	<b>\$ 997,604</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	543,289	922,445	591,754	645,554	997,604
<b>TOTALS</b>	<b>\$ 543,289</b>	<b>\$ 922,445</b>	<b>\$ 591,754</b>	<b>\$ 645,554</b>	<b>\$ 997,604</b>

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# CITY CLERK

## PROGRAM DESCRIPTION

The City Clerk's Office performs a variety of professional and administrative duties in accordance with the California Elections Code, the Political Reform Act, California Public Records Act, and the City's Municipal Code.

The City Clerk's Office provides oversight of the City's records management system as well as maintaining the legislative history of the City. The office is responsible for the preparation of agendas for the City Council and various boards, committees, and commissions. As the official record keeper for the City, the City Clerk's Office maintains all central and legal files. The City Clerk's Office administers the procedures for Regular and Special Elections within the City and assists the Los Angeles Registrar-Recorder with voter registration and polling place information. The office administers the oath of office to all elected officials and all city employees.

### Prior Year's Accomplishments FY 2023-24:

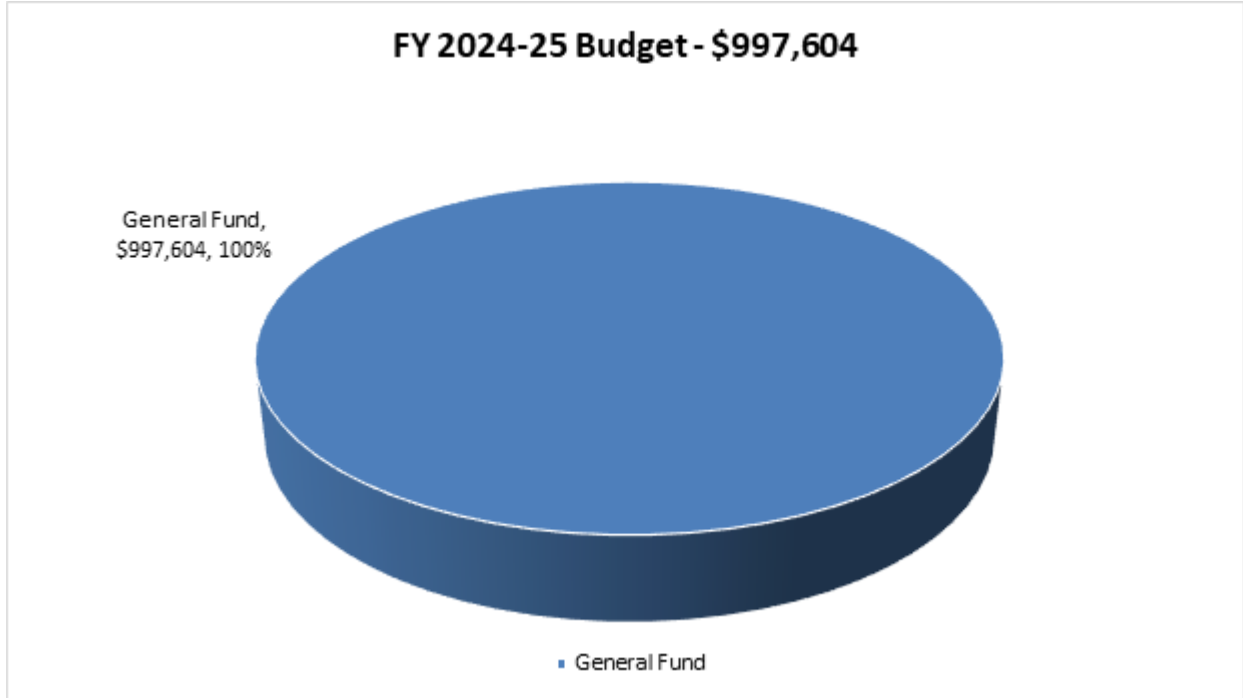
- *Maintenance of City Records* – The City Clerk's Office codified 2 ordinances, recorded 77 resolutions, 57 City Council meeting minutes and 149 contracts. We have received and filed 186 California Fair Political Practices Commission Form 700, adhered to Maddy Act, and campaign reform act.
- *Provide Meeting and Agenda Support* for the City Council, Successor Agency to the Community Development Commission, Housing Authority, Public Access Corporation, Public Financing Authority, Budget Subcommittee and Tweedy Mile Advisory Board. Staff processed all agendas, minutes, resolutions, and contracts for these meetings.
- *Document Support* – The City Clerk's Office is continually providing access to over 20,972 City documents via the department's scanning project. Providing easier access to various City documents using the City's computer intranet, facilitating support to City staff and all City departments. Scanning, tracking, and storing documents in an electronic format provides security and easy access to City files.
- *Passport Processing* – The City Clerk's Office is an authorized U.S. Passport Acceptance Facility. Passport Services are by appointment only. The City Clerk's Office processed 940 passports and assisted 1,489 people with renewals, questions, and appointments. The City has received \$32,900 in passport application fees.

### Goals & Objectives for FY 2024-25:

- To ensure all official City documents, including minutes, ordinances, resolutions, and agreements are properly recorded.
- Successfully staff two new part-time positions to provide exemplary customer service at the City Clerk's Office and the City Hall kiosk, while keeping in mind the diverse population we serve.
- To preserve and protect the official records of the City for administrative departments and the public so they may be guaranteed timely access to information.
- Ensure transparency by providing a link between the public, the City Council and City Staff.

**Workload Indicators**

	<u>Actual</u> <u>2022-23</u>	<u>Actual</u> <u>2023-24</u>	<u>Projected</u> <u>2024-25</u>
Public Records Requests Received	350	260	470
Legal Documents Served	300	370	395
Passport Applications Processed	886	940	1060
City Council Meeting Agendas Posted	60	57	88



**Expenditure Explanations**  
**FY 2024-25 Budget: \$997,604**  
**City Clerk: 100-140-11**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Document Destruction Costs - \$5,000
6105	Election Services	Election Costs \$230,000
6201	Office Supplies	Office Depot – General Office Supplies - \$3,500
6207	Computer Equipment & Software	PDF Exchange (5 Licenses - \$90 each - \$450 OmniPage (3 Licenses - \$175 each) - \$525 Total - \$975
6301	Printing	Letterhead, Envelopes, Business Cards, Minute Paper, Minute, Ordinance, & Resolution Books, Certificates, Proclamations, Blue Folders -\$4,000
6303	Postage	Mailing of Passport Applications, Contracts, and Correspondence - \$2,500
6304	Memberships & Dues	City Clerk’s Association of California International Institute of Municipal Clerks - \$500
6305	Publications & Subscriptions	Codification of Ordinances (Code Publishing) - \$3,000

6307	Mileage Reimbursement	Delivering City Council Packets, Los Angeles County Election Matters, Meetings and Trainings - \$250
6310	Rents & Leases	Costs for lease and maintenance of copier - \$3,200
6340	Training	City Clerk's Office Courses to receive CMC/MMC Certification - \$3,025, Trainings - \$6,500 TOTAL: \$9,525

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 140 CITY CLERK</b>					
<b>100-140-11</b>					
5101 Salaries - FT Misc.	275,032	299,711	309,517	383,204	354,545
5103 Salaries - PT - Non-CP - Misc	6,302	10,380	36,596	16,709	21,755
5110 Overtime Regular	80	-	-	-	124
5120 Holiday Allowance	582	-	1,063	1,063	339
5122 Vacation Leave Payout	4,011	1,347	-	-	-
5125 Comp Time Payout	-	218	-	-	-
5131 Auto Allowance	5,700	5,825	5,700	5,700	6,000
5132 Communications Allowance	1,000	1,400	1,200	1,200	1,200
5133 Bilingual Pay	4,550	4,200	4,200	4,200	4,200
5201 Retirement - FT Misc	21,973	36,086	38,817	38,817	40,016
5205 Retirement - FT Misc - UAL	57,282	61,790	34,691	34,691	54,800
5211 Deferred Comp - 401(a) Plan	10,250	-	-	-	-
5212 Deferred Comp Match	3,600	3,850	3,600	3,600	2,700
5220 Medicare	4,155	5,066	5,195	5,195	5,306
5221 Group Medical Insurance	56,287	66,833	67,447	67,447	122,522
5230 Life Insurance	501	499	503	503	643
5231 Dental Insurance	1,896	2,090	2,136	2,136	3,144
5232 Long Term Disability	611	820	781	781	1,010
5240 Workers Compensation	9,459	9,459	6,990	6,990	7,458
5241 Unemployment Insurance	322	322	250	250	318
* EMPLOYEE SERVICES	<u>463,593</u>	<u>509,896</u>	<u>518,686</u>	<u>572,486</u>	<u>626,080</u>
6101 Professional Services	10,510	14,591	5,000	5,000	5,000
6105 Election Services	18,092	337,576	-	-	230,000
6201 Office Supplies	1,973	3,549	3,500	3,500	3,500
6207 Computer Software	-	-	975	975	975
6301 Printing	1,358	535	1,500	1,500	4,000
6303 Postage	2,810	2,888	2,500	2,500	3,200
6304 Memberships & Dues	730	200	500	500	500
6305 Publications & Subscriptions	3,809	2,646	3,000	3,000	3,000
6307 Mileage Reimbursement	7	4	250	250	250
6310 Rents & Leases	2,255	2,870	3,200	3,200	3,200
6340 Training	-	4,475	9,525	9,525	9,525
6701 Equipment Maintenance	408	-	-	-	-
6721 Telephone	65	197	100	100	100
6802 Info Systems Allocation	12,615	17,796	17,796	17,796	24,076
6803 Insurance Allocation	19,806	19,806	19,806	19,806	78,782
6805 Capital Asset & Equip Replacement	5,258	5,416	5,416	5,416	5,416
* SUPPLIES & SERVICES	<u>79,696</u>	<u>412,549</u>	<u>73,068</u>	<u>73,068</u>	<u>371,524</u>
<b>** CITY CLERK</b>	<b><u>543,289</u></b>	<b><u>922,445</u></b>	<b><u>591,754</u></b>	<b><u>645,554</u></b>	<b><u>997,604</u></b>

# CITY TREASURER

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graph TD; A[CITIZENS OF SOUTH GATE] --- B[CITY TREASURER];
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CITIZENS OF  
SOUTH GATE

CITY  
TREASURER

# CITY OF SOUTH GATE

## CITY TREASURER

### ELECTED OFFICIALS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Elected Officials</b>					
City Treasurer	1.00	1.00	1.00	1.00	1.00
<b>Total Elected Officials</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Fund</b>					
100 - General Fund	1.00	1.00	1.00	1.00	1.00
<b>Total Department FTE by Fund</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>



# CITY TREASURER

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
CITY TREASURER	36,647	47,604	58,139	58,139	75,592
<b>TOTAL</b>	<b>\$ 36,647</b>	<b>\$ 47,604</b>	<b>\$ 58,139</b>	<b>\$ 58,139</b>	<b>\$ 75,592</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	32,003	41,946	45,489	45,489	59,731
SUPPLIES & SERVICES	4,644	5,658	12,650	12,650	15,861
<b>TOTAL</b>	<b>\$ 36,647</b>	<b>\$ 47,604</b>	<b>\$ 58,139</b>	<b>\$ 58,139</b>	<b>\$ 75,592</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

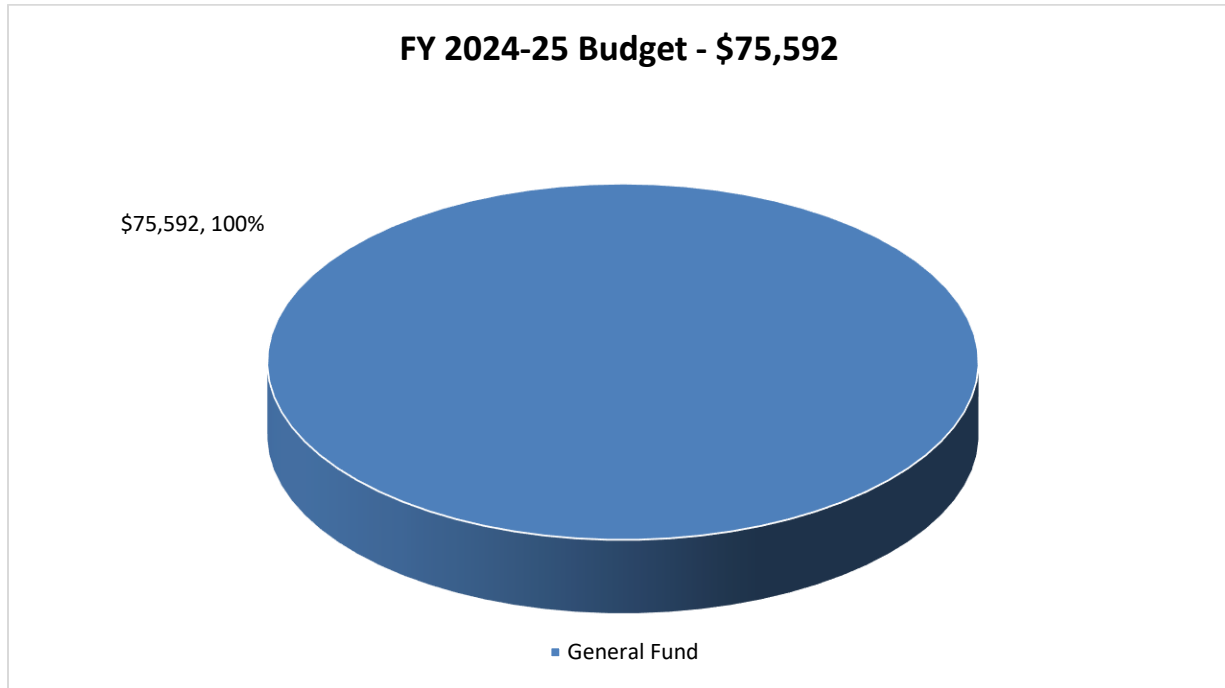
	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	36,647	47,604	58,139	58,139	75,592
<b>TOTAL</b>	<b>\$ 36,647</b>	<b>\$ 47,604</b>	<b>\$ 58,139</b>	<b>\$ 58,139</b>	<b>\$ 75,592</b>

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# CITY TREASURER

## PROGRAM DESCRIPTION

The City Treasurer is an elected official whose primary function is to disburse monies on demand which have been properly audited and approved. The City Treasurer is also responsible for receiving and safely keeping all monies coming into the City for the purpose of depositing these them in the appropriate City account.



## Expenditure Explanations

**FY 2024-25 Budget: \$75,592**

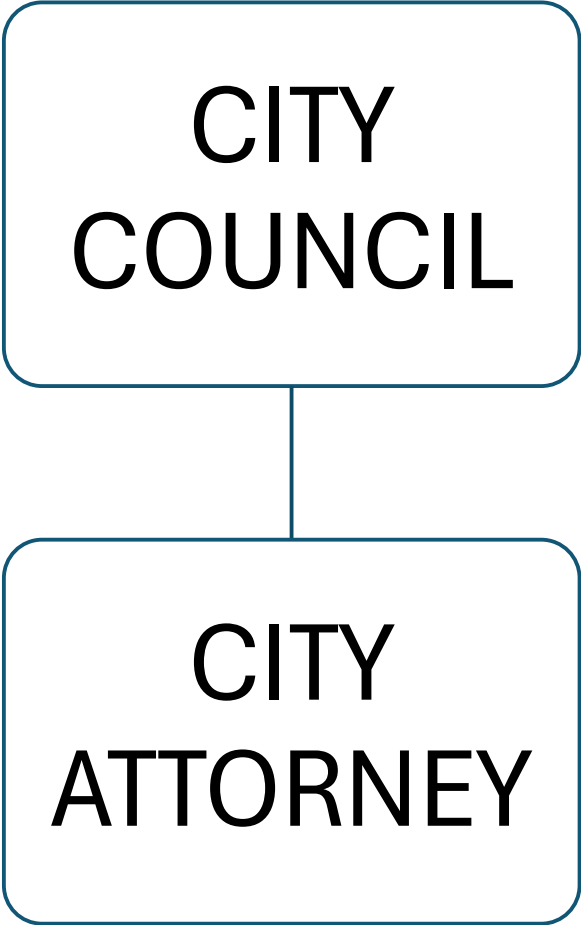
**City Treasurer: 100-160-11**

Account	Description	Explanation
6301	Printing	Brochures/Misc - \$1,000
6304	Memberships & Dues	Membership and dues for CMTA - \$95 and CSMFO - \$110 TOTAL: \$205
6340	Training	CMTA or CSMFO Annual Conferences - \$6,500
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$3,805
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$3,943
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$408

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 160 CITY TREASURER</b>					
<b>100-160-11</b>					
5101 Salaries - FT Misc.	7,939	9,290	9,480	9,480	17,250
5131 Auto Allowance	6,175	6,075	6,000	6,000	6,000
5132 Communications Allowance	1,300	1,300	1,200	1,200	1,200
5201 Retirement - FT Misc	1,528	1,507	1,194	1,194	2,615
5205 Retirement - FT Misc - UAL	1,575	1,680	1,048	1,048	2,635
5212 Deferred Comp Match	7,800	4,550	-	-	-
5220 Medicare	279	284	242	242	435
5221 Group Medical Insurance	4,688	15,909	24,781	24,781	27,946
5230 Life Insurance	84	84	84	84	84
5231 Dental Insurance	321	946	1,213	1,213	1,152
5232 Long Term Disability	18	26	25	25	25
5240 Workers Compensation	285	285	214	214	373
5241 Unemployment Insurance	10	10	8	8	16
* EMPLOYEE SERVICES	<u>32,003</u>	<u>41,946</u>	<u>45,489</u>	<u>45,489</u>	<u>59,731</u>
6301 Printing	-	415	1,000	1,000	1,000
6304 Memberships & Dues	-	-	205	205	205
6340 Training	530	298	6,500	6,500	6,500
6802 Info Systems Allocation	1,993	2,812	2,812	2,812	3,805
6803 Insurance Allocation	1,725	1,725	1,725	1,725	3,943
6805 Capital Asset & Equip Replacement	396	408	408	408	408
* SUPPLIES & SERVICES	<u>4,644</u>	<u>5,658</u>	<u>12,650</u>	<u>12,650</u>	<u>15,861</u>
<b>** CITY TREASURER</b>	<u><b>36,647</b></u>	<u><b>47,604</b></u>	<u><b>58,139</b></u>	<u><b>58,139</b></u>	<u><b>75,592</b></u>

# CITY ATTORNEY



# CITY OF SOUTH GATE

## CITY ATTORNEY

### AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
Executive Assistant to City Attorney	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>Fund</b>					
100 - General Fund	1.00	1.00	1.00	1.00	1.00
<b>Total Department FTE by Fund</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

# CITY ATTORNEY

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
CITY ATTORNEY	1,910,214	1,899,910	1,239,849	1,539,849	1,688,037
<b>TOTAL</b>	<b>\$ 1,910,214</b>	<b>\$ 1,899,910</b>	<b>\$ 1,239,849</b>	<b>\$ 1,539,849</b>	<b>\$ 1,688,037</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	160,012	139,947	192,680	192,680	155,801
SUPPLIES & SERVICES	1,750,203	1,759,963	1,047,169	1,347,169	1,532,236
<b>TOTAL</b>	<b>\$ 1,910,214</b>	<b>\$ 1,899,910</b>	<b>\$ 1,239,849</b>	<b>\$ 1,539,849</b>	<b>\$ 1,688,037</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	1,910,214	1,899,910	1,239,849	1,539,849	1,688,037
<b>TOTAL</b>	<b>\$ 1,910,214</b>	<b>\$ 1,899,910</b>	<b>\$ 1,239,849</b>	<b>\$ 1,539,849</b>	<b>\$ 1,688,037</b>

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## CITY ATTORNEY

### PROGRAM DESCRIPTION

The City Attorney is appointed by the City Council to represent the City's interests in matters of law. The City has retained the law firm of Frost Brown Todd to serve as City Attorney for the City of South Gate and its affiliated entities. The City Attorney's services include: presiding as City Attorney at regular and special City Council meetings, and meetings of the Planning Commission, Successor Agency, Housing Authority, and Public Access Corporation (PAC); providing legal advice to the City's various departments on contract execution, negotiations, bids processing, agenda bills and City ordinances, and related vendor contractual matters; reviewing, in collaboration with the City Clerk, public records act requests and subpoenas; representing the interest of the City and its employees in civil litigation arising from City operations and the performance of duties by those employees acting in the scope of their employment; overseeing outside legal counsel in various matters; and providing legal advice to the City Manager and Department Heads involving City operations and Personnel related matters.

When appropriate, outside legal counsel is utilized to handle certain matters. The following is a list of some of law firms regularly used:

Aleshire & Wynder

Carpenter Rothans & Dumont

Dapeer Rosenblit & Litvak

Jones & Mayer

Liebert Cassidy Whitmore

Olivarez Madruga Lemieux O'Neill

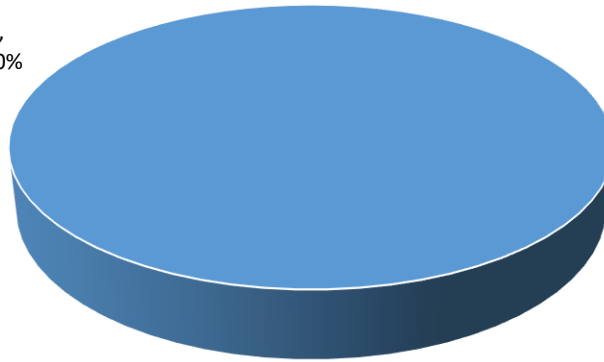
Stradling Yocca Carlson & Rauth

Gordon Rees Seally Mansukhani

The City Attorney's advisory services are roughly divided in: 50% devoted to City Attorney matters, 10% to matters related to the City Council Meetings, 20% to Community Development and 20% to Public Works. Approximately \$400,000 (or 1/3 of his budget) goes toward advisory services and the rest, \$800,000 (or 2/3rds of his budget) covers litigation/complex contract development services. In addition, approximately \$270,000 is budgeted for costs incurred by other outside firms engaged.

**FY 2024-25 Budget - \$1,688,037**

General Fund,  
\$1,688,037, 100%



■ General Fund

**Expenditure Explanations  
FY 2024-25 Budget: \$1,688,037  
City Attorney 100-130-12**

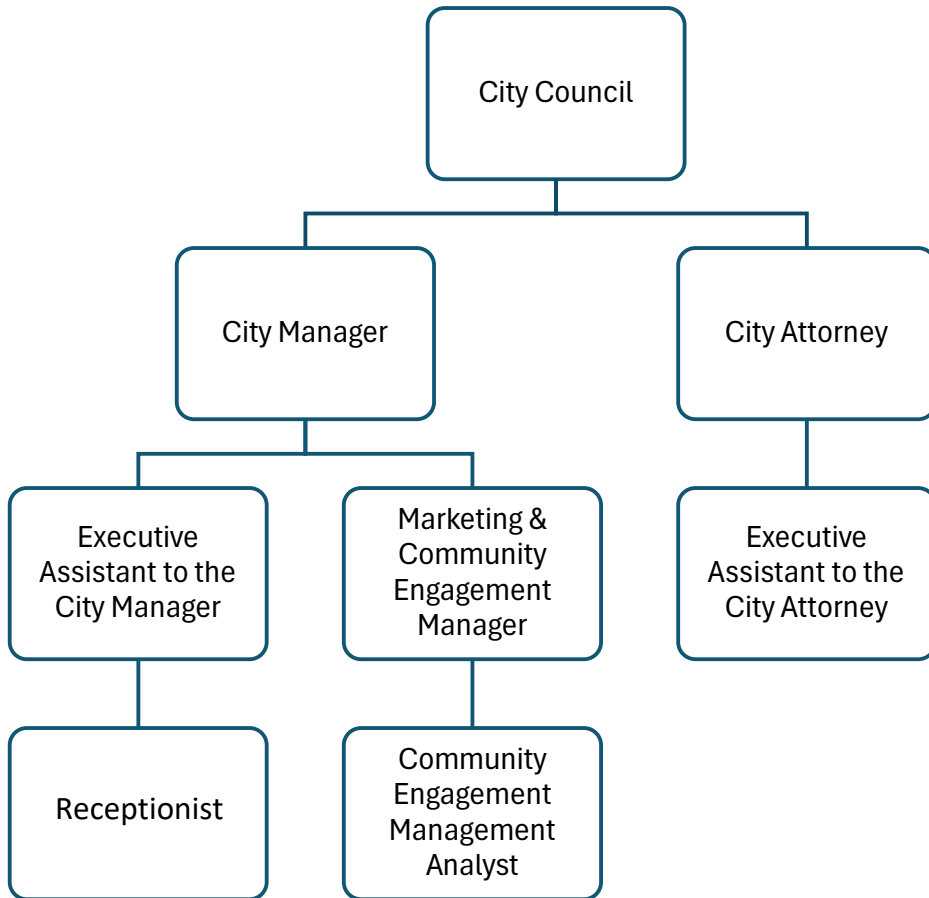
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6102	Legal Services	Legal services - \$1,470,000 \$1,200,000 for City Attorney Services – Frost Brown Todd and \$270,000 for miscellaneous legal services
6201	Office Supplies	Cost of office supplies - \$500
6303	Postage	Miscellaneous postage - \$650

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 130 CITY ATTORNEY</b>					
<b>100-130-12</b>					
5101 Salaries - FT Misc.	88,643	73,269	134,809	134,809	100,456
5110 Overtime Regular	8,501	7,275	6,200	6,200	6,200
5120 Holiday Allowance	62	33	361	361	-
5122 Vacation Leave Payout	2,169	2,736	1,442	1,442	1,840
5125 Comp Time Payout	12	1	-	-	-
5131 Auto Allowance	-	-	300	300	-
5132 Communications Allowance	1,265	900	900	900	1,200
5133 Bilingual Pay	1,925	1,485	1,530	1,530	2,100
5201 Retirement - FT Misc	10,469	8,834	13,555	13,555	11,763
5205 Retirement - FT Misc - UAL	30,775	31,908	15,076	15,076	15,739
5212 Deferred Comp Match	1,178	944	1,785	1,785	1,200
5220 Medicare	1,484	1,361	2,110	2,110	1,504
5221 Group Medical Insurance	9,304	7,172	9,151	9,151	10,748
5230 Life Insurance	147	112	119	119	140
5231 Dental Insurance	523	366	1,915	1,915	393
5232 Long Term Disability	204	203	273	273	251
5240 Workers Compensation	3,238	3,238	3,045	3,045	2,174
5241 Unemployment Insurance	110	110	109	109	93
* EMPLOYEE SERVICES	<u>160,012</u>	<u>139,947</u>	<u>192,680</u>	<u>192,680</u>	<u>155,801</u>
6102 Legal Services	1,679,059	1,683,148	970,000	1,270,000	1,470,000
6201 Office Supplies	243	35	500	500	500
6303 Postage	394	474	300	300	650
6721 Telephone	139	97	160	160	160
6802 Info Systems Allocation	13,332	18,808	18,808	18,808	25,445
6803 Insurance Allocation	44,881	44,881	44,881	44,881	22,961
6805 Capital Asset & Equip Replacement	12,155	12,520	12,520	12,520	12,520
* SUPPLIES & SERVICES	<u>1,750,203</u>	<u>1,759,963</u>	<u>1,047,169</u>	<u>1,347,169</u>	<u>1,532,236</u>
<b>** CITY ATTORNEY</b>	<b><u>1,910,214</u></b>	<b><u>1,899,910</u></b>	<b><u>1,239,849</u></b>	<b><u>1,539,849</u></b>	<b><u>1,688,037</u></b>

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# CITY MANAGER



# CITY OF SOUTH GATE

## CITY MANAGER

### AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
City Manager	1.00	1.00	1.00	1.00	1.00
Comm Engagement Management Analyst	-	-	-	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00	-
Executive Assistant to City Manager	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	-	-
Management Assistant	1.00	1.00	1.00	-	-
Marketing & Comm Engagement Manager	-	-	-	1.00	1.00
Receptionist (City Manager)	1.00	1.00	1.00	1.00	1.00
<b>Total Full-Time</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>
<b>Fund</b>					
100 - General Fund	6.00	6.00	6.00	6.00	5.00
<b>Total Department FTE by Fund</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>	<b>5.00</b>

# CITY MANAGER OFFICE

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
CITY MANAGER	821,406	891,035	911,573	918,420	964,363
COMMUNITY PROMOTION	134,392	163,452	276,732	276,732	423,755
PUBLIC ACCESS CORP	25,847	18,235	18,845	18,845	18,845
TWEEDY P & BIA	12,632	51,029	15,024	15,024	17,145
<b>TOTALS</b>	<b>\$ 994,277</b>	<b>\$ 1,123,751</b>	<b>\$ 1,222,174</b>	<b>\$ 1,229,021</b>	<b>\$ 1,424,108</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	748,497	862,608	934,611	934,611	915,202
SUPPLIES & SERVICES	245,780	261,143	287,563	294,410	508,906
<b>TOTALS</b>	<b>\$ 994,277</b>	<b>\$ 1,123,751</b>	<b>\$ 1,222,174</b>	<b>\$ 1,229,021</b>	<b>\$ 1,424,108</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	961,050	1,054,487	1,188,305	1,195,152	1,388,118
PUBLIC ACCESS FUND	20,596	18,235	18,845	18,845	18,845
TWEEDY P & BIA	12,632	51,029	15,024	15,024	17,145
<b>TOTALS</b>	<b>\$ 994,277</b>	<b>\$ 1,123,751</b>	<b>\$ 1,222,174</b>	<b>\$ 1,229,021</b>	<b>\$ 1,424,108</b>

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# CITY MANAGER

## **PROGRAM DESCRIPTION**

The City Manager is appointed by the City Council and is the chief advisor to the Council on policy issues of concern to the organization and keeps them advised of the City's financial condition and the future needs of the City. He/she oversees all department heads and provides oversight and direction to all city programs to ensure they meet the needs of the community and respond to the City Council's goals. The City Manager serves as the Executive Director of the Successor Agency. The City Manager's Office provides clerical support to the City Council, City Attorney's Office and Community Promotions and oversees the Public Access Corporation.

## **Prior Year's Accomplishments FY 2023-24:**

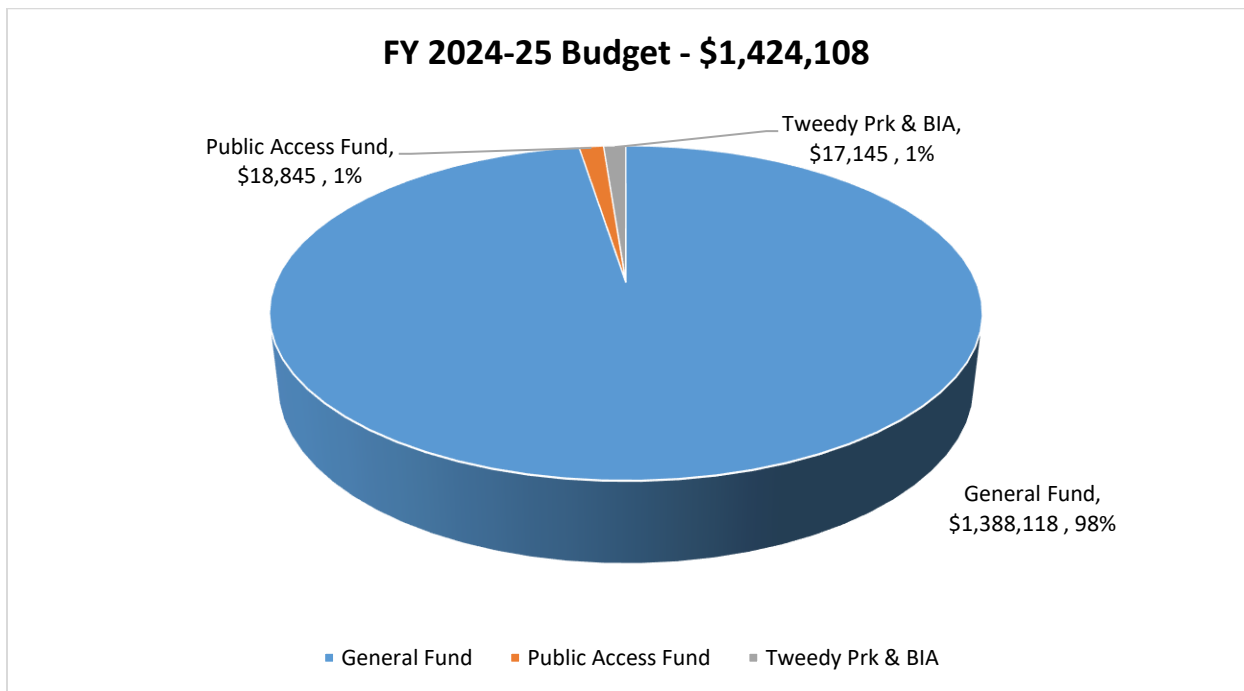
- Managed and coordinated the Tweedy Mile Business Improvement District renewal process.
- Worked with departments to improve transparency associated with the mid-year and annual budget documents.
- Continued to work with the City Managers group for the advancement of the WSAB project. Goal is to advocate for a complete funding of the project and solutions to mitigate the 3% local match requirement.
- Working with Staff and HF&H, the City solicited and awarded a comprehensive solid waste management agreement to UWS.
- Assisted in the transition of UWS as it relates to the new solid waste franchise agreement. There was a comprehensive effort impacting over 24,000 customers and many new elements the previous agreement did not possess or require. This included bulky item service for multi-family complexes, bulky item sweeps, new containers, and billing process.
- Recruited and fills the last executive director position of Human Resources Director.
- Undertook a review of Public Works functions assessment through an outside consultant.
- Negotiated and presented approved successor agreements for five bargaining units.
- Worked with developers and staff to issue permits for Raising Caine's and Chick-fil-A.
- Began planning for the second annual strategic planning meeting in late spring.
- Identified and communicated to City Council various issues relating to previous land use actions that needed correction to be compliant with the municipal code.
- Undertook four Employee townhall meetings to update employees on undertaking and issues of mutual concern.
- Worked with City Council to conduct a Prop 218 process to increase the Sewer Fund rates to eliminate a significant deficit that drained City General Funds.

## **Goals & Objectives for FY 2024-25:**

- Receive and begin to implement the Public Works assessment review findings.
- Continue to work on obtaining funding for and regulatory enforcement by State/federal entities of UPR maintenance operations within the City.
- Working with staff and regulatory authorities to obtain the necessary closure permit relating to the Urban Orchard project, Once obtained, then final construction activity can be reengaged to finish the park development.
- Develop and implement a balanced, responsible, and sustainable Fiscal Year 2024-2025 Budget with improved transparency.

- Present to City Council for consideration an updated comprehensive Legislative Platform for the purpose of identifying and prioritizing City Council legislative goals by working with our federal lobbyist Joe Gonsalves and Son and our state lobbyist Kiley & Associates, LLC.
- Provide leadership to the region in promoting good governance practices by actively participating in the Gateway Council of Governments, California Contract Cities Association, League of California Cities, and Southeast Los Angeles organization.
- Provide leadership and collaborate with regional stakeholders in the development of projects for the revitalization of the Los Angeles River.
- Continue work with the Gateway COG and Metro to support ongoing planning for the South East Gateway Line.
- Investigate options to address Lighting and Landscaping District funding shortfall.
- Build enhanced events to support the City staff organization culture and connection.

<b>Workload Indicators</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
City Manager’s Update Reports issued to Council	22	22	22



**Expenditure Explanations**  
**FY 2024-25 Budget: \$964,363**  
**City Manager: 100-120-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Legislative advocacy at the federal level (Kiley and Associates \$40,000) and state level (Joe A Gonsalves & Sons \$30,000) - \$70,000; Quarterly Lobbyist Filing - \$180; Miscellaneous Professional Services for immediate need situations - \$100,000 TOTAL: \$170,180

6304	Membership & Dues	ICMA - \$1,400; CA City Managers Foundation - \$400; Memberships - \$165 TOTAL: \$1,965
6306	Events & Meetings	Monthly meetings - \$2,000; Gateway Cities City Manager lunch meetings (one per year) - \$500; Employee Townhall Quarterly Meetings, Lunch - \$1,200 TOTAL: \$3,700
6310	Rents & Leases	Costs for lease & maintenance of copier - \$7,800
6315	Cable Services	Cable service for City Hall (shared with Admin Services Dept) - \$1,500
6340	Training	Training for the City Manager for conference registration, hotel and transportation for League of CA Cities City Managers Conference, ICMA Annual Conference, 3PC Conference, and CCCA Legislative Tour; \$675 for Management Analyst to attend the League of CA Cities Seminar and MMASC Seminar - \$7,700; Increases costs for training - \$1,625 TOTAL: \$10,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 120 CITY MANAGER</b>					
<b>100-120-12</b>					
5101 Salaries - FT Misc.	206,274	461,938	506,567	506,567	403,624
5103 Salaries - PT - Non-CP - Misc	235,399	-	-	-	-
5110 Overtime Regular	12,826	9,962	9,000	9,000	6,200
5120 Holiday Allowance	290	155	527	527	527
5122 Vacation Leave Payout	8,567	4,012	2,107	2,107	2,107
5125 Comp Time Payout	144	424	-	-	-
5131 Auto Allowance	-	6,250	2,250	2,250	6,000
5132 Communications Allowance	2,855	2,070	1,920	1,920	2,640
5133 Bilingual Pay	3,650	2,640	2,685	2,685	2,100
5201 Retirement - FT Misc	24,511	53,912	61,738	61,738	51,526
5205 Retirement - FT Misc - UAL	88,408	90,628	56,314	56,314	63,126
5212 Deferred Comp Match	2,810	21,213	8,557	8,557	8,400
5220 Medicare	6,819	7,503	7,613	7,613	6,650
5221 Group Medical Insurance	27,102	45,416	61,003	61,003	50,730
5230 Life Insurance	418	11,154	287	287	680
5231 Dental Insurance	2,079	1,088	9,968	9,968	2,699
5232 Long Term Disability	490	3,471	1,420	1,420	1,151
5240 Workers Compensation	18,368	18,368	11,441	11,441	9,675
5241 Unemployment Insurance	625	625	409	409	413
* EMPLOYEE SERVICES	<u>641,633</u>	<u>740,829</u>	<u>743,806</u>	<u>743,806</u>	<u>618,248</u>
6101 Professional Services	99,342	63,333	70,180	77,027	170,180
6201 Office Supplies	860	203	1,000	1,000	1,000
6301 Printing	-	365	500	500	500
6303 Postage	9	547	100	100	100
6304 Memberships & Dues	45	50	1,965	1,965	1,965
6305 Publications & Subscriptions	480	255	480	480	480
6306 Events & Meetings	-	918	2,500	2,500	3,700
6307 Mileage Reimbursement	-	-	300	300	300
6310 Rents & Leases	6,998	7,499	7,800	7,800	7,800
6315 Cable Services	1,084	1,084	1,500	1,500	1,500
6340 Training	5,950	2,987	8,375	8,375	10,000
6701 Equipment Maintenance	343	-	-	-	-
6721 Telephone	1,315	1,448	1,550	1,550	500
6802 Info Systems Allocation	19,242	27,145	27,145	27,145	36,724
6803 Insurance Allocation	35,205	35,205	35,205	35,205	102,199
6805 Capital Asset & Equip Replacement	8,900	9,167	9,167	9,167	9,167
* SUPPLIES & SERVICES	<u>179,773</u>	<u>150,206</u>	<u>167,767</u>	<u>174,614</u>	<u>346,115</u>
<b>** CITY MANAGER</b>	<b><u>821,406</u></b>	<b><u>891,035</u></b>	<b><u>911,573</u></b>	<b><u>918,420</u></b>	<b><u>964,363</u></b>

# COMMUNITY ENGAGEMENT

## PROGRAM DESCRIPTION

The Community Engagement division is responsible for developing and delivering a comprehensive marketing and community outreach program that informs the public about City services, programs, projects, resources, and events. The goal of the Community Engagement division is to increase community outreach, awareness, and engagement to best serve the community. Responsibilities include maintaining the City’s website and social networking sites (Facebook, Twitter, Instagram, LinkedIn, and YouTube), disseminating e-mail alerts to the public, handling media inquiries and external requests, preparing press releases, producing promotional videos and assisting all departments with special events and programs which promote the City. In addition, the division works with the Parks and Recreation Department to produce South Gate Connect, a quarterly newsletter and recreation guide which is mailed to all residential addresses in the City.

## Prior Year’s Accomplishments FY 2023-24:

- Increased social media presence with 3,900 new followers across all platforms.
- Increased electronic monthly newsletter subscribers with 317 new subscribers.
- Launched Go South Gate! a City app for civic engagement and service requests.
- Created an online presence on LinkedIn to highlight City employee culture and gained 180 new followers.
- Created a Hot Topics website page to share information and resources related to issues that are of significant community interest.
- Continued SB1383 Organics outreach by producing videos and written content for social media and newsletters.

## Goals & Objectives for FY 2024-25:

- To increase the number of subscribers to the electronic newsletter by 500. By offering signups at City events during the year.
- To attend at least 6 special City events to document activities for posting on various platforms. This will assist in educating the public on the events and highlight the quality of life to live, play, and work in the City of South Gate.
- To work with Departments on how to update their pages on the City website and be more timely in updating information.
- Produce ten (10) short format “Have You Noticed?” videos to inform residents of new projects and developments.
- To gain 1,000 new followers across social media platforms by the end of the fiscal year.

<b>Performance Measures</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>
Number of visits to City website	745,869	802,679
Social Media Reach	134,423	181,000
Social Media Posts	190	276
News Articles featured on website	30	32
Number of subscribers to electronic newsletter	1,200	2,189

<b>Workload Indicators</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
SG Connect Brochure	4	4	4
Electronic Newsletters	6	12	12
Citywide Mailers	3	1	1
Videos	9	22	24

**Expenditure Explanations**

**FY 2024-25 Budget: \$423,755**

**Community Promotion: 100-150-44**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Consultant to produce stock photos for citywide marketing - \$5,000
6201	Office Supplies	Office supplies - \$2,000
6301	Printing	Brochures and bulletins - \$7,500
6303	Postage	Mailing of special community bulletins - \$3,000
6304	Membership & Dues	CAPIO and MMASC memberships for Mktg & Comm Engagement Mgr and Comm Engagement Mgmt Analyst - \$1,050
6305	Publications & Subscriptions	Website and marketing subscriptions - \$1,700
6306	Events & Meetings	Miscellaneous community events - \$1,000; School Safety Collaborative- \$5,750; National Day of Prayer - \$2,000; City Hall Open House Event - \$2,000; State of the City Giveaways - \$5,000 TOTAL: \$15,750
6308	Civic Engagement	Key to the City - \$100; Giveaway memorabilia items -\$5,000; Pins and plaques for Employee Recognition- \$7,000; Marketing Advertising for Social Media - \$10,000. TOTAL: \$22,100
6340	Training	CAPIO Conference for Marketing & Community Engagement Manager and Community Engagement Management Analyst - \$5,000; MMASC Conference for Marketing & Community Engagement Manager and Community Engagement Management Analyst - \$5,000; CAPIO Local seminars for Marketing & Community Engagement Manager and Community Engagement - \$800 TOTAL: \$10,800

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 150 COMMUNITY PROMOTION</b>					
<b>100-150-44</b>					
5101 Salaries - FT Misc.	51,799	64,748	133,624	133,624	186,872
5110 Overtime Regular	1,577	1,058	2,700	2,700	2,700
5120 Holiday Allowance	62	33	72	72	222
5122 Vacation Leave Payout	3,513	547	286	286	286
5123 Admin/Comp Time Payout	-	-	-	-	-
5124 Separation Payoff	-	-	-	-	-
5125 Comp Time Payout	84	419	-	-	-
5131 Auto Allowance	-	-	450	450	-
5132 Communications Allowance	800	930	780	780	-
5133 Bilingual Pay	935	915	825	825	2,400
5201 Retirement - FT Misc	6,247	7,763	13,510	13,510	21,710
5205 Retirement - FT Misc - UAL	27,704	28,576	14,868	14,868	29,064
5212 Deferred Comp Match	792	827	2,107	2,107	1,800
5220 Medicare	867	1,086	2,012	2,012	2,744
5221 Group Medical Insurance	8,928	11,329	13,725	13,725	42,994
5230 Life Insurance	107	110	340	340	280
5231 Dental Insurance	427	369	2,113	2,113	1,202
5232 Long Term Disability	126	174	267	267	463
5240 Workers Compensation	2,800	2,800	3,018	3,018	4,044
5241 Unemployment Insurance	95	95	108	108	173
* EMPLOYEE SERVICES	<u>106,864</u>	<u>121,779</u>	<u>190,805</u>	<u>190,805</u>	<u>296,954</u>
6101 Professional Services	135	136	-	-	5,000
6108 Services From Other Governments	-	-	-	-	-
6201 Office Supplies	1,447	686	2,000	2,000	2,000
6208 Office Equipment	-	-	-	-	-
6301 Printing	1,080	8,409	7,500	7,500	7,500
6303 Postage	30	4,746	3,000	3,000	3,000
6304 Memberships & Dues	659	468	485	485	1,050
6305 Publications & Subscriptions	-	314	-	-	1,700
6306 Events & Meetings	396	2,619	19,300	19,300	15,750
6307 Mileage Reimbursement	-	-	50	50	50
6308 Civic Engagement	-	-	12,100	12,100	22,100
6319 Promotional Activities	3,097	-	-	-	-
6340 Training	625	893	18,800	18,800	10,800
6721 Telephone	44	872	162	162	400
6802 Info Systems Allocation	5,875	8,288	8,288	8,288	11,213
6803 Insurance Allocation	10,717	10,717	10,717	10,717	42,713
6805 Capital Asset & Equip Replacement	3,422	3,525	3,525	3,525	3,525
* SUPPLIES & SERVICES	<u>27,528</u>	<u>41,673</u>	<u>85,927</u>	<u>85,927</u>	<u>126,801</u>
<b>** COMMUNITY PROMOTION</b>	<b><u>134,392</u></b>	<b><u>163,452</u></b>	<b><u>276,732</u></b>	<b><u>276,732</u></b>	<b><u>423,755</u></b>

# PUBLIC ACCESS CORPORATION

## **PROGRAM DESCRIPTION**

The Public Access Corporation (PAC) was established in 1989 to oversee the revenue collected from the franchise fee agreement between the City and the local cable company at the time, and to oversee the public access government channel 3. The content aired on Channel 3 was determined by the PAC.

In December 2014, the state deregulated franchise fees, therefore eliminating the PAC source of funding. The PAC fund has slowly depleted and, as a result, funding must come from the General Fund for future projects.

To guide future decisions related to the PAC, including funding and projects, a Public Access Corporation Subcommittee has been formed. The subcommittee consists of two Council Members and staff with the goal of ensuring that the cable channel remains viable and a resource for the community.

### **Fiscal Year 2023-24 major accomplishments:**

- Disseminated public access information through social media platforms including Facebook, Instagram, and YouTube.

### **Fiscal Year 2024-25 goals:**

- Produce short videos to promote new City programs, services, upcoming events and City Council actions.
- Assist departments with the promotion of new projects, developments and resources.

## **Expenditure Explanations**

**FY 2024-25 Budget: \$18,845**

**Public Access Corporation: 263-150-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
263-150-6305	Publications & Subscriptions	Annual subscription for background music service for City's cable channel - \$145
263-150-6311	Commission Expense	Commission stipend for PAC quarterly meetings (5 members at \$35 each x 4 meetings) - \$700
263-150-6315	Cable Services	Funds to cover for Cable & Internet - \$18,000



# TWEEDY PARKING & BUSINESS IMPROVEMENT DISTRICT

**PROGRAM DESCRIPTION**

The Tweedy Parking & Business Improvement District (BID) is organized and established pursuant to the Parking and Business Improvement Area Law of 1989. The Bid’s mission is to promote and market the Tweedy Mile area as a vital, safe, unique place for shopping, dining and cultural experiences and to heighten awareness of the Tweedy Mile as a destination resulting in a more vibrant area and more profitable businesses.

The BID is funded by an assessment collected each year with the annual business license tax. All BID activities and expenditures are overseen by a governing board of five individuals appointed by the City Council. The Tweedy Parking & Business Improvement District Advisory Board holds public meetings each month.

The assessments collected and activities undertaken by the BID are reviewed through a process overseen by the City Council. Each year the BID submits an Annual Report to the City Council which identifies the boundaries of the BID, the assessment methodology, the activities planned and the budget proposed for the next fiscal year. A Resolution of Intent is adopted which formally begins the process of collecting assessments in the next fiscal year. Statutorily required notices are adhered to informing the public and BID members of a Public Meeting and a Public Hearing. The process allows for protest votes to be submitted. Any protest votes received are tabulated at the Public Hearing. In the absence of a greater than 505 weighted protest votes received, the Resolution to Levy and Collect Assessments can be approved by the City Council.

**Prior Year’s Accomplishments FY 2023-24:**

- Funding marketing services for the Tweedy Mile Business Improvement District. The project includes development of a website, an outreach campaign to drive interest to the Business Improvement District, and marketing through social media and visual element creation using videography and photography.
- Supported the replacement of Christmas lighting decorations along the street.

**Goals & Objectives for FY 2024-25:**

- To continue marketing and outreach to businesses to market through the new website and social media platforms.

**Expenditure Explanations  
FY 2024-25 Budget: \$17,145  
Tweedy Prkg & BIA: 252-120-12**

Account	Description	Explanation
6390	Decoration of Tweedy BID	Funding for improving holiday decorations on Tweedy Mile - \$10,000
6392	Promotion Retail Trade on Tweedy	Marketing services to promote business on Tweedy Mile - \$7,145

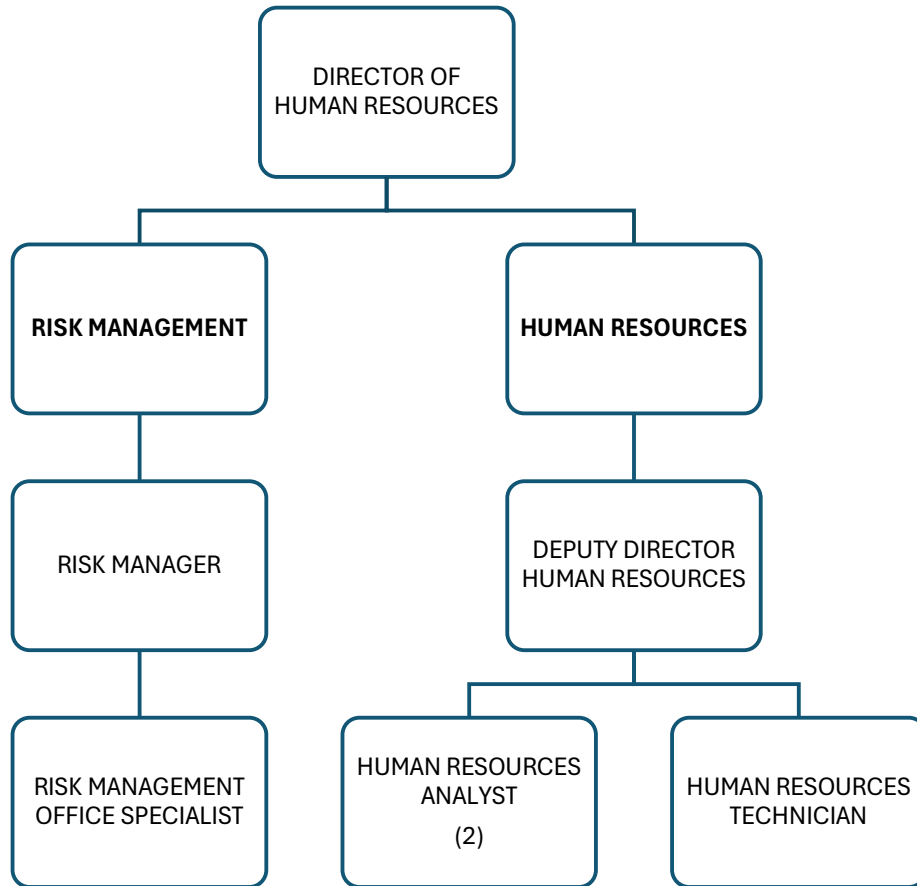
**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 252 TWEEDY P &amp; BIA DEPT 120 CITY MANAGER 252-120-12</b>					
6303 Postage	149	227	-	-	-
6390 Decoration of Tweedy P & BIA	9,983	20,000	10,000	10,000	10,000
6392 Promotion-Retail Trade in Tweedy P & BIA	2,500	30,802	5,024	5,024	7,145
* SUPPLIES & SERVICES	12,632	51,029	15,024	15,024	17,145
<b>** TWEEDY P &amp; BIA</b>	<b>12,632</b>	<b>51,029</b>	<b>15,024</b>	<b>15,024</b>	<b>17,145</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 263 PUBLIC ACCESS CORP FUND DEPT 150 COMMUNITY PROMOTION 263-150-12</b>					
6305 Publications & Subscriptions	-	-	145	145	145
6311 Commission Expense	-	210	700	700	700
6315 Cable Services	20,596	18,025	18,000	18,000	18,000
* SUPPLIES & SERVICES	20,596	18,235	18,845	18,845	18,845
<b>** PUBLIC ACCESS CORP FUND</b>	<b>20,596</b>	<b>18,235</b>	<b>18,845</b>	<b>18,845</b>	<b>18,845</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND DEPT 155 PUBLIC ACCESS CORPORATION 100-155-12</b>					
6101 Professional Services	5,147	-	-	-	-
6305 Publications & Subscriptions	105	-	-	-	-
* SUPPLIES & SERVICES	5,252	-	-	-	-
<b>** PUBLIC ACCESS COPORATION</b>	<b>5,252</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# HUMAN RESOURCES



# CITY OF SOUTH GATE

## HUMAN RESOURCES

### AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
Administrative Analyst	1.00	1.00	1.00	-	-
Deputy Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Director of Human Resources	-	-	1.00	1.00	1.00
Human Resources Analyst	-	-	-	2.00	2.00
Human Resources Technician	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	-	-
Office Assistant	1.00	1.00	1.00	1.00	-
Office Specialist	-	-	-	-	1.00
Risk Manager	-	-	1.00	1.00	1.00
<b>Total Full-Time</b>	<b>5.00</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b>Fund</b>					
100 - General Fund	3.95	3.95	4.95	4.95	4.95
511 - Risk Management	1.05	1.05	2.05	2.05	2.05
<b>Total Department FTE by Fund</b>	<b>5.00</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

# HUMAN RESOURCES

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
PERSONNEL	744,179	962,279	1,175,343	1,285,343	1,492,076
RISK MANAGEMENT	8,454,557	7,807,337	7,603,489	7,903,489	8,466,235
<b>TOTAL</b>	<b>\$ 9,198,736</b>	<b>\$ 8,769,616</b>	<b>\$ 8,778,832</b>	<b>\$ 9,188,832</b>	<b>\$ 9,958,312</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	845,727	880,750	1,269,721	1,269,721	1,343,273
SUPPLIES & SERVICES	8,320,177	7,850,396	7,487,883	7,897,883	8,593,811
DEBT SERVICE	32,831	38,470	21,228	21,228	21,228
<b>TOTAL</b>	<b>\$ 9,198,736</b>	<b>\$ 8,769,616</b>	<b>\$ 8,778,832</b>	<b>\$ 9,188,832</b>	<b>\$ 9,958,312</b>

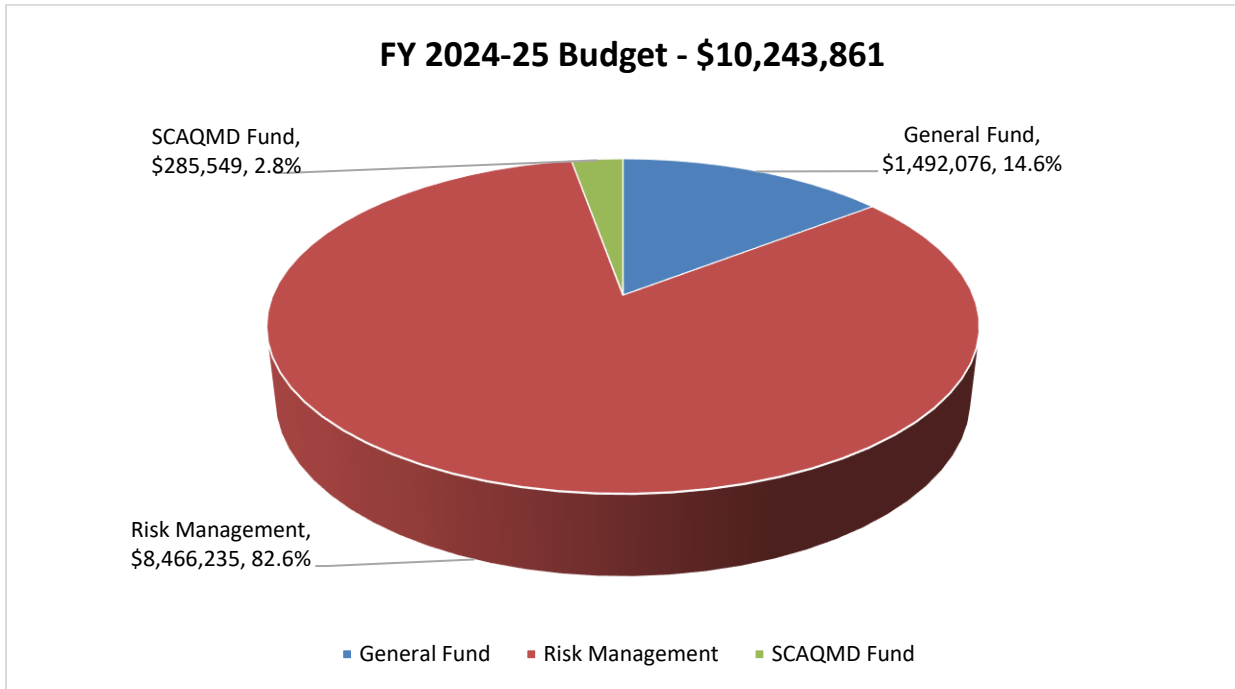
## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	744,179	962,279	1,175,343	1,285,343	1,492,076
RISK MANAGEMENT	8,454,557	7,807,337	7,603,489	7,903,489	8,466,235
<b>TOTAL</b>	<b>\$ 9,198,736</b>	<b>\$ 8,769,616</b>	<b>\$ 8,778,832</b>	<b>\$ 9,188,832</b>	<b>\$ 9,958,312</b>

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# HUMAN RESOURCES DEPARTMENT

The Human Resources Department employs 7 full-time staff responsible for the handling of all aspects of the City's personnel, benefits, employee grievances and disciplinary matters, provides job-related training, conducts labor relations activities, workers' compensation, protective leave, and risk management. The Human Resources Department is comprised of three divisions: Human Resources, Risk Management and SCAQMD.



# HUMAN RESOURCES DIVISION

## **PROGRAM DESCRIPTION**

The Human Resources division manages the recruitment and selection process for full-time and part-time positions that are available through the City of South Gate. Human Resources staff conduct new employee orientations and administer the employee benefits program, service awards program and the performance evaluation system. The Division provides advice and assistance to other departments relative to personnel matters, handles employee grievances and discipline appeals, maintains the City's classification and compensation plan, provides job-related training, and conducts labor relations activities including employer/employee negotiations and administers the provisions of the collective bargaining agreements. Human Resources also oversees the City's risk management and workers' compensation programs.

## **Prior Year's Accomplishments FY 2023-24:**

- Hired 55 new employees (21 Full-Time and 34 Hourly) and promoted 44 existing employees (35 Full-Time and 9 Hourly).
- Updated and created several job specifications. This allows the City to review to ensure job responsibilities and descriptions are updated prior to advertising the opening.
- Updated and consolidated the Memorandums of Understanding with the Police Officer Association (POA) and Police Management Association (PMA)
- Completed NeoGov Online Hiring Center and Insight Management System implementation, which included Application Screening and Candidate Text Messaging, to improve the efficacy, efficiency, and transparency of the recruitment process.
- Launched the publication of the monthly Human Resources Newsletters.
- Introduced bi-monthly Lunch & Learns for all employees.
- Brought the City into compliance with S.B. 1343 requirement of Sexual Harassment Prevention training for all employees.
- Reorganized the Department to encourage retention, promoted internal department candidate to Human Resources Analyst, and hired new Human Resources Technician, a life-long resident of the City of South Gate.

## **Goals & Objectives for FY 2024-25:**

- Provide on-going training to City employees on various topics, such as proper protocols to maintain the objective integrity of recruitments and harassment prevention training.
- Complete implementation of NeoGov Onboarding and Learn Management Systems, which will improve the efficiency of hiring new employees, and the ability to track required training to ensure the employee and the City remain in compliance with applicable law.
- Complete the Employee Intranet production.
- Update the City's Rules and Regulations for the Administration of Civil Service Procedures (Personnel Rules).
- Update and consolidate the Memorandums of Understanding with the Division Management Association (DMA) and Executive Management.



<b>Workload Indicators</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>
Job applications received/reviewed	3,256	4,309
Employees hired citywide	54	55
Employees promoted citywide	40	44

<b>Employee Turnover Rate</b>		
Full-Time only	6.85%	6.99%
Citywide	11.61%	10.78%

**Expenditure Explanations**  
**FY 2024-25 Budget: \$1,492,076**  
**Human Resources: 100-201-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
5135	Educational Reimbursement	Citywide Educational Reimbursement - \$30,000
6101	Professional Services	Citywide fingerprint screenings of new hires through Department of Justice - \$3,000; PARS Administrative Fees - \$4,800; Backgrounds costs of Police personnel through TransUnion Credit Services - \$510; Ameriflex Flexible Spending Account Administrative Fees for 33 enrollees - \$2,400; Annual Renewal Fee for Ameriflex plan - \$190; \$60,100 - attorney administrative investigators, to conduct internal investigations & MRG for labor consulting and salary assessment studies. TOTAL: \$71,000
6103	Health Services	Costs associated with new hire employment physicals & DOT DMV renewals - \$20,000; costs associated with employee 1st Aid care - \$4,500; Psychological service for new hire Sworn backgrounds - \$4,800; miscellaneous reimbursements & expenses associated with physical exam follow up - \$500; Trauma Response Team visits and evaluations through Psychological Corp. - \$7,000; MEA prescription safety glasses program through Elite Optical - \$4,125 TOTAL: \$40,925
6201	Office Supplies	Purchase of copier paper for the department and office supplies for day-to-day operation. Increase from \$2,000 annually to \$4,000 annually. Historically, this budget supported four staff members and now the department has grown to seven, which has increased the supply costs. TOTAL: \$4,000
6202	Special Dept. Supplies	ID Machine maintenance and supplies - \$500; This year, HR must now purchase the DOJ forms at \$500, which were previously free. Other operational expenses - \$2,950 TOTAL: \$3,950
6207	Computer Software	Setup costs for new modules related to recruitment, onboarding, and training - \$22,200; Annual subscription licenses for NeoGov software (governmentjobs.com) and

		for job posting, onboarding, and trainings - \$44,448. The Performance Evaluation module shall be phased in at the beginning of FY 24/25. NeoGov Perform module - \$24,091 TOTAL: \$90,739
6302	Advertising	Costs associate with advertising of vacant positions through Jobs Available, PORAC and other field specific online posting sites - \$2,000
6303	Postage	Postage and special mailing, FEDEX, UPS, and USPS - \$550
6304	Memberships & Dues	Costs associated with annual memberships fees for compensation survey access through CalPACS - \$275; WRIB testing service for recruitments - \$2,600; California Public Employer Labor Relations (CPERLA) - \$350; So. Cal. Labor Relations Council (SCLRC) - \$275; International Public Management Association for HR (IPMA-HR) - \$425 TOTAL: \$3,925
6305	Publications & Subscriptions	Labor Law posters - \$600; CalPERS Law book - \$100 TOTAL: \$700
6306	Events & Meetings	Costs associated with Employee Relations Committee (ERC) Activities & Employee Recognition Dinner - \$50,000; Purchase of Pins and plaques for the Employee Recognition Event - \$13,000; Oral board luncheons during recruitment process - \$3,000; Purchase of supplies, decorations and refreshments for South Gate hosted trainings and meetings - \$500; South Gate hosted LCW Harassment training - \$400; water service - \$600; Costs for HR staff forums, trainings, and workshops - \$600; Employee Benevolent fund - \$800. Lunch & Learns – \$9,000. TOTAL: \$77,900
6340	Training	HR staff-related training - \$700: CalPELRA conference for Director - \$1,000; SCPRC conference and AALRR Annual Employment Law conference for Deputy Director - \$2,000; SCPRC conference and AALRR conference for HR Analyst & HR Technician - \$2,000; and CalPERS Educational forum for HR Analyst - \$1,000 TOTAL: \$6,700
6344	Citywide Training	Leadership Academy for Supervisors & Managers - \$9,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$37,003
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$144,182
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$8,800

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 201 HUMAN RESOURCES</b>					
<b>100-201-12</b>					
5101 Salaries - FT Misc.	268,796	418,033	605,109	605,109	611,197
5110 Overtime Regular	-	574	-	-	-
5120 Holiday Allowance	-	1,105	1,880	1,880	1,105
5121 Sick Leave Payout	-	754	-	-	-
5122 Vacation Leave Payout	8,897	7,575	2,909	2,909	2,909
5123 Admin/Comp Time Payout	5,027	5,527	4,819	4,819	4,819
5127 Bonus (Sign-on and Referral)	-	2,725	-	-	-
5131 Auto Allowance	4,940	7,885	10,560	10,560	10,260
5132 Communications Allowance	3,210	3,613	3,780	3,780	3,708
5133 Bilingual Pay	3,519	3,925	2,625	2,625	17,025
5135 Educational Reimbursement	6,676	9,438	30,000	30,000	30,000
5201 Retirement - FT Misc	31,656	49,486	68,382	68,382	72,748
5205 Retirement - FT Misc - UAL	71,404	108,752	67,204	67,204	94,341
5212 Deferred Comp Match	4,190	6,248	6,240	6,240	10,170
5220 Medicare	4,176	6,909	9,594	9,594	9,612
5221 Group Medical Insurance	61,063	65,130	91,714	91,714	99,329
5230 Life Insurance	700	625	823	823	950
5231 Dental Insurance	2,725	2,606	4,167	4,167	3,832
5232 Long Term Disability	725	1,165	1,355	1,355	1,566
5240 Workers Compensation	11,357	11,357	13,666	13,666	13,650
5241 Unemployment Insurance	386	386	488	488	582
* EMPLOYEE SERVICES	489,447	713,818	925,315	925,315	987,802
6101 Professional Services	120,712	91,942	10,900	100,900	71,000
6103 Health Services	36,842	40,268	40,925	40,925	40,925
6201 Office Supplies	543	2,563	2,000	2,000	4,000
6202 Special Dept. Supplies	7,026	9,840	1,950	1,950	3,450
6207 Computer Software	12,681	15,548	66,648	66,648	90,739
6301 Printing	-	-	500	500	500
6302 Advertising	575	1,475	2,000	2,000	2,000
6303 Postage	549	524	550	550	550
6304 Memberships & Dues	3,241	3,766	3,925	3,925	3,925
6305 Publications & Subscriptions	1,792	2,379	700	700	700
6306 Events & Meetings	3,145	5,421	18,900	38,900	77,900
6309 Fees & Charges	774	846	600	600	600
6310 Rents & Leases	2,866	967	1,800	1,800	1,800
6340 Training	284	1,498	6,700	6,700	6,700
6344 Citywide Training	-	-	20,000	20,000	9,000
6701 Equipment Maintenance	314	-	-	-	-
6721 Telephone	877	694	1,200	1,200	500
6802 Info Systems Allocation	19,387	27,351	27,351	27,351	37,003
6803 Insurance Allocation	34,579	34,579	34,579	34,579	144,182
6805 Capital Asset & Equip Replacement	8,544	8,800	8,800	8,800	8,800
* SUPPLIES & SERVICES	254,732	248,461	250,028	360,028	504,274
<b>** HUMAN RESOURCES</b>	<b>744,179</b>	<b>962,279</b>	<b>1,175,343</b>	<b>1,285,343</b>	<b>1,492,076</b>

# RISK MANAGEMENT DIVISION

**PROGRAM DESCRIPTION**

The Risk Management Division serves the entire organization by ensuring compliance with statutory mandates and protecting the City’s assets. Risk Management assesses risk to control liability and loss exposures; processes and manages employee injury and city liability claims; works in conjunction with the occupational health and employee medical clinics, promotes health and wellness and emphasizes employee safety. Liability Self-Insured Retention Level is \$500,000 per occurrence. Workers Comp Self-Insurance Retention Level is \$1,000,000 per occurrence for police and \$750,000 for all others.

**Prior Year’s Accomplishments FY 2023-24:**

- Trained entire staff on Risk Management practices [i.e. See Something Say Something].
- Reinstated Safety Committee meetings.
- Updated Injured employee reporting process and accompanying forms.
- Reinstated Safety Tailgate trainings for OSHA Compliance [for Yard Employees].
- Established Safety Tailgate trainings for OSHA Compliance [for Rec & Parks Employees].
- Developed protocols to conduct safety inspections for City sponsored public events.
- Revised Injury Illness Prevention Plan [IIPP] pending adoption by City Manager.
- Conducted Safety Inspection of most City owned properties.
- Installed Safety Warnings throughout various areas of the city to minimize visitor and employee injury.

**Goals & Objectives for FY 2024-25:**

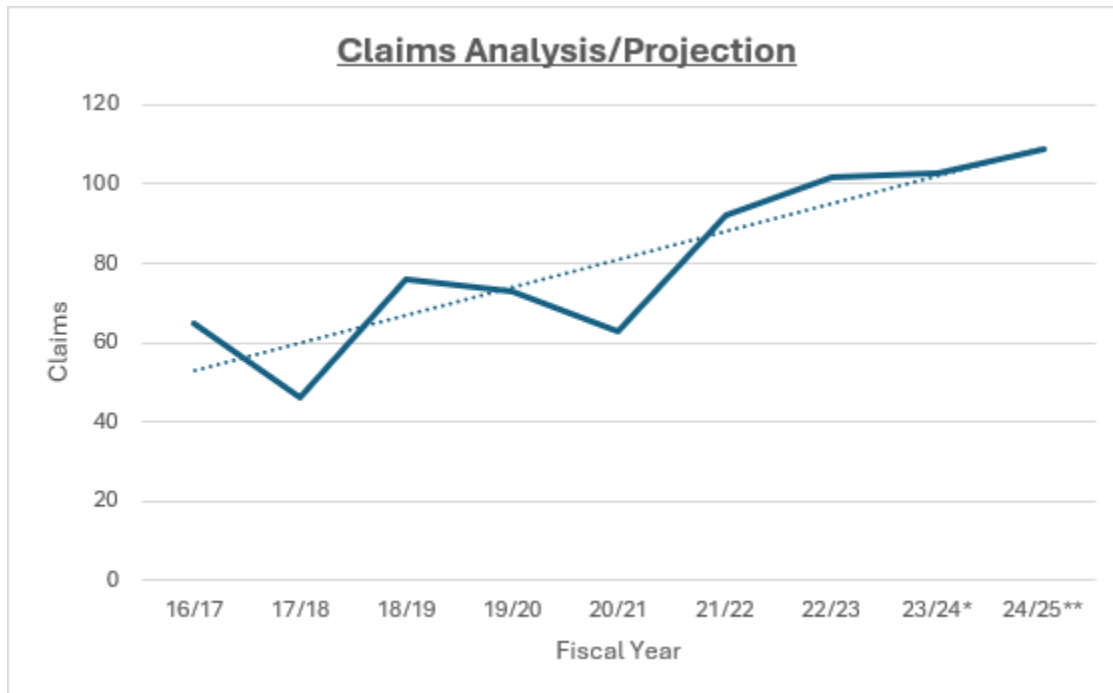
- Institute new Safety Programs to ensure OSHA Compliance.
- Establish subordinate safety committee at Rec & Parks.
- Develop Workplace Violence Prevention Plan.
- Develop Heat Injury Prevention Plan.
- New Training for staff: Workplace Violence, Defensive Driving, De-escalation training and Active Shooter.
- Integrate Claims database into GIS Software.
- Utilize GIS Software to identify city locations most susceptible to potential claims due to pothole or tree damages.
- Conduct Inspections prior to all City sponsored events.

**Workload Indicators - Claims**

<u>Fiscal Year</u>	<u>Claims</u>	<u>Change from prior fiscal Year</u>	
		<u>Change +/-</u>	<u>Change % +/-</u>
FY 24/25*	109	+6	+6%
FY 23/24**	103	+1	+1%
FY 22/23	102	+11	+12%
FY 21/22	91	+27	+42%
FY 20/21	64	-9	-12%
FY 19/20	73	-2	-3%
FY 18/19	75	29	+63%

\*Projected for FY24/25

\*\*May and June are projected



**Expenditure Explanations**

**FY 2024-25 Budget: \$8,466,235**

**Risk Management: 511-220-12**

Account	Description	Explanation
6101	Professional Services	Costs associated with workers compensation with AdminSure - \$117,515; workers compensation actuarial fee - \$4,200 TOTAL: \$121,715
6201	Office Supplies	Purchase of copier paper for the department and office supplies for day-to-day operation - \$1,000
6203	Uniforms & Safety Equipment	Costs associated with safety & ergonomic assessments & equipment - \$3,000; AED supply replenishment - \$2,000; Miscellaneous uniform and safety equipment - \$1,000 TOTAL: \$5,000
6303	Postage	Costs associated with regular postage and special services through FedEx, UPS, and USPS - \$100
6340	Training	Costs associated with LCW Consortium & Liebert Library - \$4,500; Trauma Response Team training - \$375; HR Deputy Director training regarding risk management - \$600; International Workers Compensation Foundation - \$350; Defibrillator (AED) training - \$6,000; Public Agency Risk Management Association (PARMA) conference for the Risk Manager - \$2,000; and League of California Cities City Attorney Conference for the Director - \$2,000 TOTAL: \$15,825
6350	Workers Comp Claims	Workers Comp Self-Insurance Retention Level is \$1,000,000 per occurrence. Costs for settlements and approved expenses related to workers compensation - \$700,000

6351	Liability Claims	Liability Self-Insured Retention Level is \$500,000 per occurrence. Costs for settlements and approved expenses related to liability claims - \$600,000
6352	Unemployment Insurance Payments	Costs paid to EDD for unemployment claims - \$28,000
6353	Insurance Premiums	Insurance Policy for Property & Excess Liability (ICRMA) including Boiler & Machinery, Crime, Anti-Theft, Skate Park - \$4,896,690; Policy - Excess Workers Compensation - \$188,838; Policy - Self Insured (Dept. of Industrial Relations) - \$58,937; Policy - K9 Insurance - \$1,870; ICRMA Liability Assessment Plan - Supplemental Assessment Year 5 of 10, due each year thru FY26/27 - \$288,529; CalPERS - 1959 Survivor Insurance - \$14,351; Workers Compensation Audit - \$24,040 TOTAL: \$5,473,255
6354	PERS Retiree Medical	Costs associated with retiree stipends for four new Miscellaneous retirees in FY22/23 - \$129,900; retiree stipends for fifty-five SWORN and estimated four new SWORN retirees in FY22/23 - \$602,918; Employer share of retiree premiums, \$149/month per retiree on CalPERS Health Plan - \$236,544 TOTAL: \$969,362
6355	PARS Retiree Medical	Costs associated with retiree stipend payments though PARS for seventeen Miscellaneous retirees - \$30,600 and three Sworn retirees - \$33,912 TOTAL: \$64,512
6356	CalPERS Replacement Benefit Plan	CalPERS Replacement Benefit Plan costs for retirees Andrew Pasmant in April, Andrew Pasmant in January, and Michael Flad in February - \$40,000
6801	Administrative Allocation	Charges allocated to departments based on staff time of other departments to manage Human Resources division - \$59,225
6802	Information Systems Allocation	Charges allocated to departments based on computer equipment usage of other departments to manage Human Resources division - \$9,143
8008	Administrative Fees	Administrative cost .25% of CalPERS health premiums - \$21,228

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 511 RISK MANAGEMENT FUND</b>					
<b>DEPT 220 RISK MANAGEMENT</b>					
<b>511-220-12</b>					
5101 Salaries - FT Misc.	62,273	100,722	229,016	229,016	237,074
5120 Holiday Allowance	57	86	38	38	35
5121 Sick Leave Payout	-	1,241	-	-	-
5122 Vacation Leave Payout	1,510	3,667	153	153	153
5123 Admin/Comp Time Payout	347	1,281	-	-	-
5127 Bonus (Sign-on and Referral)	250	2,625	-	-	-
5131 Auto Allowance	335	2,715	6,540	6,540	6,600
5132 Communications Allowance	327	737	1,572	1,572	1,200
5133 Bilingual Pay	306	75	75	75	75
5201 Retirement - FT Misc	237,092	(117,078)	25,129	25,129	25,827
5205 Retirement - FT Misc - UAL	15,463	39,340	25,333	25,333	35,401
5203 PARS Supplemental Retirement	9,730	15,240	-	-	-
5211 Deferred Comp - 401(a) Plan	18	-	-	-	-
5212 Deferred Comp Match	1,210	1,203	3,360	3,360	7,560
5220 Medicare	966	1,668	3,442	3,442	3,399
5221 Group Medical Insurance	22,051	20,794	45,817	45,817	30,096
5230 Life Insurance	151	217	373	373	385
5231 Dental Insurance	806	973	3,027	3,027	2,021
5232 Long Term Disability	149	267	531	531	550
5235 OPEB Adjustment -Other Post Emp Benefi	3,240	91,159	-	-	-
5240 Workers Compensation	-	-	-	-	4,886
5241 Unemployment Insurance	-	-	-	-	208
* EMPLOYEE SERVICES	<u>356,281</u>	<u>166,932</u>	<u>344,406</u>	<u>344,406</u>	<u>355,470</u>
6101 Professional Services	116,858	123,764	121,668	121,668	121,715
6201 Office Supplies	1,867	1,023	1,000	1,000	1,000
6203 Uniforms/Safety Equipment	7,384	8,024	13,000	13,000	5,000
6303 Postage	-	67	100	100	100
6304 Memberships & Dues	-	-	-	-	300
6306 Events & Meetings	-	583	-	-	100
6309 Fees & Charges	670	716	-	-	-
6340 Training	4,615	6,308	15,825	15,825	15,825
6350 Workers Comp Claims	1,971,303	1,846,293	700,000	200,000	700,000
6351 Liability Claims	1,614,610	418,774	400,000	1,200,000	600,000
6352 Unemp. Ins. Payments	22,508	11,454	25,000	25,000	28,000
6353 Insurance Premiums	3,330,751	4,138,802	4,776,357	4,776,357	5,473,255
6354 PERS Retiree Medical	830,963	859,552	969,362	969,362	969,362
6355 PARS Retiree Medical	101,627	120,592	64,512	64,512	64,512
6356 CalPERS Replacement Benefit Plan	-	-	85,048	85,048	42,000
6801 Administrative Allocation	57,500	59,225	59,225	59,225	59,225
6802 Info Systems Allocation	4,790	6,758	6,758	6,758	9,143
* SUPPLIES & SERVICES	<u>8,065,445</u>	<u>7,601,935</u>	<u>7,237,855</u>	<u>7,537,855</u>	<u>8,089,537</u>
8008 Administrative Fees	<u>32,831</u>	<u>38,470</u>	<u>21,228</u>	<u>21,228</u>	<u>21,228</u>
* DEBT SERVICE	32,831	38,470	21,228	21,228	21,228
<b>** RISK MANAGEMENT FUND</b>	<b><u>8,454,557</u></b>	<b><u>7,807,337</u></b>	<b><u>7,603,489</u></b>	<b><u>7,903,489</u></b>	<b><u>8,466,235</u></b>

# AQMD

## PROGRAM DESCRIPTION

The AQMD Fund account for local revenue received from South Coast Air Quality Management District to be used for clean air programs. The Human Resources Department manages this program.

## Expenditure Explanations

**FY 2024-25 Budget: \$285,549**

**SCAQMD: 223-210-12**

Account	Description	Explanation
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$7,913
9003	Auto/Rolling Stock	2024 Ford Maverick XLT Super Crew - Business License Inspector - \$35,636 Replacement of 2007 Durango - CIS/IT - \$34,000 EV F150 Single Cab Short Box - \$58,000 Two (2) Ford EV Transit Vans to replace General Maintenance Units 662 and 663 - \$150,000 TOTAL: \$277,636



# SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
AIR QUALITY	257,530	191,970	7,913	55,411	285,549
<b>TOTAL</b>	<b>\$ 257,530</b>	<b>\$ 191,970</b>	<b>\$ 7,913</b>	<b>\$ 55,411</b>	<b>\$ 285,549</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
SUPPLIES & SERVICES	186,386	191,970	7,913	7,913	7,913
CAPITAL OUTLAY	71,144	-	-	47,498	277,636
<b>TOTAL</b>	<b>\$ 257,530</b>	<b>\$ 191,970</b>	<b>\$ 7,913</b>	<b>\$ 55,411</b>	<b>\$ 285,549</b>

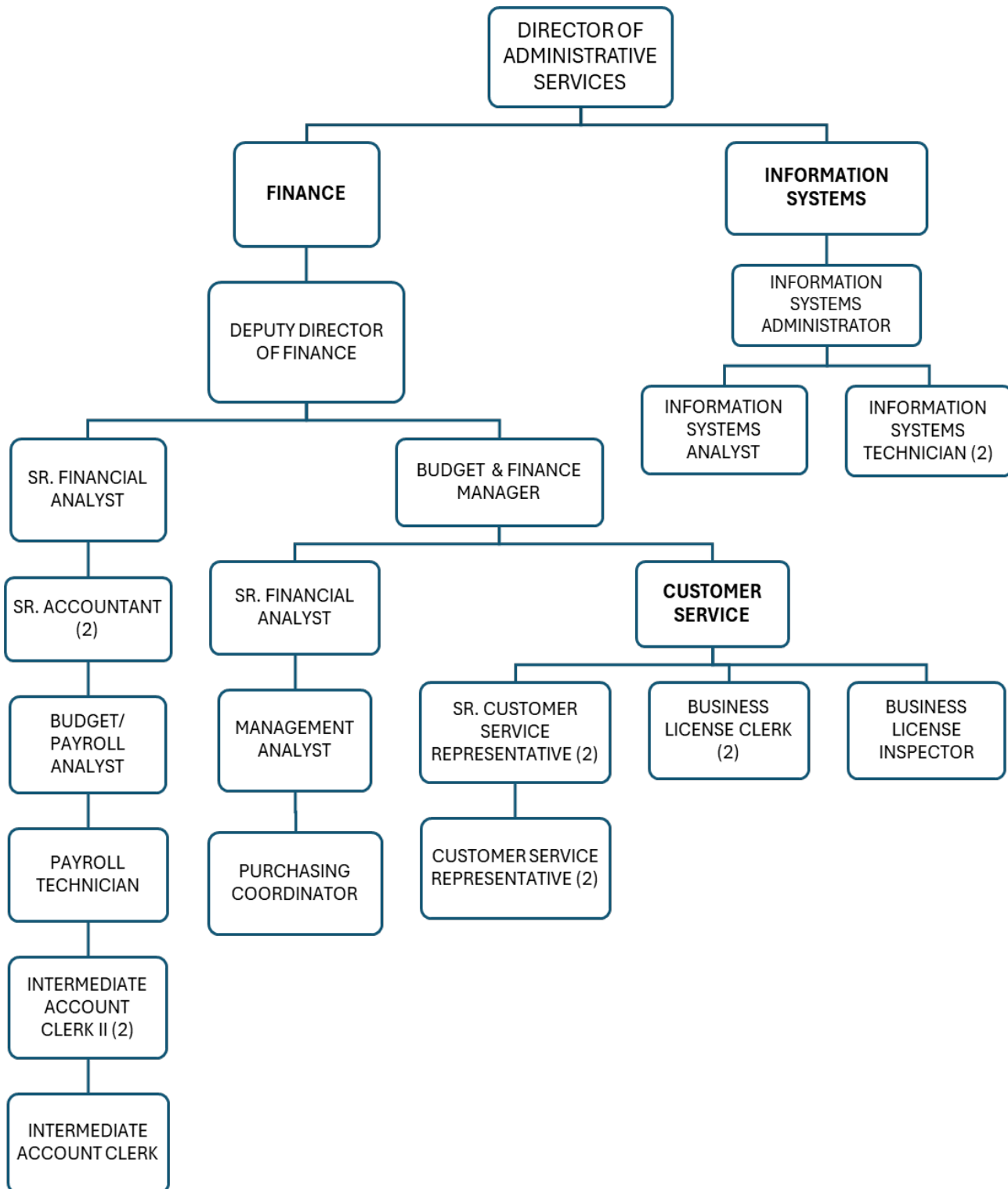
## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
SCAQMD FUND	257,530	191,970	7,913	55,411	285,549
<b>TOTAL</b>	<b>\$ 257,530</b>	<b>\$ 191,970</b>	<b>\$ 7,913</b>	<b>\$ 55,411</b>	<b>\$ 285,549</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 223 SCAQMD</b>					
<b>DEPT 210 HUMAN RESOURCES</b>					
<b>223-XXX-XX</b>					
<b>223-210-12</b>					
6801 Administrative Allocation	6,386	6,578	7,913	7,913	7,913
* SUPPLIES & SERVICES	6,386	6,578	7,913	7,913	7,913
9003 Auto/Rolling Stock	13,434	-	-	13,500	-
* CAPITAL OUTLAY	13,434	-	-	13,500	-
<b>223-302-12</b>					
9003 Auto/Rolling Stock	-	-	-	-	35,636
* CAPITAL OUTLAY	-	-	-	-	35,636
<b>223-305-12</b>					
9003 Auto/Rolling Stock	-	-	-	-	34,000
* CAPITAL OUTLAY	-	-	-	-	34,000
<b>223-610-49</b>					
7999 Transfers Out	180,000	185,392	-	-	-
* OTHER	180,000	185,392	-	-	-
9003 Auto/Rolling Stock	-	-	-	33,998	-
9005 Machinery & Equipment	57,710	-	-	-	-
* CAPITAL OUTLAY	57,710	-	-	33,998	-
<b>223-460-61</b>					
9003 Auto/Rolling Stock	-	-	-	-	58,000
* CAPITAL OUTLAY	-	-	-	-	58,000
<b>223-710-12</b>					
9003 Auto/Rolling Stock	-	-	-	-	150,000
* CAPITAL OUTLAY	-	-	-	-	150,000
<b>** SCAQMD FUND</b>	<b>257,530</b>	<b>191,970</b>	<b>7,913</b>	<b>55,411</b>	<b>285,549</b>

# ADMINISTRATIVE SERVICES



# CITY OF SOUTH GATE

## ADMINISTRATIVE SERVICES

### AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
Budget/Payroll Analyst	1.00	1.00	1.00	1.00	1.00
Budget & Finance Manager	-	-	-	-	1.00
Business License Clerk	2.00	2.00	2.00	2.00	2.00
Business License Inspector	-	-	-	1.00	1.00
Customer Svcs Representative	4.00	4.00	4.00	3.00	2.00
Customer Svcs Supervisor	1.00	-	-	-	-
Deputy Director of Finance	1.00	1.00	1.00	1.00	1.00
Director of Administrative Services	1.00	1.00	1.00	1.00	1.00
Information Systems Administrator	1.00	1.00	1.00	1.00	1.00
Information Systems Analyst	1.00	1.00	1.00	1.00	1.00
Information Systems Technician	1.00	1.00	1.00	1.00	2.00
Intermediate Account Clerk	4.00	4.00	4.00	4.00	1.00
Intermediate Account Clerk II	-	-	-	-	2.00
Management Analyst	-	-	-	-	1.00
Payroll Technician	1.00	1.00	1.00	1.00	1.00
Purchasing Clerk	1.00	1.00	1.00	1.00	-
Purchasing Coordinator	-	-	-	-	1.00
Purchasing Supervisor	1.00	1.00	1.00	1.00	-
Revenue Manager	-	1.00	1.00	1.00	-
Sr. Accountant	2.00	2.00	2.00	2.00	2.00
Sr. Customer Svcs Representative	-	-	-	1.00	2.00
Sr. Financial Analyst	1.00	1.00	1.00	1.00	2.00
Sr. Secretary	-	1.00	1.00	1.00	-
<b>Part-Time Positions</b>					
Business License Inspector	0.39	0.48	0.48	0.48	0.48
Computer Info. Systems Aide	-	0.48	0.48	0.48	-
Customer Service Representative	0.94	0.94	0.46	0.46	0.92
Intermediate Typist Clerk	0.48	-	-	-	-
<b>Total Full-Time</b>	<b>23.00</b>	<b>24.00</b>	<b>24.00</b>	<b>25.00</b>	<b>25.00</b>
<b>Total Part-Time</b>	<b>1.81</b>	<b>1.90</b>	<b>1.42</b>	<b>1.42</b>	<b>1.40</b>
<b>Total Department FTE</b>	<b>24.81</b>	<b>25.90</b>	<b>25.42</b>	<b>26.42</b>	<b>26.40</b>
<b>Fund</b>					
100 - General Fund	15.58	15.93	15.93	17.43	16.58
214 - Street Sweeping	0.19	0.19	0.18	0.17	0.17
241 - Housing	0.15	0.15	0.15	0.15	0.15
242 - Home Program	0.05	0.05	0.05	0.05	0.05
243 - CDBG Admin	0.30	0.30	0.30	0.30	0.30
411 - Water Operations	4.18	4.44	4.09	3.73	3.94
412 - Sewer	0.33	0.33	0.30	0.27	0.37
413 - Refuse	0.98	0.98	0.89	0.80	0.80
511 - Risk Management	0.05	0.05	0.05	0.05	0.05
522 - Information System	3.00	3.48	3.48	3.48	4.00
<b>Total Department FTE by Fund</b>	<b>24.81</b>	<b>25.90</b>	<b>25.42</b>	<b>26.42</b>	<b>26.40</b>

# ADMINISTRATIVE SERVICES

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
ACCOUNTING	1,843,677	2,088,650	2,137,730	2,137,730	2,234,807
PURCHASING	260,160	293,294	297,302	297,302	227,419
BUSINESS LICENSE	323,276	279,320	370,794	370,794	455,644
CUSTOMER SERVICE	852,460	1,018,302	882,745	997,667	2,139,130
INFORMATION SYSTEMS	1,042,251	1,319,441	1,434,445	1,509,945	1,711,487
TECH MASTER PLAN	192,249	51,987	18,100	92,764	24,100
<b>TOTAL</b>	<b>\$ 4,514,073</b>	<b>\$ 5,050,994</b>	<b>\$ 5,141,116</b>	<b>\$ 5,406,202</b>	<b>\$ 6,792,588</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	2,424,598	3,032,044	3,215,376	3,215,376	3,506,238
SUPPLIES & SERVICES	1,691,119	1,561,087	1,707,040	1,913,626	2,302,650
CAPITAL OUTLAY	184,867	13,822	78,700	137,200	843,700
DEBT SERVICE	26,202	13,312	-	-	-
OTHER	187,287	430,729	140,000	140,000	140,000
<b>TOTAL</b>	<b>\$ 4,514,073</b>	<b>\$ 5,050,994</b>	<b>\$ 5,141,116</b>	<b>\$ 5,406,202</b>	<b>\$ 6,792,588</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

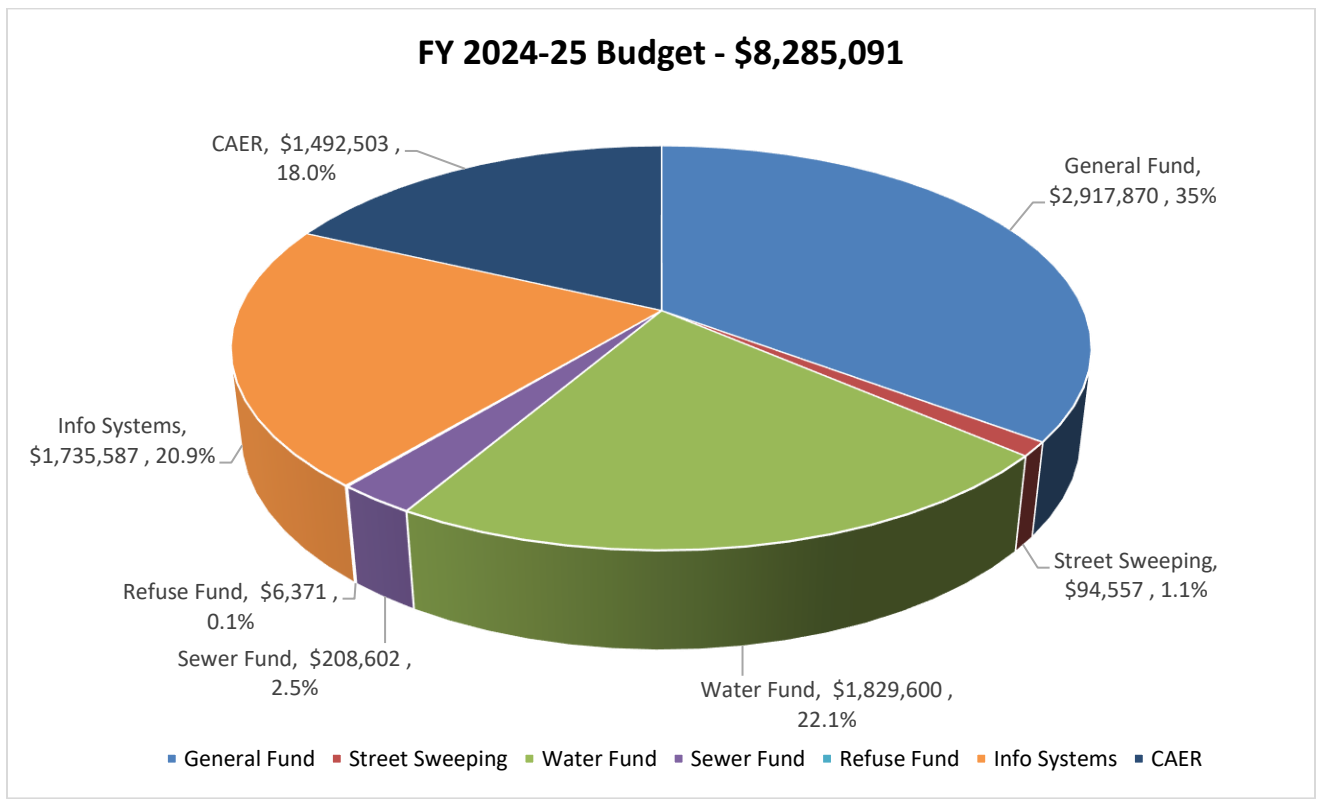
	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	2,427,113	2,661,419	2,805,826	2,805,826	2,917,870
STREET SWEEPING (CS)	15,364	19,712	22,386	22,386	94,557
WATER (CS)	764,485	812,020	722,873	742,044	1,829,600
SEWER (CS)	25,080	32,351	34,944	83,944	208,602
REFUSE (CS)	76,938	154,064	102,542	149,293	6,371
INFORMATION SYSTEMS	1,205,093	1,371,428	1,452,545	1,602,709	1,735,587
<b>TOTAL</b>	<b>\$ 4,514,073</b>	<b>\$ 5,050,994</b>	<b>\$ 5,141,116</b>	<b>\$ 5,406,202</b>	<b>\$ 6,792,588</b>

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# ADMINISTRATIVE SERVICES

The Administrative Services Department employs 25 full-time staff responsible for handling all aspects of the City’s finances including accounting, accounts payable, accounts receivable, purchasing, payroll, investments, utility billing, business licenses and budgeting. The department is also responsible for managing information technology needs. The Administrative Services Department is comprised of six divisions:

- Administration/Accounting
- Purchasing
- Business License
- Customer Service
- Information Technology
- Capital Asset Equipment Replacement
- ARPA



# ADMINISTRATION/ACCOUNTING

## **PROGRAM DESCRIPTION**

The Administration/Accounting division provides accounting and budgeting for the City and Successor Agency, prepares financial reports, invests idle funds, coordinates City grant activity, and advises the City Council and City Manager on financial issues. The main functions for this Division include Accounting, Budget, Payroll, Accounts Payable, Accounts Receivable, and Investment.

## **Prior Year's Accomplishments FY 2023-24:**

- Received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the Annual Comprehensive Financial Report (ACFR) Year Ended June 30, 2021.
- Implemented financial statement of leases as required by Governmental Accounting Standards Board (GASB) Statement No. 87.
- Accounts Payable division implemented AP CA Reporting DE-542 for the California Employment Development Department (EDD); an expansion of Senate Bill 542.
- Updated the cash receipts' process for the Parks & Recreation Department, reducing the volume of journal entries by 30%.
- Recruited and trained five new employees for positions that have been vacant from six months to two years.

## **Goals & Objectives for FY 2024-25:**

- Issue Request for Proposals (RFP) and award contract to replace the City's Enterprise Resource Planning (ERP) financial and human resources system.
- Continue to receive the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).
- Complete a comprehensive user fee study and prepare an updated cost allocation plan (CAP).
- Coordinate with Public Works to develop system for enhancing the ability to track and monitor funding sources for Capital Improvement Program (CIP) projects.
- Monitor budgetary compliance for all grants and special revenue funds.
- Maximize the use of restricted funding sources to minimize the impact on the City's General Fund.



<b>Workload Indicators</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Number of Invoices processed	11,916	12,705	13,493
Number of A/P checks issued	5,232	5,985	6,733
Number of Payroll checks issued	825	942	1,058
Number of Payroll Direct Deposits	10,147	10,270	10,393
Number of Payroll Wires/EFT	228	243	258
Number of Journal Entries	565	668	601

**Expenditure Explanations**

**FY 2024-25 Budget: \$2,234,807**

**Administration/Accounting: 100-301-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Audits Services \$38,817; Sales/Property Tax audit services \$59,000; 457 Deferred comp advisory fee \$22,500; City's transparency portal - OpenGov \$13,000; Actuarial reports \$12,900; SB 90 Claims \$8,200; Share of SCE audit savings \$14,000; Armored truck service \$3,600; CAFR statistical report – HDL \$745; Municipal Advisor \$25,000; Full Cost Allocation Plan \$50,000; Hdl Property Tax audit services - \$4,550 TOTAL: \$252,312
6201	Office Supplies	General office supplies for day-to-day operation - \$9,300
6301	Printing	Cost of IRS forms (W-2s, 1099s, etc.), envelopes, and budget printing - \$4,000
6303	Postage	Postage for city-wide mailing - \$3,100
6304	Memberships & Dues	Membership and dues for CSMFO, GFOA, CMTA, CalPELRA, and AMEX account - \$2,190
6305	Publications & Subscriptions	CalPERS Actuarial Report \$2,950; Misc. Publications (Budget Public Notice) \$200; Microsoft Sub. \$100 TOTAL: \$3,250
6306	Events & Meetings	CSMFO and local meetings - \$800
6309	Fees & Charges	Bank fees and other charges \$7,000; Document storage \$1,500; GFOA award program \$700 TOTAL: \$9,200
6310	Rents & Leases	Costs for lease and maintenance of copier - \$2,500
6340	Training	League of CA Cities, CSMFO, CalPERS and annual governmental tax seminar and other local training for employee's professional development - \$7,700
6701	Equipment Maintenance	Copier costs and misc. equipment repairs - \$500
6721	Telephone	Costs for Telephone - \$525
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$90,062
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$276,005
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$18,957

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 301 FINANCE/ACCOUNTING</b>					
<b>100-301-12</b>					
5101 Salaries - FT Misc.	603,908	918,184	1,118,357	1,118,357	917,399
5110 Overtime Regular	2,549	2,398	10,000	10,000	3,000
5120 Holiday Allowance	8,480	955	2,674	2,674	-
5121 Sick Leave Payout	-	530	-	-	-
5122 Vacation Leave Payout	41,989	19,880	7,014	7,014	7,000
5123 Admin/Comp Time Payout	18,425	5,616	2,007	2,007	2,000
5125 Comp Time Payout	1,200	885	-	-	-
5127 Bonus (Sign-on and Referral)	7,250	14,100	-	-	-
5131 Auto Allowance	3,825	10,500	10,500	10,500	5,700
5132 Communications Allowance	3,548	8,160	7,368	7,368	4,968
5133 Bilingual Pay	2,538	3,362	3,000	3,000	2,700
5201 Retirement - FT Misc	69,858	105,058	137,663	137,663	138,814
5205 Retirement - FT Misc - UAL	186,672	203,639	124,001	124,001	140,309
5211 Deferred Comp - 401(a) Plan	350	-	-	-	-
5212 Deferred Comp Match	9,463	12,435	10,800	10,800	14,655
5220 Medicare	10,366	15,084	17,075	17,075	17,703
5221 Group Medical Insurance	128,443	174,632	198,511	198,511	258,262
5230 Life Insurance	1,351	1,754	1,628	1,628	1,698
5231 Dental Insurance	7,343	6,923	7,294	7,294	8,459
5232 Long Term Disability	1,340	2,061	2,189	2,189	2,994
5240 Workers Compensation	31,410	31,410	25,257	25,257	26,130
5241 Unemployment Insurance	1,068	1,068	902	902	1,115
* EMPLOYEE SERVICES	1,141,374	1,538,634	1,686,240	1,686,240	1,552,906
6101 Professional Services	529,048	362,496	247,762	247,762	252,312
6201 Office Supplies	7,252	6,360	9,300	9,300	9,300
6301 Printing	3,279	1,643	4,000	4,000	4,000
6303 Postage	2,784	3,053	3,100	3,100	3,100
6304 Memberships & Dues	1,115	1,055	2,190	2,190	2,190
6305 Publications & Subscriptions	3,520	2,764	3,250	3,250	3,250
6306 Events & Meetings	1,901	2,283	800	800	800
6309 Fees & Charges	8,996	5,684	9,200	9,200	9,200
6310 Rents & Leases	2,693	2,547	2,500	2,500	2,500
6315 Cable Services	1,450	675	1,500	1,500	1,500
6340 Training	545	1,735	7,700	7,700	7,700
6701 Equipment Maintenance	-	-	500	500	500
6721 Telephone	492	558	525	525	525
6802 Info Systems Allocation	47,188	66,571	66,571	66,571	90,062
6803 Insurance Allocation	73,635	73,635	73,635	73,635	276,005
6805 Capital Asset & Equip Replacement	18,405	18,957	18,957	18,957	18,957
* SUPPLIES & SERVICES	702,303	550,016	451,490	451,490	681,901
<b>** ACCOUNTING</b>	<b>1,843,677</b>	<b>2,088,650</b>	<b>2,137,730</b>	<b>2,137,730</b>	<b>2,234,807</b>

# BUSINESS LICENSE

## PROGRAM DESCRIPTION

The Business License division processes approximately 4,300 business license renewals annually and services over 550 customers monthly. The division also handles permits for yard sales, firework stands, special events, and quarterly transient occupancy tax submittals. Business license taxes are based on gross receipts and the tax ranges from a minimum of \$70 to a maximum of \$3,000 per year. Business License consistently strives to promptly assist existing and new businesses in the city while complying with State and Federal mandated requirements.

## Prior Year's Accomplishments FY 2023-24:

- Continued efforts to make sure all businesses are up to date with their business license.
- Reestablished annual staff training in Cash Handling and Customer Service with the Public Treasury Institute.
- Cross-training for Business License Inspector on in-house procedures to support the enforcement of the City's Municipal Code
- Successfully trained part-time personnel on business license procedures to provide a succession plan.

## Goals & Objectives for FY 2024-25:

- Update Sidewalk Vendor Ordinance in accordance with SB 972.
- Review current business license fee structure and identify options for ensuring the City is recovering the appropriate revenues.
- Create training materials to assist staff with increasing the effectiveness of customer service.
- Design educational materials for our business owners to include on the City's website with hyperlinks needed to obtain a business license.
- Identify alternating work schedules for Business License Inspector to increase enforcement.
- Upgrade cash receipt software to enable online applications and credit card payments.
- Registering staff for webinars offered by California Municipal Treasurers Association (CMTA) and partnering agencies.

<b>Workload Indicators</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
New Licenses Issued	481	538	461
Renewals Mailed	3,240	3,434	3,398
Customers Served	5,223	5,301	5,436
Phone calls answered	3,953	4,151	4,193
Number of Field Inspections	871	976	1,030
Yard Sale Inspections	795	835	923

**Expenditure Explanations**  
**FY 2024-25 Budget: \$455,644**  
**Business License: 100-302-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	HDL Prime Full Business License Administration – Finger Printing - \$5,200
6201	Office Supplies	General office supplies for day-to-day operation - \$1,000
6203	Uniforms/Safety Equip.	Uniform for Business License Inspector - \$500
6207	Computer Software	HDL software, etc. - \$28,600
6301	Printing	Mailing envelopes and printing of Business License and yard sales permits - \$5,000
6303	Postage	Postage for business license mailing - \$4,200
6304	Memberships & Dues	CMRA membership - \$125
6305	Publications & Subscriptions	Proof of publications - \$3,115
6309	Fees & Charges	Document management fees - \$25
6310	Rents & Leases	Costs for lease and maintenance of copier - \$900
6721	Telephone	Costs for Telephone - \$400
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$12,381
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$45,432
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$3,115

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 302 BUSINESS LICENSE</b>					
<b>100-302-12</b>					
5101 Salaries - FT Misc.	146,703	109,748	165,508	165,508	198,769
5103 Salaries - PT - Non-CP - Misc	23,821	23,180	26,494	26,494	-
5110 Overtime Regular	-	153	200	200	-
5120 Holiday Allowance	268	-	623	623	-
5122 Vacation Leave Payout	3,845	1,175	684	684	684
5133 Bilingual Pay	7,950	3,000	3,600	3,600	3,000
5201 Retirement - FT Misc	18,106	13,185	20,725	20,725	23,143
5205 Retirement - FT Misc - UAL	31,901	35,697	14,337	14,337	30,968
5212 Deferred Comp Match	2,813	2,533	3,000	3,000	1,440
5220 Medicare	2,657	2,217	2,858	2,858	2,926
5221 Group Medical Insurance	45,384	40,854	53,168	53,168	77,389
5230 Life Insurance	338	280	350	350	419
5231 Dental Insurance	1,577	1,132	1,592	1,592	1,820
5232 Long Term Disability	340	337	393	393	608
5240 Workers Compensation	6,111	6,111	3,738	3,738	4,301
5241 Unemployment Insurance	208	208	134	134	184
* EMPLOYEE SERVICES	<u>292,022</u>	<u>239,810</u>	<u>297,404</u>	<u>297,404</u>	<u>345,651</u>
6101 Professional Services	-	-	-	-	5,200
6201 Office Supplies	1,618	2,688	1,000	1,000	1,000
6203 Uniforms/Safety Equipment	-	166	500	500	500
6207 Computer Software	-	5,823	35,000	35,000	28,600
6301 Printing	717	628	5,000	5,000	5,000
6303 Postage	4,414	4,714	3,700	3,700	4,200
6304 Memberships & Dues	150	-	125	125	125
6305 Publications & Subscriptions	-	110	3,115	3,115	3,115
6309 Fees & Charges	22	26	25	25	25
6310 Rents & Leases	896	822	400	400	900
6701 Equipment Maintenance	235	-	-	-	-
6721 Telephone	384	458	450	450	400
6802 Info Systems Allocation	6,486	9,151	9,151	9,151	12,381
6803 Insurance Allocation	11,809	11,809	11,809	11,809	45,432
6804 Vehicle Maintenance Allocation	1,500	-	-	-	-
6805 Capital Asset & Equip Replacement	<u>3,024</u>	<u>3,115</u>	<u>3,115</u>	<u>3,115</u>	<u>3,115</u>
* SUPPLIES & SERVICES	<u>31,254</u>	<u>39,510</u>	<u>73,390</u>	<u>73,390</u>	<u>109,993</u>
<b>** BUSINESS LICENSE</b>	<b><u>323,276</u></b>	<b><u>279,320</u></b>	<b><u>370,794</u></b>	<b><u>370,794</u></b>	<b><u>455,644</u></b>

# PURCHASING

## PROGRAM DESCRIPTION

The Purchasing division manages the majority of procurements for the City. Located at the City Yard, the division processes purchase orders, coordinates bidding procedures, researches and maintains relationships with vendors, maintains warehouse inventory and coordinates the sale of surplus assets no longer needed by the City. Purchasing also manages insurance documentation and verification of all vendors conducting business with the City.

### Prior Year's Accomplishments FY 2023-24:

- Update policy for City P-card program and conduct training for the 24 cardholders.
- Complete reconciliation on all city-issued mobile devices and accounts.
- Update City policy on vehicle acquisitions to provide a uniform process for departments to procure new vehicles in a cost-efficient manner.
- Review City policy on purchasing system and bidding rules and provide recommendations for City Council consideration.
- Procurement of 34 iPhones and 5 iPads to assist Public Works with implementation of a new work order system which utilizes an application which allows field staff to create and edit work orders onsite.

### Goals & Objectives for FY 2024-25:

- Update Procurement Policy
- Reduce Inventory to Surplus items

Workload Indicators	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Purchase Orders processed (includes BPO)	1,023	1,180	1,357
Warehouse Stock Orders processed	953	1,006	1,031

## Expenditure Explanations

**FY 2024-25 Budget: \$227,419**

**Purchasing: 100-303-12**

Account	Description	Explanation
6101	Professional Services	Management of insurance compliance by vendors - \$12,000
6202	Special Dept. Supplies	Costs associated with citywide water service for employees - \$12,600
6207	Computer Software	NIGP 5DGT CD license renewal - \$560
6304	Memberships & Dues	Membership and dues for CAPPO and NIGP - \$450
6306	Events & Meetings	Costs of CAPPO conference and year-end inventory count - \$1,800
6310	Rents & Leases	Costs for lease and maintenance of copier - \$600
6340	Training	Local chapter CAPPO Seminars - \$1,000

6701	Equipment Maintenance	Copier costs - \$1,512
6721	Telephone	Verizon Wireless and AT&T telephone charges - \$2,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$13,370
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$40,001
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$5,964
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$2,503

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 303 PURCHASING</b>					
<b>100-303-12</b>					
5101 Salaries - FT Misc.	141,406	160,617	170,498	170,498	78,146
5110 Overtime Regular	3,616	1,230	2,000	2,000	1,200
5120 Holiday Allowance	-	-	348	348	-
5122 Vacation Leave Payout	3,205	1,345	-	-	-
5130 Uniform/Tool Allowance	600	-	-	-	-
5201 Retirement - FT Misc	16,301	19,001	21,100	21,100	20,073
5205 Retirement - FT Misc - UAL	27,577	29,683	18,854	18,854	-
5212 Deferred Comp Match	2,400	2,550	2,400	2,400	1,800
5220 Medicare	2,115	2,600	2,506	2,506	2,538
5221 Group Medical Insurance	16,319	17,429	18,851	18,851	21,195
5230 Life Insurance	280	280	280	280	280
5231 Dental Insurance	786	786	828	828	787
5232 Long Term Disability	313	442	426	426	441
5240 Workers Compensation	4,662	4,662	3,851	3,851	3,787
5241 Unemployment Insurance	158	158	138	138	162
* EMPLOYEE SERVICES	<u>219,738</u>	<u>240,783</u>	<u>242,080</u>	<u>242,080</u>	<u>130,409</u>
6101 Professional Services	11,000	13,000	12,000	12,000	12,000
6201 Office Supplies	686	283	800	800	800
6202 Special Dept. Supplies	685	314	6,500	6,500	12,600
6203 Uniforms/Safety Equipment	-	573	-	-	1,650
6207 Computer Software	560	580	560	560	560
6301 Printing	-	-	100	100	100
6303 Postage	-	8	100	100	100
6304 Memberships & Dues	111	401	450	450	450
6306 Events & Meetings	119	1,583	1,800	1,800	1,800
6310 Rents & Leases	400	623	600	600	600
6340 Training	-	-	1,000	1,000	1,000
6701 Equipment Maintenance	353	-	1,512	1,512	1,512
6721 Telephone	1,724	1,835	2,000	2,000	2,000
6802 Info Systems Allocation	7,005	9,882	9,882	9,882	13,370
6803 Insurance Allocation	9,451	9,451	9,451	9,451	40,001
6804 Vehicle Maintenance Allocation	5,897	5,964	5,964	5,964	5,964
6805 Capital Asset & Equip Replacement	2,430	2,503	2,503	2,503	2,503
* SUPPLIES & SERVICES	<u>40,422</u>	<u>47,000</u>	<u>55,222</u>	<u>55,222</u>	<u>97,010</u>
9005 Machinery & Equipment	-	5,511	-	-	-
* CAPITAL OUTLAY	-	5,511	-	-	-
<b>** PURCHASING</b>	<b><u>260,160</u></b>	<b><u>293,294</u></b>	<b><u>297,302</u></b>	<b><u>297,302</u></b>	<b><u>227,419</u></b>



# CUSTOMER SERVICE

## PROGRAM DESCRIPTION

The Customer Service division administers the monthly collection of water and street sweeping utility payments for approximately 15,790 residential, commercial, and industrial customers throughout the City. In addition, the division processes approximately 10,500 payments received through the mail and 4,000 over-the-counter payments a month. Staff responsibilities include promptly responding to public inquiries and providing optimal customer service.

### Prior Year’s Accomplishments FY 2023-24:

- Enrolled into the Low-Income Household Water Assistance Program to provide customers with non-arrearage assistance for current water bills; the program has assisted 40 accounts.
- Coordinated with Public Works and Golden State Water to ensure a smooth transition in customer billing to the new solid waste provider.
- Reestablished annual staff training in Cash Handling with the Public Treasury Institute.
- Online payment and recurring payment options were added to the City’s website to mitigate the discontinuance of water service.

### Goals & Objectives for FY 2024-25:

- Develop an incentive plan for staff to promote and increase the number of online payments to decrease the amount of drop off payments at the City’s two secured drop boxes.
- Create customer awareness and education marketing material to promote online payments.
- Enhance online payment section on the City website by December 2024 to include customer instructions for establishing new water service.
- Contribute to the South Gate Connect and newsletters to inform residents about new assistance programs.

<b>Workload Indicators</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
New customer accounts issued	416	457	470
Number of utility bills issued	172,662	172,740	174,132
Water customers served (counter)	84,428	86,116	84,500
Online payments processed	59,418	62,388	65,507
Online payments processed by %	34%	36%	36%
Phone calls answered	10,340	9,823	9,921
Drop box check payments	9,030	9,120	9,302

**Expenditure Explanations**  
**FY 2024-25 Budget: \$94,557**  
**Street Sweeping Fund: 214-304-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$914
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$3,018
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$320

**Expenditure Explanations**  
**FY 2024-25 Budget: \$1,829,600**  
**Water Fund: 411-304-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6102	Legal Services	Legal Services - \$5,000
6201	Office Supplies	General office supplies (i.e. paper, ink cartridges, etc.) for day-to-day operation - \$10,000
6301	Printing	Printing of water bill information and window envelopes - \$11,000
6303	Postage	Postage for mailing of water bills and other billing information - \$106,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$2,500
6314	Credit Card Fees	Credit card fees for Visa/MC/Discover cards - \$210,000
6340	Training	Misc. training for professional development - \$500
6701	Equipment Maintenance	Maintenance fee for water reader software - \$906
6721	Telephone	Costs for monthly phone bills - \$300
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$23,889
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$62,829
9006	Computer Equip & Software	Enterprise Resource Planning (ERP) system - \$750,000

**Expenditure Explanations**  
**FY 2024-25 Budget: \$208,602**  
**Sewer Fund: 412-304-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$1,544
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$4,479
9006	Computer Equip & Software	Enterprise Resource Planning (ERP) system - \$15,000

**Expenditure Explanations**  
**FY 2024-25 Budget: \$6,371**  
**Refuse Fund: 413-304-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$4,688
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery and equipment - \$1,683

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 304 CUSTOMER SERVICE</b>					
<b>100-304-12</b>					
6201 Office Supplies	-	5	-	-	-
6304 Memberships & Dues	-	150	-	-	-
* SUPPLIES & SERVICES	-	155	-	-	-
<b>** CUSTOMER SERVICE</b>	-	<b>155</b>	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 214 STREET SWEEPING FUND</b>					
<b>DEPT 304 CUSTOMER SERVICE</b>					
<b>214-304-12</b>					
5101 Salaries - FT Misc.	7,273	10,069	10,510	10,510	69,260
5103 Salaries - PT - Non-CP - Misc	732	777	740	740	1,232
5104 Salaries - CPPT Misc	-	170	1,503	1,503	1,505
5110 Overtime Regular	5	-	-	-	-
5120 Holiday Allowance	-	-	22	22	-
5122 Vacation Leave Payout	67	83	27	27	27
5127 Bonus (Sign-on and Referral)	100	-	-	-	-
5132 Communications Allowance	-	16	24	24	24
5133 Bilingual Pay	164	157	232	232	168
5201 Retirement - FT Misc	843	1,209	1,318	1,318	1,318
5204 Retirement - CPPT Misc	-	20	-	-	-
5205 Retirement - FT Misc - UAL	1,920	2,124	1,255	1,255	13,469
5212 Deferred Comp Match	72	128	115	115	121
5220 Medicare	114	177	189	189	172
5221 Group Medical Insurance	1,953	2,423	2,580	2,580	2,559
5230 Life Insurance	18	22	20	20	22
5231 Dental Insurance	96	113	109	109	102
5232 Long Term Disability	17	28	25	25	28
5240 Workers Compensation	490	490	237	237	286
5241 Unemployment Insurance	17	17	9	9	12
* EMPLOYEE SERVICES	13,880	18,023	18,915	18,915	90,305
6802 Info Systems Allocation	479	675	675	675	914
6803 Insurance Allocation	694	694	2,476	2,476	3,018
6805 Capital Asset & Equip Replacement	311	320	320	320	320
* SUPPLIES & SERVICES	1,484	1,689	3,471	3,471	4,252
<b>** CUST SVC - STREET SWEEPING FD</b>	<b>15,364</b>	<b>19,712</b>	<b>22,386</b>	<b>22,386</b>	<b>94,557</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 411 WATER FUND</b>					
<b>DEPT 304 CUSTOMER SERVICE</b>					
<b>411-304-12</b>					
5101 Salaries - FT Misc.	166,245	238,543	245,244	245,244	422,766
5103 Salaries - PT - Non-CP - Misc	15,166	16,097	15,326	15,326	43,133
5104 Salaries - CPPT Misc	-	3,519	-	-	873
5110 Overtime Regular	96	-	-	-	130
5120 Holiday Allowance	-	-	450	450	-
5122 Vacation Leave Payout	1,311	1,711	493	493	500
5125 Comp Time Payout	641	-	-	-	-
5127 Bonus (Sign-on and Referral)	1,800	-	-	-	-
5132 Communications Allowance	-	288	432	432	432
5133 Bilingual Pay	3,595	4,225	5,950	5,950	4,080
5201 Retirement - FT Misc	19,151	28,727	25,944	25,944	31,897
5204 Retirement - CPPT Misc	-	415	-	-	-
5205 Retirement - FT Misc - UAL	44,612	50,082	29,631	29,631	68,132
5212 Deferred Comp Match	1,756	3,216	3,442	3,442	2,823
5220 Medicare	2,583	4,167	3,885	3,885	4,400
5221 Group Medical Insurance	41,879	54,159	51,416	51,416	57,820
5230 Life Insurance	389	509	545	545	526
5231 Dental Insurance	2,042	2,509	2,285	2,285	2,295
5232 Long Term Disability	370	663	494	494	667
5240 Workers Compensation	8,287	8,287	5,539	5,539	5,948
5241 Unemployment Insurance	282	282	198	198	254
* EMPLOYEE SERVICES	310,205	417,399	391,274	391,274	646,676
6101 Professional Services	17,110	-	-	-	-
6102 Legal Services	-	-	5,000	5,000	5,000
6201 Office Supplies	10,566	7,009	10,000	10,000	10,000
6301 Printing	26,894	572	11,000	30,171	11,000
6303 Postage	147,832	106,241	106,000	106,000	106,000
6309 Fees & Charges	148	172	-	-	-
6310 Rents & Leases	2,746	2,587	2,500	2,500	2,500
6314 Credit Card Fees	182,848	229,205	120,000	120,000	210,000
6340 Training	-	580	500	500	500
6701 Equipment Maintenance	2,100	-	906	906	906
6721 Telephone	144	318	250	250	300
6802 Info Systems Allocation	12,517	17,658	17,658	17,658	23,889
6803 Insurance Allocation	21,968	21,968	57,785	57,785	62,829
* SUPPLIES & SERVICES	424,873	386,310	331,599	350,770	432,924
9006 Computer Equipment & Software	-	8,311	-	-	750,000
* CAPITAL OUTLAY	-	8,311	-	-	750,000
<b>** CUSTOMER SVC - WATER FUND</b>	<b>735,078</b>	<b>812,020</b>	<b>722,873</b>	<b>742,044</b>	<b>1,829,600</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 412 SEWER FUND</b>					
<b>DEPT 304 CUSTOMER SERVICE</b>					
<b>412-304-12</b>					
5101 Salaries - FT Misc.	12,156	16,778	17,163	17,163	139,125
5103 Salaries - PT - Non-CP - Misc	1,255	1,332	1,268	1,268	5,000
5104 Salaries - CPPT Misc	-	291	-	-	75
5110 Overtime Regular	8	-	-	-	-
5120 Holiday Allowance	-	-	37	37	-
5122 Vacation Leave Payout	109	142	41	41	41
5127 Bonus (Sign-on and Referral)	150	-	-	-	-
5132 Communications Allowance	-	24	36	36	36
5133 Bilingual Pay	276	270	1,569	1,569	288
5201 Retirement - FT Misc	1,410	2,016	2,152	2,152	2,272
5204 Retirement - CPPT Misc	-	34	-	-	-
5205 Retirement - FT Misc - UAL	3,214	3,546	2,093	2,093	35,209
5212 Deferred Comp Match	119	214	186	186	202
5220 Medicare	191	296	292	292	288
5221 Group Medical Insurance	3,290	4,117	4,263	4,263	4,343
5230 Life Insurance	29	36	34	34	38
5231 Dental Insurance	161	191	182	182	173
5232 Long Term Disability	27	47	41	41	47
5240 Workers Compensation	686	686	388	388	424
5241 Unemployment Insurance	23	23	14	14	18
* EMPLOYEE SERVICES	<u>23,104</u>	<u>30,043</u>	<u>29,759</u>	<u>29,759</u>	<u>187,579</u>
6101 Professional Services	-	-	-	49,000	-
6802 Info Systems Allocation	809	1,141	1,141	1,141	1,544
6803 Insurance Allocation	1,167	1,167	4,044	4,044	4,479
* SUPPLIES & SERVICES	<u>1,976</u>	<u>2,308</u>	<u>5,185</u>	<u>54,185</u>	<u>6,023</u>
9006 Computer Equipment & Software	-	-	-	-	15,000
* CAPITAL OUTLAY	-	-	-	-	15,000
<b>** CUSTOMER SVC - SEWER FUND</b>	<b><u>25,080</u></b>	<b><u>32,351</u></b>	<b><u>34,944</u></b>	<b><u>83,944</u></b>	<b><u>208,602</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 413 REFUSE COLLECTION FUND</b>					
<b>DEPT 304 CUSTOMER SERVICE</b>					
<b>413-304-12</b>					
5101 Salaries - FT Misc.	36,468	50,335	51,485	51,485	-
5103 Salaries - PT - Non-CP - Misc	3,765	3,997	3,805	3,805	-
5104 Salaries - CPPT Misc	-	874	-	-	-
5110 Overtime Regular	24	-	-	-	-
5120 Holiday Allowance	-	-	112	112	-
5122 Vacation Leave Payout	326	425	123	123	-
5127 Bonus (Sign-on and Referral)	450	-	-	-	-
5132 Communications Allowance	-	72	108	108	-
5133 Bilingual Pay	828	810	756	756	-
5201 Retirement - FT Misc	4,229	6,049	6,457	6,457	-
5204 Retirement - CPPT Misc	-	103	-	-	-
5205 Retirement - FT Misc - UAL	9,642	10,637	6,279	6,279	-
5212 Deferred Comp Match	358	642	558	558	-
5220 Medicare	574	890	818	818	-
5221 Group Medical Insurance	9,870	12,349	12,788	12,788	-
5230 Life Insurance	88	109	101	101	-
5231 Dental Insurance	483	574	545	545	-
5232 Long Term Disability	82	140	123	123	-
5240 Workers Compensation	1,948	1,948	1,163	1,163	-
5241 Unemployment Insurance	66	66	42	42	-
* EMPLOYEE SERVICES	<u>69,201</u>	<u>90,020</u>	<u>85,263</u>	<u>85,263</u>	-
6101 Professional Services	-	55,249	-	46,751	-
6802 Info Systems Allocation	2,456	3,465	3,465	3,465	4,688
6803 Insurance Allocation	3,647	3,647	12,131	12,131	-
6805 Capital Asset & Equip Replacement	1,634	1,683	1,683	1,683	1,683
* SUPPLIES & SERVICES	<u>7,737</u>	<u>64,044</u>	<u>17,279</u>	<u>64,030</u>	<u>6,371</u>
9006 Computer Equipment & Software	-	8,311	-	-	-
9999 Capitalized Assets	-	(8,311)	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-
<b>** CUST SVC - REFUSE COLL FUND</b>	<b><u>76,938</u></b>	<b><u>154,064</u></b>	<b><u>102,542</u></b>	<b><u>149,293</u></b>	<b><u>6,371</u></b>

# INFORMATION TECHNOLOGY

## **PROGRAM DESCRIPTION**

The Computer Information Services division provides management, support and advisory services for the City’s network and communications systems. CIS staff manages the local area network of 266 computers (29 of which are servers) and 39 network printers. The division also maintains 8 critical software applications that include email and phone services, enterprise resource planning and point-of-sale cashiering, and maintenance management systems. The Information Technology Fund is an internal service fund financed by “user charges” to those departments having computers, software, printers, and other information technology devices requiring maintenance and support.

## **Technology Master Plan**

In 2020, the City completed the Technology Master Plan, which guides CIS over the next five years in planning, procuring, implementing, and managing current and future technology investments. These investments will strengthen network security, improve collaboration among users, and offer more robust services for the community of South Gate. The objective of the Technology Master Plan is to develop and articulate a vision for the effective use of technology to support the work of the City. Costs in this account represent initiatives that strive to reach that objective.

## **Prior Year’s Accomplishments FY 2023-24:**

- Implemented Mobile Device Management (MDM) to protect City data on smartphones, tablets, and laptops.
- Implemented load balancing solution for City Hall and PD internet connections for increased resiliency.
- Deployed multi-factor authentication as a cybersecurity enhancement solution for Microsoft 365 and other applications.

## **Goals & Objectives for FY 2024-25:**

- Deliver an enterprise password management solution.
- Complete backup and disaster recovery planning.
- City’s Wi-Fi capabilities at City Hall, Civic Center, PW Corporate Yard, and Park facilities.
- Build out a virtual environment for the migration of obsolete physical servers.

<b>Workload Indicators</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Computers maintained (excl. PD)	266	280	295
IT Help Desk tickets resolved	950	1200	1420



**Expenditure Explanations**  
**FY 2024-25 Budget: \$1,434,445**  
**Information Technology: 522-305-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Emergency network & cabling support - \$7,000 IT Contract Services - \$200,000 TOTAL: \$207,000
6201	Office Supplies	General office supplies (i.e Toner, paper, and cleaning supplies) - \$1,000
6205	Equipment Parts & Supplies	Network, desktop, printer repairs - \$28,500
6207	Computer Software	Windows Systems Operating Upgrades - \$5,000
6304	Membership & Dues	Municipal ISAC Renewal - \$550
6306	Events & Meetings	MISAC conference - \$2,250
6340	Training	Online training for various software applications - \$7,500; Seminar, books & hardware - \$2,500 TOTAL: \$10,000
6701	Equipment Maintenance	Service for PY & AP Check Printers - \$1,160
6721	Telephone	Costs for Telephone - \$24,300
6730	Software Maintenance	Annual maintenance & license fee for various software applications - \$523,927
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$71,160
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims and insurance premiums - \$64,729
7902	Depreciation Expense	The depreciation cost of computer software and equipment - \$140,000
9006	Computer Equipment & Software	Replacement of Dell Computers, UPS battery backups - \$78,700

**Expenditure Explanations**  
**FY 2024-25 Budget: \$18,100**  
**Technology Master Plan: 522-310-12**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6315	Cable Services	Costs for cable services - \$18,100

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 522 INFORMATION SYSTEMS FUND</b>					
<b>DEPT 305 FINANCE</b>					
<b>522-305-12</b>					
5101 Salaries - FT Misc.	234,693	261,996	276,997	276,997	345,855
5103 Salaries - PT - Non-CP - Misc	21,632	22,962	22,358	22,358	23,223
5110 Overtime Regular	19,260	26,656	25,000	25,000	25,000
5120 Holiday Allowance	-	-	1,332	1,332	-
5121 Sick Leave Payout	(2,418)	1,625	-	-	-
5122 Vacation Leave Payout	33,865	14,687	1,825	1,825	1,825
5123 Admin/Comp Time Payout	(21,643)	(31)	-	-	-
5132 Communications Allowance	-	800	1,200	1,200	1,200
5201 Retirement - FT Misc	(49,841)	23,106	34,042	34,042	32,482
5205 Retirement - FT Misc - UAL	46,067	49,184	30,631	30,631	53,325
5212 Deferred Comp Match	3,600	3,900	3,600	3,600	2,400
5220 Medicare	4,262	5,072	4,766	4,766	4,124
5221 Group Medical Insurance	45,812	48,834	43,294	43,294	53,452
5230 Life Insurance	419	419	419	419	419
5231 Dental Insurance	1,984	2,174	11,811	11,811	2,306
5232 Long Term Disability	515	719	687	687	711
5235 OPEB Adjustment -Other Post Emp Benefi	8,837	(12,799)	-	-	-
5240 Workers Compensation	7,764	7,764	6,256	6,256	6,128
5241 Unemployment Insurance	264	264	223	223	261
* EMPLOYEE SERVICES	<u>355,074</u>	<u>457,332</u>	<u>464,441</u>	<u>464,441</u>	<u>552,711</u>
6101 Professional Services	13,525	1,754	157,000	157,000	207,000
6201 Office Supplies	173	81	1,000	1,000	1,000
6205 Equipment Parts & Supplies	13,762	21,097	15,000	32,000	28,500
6207 Computer Software	-	10,920	5,000	5,000	5,000
6208 Office Equipment	-	-	500	500	500
6304 Memberships & Dues	-	-	550	550	550
6306 Events & Meetings	-	-	2,250	2,250	2,250
6340 Training	10,797	1,931	10,000	10,000	10,000
6701 Equipment Maintenance	-	-	900	900	1,160
6721 Telephone	6,205	17,813	24,300	24,300	24,300
6730 Software Maintenance	248,531	275,698	398,377	398,377	523,927
6801 Administrative Allocation	69,087	71,160	71,160	71,160	71,160
6803 Insurance Allocation	30,926	30,926	65,267	65,267	64,729
6804 Vehicle Maintenance Allocation	7,781	-	-	-	-
* SUPPLIES & SERVICES	<u>400,787</u>	<u>431,380</u>	<u>751,304</u>	<u>768,304</u>	<u>940,076</u>
7902 Depreciation Expense	187,287	430,729	140,000	140,000	140,000
* OTHER	<u>187,287</u>	<u>430,729</u>	<u>140,000</u>	<u>140,000</u>	<u>140,000</u>
9006 Computer Equipment & Software	214,504	-	78,700	137,200	78,700
9999 Capitalized Assets	(115,400)	-	-	-	-
* CAPITAL OUTLAY	<u>99,104</u>	<u>-</u>	<u>78,700</u>	<u>137,200</u>	<u>78,700</u>
<b>** INFORMATION SYSTEMS FUND</b>	<b><u>1,042,251</u></b>	<b><u>1,319,441</u></b>	<b><u>1,434,445</u></b>	<b><u>1,509,945</u></b>	<b><u>1,711,487</u></b>

**CITY OF SOUTH GATE  
 FY 2024-25 ADOPTED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 522 INFORMATION SYSTEMS FUND</b>					
<b>DEPT 310 TECHNOLOGY MASTER PLAN</b>					
<b>522-310-12</b>					
6101 Professional Services	16,255	3,241	-	74,664	-
6315 Cable Services	16,990	27,385	18,100	18,100	18,100
6721 Telephone	17,631	5,319	-	-	6,000
6730 Software Maintenance	-	2,730	-	-	-
* SUPPLIES & SERVICES	<u>50,876</u>	<u>38,675</u>	18,100	92,764	24,100
8005 Accrual Adjustment	-	(152,178)	-	-	-
8301 Lease Principal	-	144,652	-	-	-
8302 Lease Interest	<u>26,202</u>	<u>20,838</u>	-	-	-
* DEBT SERVICE	26,202	13,312	-	-	-
9006 Computer Equipment & Software	107,251	-	-	-	-
9999 Capitalized Assets	<u>(21,488)</u>	-	-	-	-
* CAPITAL OUTLAY	85,763	-	-	-	-
<b>** TMP - INFORMATION SYSTEMS FD</b>	<b><u>162,841</u></b>	<b><u>51,987</u></b>	<b><u>18,100</u></b>	<b><u>92,764</u></b>	<b><u>24,100</u></b>

# CAPITAL ASSET EQUIPMENT REPLACEMENT

## PROGRAM DESCRIPTION

The Capital Assets & Equipment Replacement Fund was created as an internal service fund in which to set aside funds for the future replacement of the City's capital assets and equipment. The Administrative Services Department manages this fund.

## Expenditure Explanations

**FY 2024-25 Budget: \$1,492,503**

**Capital Asset Replacement Fund: 523-###-##**

Account	Description	Explanation
523-304-12-9006	Computer Equip & Software	Enterprise Resource Planning (ERP) system - \$413,000
523-413-61-9005	Machinery & Equipment	Barricades, Carts & Cover - \$6,505
523-460-61-9003	Auto/Rolling Stock	Diesel Tractor Tier 5 - \$150,000 John Deer Aerator - \$21,100 TOTAL: \$171,100
523-502-21-9003	Auto/Rolling Stock	Equipment for new patrol unit to be outfitted - \$47,700
523-505-21-9003	Auto/Rolling Stock	Equipment for new Parking Enforcement unit to be outfitted - \$15,500
523-513-21-9006	Computer Equip & Software	3 Microsoft Surface Pro 9 w/ keyboard - \$5,037
523-712-29-9003	Auto/Rolling Stock	2024 Ford Ranger Truck - \$65,000
523-713-31-9003	Auto/Rolling Stock	Paint Truck (Red Curb and Crosswalk) - \$159,311 Loader Replacement for Streets Unit 288 - \$262,950 TOTAL: \$422,261
523-750-12-7902	Depreciation Expense	Depreciation costs for capitalized projects - \$200,000
523-750-12-9003	Auto/Rolling Stock	Vehicle repairs and maintenance - \$20,000
523-750-12-9005	Machinery & Equipment	Repairs and replacement for heavy equipment - \$126,400

# CAPITAL ASSET EQUIPMENT REPLACEMENT

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
CAER	173,221	193,742	260,000	1,753,068	1,492,503
<b>TOTAL</b>	<b>\$ 173,221</b>	<b>\$ 193,742</b>	<b>\$ 260,000</b>	<b>\$ 1,753,068</b>	<b>\$ 1,492,503</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
CAPITAL OUTLAY	-	-	-	1,493,068	1,292,503
DEBT SERVICE	-	-	-	19,000	-
OTHER	173,221	193,742	260,000	260,000	200,000
<b>TOTAL</b>	<b>\$ 173,221</b>	<b>\$ 193,742</b>	<b>\$ 260,000</b>	<b>\$ 1,772,068</b>	<b>\$ 1,492,503</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
CAER	173,221	193,742	260,000	1,753,068	1,492,503
<b>TOTAL</b>	<b>\$ 173,221</b>	<b>\$ 193,742</b>	<b>\$ 260,000</b>	<b>\$ 1,753,068</b>	<b>\$ 1,492,503</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 523 CAER FUND</b>					
<b>DEPT - ADMINISTRATIVE SERVICES</b>					
<b>523-XXX-XX</b>					
<b>523-304-12</b>					
9006 Computer Equipment & Software	-	-	-	-	413,000
* CAPITAL OUTLAY	-	-	-	-	413,000
<b>523-401-61</b>					
9003 Auto/Rolling Stock	7,724	-	-	-	-
9999 Capitalized Assets	(7,724)	-	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-
<b>523-413-61</b>					
9005 Machinery & Equipment	-	-	-	20,000	6,505
* CAPITAL OUTLAY	-	-	-	20,000	6,505
<b>523-414-61</b>					
9005 Machinery & Equipment	-	-	-	19,000	-
* CAPITAL OUTLAY	-	-	-	19,000	-
<b>523-460-61</b>					
9003 Auto/Rolling Stock	85,183	-	-	439,043	171,100
9004 Furniture & Fixtures	23,975	-	-	40,000	-
9100 Facility Improvements	-	-	-	10,000	-
9999 Capitalized Assets	(109,158)	-	-	-	-
* CAPITAL OUTLAY	-	-	-	489,043	171,100
<b>523-502-21</b>					
9003 Auto/Rolling Stock	-	-	-	-	47,700
* CAPITAL OUTLAY	-	-	-	-	47,700
<b>523-505-21</b>					
9003 Auto/Rolling Stock	-	-	-	-	15,500
* CAPITAL OUTLAY	-	-	-	-	15,500
<b>523-513-21</b>					
9006 Computer Equipment & Software	-	-	-	-	5,037
* CAPITAL OUTLAY	-	-	-	-	5,037
<b>523-710-12</b>					
9003 Auto/Rolling Stock	46,268	90,283	-	704,030	-
9999 Capitalized Assets	(46,268)	(91,954)	-	-	-
* CAPITAL OUTLAY	-	(1,671)	-	704,030	-
<b>523-712-29</b>					
9003 Auto/Rolling Stock	-	58,058	-	-	65,000
9999 Capitalized Assets	-	(56,387)	-	-	-
* CAPITAL OUTLAY	-	1,671	-	-	65,000
<b>523-713-31</b>					
9003 Auto/Rolling Stock	-	-	-	260,995	422,261
* CAPITAL OUTLAY	-	-	-	260,995	422,261
<b>523-714-25</b>					
9003 Auto/Rolling Stock	-	68,608	-	-	-
9999 Capitalized Assets	-	(68,608)	-	-	-
* CAPITAL OUTLAY	-	-	-	-	-
<b>523-750-12</b>					
7902 Depreciation Expense	173,221	193,742	260,000	260,000	200,000
* OTHER	173,221	193,742	260,000	260,000	200,000
9003 Auto/Rolling Stock	-	-	-	-	20,000
9005 Machinery & Equipment	-	-	-	-	126,400
* CAPITAL OUTLAY	-	-	-	-	146,400
<b>** CAER FUND</b>	<b>173,221</b>	<b>193,742</b>	<b>260,000</b>	<b>1,753,068</b>	<b>1,492,503</b>

## NON-DEPARTMENTAL

### PROGRAM DESCRIPTION

Non-Departmental is a cost center to account for programs and expenses that are city-wide and not specifically related to a particular department. Additionally, special programs may be added to Non-Departmental to provide a centralized system for tracking expenditures.

#### General Non-Departmental

The City has experienced a significant increase in property and excess liability insurance premiums managed and administered by ICRMA. These expenses are paid through the City's Insurance Fund which is an Internal Service Fund that collects internal charges from all departments to cover the costs associated with unemployment claims, workers compensation, and general liability insurance. To help minimize the impact to City departments, the insurance premium increase for FY2024/25 will be paid out of the Non-Departmental account.

The City also holds memberships with several associations that provide advocacy and support to the City and its employees. The following is a description of each association and respective membership dues:

*California Contract Cities Association \$5,565* – The CCCA represents more than 70 cities in California that have contracted with other entities for the provision of municipal services such as police, fire, and sanitation services. The CCCA works to advance the interests of its member cities by advocating for policies and legislation that support the contract city model and by providing education, training, and networking opportunities for city officials and staff.

*Area E Disaster Management \$12,447* – A Joint Powers Authority (JPA) dedicated to assisting local agencies before, during, and after a disaster. They work with member cities and partner agencies during emergency management preparation, response, and recovery.

*Independent Cities Association \$4,733* – The ICA represents nearly 40 member cities in the Southern California area and focuses on public safety, education, infrastructure, intergovernmental relationships and other major issues that transcend the boundaries of its member cities.

*League of California Cities \$25,586* – The League represents the interest of California's 482 cities at the state and federal levels and advocates on behalf of its members on issues related to local control, economic development, infrastructure, public safety, and other matters that affect the quality of life in California's cities.

*Local Agency Formation Commission \$3,243* – The LAFCO is a government agency that oversees the formation and boundaries of cities and special districts within a particular county or region. The primary role of a LAFCO is to ensure that local governments provide efficient services to their communities by conducting studies and developing recommendations related to service delivery, such as assessing the feasibility of providing municipal services through special districts or contracting with private providers.

*Southern California Association of Government \$10,212* – The primary goal of SCAG is to develop and implement long-range regional plans and programs that address transportation, land use, air quality, and other issues that affect the quality of life and economic competitiveness of the Southern California region.

*Gateway Cities Council of Governments \$20,400* - The Gateway Cities COG represents twenty-seven cities of southeast Los Angeles County and is committed to improving the lives of the over two million residents in our region of Los Angeles County in four major areas: transportation, air quality/climate, housing/homelessness, and economic development.

*Los Angeles County Economic Development Corporation 5,000* – The LAEDC is responsible for engaging and activating stakeholders in the community necessary to assist the County and its members in its efforts to develop the regional economy and raise standards of living for all area residents.

American Rescue Plan Act Fund

The ARPA was signed into law in March 2021. The funds are designated to assist local governments with the impacts arising out of the COVID-19 pandemic. Funds are permitted to be used in several categories. All funds must be expended by December 31, 2024 unless legally encumbered, then no later than December 31, 2026. All expenditures are subject to audit by the US treasury.

**Expenditure Explanations**

**FY 2024-25 Budget: \$6,631,523**

**Non-Departmental: 100-900-##**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6202	Special Dept. Supplies	Christmas Decorations for Hollydale Area - \$80,000
6304	Memberships & Dues	CCCA - \$5,565, ICA - \$4,733, League of California Cities – LA Chapter - \$1,313, League of California Cities - \$25,586, Local Agency Formation Commission - \$3,243, SCAG - \$10,212, Gateway COG - \$20,400, and LAEDC - \$5,000, Area E JPA Dues - \$12,447 Total - \$88,499
7999	Transfers Out*	Insurance Premiums - \$217,204 Building & Maintenance Coverage - \$18,000 Total - \$235,204
8008	LAC/State Admin Fees	County Admin Charges for processing and distributing property and sales tax - \$200,000



**Expenditure Explanations**  
**FY 2024-25 Budget: \$5,670,000**  
**ARPA: 268-900-12-XXXX**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
5102	Essential Worker Stipend	Essential Worker Police Department (Patrol Salaries) - \$5,600,000
6101	Professional Services	Public Works- Funds for Homeless Encampment Removal \$50,000
9006	Computer Equipment & Software	Network Switch Replacement - \$20,000

\* Expenditure Detail Budgets exclude any CIP Transfers Out since they are budgeted in the Project Funds.

# NON DEPARTMENTAL

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
NON DEPARTMENTAL	10,219,760	5,522,178	3,717,762	6,786,727	961,523
AMERICAN RESCUE PLAN ACT	9,929,322	3,904,543	1,524,920	21,140,876	5,670,000
COVID-19	229,547	-	-	-	-
<b>TOTALS</b>	<b>\$ 20,378,629</b>	<b>\$ 9,426,721</b>	<b>\$ 5,242,682</b>	<b>\$ 27,927,603</b>	<b>\$ 6,631,523</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	141,545	1,760,498	1,032,000	1,067,500	5,600,000
SUPPLIES & SERVICES	1,215,530	4,623,038	3,750,682	15,429,643	276,319
CAPITAL OUTLAY	141,156	155,532	10,000	686,607	320,000
OTHER	18,683,040	2,679,993	250,000	10,543,853	235,204
DEBT SERVICE	197,358	207,660	200,000	200,000	200,000
<b>TOTALS</b>	<b>\$ 20,378,629</b>	<b>\$ 9,426,721</b>	<b>\$ 5,242,682</b>	<b>\$ 27,927,603</b>	<b>\$ 6,631,523</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	10,342,781	5,395,586	3,717,762	6,786,727	961,523
SPECIAL DEPOSITS	106,526	126,592	-	-	-
AMERICAN RESCUE PLAN ACT	9,929,322	3,904,543	1,524,920	21,140,876	5,670,000
<b>TOTALS</b>	<b>\$ 20,378,629</b>	<b>\$ 9,426,721</b>	<b>\$ 5,242,682</b>	<b>\$ 27,927,603</b>	<b>\$ 6,631,523</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 900 NON-DEPARTMENTAL</b>					
<b>100-900-12</b>					
6101 Professional Services	11,363	18,180	-	56,820	56,820
6202 Special Dept. Supplies	2,088	65,361	80,000	80,000	80,000
6304 Memberships & Dues	-	-	88,499	88,499	88,499
6309 Fees & Charges	6,595	127,989	-	1,000	1,000
6647 Centennial Celebration	-	47,855	-	94,145	-
6803 Insurance Allocation	-	2,284,324	3,349,263	3,349,263	-
* SUPPLIES & SERVICES	20,046	2,543,709	3,517,762	3,669,727	226,319
7999 Transfers Out	9,895,830	2,644,217	-	2,917,000	235,204
* OTHER	9,895,830	2,644,217	-	2,917,000	235,204
8005 Accrual Adjustment	(18,708)	(38,608)	-	-	-
8008 Administrative Fees	197,358	207,660	200,000	200,000	200,000
8301 Lease Principal	17,014	35,560	-	-	-
8302 Lease Interest	1,694	3,048	-	-	-
* DEBT SERVICE	197,358	207,660	200,000	200,000	200,000
9006 Computer Equipment & Software	-	-	-	-	300,000
* CAPITAL OUTLAY	-	-	-	-	300,000
<b>** NON-DEPARTMENTAL</b>	<b>10,113,234</b>	<b>5,395,586</b>	<b>3,717,762</b>	<b>6,786,727</b>	<b>961,523</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 125 COVID-19 RESPONSE</b>					
<b>100-125-12</b>					
5101 Salaries - FT Misc.	82,222	-	-	-	-
5102 Salaries - FT Sworn	30,125	-	-	-	-
5103 Salaries - PT - Non-CP - Misc	7,110	-	-	-	-
5104 Salaries - CPPT Misc	4,950	-	-	-	-
5110 Overtime Regular	298	-	-	-	-
5201 Retirement - FT Misc	10,258	-	-	-	-
5204 Retirement - CPPT Misc	4,423	-	-	-	-
5220 Medicare	2,160	-	-	-	-
* EMPLOYEE SERVICES	<u>141,545</u>	-	-	-	-
6101 Professional Services	1,895	-	-	-	-
6201 Office Supplies	297	-	-	-	-
6202 Special Dept. Supplies	15,710	-	-	-	-
6306 Events & Meetings	100	-	-	-	-
6307 Mileage Reimbursement	(524)	-	-	-	-
6310 Rents & Leases	381	-	-	-	-
6660 Senior Food Distribution Program	78	-	-	-	-
6721 Telephone	702	-	-	-	-
6730 Software Maintenance	5,356	-	-	-	-
* SUPPLIES & SERVICES	<u>23,995</u>	-	-	-	-
9004 Furniture & Fixtures	64,008	-	-	-	-
* CAPITAL OUTLAY	<u>64,008</u>	-	-	-	-
<b>** COVID-19 RESPONSE</b>	<u><b>229,547</b></u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

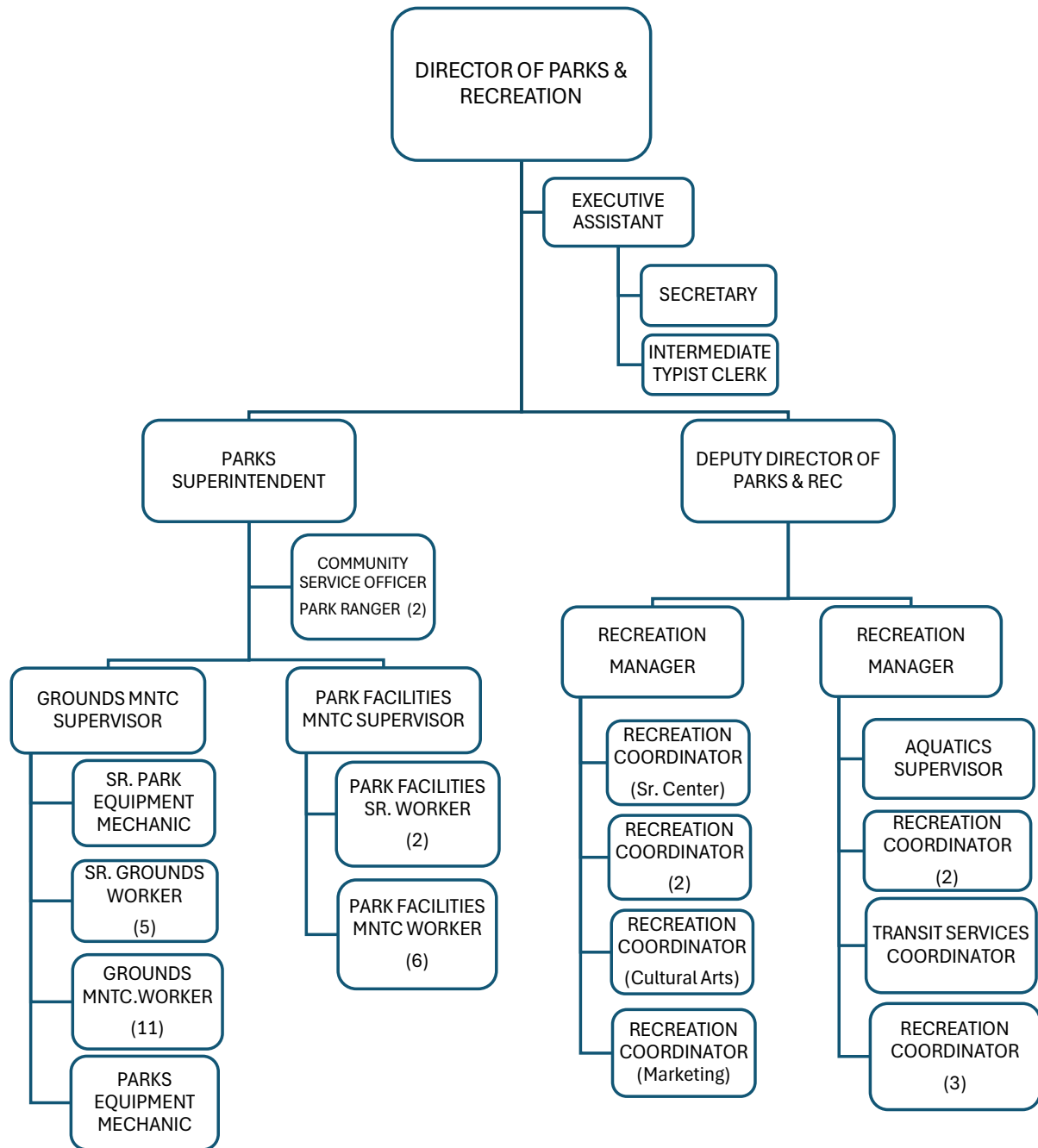
**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 268 ARPA FUNDS</b>					
<b>DEPT 310 TECHNOLOGY MASTER PLAN</b>					
<b>268-310-12</b>					
6101 Professional Services	90,802	124,508	150,000	154,391	-
6730 Software Maintenance	60,113	-	-	26,304	-
* SUPPLIES & SERVICES	150,914	124,508	150,000	180,695	-
9006 Computer Equipment & Software	77,148	-	10,000	621,500	-
* CAPITAL OUTLAY	77,148	-	10,000	621,500	-
<b>** ARPA TECH MASTER PLAN FUNDS</b>	<b>228,063</b>	<b>124,508</b>	<b>160,000</b>	<b>802,195</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 268 ARPA FUNDS</b>					
<b>DEPT 900 NON-DEPARTMENTAL</b>					
<b>268-900-12</b>					
5101 Salaries - FT Misc.	-	11,496	-	35,500	-
5102 Salaries - FT Sworn	-	-	-	-	5,600,000
5128 Essential Worker Stipend	-	1,747,500	1,032,000	1,032,000	-
5201 Retirement - FT Misc	-	1,315	-	-	-
5220 Medicare	-	187	-	-	-
* EMPLOYEE SERVICES	-	1,760,498	1,032,000	1,067,500	5,600,000
6101 Professional Services	86,170	197,048	-	291,853	50,000
6657 Food Insecurity Program - Northgate Mkt	79,506	136,974	-	341,520	-
6681 Mental Health Services	133,000	297,089	-	1,530,629	-
6682 Emergency Resident Rental Relief Prog	-	-	-	330,000	-
6683 Small Business Assistance Grants	4,200	180,000	-	65,800	-
6684 Housing for Homeless	-	148,553	-	2,851,447	-
6685 Homeless Outreach Program	-	153,413	-	846,587	-
6686 Job Training Services	500,000	-	-	-	-
6687 Telecommunications	-	-	-	1,500,000	-
6688 Mobile Health Clinics	25,000	100,000	-	175,000	-
6691 Pedestrian Walkways & Lighting	-	-	-	2,500,000	-
6692 Tutoring Initiative Pilot Program - SCF	15,000	159,436	-	365,564	-
6693 Hub Cities Grant for Permit Fees	-	6,962	-	28,038	-
6695 Shop Local Gift Cards Program	-	345,340	-	19,660	-
6696 Local Hazard Mit (LHMP)	-	16,767	-	138,233	-
6697 Utility Assistance Program	-	-	-	500,000	-
6702 Facility Maintenance	71,173	86,647	82,920	94,890	-
* SUPPLIES & SERVICES	914,050	1,828,229	82,920	11,579,221	50,000
7999 Transfers Out	8,787,210	35,776	250,000	7,626,853	-
* OTHER	8,787,210	35,776	250,000	7,626,853	-
9006 Computer Equipment & Software	-	155,532	-	65,107	20,000
* CAPITAL OUTLAY	-	155,532	-	65,107	20,000
<b>** ARPA FUNDS</b>	<b>9,929,322</b>	<b>3,904,543</b>	<b>1,524,920</b>	<b>21,140,876</b>	<b>5,670,000</b>

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# PARKS & RECREATION



# CITY OF SOUTH GATE

## PARKS & RECREATION

### AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
Aquatics Coordinator	1.00	1.00	1.00	1.00	-
Aquatics Supervisor	-	-	-	-	1.00
Community Service Officer	-	-	2.00	2.00	2.00
Customer Service Representative	1.00	1.00	-	-	-
Deputy Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Executive Assistant	-	-	-	-	1.00
Grounds Maintenance Worker	11.00	11.00	11.00	11.00	11.00
Grounds Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Intermediate Typist Clerk	2.00	2.00	2.00	1.00	1.00
Park Equipment Mechanic	-	-	1.00	1.00	1.00
Park Facilities Maintenance Worker	7.00	7.00	7.00	6.00	6.00
Park Facilities Lead Worker	1.00	1.00	1.00	2.00	2.00
Park Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00	1.00
Park Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Coordinator	6.00	6.00	6.00	6.00	9.00
Recreation Marketing Coordinator	-	-	-	1.00	1.00
Recreation Specialist	3.00	3.00	3.00	3.00	-
Recreation Supervisor	2.00	2.00	2.00	2.00	-
Recreation Manager	-	-	-	-	2.00
Secretary	1.00	1.00	1.00	1.00	1.00
Sr. Grounds Maintenance Worker	4.00	4.00	5.00	5.00	5.00
Sr. Park Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Sr. Secretary	1.00	1.00	1.00	1.00	-
Transit Services Coordinator	-	-	-	-	1.00
Transportation Supervisor	-	-	1.00	1.00	-
<b>Part-Time Positions</b>					
Aquatics Coordinator	0.02	-	-	-	-
Cashier	-	1.90	1.78	2.00	2.00
Community Service Officer	0.53	-	4.00	4.00	4.00
Instructor/Tutor	-	2.88	3.26	3.30	3.30
Lifeguard	3.79	7.89	8.54	8.80	8.80
Park Ranger	-	4.00	-	-	-
Parks Facilities Mntc. Worker	1.08	-	-	-	-
Parks Mechanic	-	0.95	-	-	-
Recreation Leader I	2.21	5.35	-	3.62	3.62
Recreation Leader II	3.79	18.30	18.62	18.55	17.63
Recreation Leader III	2.88	7.12	7.59	8.02	7.10
Recreation Leader IV	0.62	5.98	6.38	7.12	7.12
Sr. Lifeguard	0.51	2.12	2.22	2.18	2.18
Swim Instructor	1.46	-	-	-	-
<b>Total Full-Time</b>	<b>46.00</b>	<b>46.00</b>	<b>50.00</b>	<b>50.00</b>	<b>50.00</b>
<b>Total Part-Time</b>	<b>16.88</b>	<b>56.49</b>	<b>52.39</b>	<b>57.59</b>	<b>55.75</b>
<b>Total Department FTE</b>	<b>62.88</b>	<b>102.49</b>	<b>102.39</b>	<b>107.59</b>	<b>105.75</b>
<b>Fund</b>					
100 - General Fund	61.48	101.09	100.06	104.40	102.56
221 - Prop A	1.40	1.40	2.33	3.19	3.19
<b>Total Department FTE by Fund</b>	<b>62.88</b>	<b>102.49</b>	<b>102.39</b>	<b>107.59</b>	<b>105.75</b>



# PARKS & RECREATION

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
ADMINISTRATION	1,140,391	1,420,580	1,592,995	1,712,379	2,077,586
CONTRACT CLASSES	80,804	136,229	179,689	179,689	186,544
YOUTH PROGRAMS	180,978	219,641	282,281	267,281	285,509
SENIOR SERVICES	136,551	190,153	272,949	232,949	291,955
SPECIAL EVENTS	237,124	203,655	248,351	248,351	299,275
SPORTS CENTER	610,936	738,767	733,214	723,214	929,083
AQUATICS	916,402	1,005,583	1,136,527	1,136,527	1,224,707
YOUTH SPORTS	210,593	258,808	342,496	334,996	387,730
ADULT SPORTS	181,848	167,552	327,629	315,629	323,399
TEEN PROGRAMMING	70,418	64,947	82,110	77,110	108,795
CULTURAL ARTS	159,648	115,977	225,349	215,349	312,942
GROUNDNS MAINTENANCE	3,316,201	4,345,353	3,785,435	4,235,950	4,354,647
FACILITIES MAINTENANCE	1,273,103	1,383,899	1,540,682	1,540,682	1,708,671
GOLF COURSE	121,164	156,051	176,979	173,979	188,916
LEASED FACILITIES	40,031	86,816	234,475	234,475	236,439
TRANSPORTATION	1,694,144	1,743,036	2,779,740	6,947,295	2,886,886
PARK ENHANCEMENTS	104,609	33,248	103,958	1,121,958	103,958
<b>TOTAL</b>	<b>\$ 10,474,945</b>	<b>\$ 12,270,295</b>	<b>\$ 14,044,859</b>	<b>\$ 19,697,813</b>	<b>\$ 15,907,043</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	6,596,824	7,037,794	7,737,324	7,737,324	8,644,600
SUPPLIES & SERVICES	3,787,079	5,176,646	6,217,535	6,514,663	7,197,443
CAPITAL OUTLAY	87,438	49,999	90,000	750,346	65,000
OTHER	3,604	4,290	-	4,695,480	-
<b>TOTAL</b>	<b>\$ 10,474,945</b>	<b>\$ 12,270,295</b>	<b>\$ 14,044,859</b>	<b>\$ 19,697,813</b>	<b>\$ 15,907,043</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

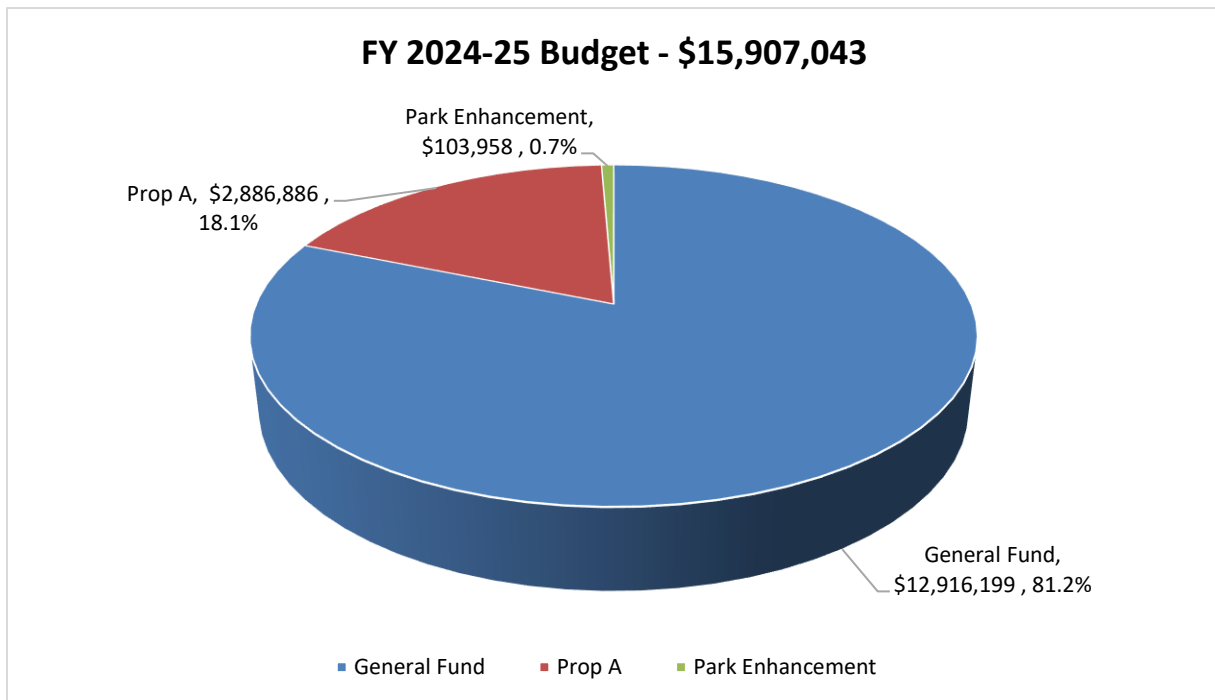
	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	8,676,192	10,494,011	11,161,161	11,628,560	12,916,199
PROP A TRANSIT FUND	1,694,144	1,427,816	2,260,903	6,428,458	2,886,886
PROP C TRANSIT FUND	-	315,220	518,837	518,837	-
PARK ENHANCEMENT FUND	104,609	33,248	103,958	1,121,958	103,958
<b>TOTAL</b>	<b>\$ 10,474,945</b>	<b>\$ 12,270,295</b>	<b>\$ 14,044,859</b>	<b>\$ 19,697,813</b>	<b>\$ 15,907,043</b>

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## PARKS & RECREATION - ADMINISTRATION

### PROGRAM DESCRIPTION

Administration manages department support functions and includes the salaries for the Director, Deputy Director, Parks Superintendent, and clerical staff. This activity is responsible for Capital Improvement project development and management, facility use permits, personnel and financial monitoring and reporting. The Parks & Recreation Commission and staff liaison responsibilities are also included here.



### Prior Year's Accomplishments FY 2023-24:

- Began construction of Hollydale Community Park.
- Worked with PW to send out an RFP for construction of Circle Park.
- Received a \$1 million grant from RPOSD for renovation of Circle Park.
- Received a \$2 million grant from the State of California for work at various facilities.
- Celebrated the City Centennial with the residents of South Gate.
- Publish 4 quarterly Recreation Guides and deliver to all households.
- Manage 13 lease and concession agreements for department facilities.

### Goals & Objectives for FY 2024-25:

- Hire additional FT Community Service Officers/Park Rangers.
- Host Latin Music Festival at South Gate Park.
- Complete Circle Park Renovations.
- Open Hollydale Community Park to the Public after renovation.
- Complete second half of City's 100th Anniversary.

### Performance Measures

- Coordinate 2,000 hours of CCLB Services for the entire City.
- Coordinate 5,000 patrons for the Latin Music Festival.
- Process receipts of \$1,000,000 in program fees and other department activity generated revenue.

### Expenditure Explanations

**FY 2024-25 Budget: \$2,077,586**

**Parks & Rec Admin: 100-401-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	1. Licenses for music for Concerts in the Park event \$9,770 2. Security for alcohol related events \$7,500 TOTAL: \$17,270
6201	Office Supplies	Unforeseen expenses for new Senior Citizen Advisory Commission; miscellaneous office supplies, department shirts with their names, etc. - \$4,200
6202	Special Dept. Supplies	Color toner for new Sharp copier, paper for department flyers, misc. office supplies \$9,540
6203	Uniform/ Safety Equipment	Uniforms & equipment for Park Rangers - \$4,000
6301	Printing	1. Quarterly Vista & Recreation Guides \$60,000 2. Event fliers, postcards & street pole banners \$9,000 TOTAL: \$69,000
6302	Advertising	Advertising for Park Events TOTAL: \$3,180
6303	Postage	1. Quarterly Vista & Recreation Guides mailings - \$24,000 2. Departmental mailings - \$6,000 TOTAL: \$30,000
6304	Membership & Dues	1. Director, Recreation Superintendent, & Park Commissioners Membership registrations - \$2,500 2. CPRS conference registration - \$2,300 TOTAL: \$4,800
6307	Mileage Reimbursement	Daily mail run to City Hall, meetings, etc. - \$1,300
6309	Fees & Charges	1. City Clerk Posting & Recordation Fees - \$750 2. Auditorium kitchen Health Dept. permits - \$900 TOTAL: \$1,650
6310	Rents & Leases	Costs for copier lease & maintenance - \$4,700
6311	Commission Expenses	Payment for Parks/Rec Commission meetings - \$3,000
6314	Credit Card Fees	Processing fees for credit card use for Parks classes & facility rentals - \$15,000
6315	Cable Services	Fees for Wi-Fi Services in Parks Facilities - \$5,000
6340	Training	For Director, Superintendents, & Clerical Staff, includes Pesticide Education and Office Training -\$5,000
6730	Software Maintenance	Licensing of eTrak recreation registration & facility reservation software - \$29,850

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 401 PARKS &amp; RECREATION ADMIN</b>					
<b>100-401-61</b>					
5101 Salaries - FT Misc.	456,018	554,430	685,035	685,035	809,317
5103 Salaries - PT - Non-CP - Misc	38,366	26,793	51,000	51,000	51,000
5104 Salaries - CPPT Misc	62,683	54,172	204,838	204,838	216,736
5110 Overtime Regular	139	2,646	2,880	2,880	2,888
5120 Holiday Allowance	254	239	2,469	2,469	239
5121 Sick Leave Payout	1,714	-	-	-	-
5122 Vacation Leave Payout	8,285	9,339	3,956	3,956	3,956
5123 Admin/Comp Time Payout	9,370	10,575	10,940	10,940	-
5125 Comp Time Payout	87	-	-	-	-
5127 Bonus (Sign-on and Referral)	-	2,000	-	-	-
5131 Auto Allowance	10,140	11,280	13,200	13,200	13,200
5133 Bilingual Pay	5,675	5,100	4,500	4,500	4,500
5201 Retirement - FT Misc	53,266	65,706	73,750	73,750	88,548
5204 Retirement - CPPT Misc	7,200	6,476	-	-	-
5205 Retirement - FT Misc - UAL	117,086	134,832	71,723	71,723	124,467
5212 Deferred Comp Match	4,560	4,800	6,160	6,160	2,880
5220 Medicare	8,447	10,412	14,193	14,193	11,697
5221 Group Medical Insurance	89,542	97,631	103,034	103,034	198,958
5230 Life Insurance	977	1,078	1,117	1,117	1,517
5231 Dental Insurance	3,704	4,074	4,321	4,321	5,926
5232 Long Term Disability	1,054	1,451	1,476	1,476	1,946
5240 Workers Compensation	26,957	26,957	15,471	15,471	21,757
5241 Unemployment Insurance	917	917	553	553	928
* EMPLOYEE SERVICES	906,441	1,030,908	1,270,616	1,270,616	1,560,460
6101 Professional Services	1,669	53,117	12,270	107,591	17,270
6201 Office Supplies	2,811	2,451	4,200	4,200	4,200
6202 Special Dept. Supplies	4,449	2,597	9,540	9,540	9,540
6203 Uniforms/Safety Equipment	692	3,340	6,360	6,360	4,000
6301 Printing	46,190	85,783	69,000	82,717	69,000
6302 Advertising	105	-	3,180	3,180	3,180
6303 Postage	1,185	24,148	30,000	30,000	30,000
6304 Memberships & Dues	1,504	1,270	4,800	4,800	4,800
6306 Events & Meetings	211	-	800	800	800
6307 Mileage Reimbursement	566	664	1,300	1,300	1,300
6308 Civic Engagement	-	13,979	-	-	-
6309 Fees & Charges	649	655	1,650	1,650	1,650
6310 Rents & Leases	2,736	4,528	4,700	4,700	4,700
6311 Commission Expense	1,725	1,200	3,000	3,000	3,000
6314 Credit Card Fees	30,799	54,527	15,000	15,000	15,000
6315 Cable Services	1,150	-	5,000	5,000	5,000
6340 Training	-	6,860	9,000	9,000	5,000
6701 Equipment Maintenance	1,728	-	-	-	-
6721 Telephone	10,793	12,758	-	-	8,200
6730 Software Maintenance	7,500	7,500	29,850	29,850	29,850
6802 Info Systems Allocation	27,835	39,268	39,268	39,268	53,125
6803 Insurance Allocation	55,770	55,770	55,770	55,770	229,820
6804 Vehicle Maintenance Allocation	7,124	-	-	-	-
6805 Capital Asset & Equip Replacement	17,176	17,691	17,691	17,691	17,691
* SUPPLIES & SERVICES	224,369	388,106	322,379	431,417	517,126
7910 Unclassified Pcard Exp	-	1,566	-	-	-
* OTHER	-	1,566	-	-	-
9003 Auto/Rolling Stock	9,581	-	-	10,346	-
* CAPITAL OUTLAY	9,581	-	-	10,346	-
<b>** PARKS &amp; RECREATION ADMIN</b>	<b>1,140,391</b>	<b>1,420,580</b>	<b>1,592,995</b>	<b>1,712,379</b>	<b>2,077,586</b>

# CONTRACT CLASSES

**PROGRAM DESCRIPTION**

Community classes are taught by independent contractors who provide a variety of specialized skills and knowledge to provide educational and activity classes for both youth and adult participants. Classes include such offerings as dance lessons, music, art, karate, hunting safety, and others. Programs are offered for a variety of ages as appropriate to the activity.

**Prior Year’s Accomplishments FY 2023-24:**

- Encouraged participation from the public by reaching out to local high schools for volunteer opportunities for students at special events.
- Re-instituted shows in auditorium.
- Had 2-3 contract classes perform at each city event (Tree Lighting Ceremony, Centennial, and Azalea Festival).

**Goals & Objectives for FY 2024-25:**

- Incorporate 2 new adult classes per quarter.
- Return to 2 dance recitals per session and charge for tickets.
- Include dance performances in Azalea Festival, Family Day in the Park, and Tweedy Street Fair events to promote classes.

<b>Performance Measures</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Registered adults in recreational Contract Classes (40 adults x 4 quarters)	100	160	205
Number of attendees at Halloween Haunt	3,500	5,000	8,000
Number of attendees for recitals (500 x 8 shows)	4,000	4,000	4,000

**Expenditure Explanations**

**FY 2024-25 Budget: \$186,544**

**Contract Classes: 100-410-61**

Account	Description	Explanation
6101	Professional Services	Instructor Payment- 2/3 of revenue - \$81,100
6202	Special Dept. Supplies	Promotion giveaways, promo wheel, misc. office supplies, recital tickets, etc. - \$5,366
6701	Equipment Maintenance	Copier maintenance yearly fee - \$3,219

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 410 CONTRACT CLASSES</b>					
<b>100-410-61</b>					
5101 Salaries - FT Misc.	22,898	37,478	47,679	47,679	40,373
5103 Salaries - PT - Non-CP - Misc	684	870	3,418	3,418	3,418
5104 Salaries - CPPT Misc	5,001	4,114	3,820	3,820	4,378
5110 Overtime Regular	-	83	-	-	-
5120 Holiday Allowance	-	-	95	95	235
5130 Uniform/Tool Allowance	165	-	-	-	-
5133 Bilingual Pay	390	585	720	720	540
5201 Retirement - FT Misc	2,781	4,451	5,935	5,935	4,346
5204 Retirement - CPPT Misc	580	469	-	-	-
5205 Retirement - FT Misc - UAL	7,480	7,606	5,352	5,352	8,473
5212 Deferred Comp Match	375	630	360	360	420
5220 Medicare	430	676	808	808	553
5221 Group Medical Insurance	4,313	3,289	8,451	8,451	10,533
5230 Life Insurance	42	68	84	84	70
5231 Dental Insurance	132	181	358	358	398
5232 Long Term Disability	57	102	118	118	90
5240 Workers Compensation	1,533	1,533	1,077	1,077	903
5241 Unemployment Insurance	52	52	39	39	39
* EMPLOYEE SERVICES	<u>46,913</u>	<u>62,187</u>	<u>78,314</u>	<u>78,314</u>	<u>74,769</u>
6101 Professional Services	15,384	54,937	81,100	81,100	81,100
6202 Special Dept. Supplies	4,330	2,730	5,366	5,366	5,366
6203 Uniforms/Safety Equipment	-	-	-	-	500
6353 Insurance Premiums	916	856	-	-	-
6701 Equipment Maintenance	-	-	-	-	3,219
6721 Telephone	608	610	-	-	400
6802 Info Systems Allocation	5,394	7,610	7,610	7,610	10,296
6803 Insurance Allocation	5,942	5,942	5,942	5,942	9,537
6805 Capital Asset & Equip Replacement	1,317	1,357	1,357	1,357	1,357
* SUPPLIES & SERVICES	<u>33,891</u>	<u>74,042</u>	<u>101,375</u>	<u>101,375</u>	<u>111,775</u>
<b>** CONTRACT CLASSES</b>	<b><u>80,804</u></b>	<b><u>136,229</u></b>	<b><u>179,689</u></b>	<b><u>179,689</u></b>	<b><u>186,544</u></b>

# YOUTH PROGRAMS

## PROGRAM DESCRIPTION

Youth programs include staff led activity programs for toddlers, preschoolers, and elementary age youth. Preschool and toddler programs include several different classes of Tot-Time and Tiny Twos that provide socialization and skill development to prepare children to enter Kindergarten.

### Prior Year's Accomplishments FY 2023-24:

- Registered 190 participants in a parent to child led Tiny Twos class for two-year-old children. This is a feeder program for the Tot Time Program. They meet twice a week for one and a half hours.
- Registered 205 participants for Tot Time, in a 3-5-year-old preschool classroom setting. This class prepares students for kindergarten. They meet twice a week for two hours.
- Had 90 parents and students from Tot Time and Tiny Twos attend spring and summer excursions to various educational and cultural destinations.

### Goals & Objectives for FY 2024-25:

- Have pre-school and toddler age students attend a leisure excursion at children's science museum, California science museum or Pretend world.
- Have Recreation Leaders attend a SCMAF, CPRS, or other parks & recreation training. Recreation Leaders will learn and adapt new skills for the classroom and active play.
- Promote preschool programs with visits to 5 local elementary schools.

Performance Measures	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Student/Parent excursion registrants	200	200	200
Chefs class Registrants	0	60	78
Tot Time Registrants	200	250	250
Tiny Twos registrants	240	240	240

## Expenditure Explanations

**FY 2024-25 Budget: \$285,509**

**Youth Programs: 100-411-61**

Account	Description	Explanation
6202	Special Dept. Supplies	1. Supplies for Tot Time classes; crafts, toys, paper, scissors, crayons, caps & gowns, misc. supplies - \$4,120 2. Supplies for Tot Time classes; crafts, toys, paper, crayons, misc. supplies - \$3,760 3. Supplies for Lil Chefs & Craft classes, food, utensils, etc. - \$6,400 4. Dry erase boards, carpets, marketing, flyers, etc. - \$1,720 TOTAL: \$16,000
6203	Uniforms/ Safety Equip.	Uniforms for hourly staff - \$1,500



6316	Excursions & Admission Fees	1. Admissions for 2 Tot Time excursions - \$11,000 2. Admissions for 2 Tiny Twos excursions - \$4,050 TOTAL: \$15,050
6340	Training	Staff Training - \$1,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 411 YOUTH PROGRAMS</b>					
<b>100-411-61</b>					
5101 Salaries - FT Misc.	17,523	42,672	60,869	60,869	62,887
5103 Salaries - PT - Non-CP - Misc	21,385	25,033	46,900	46,900	41,532
5104 Salaries - CPPT Misc	79,148	75,963	83,950	83,950	97,960
5120 Holiday Allowance	-	391	64	64	64
5122 Vacation Leave Payout	-	1,134	-	-	-
5130 Uniform/Tool Allowance	385	-	-	-	-
5133 Bilingual Pay	360	740	930	930	460
5201 Retirement - FT Misc	2,215	5,048	7,621	7,621	1,941
5204 Retirement - CPPT Misc	8,998	9,157	-	-	-
5205 Retirement - FT Misc - UAL	8,629	9,583	6,834	6,834	4,368
5212 Deferred Comp Match	335	760	840	840	120
5220 Medicare	1,713	2,433	2,794	2,794	248
5221 Group Medical Insurance	5,097	10,803	10,400	10,400	5,589
5230 Life Insurance	40	80	126	126	28
5231 Dental Insurance	184	521	376	376	230
5232 Long Term Disability	48	113	148	148	40
5240 Workers Compensation	5,734	5,734	1,375	1,375	2,481
5241 Unemployment Insurance	195	195	49	49	106
* EMPLOYEE SERVICES	<u>151,989</u>	<u>190,360</u>	<u>223,276</u>	<u>223,276</u>	<u>218,054</u>
6202 Special Dept. Supplies	6,156	8,076	27,380	17,380	16,000
6203 Uniforms/Safety Equipment	772	1,278	960	960	1,500
6308 Civic Engagement	-	50	-	-	-
6316 Excursions & Admission Fees	7,418	4,031	15,050	10,050	15,050
6340 Training	-	-	-	-	1,000
6721 Telephone	200	231	-	-	200
6802 Info Systems Allocation	2,685	3,788	3,788	3,788	5,125
6803 Insurance Allocation	9,451	9,451	9,451	9,451	26,204
6805 Capital Asset & Equip Replacement	2,307	2,376	2,376	2,376	2,376
* SUPPLIES & SERVICES	<u>28,989</u>	<u>29,281</u>	<u>59,005</u>	<u>44,005</u>	<u>67,455</u>
<b>** YOUTH PROGRAMS</b>	<b><u>180,978</u></b>	<b><u>219,641</u></b>	<b><u>282,281</u></b>	<b><u>267,281</u></b>	<b><u>285,509</u></b>

# SENIOR SERVICES

## PROGRAM DESCRIPTION

Senior Services coordinates events, activities and trips for area residents over 50 years old. This program also includes the operation of our Senior Center and coordination of the Senior Nutrition program provided at the Center through a contract with Human Services Association.

### Prior Year's Accomplishments FY 2023-24:

- Number of excursions registrations 2,000. 10 excursions are taken quarterly for a total of 40.
- 4 Social events with 60 participants for a total of 240 (Dances, holiday, and birthday Parties).
- Partnered with various health entities to provide free Healthy information classes to our seniors. In May, hoping for 30 participants.
- Partnered with HSA to provide 4,800 nutritional congregate meals.
- Senior smart phone class will take place in April. We are hoping for 20 participants. Classes are typically sponsored through CareMore Health Care.

### Goals & Objectives for FY 2024-25:

- Partner with a local tech business to help seniors with smart phones.
- Find an outside provider for a free low impact movement class in the Fall 2023.
- Coordinate specific activities with a local senior housing complex to spread our Senior activities throughout the city.
- Start a monthly theme social event with DJ, raffles, and karaoke.

Performance Measures	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Senior excursion registrants	2,000	2,000	2,050
Health Screening participants	200	400	440
Smart Phone Class Registrants	20	40	47
Number of HSA nutritional meals to seniors	4,800	19,260	19,285
Senior food bank registrants	2,400	2,400	2,400
Number of Vendors at health fair	8	20	28
Low impact movement registrants	320	320	330

### Expenditure Explanations

**FY 2024-25 Budget: \$291,955**

**Senior Services: 100-412-61**

Account	Description	Explanation
6101	Professional Services	1. Senior Lunches provided by Human Services Assoc. (HSA) - \$20,000 2. DJ/Mariachi services for special events - \$1,600 TOTAL: \$21,600

6202	Special Dept. Supplies	Decorations for special events: balloons, ribbons, etc., supplies for lunch program: coffee, sugar, napkin, plates, etc., routine office supplies. TOTAL: \$19,400
6203	Uniforms/Safety Equipment	Staff Uniforms TOTAL: \$700
6309	Fees & Charges	Health Department Fees TOTAL: \$525
6316	Excursions & Admission Fees	Admissions for 51 department excursions TOTAL: \$89,250
6340	Staff Training	Senior Event Training TOTAL: \$800

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 412 SENIOR SERVICES</b>					
<b>100-412-61</b>					
5101 Salaries - FT Misc.	48,962	70,515	74,293	74,293	74,966
5103 Salaries - PT - Non-CP - Misc	417	136	10,260	10,260	10,260
5104 Salaries - CPPT Misc	4,025	825	5,910	5,910	6,776
5110 Overtime Regular	1,833	6,315	2,000	2,000	2,000
5120 Holiday Allowance	109	-	348	348	78
5122 Vacation Leave Payout	3,031	2,381	1,265	1,265	1,265
5130 Uniform/Tool Allowance	605	-	-	-	-
5133 Bilingual Pay	1,105	1,020	1,020	1,020	1,020
5201 Retirement - FT Misc	5,629	8,489	9,236	9,236	8,600
5204 Retirement - CPPT Misc	466	94	-	-	-
5205 Retirement - FT Misc - UAL	13,204	14,270	8,328	8,328	12,393
5212 Deferred Comp Match	130	130	120	120	60
5220 Medicare	841	1,296	1,379	1,379	1,088
5221 Group Medical Insurance	10,065	9,913	10,484	10,484	24,291
5230 Life Insurance	154	154	154	154	154
5231 Dental Insurance	301	306	322	322	376
5232 Long Term Disability	151	197	184	184	186
5240 Workers Compensation	2,732	2,732	1,678	1,678	1,747
5241 Unemployment Insurance	93	93	60	60	75
* EMPLOYEE SERVICES	<u>93,853</u>	<u>118,866</u>	<u>127,041</u>	<u>127,041</u>	<u>145,335</u>
6101 Professional Services	15,000	15,750	21,600	21,600	21,600
6202 Special Dept. Supplies	513	6,083	19,400	9,400	19,400
6203 Uniforms/Safety Equipment	-	408	-	-	700
6309 Fees & Charges	-	-	525	525	525
6310 Rents & Leases	-	200	-	-	-
6316 Excursions & Admission Fees	13,581	33,652	89,250	59,250	76,000
6340 Training	-	-	-	-	800
6721 Telephone	49	61	-	-	22
6802 Info Systems Allocation	3,694	5,212	5,212	5,212	7,052
6803 Insurance Allocation	7,853	7,853	7,853	7,853	18,453
6805 Capital Asset & Equip Replacement	2,008	2,068	2,068	2,068	2,068
* SUPPLIES & SERVICES	<u>42,697</u>	<u>71,287</u>	<u>145,908</u>	<u>105,908</u>	<u>146,620</u>
<b>** SENIOR SERVICES</b>	<b><u>136,551</u></b>	<b><u>190,153</u></b>	<b><u>272,949</u></b>	<b><u>232,949</u></b>	<b><u>291,955</u></b>

# SPECIAL EVENTS

**PROGRAM DESCRIPTION**

Special Events covers one-time local programs, such as Breakfast with Santa and Memorial Day Services, to the larger City-wide events, such as Azalea Festival and 4<sup>th</sup> of July. These events provide a focal point for youth, families, and community members, promoting a sense of community and supporting local businesses and organizations.

**Prior Year’s Accomplishments FY 2023-24:**

- Enhanced the City Hall Tree Lighting Ceremony by giving away tamales to patrons to help increase attendance.
- Received active participation from 75 volunteers throughout the year for a variety of special events (Easter, Halloween, Santa’s Breakfast, Veterans Day).
- Organized a movie event in May to promote Summer Events which helped increase attendance at concerts and movie nights.
- Moved Easter Fest into the Golf Course to allow for a better event set up and to provide shade to patrons, while keeping the event enclosed for safety.

**Goals & Objectives for FY 2024-25:**

- Enhance Movies/Concerts in the Park by having food trucks at two events.
- Improve Easter Fest by incorporating photo booths for families to enjoy.
- Incorporate a Haunted maze during Halloween and reinstate jumpers.

<b>Performance Measures:</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Number of Santa Breakfast tickets sold	350	400	400
Number of attendees at Halloween Haunt	8,000	8,000	9,000
Number of Attendees at Movies in the Park (5)	1,500	1,500	1,600
Number of Attendees at Concerts in the Park (5)	1,500	1,500	1,600
Numbers of attendees at Tree Lighting Ceremony	100	300	400
Number of attendees at 4 <sup>th</sup> of July	20,000	20,000	20,000
Number of Attendees at Azalea Events (Car Show, Carnival, Miss SG, Art Night etc.)	3,000	5,000	5,000
Number of attendees at Easter Fest	258	350	400
Number of Attendees at Veteran’s Day Event	150	150	200

**Expenditure Explanations**  
**FY 2024-25 Budget: \$299,275**  
**Special Events: 100-413-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	<ol style="list-style-type: none"> <li>1. Tree Lighting event; lighting service, Mariachi services for special events - \$12,000</li> <li>2. Azalea Festival; fireworks, LA County Fire Dept, banners, flyers - \$19,000</li> <li>3. 4<sup>th</sup> of July fireworks, LA County Fire Dept, banners, flyers - \$25,800</li> <li>4. Concerts in the Park; 5 bands &amp; sound system - \$18,000</li> </ol> <p>TOTAL: \$74,800</p>
6202	Special Dept. Supplies	<ol style="list-style-type: none"> <li>1. Halloween at SG &amp; Hollydale Parks; Supplies, decorations, booth games, wristbands, haunted house supplies, candies, prizes, arts &amp; crafts supplies - \$36,286</li> <li>2. Movies In The Park; movie rentals, banners, flyers - \$5,303</li> <li>3. Tree Lighting; flowers, decorations, Santa Claus, snow machine, candies, water, etc. - \$6,474</li> <li>4. Santa's Breakfast; pancake breakfast supplies items for giveaway; bikes &amp; helmets, toys, crafts trees, Santa Claus, banners, flyers, tickets, misc. supplies, etc. - \$13,815</li> <li>5. Azalea Festival Supplies; Paper, Fliers, Decorations, Azalea Plants - \$650</li> <li>6. Spring Event; Prizes, Candy, DJ, Crafts, Decorations, Eggs, Booth Games, etc. - \$6,912</li> <li>7. Health Fair; Decorations, Misc. Supplies - \$552</li> <li>8. 4<sup>th</sup> of July; Fliers, sound system supplies - \$170</li> <li>9. Memorial Day: Programs, Invites, Wreath, Misc Supplies - \$1,103</li> <li>10. Concerts in the Park; Banners &amp; Hardware, Flyers, misc. supplies - \$5,783</li> </ol> <p>TOTAL: \$77,048</p>
6203	Uniforms/Safety Equipment	Hourly staff uniforms - \$1,500
6701	Equipment Maintenance	<ol style="list-style-type: none"> <li>1. Movie Projector maintenance/repairs - \$6,233</li> <li>2. Cleaning of Elf &amp; Santa Suits - \$147</li> </ol> <p>TOTAL: \$6,380</p>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 413 SPECIAL EVENTS</b>					
<b>100-413-61</b>					
5101 Salaries - FT Misc.	64,453	42,673	47,891	47,891	48,074
5103 Salaries - PT - Non-CP - Misc	9,845	7,509	19,853	19,853	19,853
5104 Salaries - CPPT Misc	14,679	7,596	6,992	6,992	7,974
5110 Overtime Regular	4,331	5,915	3,000	3,000	8,000
5120 Holiday Allowance	-	391	-	-	157
5122 Vacation Leave Payout	564	1,134	-	-	-
5130 Uniform/Tool Allowance	935	-	-	-	-
5133 Bilingual Pay	910	740	690	690	240
5201 Retirement - FT Misc	7,487	5,425	6,000	6,000	5,310
5204 Retirement - CPPT Misc	1,787	1,035	-	-	-
5205 Retirement - FT Misc - UAL	8,629	9,583	5,372	5,372	8,876
5212 Deferred Comp Match	1,410	860	840	840	120
5220 Medicare	1,379	1,054	1,137	1,137	674
5221 Group Medical Insurance	19,724	12,199	6,672	6,672	19,562
5230 Life Insurance	191	98	98	98	98
5231 Dental Insurance	669	572	231	231	574
5232 Long Term Disability	175	130	116	116	181
5240 Workers Compensation	2,148	2,148	1,082	1,082	1,169
5241 Unemployment Insurance	73	73	39	39	50
* EMPLOYEE SERVICES	<u>139,389</u>	<u>99,135</u>	<u>100,013</u>	<u>100,013</u>	<u>120,912</u>
6101 Professional Services	43,498	54,457	55,143	55,143	74,800
6202 Special Dept. Supplies	33,264	37,146	77,048	77,048	77,048
6203 Uniforms/Safety Equipment	1,103	67	-	-	1,500
6701 Equipment Maintenance	8,002	-	3,297	3,297	6,380
6802 Info Systems Allocation	2,248	3,171	3,171	3,171	4,290
6803 Insurance Allocation	7,684	7,684	7,684	7,684	12,350
6805 Capital Asset & Equip Replacement	1,937	1,995	1,995	1,995	1,995
* SUPPLIES & SERVICES	<u>97,735</u>	<u>104,520</u>	<u>148,338</u>	<u>148,338</u>	<u>178,363</u>
<b>** SPECIAL EVENTS</b>	<b><u>237,124</u></b>	<b><u>203,655</u></b>	<b><u>248,351</u></b>	<b><u>248,351</u></b>	<b><u>299,275</u></b>



# SPORTS CENTER

## PROGRAM DESCRIPTION

The Sports Center offers four types of memberships (Premier, Fitness, Sports & Splash, and Sports). Premier members have access to the fitness center, free-weight room, group exercise classes, racquetball courts, basketball gym, and swimming pool. Fitness members do not have access to the Swim Stadium. Additionally, both Premier and Fitness have the option of purchasing Personal Training sessions and/or registering for the Biggest Loser Challenge. Specialty programs and training sessions have a separate fee in addition to the Premier and Fitness membership fees.

We have two non-fitness memberships with limited access to only basketball and/or the Swim Stadium. Our Sports and Splash members have access to the swimming pool and basketball gym, while Sports members only have access to the basketball gym.

## Prior Year's Accomplishments FY 2023-24:

- Sold/renewed 2,945 memberships for the fiscal year. This includes family memberships which count as one but can contain up to 5 people per family.
- Maintained 32,507 scanned memberships annually. Scans are indicative of attendance from our members, who are required to scan their fingerprints or membership cards to access the facility.
- Conducted 252 hours of personal training. Personal Training hours are sold in packages of 1, 4, 8, and 12 sessions for Private and in 4, 8, 12, and 16 sessions for Semi-Private groups.
- Maintained 20,480 daily admissions. These are non-members who pay a daily fee to use our facility.
- Completed a 12-week Youth Biggest Loser Challenge. This is the first time this program was offered. Our traditional Biggest Loser Challenge is limited to teens and adults. Creating this youth program allowed participants to bring their children and exercise as a family.
- Held a 1-mile recreational Fun Run on Saturday, July 16. The run took place within South Gate Park and consisted of fun obstacles, inflatable water slides, mud zones, and other exciting elements.

## FY 2024-25 Goals and Objectives:

- Collaborate with Public Works to refurbish the Bicentennial Room closets in Summer 2023. The refurbishment includes adding shelves, reinforcing the closet from within, painting the interior/exterior of closets, and installing locks to secure doors.
- Coordinate with Grounds division to redesign the Fun Run by adding to the existing route for Summer 2023.
- Create an advanced *Specialty* fitness class for adults, under the Personal Training Program by Fall 2023.
- Introduce a Parent & Child *Specialty* fitness that promotes an educational experience for parents and children through exercise in Spring 2024.
- Partner with Youth Sports division and local high schools to create a *Youth Volunteer Program* for prospective sports and fitness professionals.

<b>Performance Measures:</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Scanned memberships	90,000	110,000	112,000
Purchased/renewed memberships	10,000	12,000	13,000
Daily admission	16,239	10,000	10,500
Personal training hours conducted	600	750	900
Virtual group exercise class hours conducted	-	100	175
Registered Spring Fit 5K participants	700	1,500	1,500
Registered Fun Run participants	475	850	900

### **Expenditure Explanations**

**FY 2024-25 Budget: \$929,083**

**Sports Center: 100-414-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Payments for group exercise class instructors. Instructors are either paid per class, or at a 2/3 split. TOTAL: \$65,508
6202	Special Dept. Supplies	These costs cover equipment for: all three of our fitness rooms; Specialty Training; Personal Training; Youth Fitness programming; and supplies for Fitness events including the Biggest Loser Challenge, and the Sports Center's annual Open House. Additionally, this encompasses promotional materials, decorations, disinfecting supplies, paper, toner, and misc. office supplies - \$35,375
6203	Uniform & Safety Equip.	Hourly Staff Uniforms - \$3,000
6304	Membership & Dues	Cost for maintaining CPRS and fitness certifications - \$3,500
6307	Mileage	Staff costs for vehicle use - \$1,500
6310	Rents & Leases	Sharp copier yearly lease & maintenance - \$1,395
6340	Training	Cost of professional development trainings through SCMAF, CPRS, and required continued education for fitness staff certifications - \$6,600
6701	Equipment Maintenance	Annual cost of Preventative Maintenance agreement - \$3,200 Repairs/replacement & miscellaneous expenses associated with existing equipment - \$26,800. TOTAL: \$30,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 414 SPORTS CENTER</b>					
<b>100-414-61</b>					
5101 Salaries - FT Misc.	139,451	139,885	158,616	158,616	184,619
5103 Salaries - PT - Non-CP - Misc	209,429	278,070	243,460	243,460	233,120
5104 Salaries - CPPT Misc	38,640	61,564	94,580	94,580	119,180
5110 Overtime Regular	1,021	2,671	2,500	2,500	2,500
5120 Holiday Allowance	319	386	303	303	77
5121 Sick Leave Payout	720	-	-	-	-
5122 Vacation Leave Payout	6,821	3,737	1,213	1,213	1,213
5123 Admin/Comp Time Payout	711	1,575	-	-	-
5130 Uniform/Tool Allowance	1,265	-	-	-	-
5131 Auto Allowance	1,080	-	-	-	-
5132 Communications Allowance	270	-	-	-	-
5133 Bilingual Pay	2,905	2,597	1,500	1,500	1,440
5201 Retirement - FT Misc	16,478	18,351	10,509	10,509	20,539
5204 Retirement - CPPT Misc	4,442	12,409	-	-	-
5205 Retirement - FT Misc - UAL	36,950	36,546	13,094	13,094	30,287
5212 Deferred Comp Match	2,625	2,135	1,500	1,500	1,320
5220 Medicare	5,829	7,798	7,282	7,282	2,598
5221 Group Medical Insurance	33,249	34,675	15,726	15,726	72,229
5230 Life Insurance	397	317	175	175	447
5231 Dental Insurance	1,464	1,732	717	717	1,999
5232 Long Term Disability	326	412	198	198	768
5240 Workers Compensation	14,051	14,051	3,582	3,582	6,422
5241 Unemployment Insurance	478	478	128	128	274
* EMPLOYEE SERVICES	<u>518,922</u>	<u>619,389</u>	<u>555,083</u>	<u>555,083</u>	<u>679,032</u>
6101 Professional Services	19,040	27,371	61,300	51,300	65,508
6202 Special Dept. Supplies	18,874	22,091	30,375	30,375	35,375
6203 Uniforms/Safety Equipment	1,222	3,677	3,000	3,000	3,000
6304 Memberships & Dues	1,330	1,572	2,500	2,500	3,500
6307 Mileage Reimbursement	139	136	500	500	1,500
6308 Civic Engagement	-	4,388	-	-	-
6310 Rents & Leases	746	998	1,100	1,100	1,395
6340 Training	642	533	2,000	2,000	6,600
6701 Equipment Maintenance	2,264	4,140	23,200	23,200	30,000
6721 Telephone	288	696	380	380	380
6802 Info Systems Allocation	14,890	21,007	21,007	21,007	28,420
6803 Insurance Allocation	26,236	26,236	26,236	26,236	67,840
6805 Capital Asset & Equip Replacement	6,343	6,533	6,533	6,533	6,533
* SUPPLIES & SERVICES	<u>92,014</u>	<u>119,378</u>	<u>178,131</u>	<u>168,131</u>	<u>250,051</u>
<b>** SPORTS CENTER</b>	<b><u>610,936</u></b>	<b><u>738,767</u></b>	<b><u>733,214</u></b>	<b><u>723,214</u></b>	<b><u>929,083</u></b>

# AQUATICS

## PROGRAM DESCRIPTION

Aquatics encompasses a range of recreational, fitness, and competitive activities that are presented at the Patricia G. Mitchell Swim Stadium. Included in this are open recreational swim times, fitness lap swimming, adults only sessions, swim lessons, and pool rentals. This program also supports our Swim Team and Youth Water polo program as well as programs from several local high schools.

### Prior Year's Accomplishments FY 2023-24:

- Offered Lap/Adult/Family Swim 7 days a week with attendance records currently at 13,500.
- Registered almost 5,000 youth and 400 adults to date in our swim lesson program.
- Registered almost 1,500 participants to date in our Private/Semi-Private swim lessons.
- Partnered with LA84 Foundation to offer almost 600 youth free swim lessons courtesy of their \$18,000 grant.
- Hosted the South Central Swim League's fall, winter and spring leagues, totaling 18 swim meets with approx. 400 swimmers and 900 spectators per meet.

### Goals & Objectives for FY 2024-25:

- Adaptive Aquatics Program - Partner with Special Olympics to create a space specifically for children with special needs to come and learn how to swim. Spring 2024.
- Community Water Safety Awareness - Visit 6 local elementary schools to educate children on water safety and promote aquatics programming before the start of the 2024 Summer season. Spring 2024.
- Fitness Program - Collaboration between the Aquatics and Fitness Divisions to provide 1 unique hybrid exercise class that is a combination of water and land. Fall 2023.
- Swim Lesson Scholarship - Partner with businesses in the community to create a fund that will provide under privileged youth in the community free swim lessons. Fall 2023.
- Staff Recruitment - Staff a booth at 5 local high schools and college job fairs to recruit potential aquatics staff. Winter/Spring 2024.

<b>Performance Measures</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Hours of open swim time for youth and adults	2500	2,800	2,900
Hours of pool time for competitive aquatic groups and schools	900	1,050	1,075
Hours of adult aquatic classes	300	375	400
Number of Participants in private and semi-private swim	1,000	1,600	1,650
Number of Participants for group lessons	3,300	3,300	3,350

**EXPENDITURE EXPLANATIONS**  
**FY 2024-25 Budget: \$1,224,707**  
**Aquatics: 100-415-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Annual preventative maintenance contract with Knorr Systems; for compliance with State Department regulations. Quarterly inspections on the ultraviolet lighting & chlorination dispenser TOTAL: \$20,000
6202	Special Dept. Supplies	<ol style="list-style-type: none"> <li>1. New Classes: deck storage, daily cleaning maintenance supplies, Master Swim &amp; lap swim equipment, Aqua Aerobics equipment, misc. office supplies - \$3,000</li> <li>2. Adult Swim: swim equipment, fins, flotation devices, goggles, fitness equipment; resistance squares, noodles, etc. - \$9,000</li> <li>3. Daily operations: flyers. banners, first aid supplies, maintenance supplies - \$28,000</li> <li>4. Youth lessons: equipment storage, kick boards, dive toys, inflatables, flyers - \$15,000</li> <li>5. PW Funding for pool maintenance supplies: chemicals filters, etc. - \$27,000</li> </ol> TOTAL: \$82,000
6203	Uniform & Safety Equip	Uniforms for hourly staff - \$7,200
6304	Membership & Dues	Staff Memberships To: Red Cross, SCPPOA, CPRS - \$3,000
6307	Mileage Reimbursement	To attend swim meet meetings outside the City - \$1,500
6309	Fees & Charges	Health Dept & Fire Dept Haz Mat Fees for pool and spa - \$1,000
6340	Training	Mandatory CPR & First Aid Certification & Lifeguard Training, CPRS - \$10,000
6701	Equipment Maintenance	Maintenance not covered by PW: covers, lane lines, pumps, vacuum, etc. - \$15,000
6702	Facility Maintenance	<ol style="list-style-type: none"> <li>1. Annual agreement with Cal Micro for maintenance &amp; repair of the micro-turbine unit at pool. Year 3 of 3 - \$13,400</li> <li>2. PW Facilities Division for a pool filter media replacement - \$40,000</li> </ol> TOTAL: \$53,400

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 415 AQUATICS</b>					
<b>100-415-61</b>					
5101 Salaries - FT Misc.	102,383	112,777	137,604	137,604	156,182
5103 Salaries - PT - Non-CP - Misc	559,083	525,840	572,600	572,600	572,600
5104 Salaries - CPPT Misc	30,284	80,698	103,800	103,800	101,825
5110 Overtime Regular	437	1,431	2,000	2,000	2,000
5120 Holiday Allowance	298	-	381	381	77
5127 Bonus (Sign-on and Referral)	-	350	-	-	-
5130 Uniform/Tool Allowance	1,100	-	-	-	-
5133 Bilingual Pay	1,200	1,240	1,500	1,500	1,440
5201 Retirement - FT Misc	11,839	13,514	17,246	17,246	15,162
5204 Retirement - CPPT Misc	3,633	9,708	-	-	-
5205 Retirement - FT Misc - UAL	20,684	22,053	15,216	15,216	23,618
5212 Deferred Comp Match	813	917	1,500	1,500	510
5220 Medicare	9,946	12,143	11,859	11,859	1,918
5221 Group Medical Insurance	23,990	23,257	33,539	33,539	43,982
5230 Life Insurance	268	284	315	315	308
5231 Dental Insurance	675	744	1,046	1,046	1,179
5232 Long Term Disability	121	179	213	213	493
5240 Workers Compensation	16,001	16,001	3,108	3,108	5,033
5241 Unemployment Insurance	544	544	111	111	215
* EMPLOYEE SERVICES	<u>783,298</u>	<u>821,680</u>	<u>902,038</u>	<u>902,038</u>	<u>926,542</u>
6101 Professional Services	17,861	16,186	15,225	15,225	20,000
6202 Special Dept. Supplies	50,875	86,865	82,000	82,000	82,000
6203 Uniforms/Safety Equipment	2,638	5,349	8,220	8,220	7,200
6304 Memberships & Dues	150	239	3,000	3,000	3,000
6307 Mileage Reimbursement	206	716	1,500	1,500	1,500
6309 Fees & Charges	1,020	1,742	1,000	1,000	1,000
6340 Training	5,408	6,635	10,000	10,000	10,000
6701 Equipment Maintenance	7,346	12,933	15,000	15,000	15,000
6702 Facility Maintenance	6,886	7,999	53,400	53,400	53,400
6721 Telephone	210	310	215	215	215
6802 Info Systems Allocation	10,605	14,961	14,961	14,961	20,241
6803 Insurance Allocation	23,518	23,518	23,518	23,518	53,159
6805 Capital Asset & Equip Replacement	6,262	6,450	6,450	6,450	6,450
* SUPPLIES & SERVICES	<u>132,984</u>	<u>183,903</u>	<u>234,489</u>	<u>234,489</u>	<u>273,165</u>
9005 Machinery & Equipment	-	-	-	-	25,000
9006 Computer Equipment & Software	119	-	-	-	-
* CAPITAL OUTLAY	<u>119</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>25,000</u>
<b>** AQUATICS</b>	<b><u>916,402</u></b>	<b><u>1,005,583</u></b>	<b><u>1,136,527</u></b>	<b><u>1,136,527</u></b>	<b><u>1,224,707</u></b>

# YOUTH SPORTS

## PROGRAM DESCRIPTION

Our Youth Sports section is currently providing quality sports programming that include fundamental classes, contracted classes, clinics, sports camps, and special event opportunities. Our fundamental classes currently serve children between the ages of 3-12 each quarter. Present fundamental classes are comprised of the following sports: basketball, volleyball, baseball, tennis, soccer, football, and multi-sport. Each fundamental class is held once a week for 45 minutes and operates for a duration of 9 weeks. Contracted classes currently offered are karate, soccer, and tennis; schedules vary. Our clinics, sports camps, and special events are held throughout the fiscal year and rotate between different sports. In addition to our in-house programming, the City also collaborates with partner organizations: South Gate Junior Athletic Association (baseball/ softball & basketball), South Gate Aztecs (football & cheer), and AYSO (soccer).

## Prior Year's Accomplishments FY 2023-24:

- Enrolled 875 kids across all fundamental sport classes. Classes consisted of basic sport instruction and ended with a culmination celebration.
- Enrolled 190 youth in our contracted karate and tennis classes. Karate students met monthly on Monday's & Wednesday's. Tennis classes were held during the Summer but came to a halt due to instructor injury.
- Hosted training for Youth Sports Recreation Leaders. Training content included: scorekeeping, curriculum implementation, and Civic Rec processing.
- Skate Park usage concluded with over 2,000 hours of operation being offered; participants enjoyed use from 11:00am to dusk daily.
- Hosted 18 participants in a weeklong Sports Camp during Winter Break. Camp was held daily for 3 hours and included instruction, a healthy snack, and scrimmages daily; all participants also received a camp shirt and medal.
- Partnered with Special Olympics' and hosted their games & coaches' clinic. Over 150 Olympians played softball, volleyball, basketball, soccer, and golf using the facilities at South Gate Park.
- Utilized joint-use agreement and hosted baseball and football classes at Legacy High School; all classes were conducted on Friday evenings.
- Hosted All-Star Basketball Skills Challenge (25 registrants). Participants were between the ages of 7-12 and competed in drills that focused on ball handling, passing, shooting and agility.
- Partnered with karate contractor and hosted Karate Tournaments in March and September at the Sports Center Gymnasium.
- Partnered with SCMAF and hosted their Youth Basketball Championships where they had over 10 teams participating.
- Collaborated with JAA to host Youth Baseball/Softball & Basketball Leagues. Recreation Leaders prepared fields daily for their games and practices during the baseball/ softball season. Recreation Leaders prepared gymnasium and did the scorekeeping for the basketball season.
- Coordinated practice schedules and secured field/ facility locations for South Gate Aztecs football and cheer teams. Additionally, we hosted their meetings and end of the year banquets in the Auditorium.

- Coordinated practice/game schedules and secured fields for South Gate High School Baseball.
- Created content (posts, stories & reels) and utilized department social media to promote new and upcoming programming.

**Goals & Objectives for FY 2024-25:**

- Plan, record and edit quarterly “Sport Fundamental” videos utilizing actual program participants. Utilize videos across all social media platforms.
- Host weeklong Baseball Camp during spring break for children ages 7-12. All participants receive a camp shirt and medal.
- Host two 1-day Soccer Clinics. One clinic to be offered to children between the ages of 7-9. Second clinic to be offered to children between the ages of 10-12.
- Host site for Jr. NBA Skills Challenge. This special event is available to participants all over the SELA region.
- Offer mobile recreational activities during summer months at South Gate Park and Hollydale Park. Mobile recreation is being offered bi-weekly on Thursdays, once a month at each location.

<b>Performance Standards</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Jr. NBA Skills Challenge	-	30	40
Youth Sport Classes	925	1,500	1,600
Soccer Clinic	-	50	65
Baseball Camp	-	25	40
Social Media Content	15	25	45
Mobile recreation	-	90	120

**EXPENDITURE EXPLANATIONS**

**FY 2024-25 Budget: \$387,730**

**Youth Sports: 100-416-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Instructor payments - 2/3 of revenue - \$31,800
6202	Special Dept. Supplies	<ol style="list-style-type: none"> <li>1. Rookie Clinics (Ages 3-6): Equipment, flyers, office supplies - \$4,350</li> <li>2. Fundamental Classes (Ages 7-12): Equipment, shirts, medals, sack packs, misc. - \$8,300</li> <li>3. Operations: Office supplies, tennis nets/balls, volleyball nets - \$4,600</li> <li>4. Basketball / Baseball Operations: Basketball clinics, all-star skills challenge equipment, baseball bases, field equipment chalker - \$5,350</li> <li>5. JAA basketball and baseball supplies - \$11,200</li> </ol> <b>TOTAL: \$33,800</b>
6203	Uniform & Safety Equip.	Uniforms for hourly staff - \$2,000
6340	Training	SCMAF training for staff - \$1,000
6701	Equipment Maintenance	Scoreboard clock maintenance - \$2,000



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 416 YOUTH SPORTS</b>					
<b>100-416-61</b>					
5101 Salaries - FT Misc.	29,416	29,239	54,230	54,230	47,279
5103 Salaries - PT - Non-CP - Misc	101,933	107,740	124,070	124,070	120,109
5104 Salaries - CPPT Misc	7,593	6,295	31,890	31,890	34,548
5110 Overtime Regular	1,330	1,716	2,000	2,000	2,000
5120 Holiday Allowance	20	-	-	-	77
5122 Vacation Leave Payout	2,881	-	-	-	-
5123 Admin/Comp Time Payout	474	-	-	-	-
5130 Uniform/Tool Allowance	385	-	-	-	-
5131 Auto Allowance	720	-	-	-	-
5132 Communications Allowance	180	-	-	-	-
5133 Bilingual Pay	360	640	900	900	690
5201 Retirement - FT Misc	3,666	3,490	6,835	6,835	5,370
5204 Retirement - CPPT Misc	1,699	3,852	-	-	-
5205 Retirement - FT Misc - UAL	9,303	9,381	7,846	7,846	8,036
5212 Deferred Comp Match	252	40	900	900	720
5220 Medicare	2,153	2,396	3,319	3,319	680
5221 Group Medical Insurance	6,978	8,994	18,586	18,586	16,338
5230 Life Insurance	35	71	105	105	98
5231 Dental Insurance	296	365	910	910	451
5232 Long Term Disability	75	90	129	129	112
5240 Workers Compensation	6,380	6,380	1,225	1,225	1,746
5241 Unemployment Insurance	217	217	44	44	74
* EMPLOYEE SERVICES	176,345	180,906	252,989	252,989	238,328
6101 Professional Services	8,313	25,928	31,800	31,800	31,800
6201 Office Supplies	134	-	-	-	-
6202 Special Dept. Supplies	7,759	18,405	33,600	26,100	33,800
6203 Uniforms/Safety Equipment	1,103	901	2,250	2,250	2,000
6204 Small Tools & Equipment	-	-	-	-	50,000
6307 Mileage Reimbursement	-	-	500	500	500
6310 Rents & Leases	-	13,984	-	-	-
6340 Training	-	-	800	800	1,000
6353 Insurance Premiums	-	127	-	-	-
6701 Equipment Maintenance	-	-	2,000	2,000	2,000
6802 Info Systems Allocation	3,749	5,288	5,288	5,288	7,154
6803 Insurance Allocation	10,560	10,560	10,560	10,560	18,439
6805 Capital Asset & Equip Replacement	2,630	2,709	2,709	2,709	2,709
* SUPPLIES & SERVICES	34,247	77,902	89,507	82,007	149,402
<b>** YOUTH SPORTS</b>	<b>210,593</b>	<b>258,808</b>	<b>342,496</b>	<b>334,996</b>	<b>387,730</b>

# ADULT SPORTS

## PROGRAM DESCRIPTION

Our Adult Sports section is currently providing programming that includes leagues, drop-in activities, and special events. Our current league play includes the following: Men's softball, Co-ed softball, Men's basketball, Women's basketball (starting soon), Wooden Bat Baseball League, and a Metal Bat Baseball League. Softball is hosted on Thursday and Friday evenings and runs for 3 seasons (Summer, Fall, and Spring); each season provides 10 games plus playoffs and championships for qualifying teams. Men's and Women's basketball are hosted on Friday evenings and runs for 3 seasons (Summer, Fall, and Spring); each season provides 10 games plus playoffs and championships for qualifying teams. The wooden and metal baseball leagues are held on Sunday's and currently offer 3 seasons. Open Play Volleyball is our current drop-in program for adults, we see a consistent average of about 225 participants monthly. Lastly, our Adult Sport special events, events are changed each fiscal year to offer a variety of opportunities for adults to compete, stay active, and have fun.

## Fiscal Year 23-24 Accomplishments:

- Conducted 3 seasons of Mens (2 divisions of 6 teams) & Co-ed (3 divisions of 6 teams) Softball. Over 90 softball teams registered across all seasons.
- Conducted 2 seasons of Mens (1 division of 6 teams) Basketball. We are currently looking to expand and open an additional division.
- Collected & reviewed over 150 field permit requests. After ensuring insurance requirements were met, we accommodated and processed over 100 field permits.
- Volleyball open play was offered every Tuesday evening at the Sports Center; we had 2,200 drop-in participants come in to compete.
- Ballin' After Dark, our pick-up basketball style tournament was brought back by popular demand. We hosted 1 event that had a total of 75 participants.
- Our Sunday Mens Wooden Bat Baseball League had 24 teams registered this fiscal year (Renteria League)
- Our Sunday Mens Metal Bat League had 60 teams registered this fiscal year. (Duron League)
- Partnered with SCMAF to host their organization's tournament, which had over 40 softball teams.
- Created content (posts, stories & reels) and utilized department social media to promote new and upcoming programming.

## 2024-25 Goals and Objectives:

- Acquire website services for Adult Softball Leagues; website services have the potential to keep score, track player statistics and live stream games.
- Offer a new special event for Adult Sports by hosting 2 Kickball Tournaments.
- Plan, record, and edit Adult Sports "Hype Video" to utilize across all social media platforms.
- Introduce Women's Basketball League on Friday evenings; league would run simultaneously with Mens Basketball league.
- Offer an additional new special event for Adult Sports by hosting our own Homerun Derby.

<b>Performance Standards</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Adult Softball teams	87	145	150
Men's Basketball teams	12	18	25
Field permits	100	125	140
Open Play Volleyball	2,200	2,500	2,500
Kickball teams	-	12	14
Hype video	-	1	2
Women's Basketball teams	-	18	22
Homerun Derby	-	15	20
Ballin' after Dark Events	1	3	5

**EXPENDITURE EXPLANATIONS**

**FY 2024-25 Budget \$323,399**

**Adult Sports: 100-417-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	<ol style="list-style-type: none"> <li>1. Renteria Adult Baseball League - \$1,260</li> <li>2. Duron Adult Baseball League - \$6,300</li> <li>3. Adult Basketball Official Fees - \$2,000</li> <li>4. Adult Volleyball Official Fees - \$1,000</li> </ol> <p>TOTAL: \$10,560</p>
6202	Special Dept. Supplies	<ol style="list-style-type: none"> <li>1. Adult softball league supplies: Softballs, awards, trophies, field equipment, anchors, bases, etc. Marketing: fliers, banners, misc. office supplies - \$23,050</li> <li>2. Adult basketball supplies; basketballs, nets, back boards, rims, awards, trophies, etc. - \$18,210</li> <li>3. Adult baseball league supplies; field equipment, bases, anchors, plates, etc. misc office supplies. - \$2,000</li> <li>4. Adult Volleyball Supplies; volleyballs, nets, tennis league supplies, equipment, awards, misc. office supplies - \$8,640</li> <li>5. Operational Supplies: chalkers, outdoor basketball nets, outdoor volleyball nets, chalk - \$4,100</li> </ol> <p>TOTAL: \$56,000</p>
6203	Uniform & Safety Equip.	Hourly staff uniforms - \$1,500
6304	Membership & Dues	Staff & Adult Teams' SCMAF Registrations - \$2,140
6702	Facility Maintenance	PW Electrical Funding: Annual service & repair to parks baseball field lighting system - \$10,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 417 ADULT SPORTS</b>					
<b>100-417-61</b>					
5101 Salaries - FT Misc.	54,097	29,240	54,230	54,230	47,279
5103 Salaries - PT - Non-CP - Misc	39,595	46,298	85,894	85,894	85,894
5104 Salaries - CPPT Misc	-	1,312	34,942	34,942	34,924
5110 Overtime Regular	-	-	2,000	2,000	2,000
5120 Holiday Allowance	144	-	-	-	77
5122 Vacation Leave Payout	2,881	-	-	-	-
5123 Admin/Comp Time Payout	474	-	-	-	-
5130 Uniform/Tool Allowance	385	-	-	-	-
5131 Auto Allowance	720	-	-	-	-
5132 Communications Allowance	180	-	-	-	-
5133 Bilingual Pay	910	640	900	900	690
5201 Retirement - FT Misc	6,462	3,617	6,835	6,835	5,370
5204 Retirement - CPPT Misc	802	1,919	-	-	-
5205 Retirement - FT Misc - UAL	9,303	9,381	7,846	7,846	8,036
5212 Deferred Comp Match	777	65	900	900	720
5220 Medicare	1,446	1,282	2,810	2,810	680
5221 Group Medical Insurance	16,140	9,930	18,586	18,586	16,338
5230 Life Insurance	81	77	105	105	98
5231 Dental Insurance	777	389	910	910	451
5232 Long Term Disability	126	95	129	129	112
5240 Workers Compensation	4,648	4,648	1,225	1,225	1,754
5241 Unemployment Insurance	158	158	44	44	75
* EMPLOYEE SERVICES	140,104	109,051	217,356	217,356	204,498
6101 Professional Services	11,810	9,120	10,560	5,560	10,560
6202 Special Dept. Supplies	11,943	21,983	56,000	51,000	56,000
6203 Uniforms/Safety Equipment	1,387	810	3,275	3,275	1,500
6304 Memberships & Dues	-	315	2,140	2,140	2,140
6307 Mileage Reimbursement	-	-	500	500	500
6701 Equipment Maintenance	-	-	12,000	10,000	12,000
6702 Facility Maintenance	1,989	10,475	10,000	10,000	10,000
6802 Info Systems Allocation	2,701	3,810	3,810	3,810	5,155
6803 Insurance Allocation	9,467	9,467	9,467	9,467	18,525
6805 Capital Asset & Equip Replacement	2,448	2,521	2,521	2,521	2,521
* SUPPLIES & SERVICES	41,744	58,501	110,273	98,273	118,901
<b>** ADULT SPORTS</b>	<b>181,848</b>	<b>167,552</b>	<b>327,629</b>	<b>315,629</b>	<b>323,399</b>

# TEEN PROGRAMS

## PROGRAM DESCRIPTION

Teen Programs include events and activities sponsored by both the department and the Commission for South Gate Youth. Programming is for youth from 6<sup>th</sup> grade through High School.

### Prior Year's Accomplishments FY 2023-24:

- Completed survey for teen programming in an effort to bring back revamped teen programs.
- Provided teen volunteers 150 hours at Halloween and Santa's Breakfast, which assisted them with their hours needed for school, and assisted us with providing help with the event.

### Goals & Objectives for FY 2024-25:

- Develop a new Teen center space away from South Gate Park for after school programming.
- Conduct a high school staff leadership meeting at each of the 3 main high schools (Legacy, Southeast, and South Gate). Invite all three schools to attend. Develop excursions and programs based on feedback from the meetings.
- Promote, organize, and run the Centennial "Glow Festival" at the Golf Course
- Have representatives from educational organizations host workshops on teen and local programs.

Performance Measures	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Attendance of teen leadership meetings	0	90	100
Number of teen volunteer hours worked for Halloween and Easter Fest	0	150	175
Number of Attendees at Teen workshops	0	200	250
Number of Attendees at attending cultural or theme based parks	0	100	150

### Expenditure Explanations

**FY 2024-25 Budget: \$108,795**

**Teen Programming: 100-418-61**

Account	Description	Explanation
6202	Special Dept. Supplies	Supplies for cooking classes; cookware, bakeware, storage sets, utensil sets, job fair event, and Teen Summit event - \$12,800
6316	Excursions & Admission Fees	Admissions for teen excursions, Universal City Walk, Downtown Disney, Boomers Irvine, Castle Park, etc. - \$9,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 418 TEEN PROGRAMMING</b>					
<b>100-418-61</b>					
5101 Salaries - FT Misc.	33,336	29,917	22,382	22,382	33,993
5103 Salaries - PT - Non-CP - Misc	-	-	11,000	11,000	11,000
5120 Holiday Allowance	-	-	64	64	78
5122 Vacation Leave Payout	564	-	-	-	-
5130 Uniform/Tool Allowance	55	-	-	-	-
5133 Bilingual Pay	680	570	360	360	480
5201 Retirement - FT Misc	3,991	3,663	2,789	2,789	3,838
5205 Retirement - FT Misc - UAL	6,421	6,064	2,515	2,515	6,026
5212 Deferred Comp Match	405	610	120	120	540
5220 Medicare	508	501	490	490	486
5221 Group Medical Insurance	9,514	4,973	4,681	4,681	7,094
5230 Life Insurance	72	71	42	42	70
5231 Dental Insurance	328	169	192	192	220
5232 Long Term Disability	74	86	55	55	80
5240 Workers Compensation	1,871	1,871	506	506	714
5241 Unemployment Insurance	64	64	18	18	30
* EMPLOYEE SERVICES	<u>57,883</u>	<u>48,559</u>	<u>45,214</u>	<u>45,214</u>	<u>64,649</u>
6202 Special Dept. Supplies	433	1,292	12,800	7,800	12,800
6316 Excursions & Admission Fees	-	-	9,000	9,000	9,000
6802 Info Systems Allocation	7,215	10,178	10,178	10,178	13,770
6803 Insurance Allocation	3,881	3,881	3,881	3,881	7,539
6805 Capital Asset & Equip Replacement	1,007	1,037	1,037	1,037	1,037
* SUPPLIES & SERVICES	<u>12,536</u>	<u>16,388</u>	<u>36,896</u>	<u>31,896</u>	<u>44,146</u>
<b>** TEEN PROGRAMMING</b>	<b><u>70,418</u></b>	<b><u>64,947</u></b>	<b><u>82,110</u></b>	<b><u>77,110</u></b>	<b><u>108,795</u></b>

# CULTURAL ARTS

## PROGRAM DESCRIPTION

Cultural Arts is a new program base that will help enrich resident’s lives through the presentation of performance art such as music festivals, poetry, plays, and visual arts, including the City’s Art Gallery and Museum collections.

### Prior Year’s Accomplishments FY 2023-24:

- Had 200 people 3 art exhibits for the year and related programs.
- Had 200 items input in the museum digital finding aid.
- Had at least 40 vendors and 700 people attend the Annual Art Walk.
- Had 200 visitors enter the Museum throughout the year.

### Goals & Objectives for FY 2024-25:

- Provide guided tours to field trips in a section of the museum and gallery.
- Create Battle of the Bands with Zine Fest.
- Develop quarterly artists/vendor markets with cultural theme.
- Develop an exhibition program for solo exhibits.
- Highlight artists on social media platforms.
- Develop a South Gate Art Club.
- Have 250 people attend each art exhibit.
- Have 10 students in 4 art classes per quarter for a total of 160 students.
- Have 400 items in the digital finding aid.
- Have at least 50 vendors/artists and 700 people attend the Art Walk.
- Have 200 visitors enter the Museum.

<b>Performance Measures</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Attendance of art exhibits (3 per year)	750	750	900
Number of students in art classes (10 students x 4 classes x 4 quarters)	160	160	160
Number of items in the Digital Finding Aide	200	200	200
Attendance at the Art Walk	700	700	800
Vendors/Artist at the Art Walk	40	50	60
Visitors at the Museum	200	350	400

**Expenditure Explanations**  
**FY 2024-25 Budget: \$312,942**  
**Cultural Arts: 100-419-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	<ol style="list-style-type: none"> <li>1. Seasonal Exhibits: Artist's fees, contract curator, art handling &amp; transportation, art handling - \$12,160</li> <li>2. Art Classes: Instructor payments - 2/3 of revenue - \$10,032</li> <li>3. Museum: Guest speakers - \$2,200</li> </ol> <b>TOTAL: \$24,392</b>
6202	Special Dept. Supplies	<ol style="list-style-type: none"> <li>1. Seasonal Exhibits: Frames, plinths, cleats, lights, anchors, etc. - \$10,240</li> <li>2. Art Classes: Paint, brushes, paper, canvas, cleaning supplies, storage, drying racks, etc. - \$3,630</li> <li>3. Art Walk: Pins, refreshments, linens, banners, flyers - \$2,000</li> <li>4. Museum: Archival storage, acid free boxes, UV, blocking film, workstations, file cabinets, paper, toner, general office supplies - \$14,300</li> </ol> <b>TOTAL: \$30,170</b>
6301	Printing	<ol style="list-style-type: none"> <li>1. Seasonal Exhibits, booklets, exhibit labels, title wall, signage, programs, fliers - \$8,000</li> <li>2. Art class; fliers for rec centers - \$1,100</li> <li>3. Art walk; maps, signage, fliers, etc. - \$600</li> <li>4. Special Exhibits: Flyers, banners, programs, etc. - \$2,200</li> </ol> <b>TOTAL: \$11,900</b>
6304	Membership & Dues	National Guild For Community Arts Education - \$737
6307	Mileage Reimbursement	Mileage for meetings, etc. - \$660
6316	Excursions & Admission Fees	Museum: Learning excursions for staff & volunteers - \$550
6340	Training	<ol style="list-style-type: none"> <li>1. Museum: Full time staff conference - \$2,750</li> <li>2. Collections training for staff &amp; volunteers - \$2,450</li> </ol> <b>TOTAL: \$5,200</b>
6702	Facility Maintenance	Repairs not covered by PW - \$1,320
6730	Software Maintenance	<ol style="list-style-type: none"> <li>1. Adobe creative suite subscription for flyers and banners - \$1,056</li> <li>2. Museum collection management software - \$1,320</li> </ol> <b>TOTAL: \$2,376</b>



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 419 CULTURAL ARTS</b>					
<b>100-419-61</b>					
5101 Salaries - FT Misc.	53,061	31,342	64,035	64,035	104,338
5103 Salaries - PT - Non-CP - Misc	36,227	41,788	11,280	11,280	11,280
5104 Salaries - CPPT Misc	-	-	21,603	21,603	24,757
5110 Overtime Regular	2,791	-	1,504	1,504	2,401
5120 Holiday Allowance	-	-	314	314	78
5122 Vacation Leave Payout	3,920	-	-	-	-
5123 Admin/Comp Time Payout	1,047	-	423	423	-
5125 Comp Time Payout	493	-	-	-	-
5130 Uniform/Tool Allowance	550	-	-	-	-
5133 Bilingual Pay	1,200	600	1,200	1,200	1,320
5201 Retirement - FT Misc	6,231	3,879	8,106	8,106	12,003
5205 Retirement - FT Misc - UAL	11,476	10,587	13,249	13,249	16,947
5212 Deferred Comp Match	700	-	-	-	60
5220 Medicare	1,419	1,097	2,247	2,247	1,519
5221 Group Medical Insurance	12,457	4,493	9,531	9,531	27,516
5230 Life Insurance	128	70	140	140	224
5231 Dental Insurance	443	28	275	275	721
5232 Long Term Disability	77	80	161	161	327
5240 Workers Compensation	-	-	1,446	1,446	2,772
5241 Unemployment Insurance	-	-	52	52	118
* EMPLOYEE SERVICES	<u>132,219</u>	<u>93,964</u>	<u>135,566</u>	<u>135,566</u>	<u>206,381</u>
6101 Professional Services	8,431	11,330	24,392	24,392	24,392
6202 Special Dept. Supplies	16,106	7,766	28,170	18,170	30,170
6203 Uniforms/Safety Equipment	-	259	-	-	-
6301 Printing	2,477	779	11,600	11,600	11,900
6304 Memberships & Dues	90	-	677	677	737
6307 Mileage Reimbursement	325	42	660	660	660
6316 Excursions & Admission Fees	-	1,837	550	550	550
6340 Training	-	-	4,950	4,950	5,200
6702 Facility Maintenance	-	-	1,320	1,320	1,300
6730 Software Maintenance	-	-	2,376	2,376	2,376
6803 Insurance Allocation	-	-	15,088	15,088	29,276
* SUPPLIES & SERVICES	<u>27,429</u>	<u>22,013</u>	<u>89,783</u>	<u>79,783</u>	<u>106,561</u>
<b>** CULTURAL ARTS</b>	<b><u>159,648</u></b>	<b><u>115,977</u></b>	<b><u>225,349</u></b>	<b><u>215,349</u></b>	<b><u>312,942</u></b>

# GROUNDS MAINTENANCE

## PROGRAM DESCRIPTION

Grounds Maintenance provides regular maintenance to all outside areas of City facilities including parks, sports fields, and landscaping at the Civic Center. This includes the proper and regular care of all turf, shrubs, trees, groundcovers, irrigation, including the safe and neat appearance of associated hardscape such as sidewalks, jogging paths, parking lots, courts and playgrounds.

### Prior Year's Accomplishments FY 2023-24:

- Prepared, dragged, packed, & watered 10 ball fields for play 7 days a week.
- Mowed 9 golf greens & 1 putting green 3 times per week.
- Prepared Golf Course for play 7 days a week (aerating, reseeding, weeding, maintaining bunkers, and tree care maintenance).
- Renovated all 10 baseball diamonds at SG Park.
- Trimmed 6.5 acres of shrubbery in planters bi-monthly at South Gate, Hollydale, Cesar Chavez, and State Street parks.
- Pressure washed all picnic areas weekly at SG, Hollydale, and Cesar Chavez Park.
- Maintained 191 acres of grass, trails, hardscape, & irrigation.
- Set up show mobile at special events as needed. (Christmas Parade, Car show, Street Fair, and Posadas)
- Completed landscape projects in native gardens at Hollydale Regional Park.

### Goals & Objectives for FY 2024-25:

- Create a new five-year vehicle replacement plan.
- Install stationary trash cans at the south side of South Gate Park.
- Hire an additional full time Senior Grounds worker position for Urban Orchard Park.
- Purchase maintenance equipment for Urban Orchard Park.
- Modify irrigation system adjacent to jogging paths on south side of South Gate Park to reduce water on DG pathways.
- Apply for Tree Grant Programs to replace trees at all City Parks.
- Seek additional safety training related to pesticide use and handling.
- Overseeded turf areas throughout parks.

Performance Measures	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
Number of Baseball Fields renovated annually	10	10	10
Number of acres of shrubbery trimmed quarterly (and replace landscape plants as needed)	6.5	5.5	6.5
Number of Acres of grass, trails, hardscape, and irrigation maintained	191	191	191
Number of Golf Greens mowed 3 times a week (and prepared golf course for play 7 days a week)	10	10	10
Number of times the show mobile is set up annually	4	4	6

Renovate soccer fields in Hollydale Park annually	1	1	1
Number of hours annually to pressures wash all picnic areas weekly. Playgrounds, tennis courts, hand ball courts, and the exterior of facilities will be pressure washed weekly.	1,040	1,040	1,040
Number of hours annually to inspect all irrigation systems weekly, providing preventative maint. & repairs as needed to keep all turf and landscaped areas green, safe, and healthy.	520	520	520

**Expenditure Explanations**

**FY 2024-25 Budget: \$4,354,647**

**Grounds Maintenance: 100-460-61**

Account	Description	Explanation
6101	Professional Services	1. Parks Tree Trimming - \$128,500 2. Pest Control- Facilities - \$36,750 3. Gopher Abatement - \$36,750 TOTAL: \$202,000
6202	Special Dept. Supplies	1. Fertilizers, herbicides, pesticides - \$17,000 2. Trash can liners - \$25,000 3. Safety Supplies/Equipment – \$8,000 4. Trash barrels for parks - \$9,000 5. Irrigation repair parts & supplies - \$67,000 6. Replacement Plants - for around facilities - \$17,000 7. Ballfield maintenance supplies - \$25,000 8. Soils - Decomposed Granite/Mulch - \$20,000 9. Replacement of Park signs at all Parks, as needed - \$20,000. 10. Doggy bags & dispensers - \$13,000 11. Miscellaneous maintenance supplies - \$25,000 12. Miscellaneous electrical & plumbing supplies – 7,000 13. Public Works: Purchase of electrical and plumbing supplies for playgrounds - \$3,000 TOTAL: \$256,000
6203	Uniform/Safety Equipment	1. Uniforms for hourly staff - \$1,000 2. Safety equipment for staff - \$8,000 3. Rain gear - \$4,000 TOTAL: \$13,000
6204	Small Tools & Equipment	1. 3 Hedge Trimmers - \$1,800 2. 6 Weeders - \$3,000 3. 6 Edger’s - \$3,600 4. 6 Backpack Blowers - \$4,200 5. 4 Chain Saws - \$2,200 6. 2 Pole Saws - \$1,600 7. Calsense Irrigation System - \$30,000 8. Gopher X Smoke Machine - \$2,500 TOTAL: \$48,900

6205	Equipment Parts & Supplies	<ol style="list-style-type: none"> <li>1. Parts for Riding Mowers: pulleys, joints, ball bearings, etc. - \$21,000</li> <li>2. Parts for handheld equipment: ratchets, C-clamps, torques, etc. - \$5,000.</li> <li>3. Belts, blades, filters, mower seats, etc. - \$9,000</li> <li>4. Tires - \$8,000</li> <li>5. Batteries - \$6,000</li> </ol> <p>TOTAL: \$49,000</p>
6304	Memberships & Dues	<ol style="list-style-type: none"> <li>1. Memberships to Pesticide Applicators Assoc. for FT Staff - \$1,200</li> <li>2. California Pesticide Licensing Fees for FT Staff - \$1,000</li> </ol> <p>TOTAL: \$2,200</p>
6309	Fees & Charges	Fire Department Hazmat fees - \$3,000
6340	Training	State Mandated Continuing Ed for Certified Pesticide Applicators - \$2,400
6701	Equipment Maintenance	PW Facilities Funding: Year-round maintenance, service & repairs of playground equipment to ensure safety codes and requirements are met. TOTAL: \$25,000
6702	Facility Maintenance	<ol style="list-style-type: none"> <li>1. PW Electrical Funding: Annual service &amp; repair to security lighting systems throughout SG parks - \$10,000</li> <li>2. Repairs not covered by PW - \$35,000</li> </ol> <p>TOTAL: \$45,000</p>
6703	Facility Special Repair & Maintenance	<ol style="list-style-type: none"> <li>1. Irrigation modifications at DG paths - \$15,000</li> <li>2. Barricades &amp; Delineators - \$10,000</li> <li>3. Special Repairs - \$35,500</li> </ol> <p>TOTAL: \$60,500</p>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 460 GROUNDS MAINTENANCE</b>					
<b>100-460-61</b>					
5101 Salaries - FT Misc.	936,332	1,090,202	1,184,372	1,184,372	1,287,910
5103 Salaries - PT - Non-CP - Misc	126,903	81,522	92,290	92,290	76,290
5104 Salaries - CPPT Misc	214,657	169,381	186,660	186,660	213,420
5110 Overtime Regular	62,422	80,303	58,750	58,750	66,740
5120 Holiday Allowance	1,926	1,720	5,382	5,382	1,720
5122 Vacation Leave Payout	45,291	12,799	1,680	1,680	1,680
5125 Comp Time Payout	454	688	-	-	-
5130 Uniform/Tool Allowance	10,600	500	-	-	-
5133 Bilingual Pay	13,125	12,375	10,800	10,800	12,600
5134 Stand-By Pay	15,983	15,215	10,000	10,000	-
5201 Retirement - FT Misc	112,359	134,234	140,611	140,611	147,593
5204 Retirement - CPPT Misc	25,162	20,273	-	-	-
5205 Retirement - FT Misc - UAL	200,750	236,971	132,163	132,163	198,443
5212 Deferred Comp Match	10,948	13,660	13,000	13,000	11,310
5220 Medicare	20,471	23,449	22,474	22,474	18,683
5221 Group Medical Insurance	239,700	262,954	267,814	267,814	387,872
5230 Life Insurance	2,207	2,388	2,377	2,377	2,656
5231 Dental Insurance	8,910	10,810	11,219	11,219	13,299
5232 Long Term Disability	1,879	2,622	2,240	2,240	2,694
5240 Workers Compensation	39,725	39,725	26,748	26,748	32,190
5241 Unemployment Insurance	1,351	1,351	955	955	1,373
* EMPLOYEE SERVICES	2,091,156	2,213,142	2,169,535	2,169,535	2,476,472
6101 Professional Services	46,850	268,515	201,000	201,000	202,000
6201 Office Supplies	870	-	-	-	-
6202 Special Dept. Supplies	119,484	206,315	248,000	248,000	256,000
6203 Uniforms/Safety Equipment	980	9,230	13,820	13,820	13,000
6204 Small Tools & Equipment	10,444	28,546	48,900	48,900	48,900
6205 Equipment Parts & Supplies	31,875	48,909	48,000	48,000	49,000
6304 Memberships & Dues	900	940	2,200	2,200	2,200
6309 Fees & Charges	5,403	621	3,000	3,000	3,000
6310 Rents & Leases	448	2,781	800	800	800
6340 Training	-	1,095	2,400	2,400	2,400
6646 Urban Orch.Park Bulky Items/Strike Team	-	326,330	-	250,515	-
6701 Equipment Maintenance	13,874	7,163	25,000	25,000	25,000
6702 Facility Maintenance	42,781	50,693	45,000	45,000	45,000
6703 Facility Special Repair & Maintenance	-	5,695	50,500	50,500	60,500
6720 Utilities	19,814	17,811	-	-	-
6721 Telephone	42,608	42,327	37,000	37,000	37,000
6723 Electric	347,879	432,241	296,000	296,000	296,000
6724 Gas	163,169	232,610	154,000	154,000	154,000
6802 Info Systems Allocation	29,990	42,309	42,309	42,309	57,239
6803 Insurance Allocation	111,852	111,852	111,852	111,852	340,017
6804 Vehicle Maintenance Allocation	202,592	216,995	216,885	216,885	216,885
6805 Capital Asset & Equip Replacement	28,383	29,234	29,234	29,234	29,234
* SUPPLIES & SERVICES	1,220,197	2,082,212	1,575,900	1,826,415	1,838,175
9003 Auto/Rolling Stock	4,847	49,999	-	-	-
9200 Park Improvements	-	-	40,000	240,000	40,000
* CAPITAL OUTLAY	4,847	49,999	40,000	240,000	40,000
<b>** GROUNDS MAINTENANCE</b>	<b>3,316,201</b>	<b>4,345,353</b>	<b>3,785,435</b>	<b>4,235,950</b>	<b>4,354,647</b>

# FACILITIES MAINTENANCE

## PROGRAM DESCRIPTION

The Facilities Maintenance Division is responsible for custodial service for all Department facilities and events, room set-up for department programs and outside uses of department facilities and for building security. The park buildings are available for use from 7:00 a.m. to 11:00 p.m. seven days a week.

### Prior Year’s Accomplishments FY 2023-24:

- Cleaned & inspected 7 public buildings & offices. Documented & maintained inspection sheets.
- Cleaned & supplied 65 outdoor & 60 indoor public restrooms once a day.
- Quarterly, polish & wax all floors at all 7 Park facilities.
- Provided over 500 room setups for City activities, recreation programs, & private events.
- Maintain ongoing relationship with various local volunteer organizations utilizing 8,000 hours of Community Service Worker hours to assist custodial/grounds maintenance staff.

### Goals & Objectives for FY 2024-25:

- Create a new equipment replacement plan.
- Create a five-year replacement program for all the department’s kitchen appliances.
- Apply epoxy floor coating to the outdoor restrooms at Hollydale Regional, State Street and Cesar Chavez parks.
- Train staff regarding the new alcohol use policy for facilities.

<b>Performance Measures:</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Number of floors polished and waxed quarterly	7	7	7
Number of facility room set ups for city activities recreation programs/events and private events	3,000	3,000	3,000
Number of community service worker hours assist custodial/grounds maintenance staff	20,000	20,000	20,000
Supply and maintain interior restrooms daily	60	60	60
Supply and maintain exterior restrooms daily	65	65	65

**Expenditure Explanations**

**FY 2024-25 Budget: \$1,708,671**

**Facilities Maintenance: 100-461-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Refrigeration/freezer/ice machines repairs - \$14,000. Equipment repairs, buffers, waxers, vacuums, etc. - \$15,000. Grease Trap service - \$2,000. Kitchen and tank permits - \$2,500 Pest control - \$32,000 Locksmith services - \$8,000 TOTAL: \$73,500
6202	Special Dept. Supplies	Cleaning chemicals - \$28,000 Safety equipment - \$8,000 Toilet paper & paper towels - \$40,000 Miscellaneous supplies/table covers - \$8,500. TOTAL: \$84,500
6203	Uniform/ Safety Equipment	Uniforms for hourly staff - \$6,000
6309	Fees & Charges	Fire Department Haz Mat Fees - \$2,500
6701	Equipment Maintenance	C3 multi surface sanitizing equipment - \$4,000 Replace commercial wet vacuums - \$700. Replace 3 commercial carpet vacuums - \$2,100. Auto scrubber - \$12,000 Commercial Pressure Washer - \$12,000 Two battery operated blowers - \$700 C.S.W. safety vest purchases/replacements - \$800 Miscellaneous Park facility improvements / audio system - \$12,000 TOTAL: \$44,300
6702	Facility Maintenance	Facility maintenance & repair not done by PW – \$75,000 PW Electrical Funding for annual service & repair to interior auxiliary lighting system at SG Park - \$7,000 TOTAL: \$82,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 461 FACILITIES MAINTENANCE</b>					
<b>100-461-61</b>					
5101 Salaries - FT Misc.	496,648	537,407	588,315	588,315	600,017
5103 Salaries - PT - Non-CP - Misc	114,950	126,797	150,400	150,400	123,030
5104 Salaries - CPPT Misc	34,431	22,117	44,300	44,300	71,250
5110 Overtime Regular	29,707	51,686	32,242	32,242	35,438
5120 Holiday Allowance	994	-	2,058	2,058	-
5122 Vacation Leave Payout	13,261	5,775	-	-	-
5123 Admin/Comp Time Payout	39	-	-	-	-
5125 Comp Time Payout	-	614	-	-	-
5130 Uniform/Tool Allowance	5,400	-	-	-	-
5133 Bilingual Pay	5,850	5,400	5,400	5,400	5,400
5134 Stand-By Pay	4,718	5,605	4,344	4,344	-
5201 Retirement - FT Misc	57,792	64,482	73,435	73,435	69,441
5204 Retirement - CPPT Misc	4,123	2,807	-	-	-
5205 Retirement - FT Misc - UAL	101,082	109,788	63,861	63,861	93,868
5212 Deferred Comp Match	4,800	5,150	4,800	4,800	4,200
5220 Medicare	10,090	12,137	11,992	11,992	8,779
5221 Group Medical Insurance	150,978	159,865	171,560	171,560	189,959
5230 Life Insurance	1,258	1,258	1,258	1,258	1,258
5231 Dental Insurance	6,673	6,415	6,751	6,751	6,414
5232 Long Term Disability	1,029	1,360	1,268	1,268	1,338
5240 Workers Compensation	21,523	21,523	13,287	13,287	14,525
5241 Unemployment Insurance	732	732	475	475	620
* EMPLOYEE SERVICES	<u>1,066,076</u>	<u>1,140,918</u>	<u>1,175,746</u>	<u>1,175,746</u>	<u>1,225,537</u>
6101 Professional Services	36,186	21,095	66,500	66,500	73,500
6201 Office Supplies	-	581	-	-	-
6202 Special Dept. Supplies	76,319	87,230	79,500	79,500	84,500
6203 Uniforms/Safety Equipment	1,320	7,015	2,825	2,825	6,000
6309 Fees & Charges	-	-	-	-	2,500
6701 Equipment Maintenance	12,818	12,930	32,300	32,300	44,300
6702 Facility Maintenance	67	40,289	60,000	60,000	82,000
6721 Telephone	1,731	1,710	1,680	1,680	1,680
6802 Info Systems Allocation	12,442	17,552	17,552	17,552	23,746
6803 Insurance Allocation	43,102	43,102	43,102	43,102	153,431
6804 Vehicle Maintenance Allocation	11,897	-	-	-	-
6805 Capital Asset & Equip Replacement	11,143	11,477	11,477	11,477	11,477
* SUPPLIES & SERVICES	<u>207,026</u>	<u>242,981</u>	<u>314,936</u>	<u>314,936</u>	<u>483,134</u>
9200 Park Improvements	-	-	50,000	50,000	-
* CAPITAL OUTLAY	-	-	50,000	50,000	-
<b>** FACILITIES MAINTENANCE</b>	<b><u>1,273,103</u></b>	<b><u>1,383,899</u></b>	<b><u>1,540,682</u></b>	<b><u>1,540,682</u></b>	<b><u>1,708,671</u></b>



# GOLF COURSE

## PROGRAM DESCRIPTION

This activity provides for the maintenance, operation and programming at the City's 9-hole par 3 golf course. Programs include open play, lessons, tournaments, glow golf, Frisbee golf and concessions. The course is open seven days a week from 8:00 a.m. till dusk.

### Prior Year's Accomplishments FY 2023-24:

- Provided 2,839 rounds of Adult Golf.
- Provided 398 rounds of senior Golf special.
- Provided 53 Senior Golf passes. (10 rounds each card)
- Provided 186 rounds of Youth Golf.
- Provided 40 Rounds to military members.

### Goals & Objectives for FY 2024-25:

- Partner with First TEE Golf organization, or similar, to provide instructional programs for youth and teens.
- Increase tee times and extend online reservation or digital application.
- Promote a reward membership program for Youth and Adults by creating a profile with registration system.
- Promote city sponsored merchandise with City Logos to patrons such as hats, cups, sweaters, and t- shirts.
- Organize and implement 8 golf tournaments throughout the year.
- Host a promotional disc golf day to promote and market the program.
- Provide 3,200 rounds of golf and 100 rounds of disc golf.
- Register and provide instruction to at least 30 youth and teens per quarter.
- Register 100 individuals for multi-use in Recreation software.
- Record 100 transactions through digital application.
- Sell a total of at least 100 items of South Gate Municipal Golf products.
- Register 6 teams of 4 players for each tournament for a total of 190 participants.

<b>Performance Measures (statistical)</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Number of rounds of golf	2,839	3,200	3,300
Number of youth rounds of golf	186	200	250
Number of senior rounds of golf special	398	500	575
Number of senior golf passes 10 rounds	53	60	70
Number of rounds of disk golf	80	100	125
Registered individuals for multiple rounds in Recreation software	0	100	100
Number of participants registered for tournaments (6 teams x 4 players x 8 tournaments)	0	192	192

**Expenditure Explanations**  
**FY 2024-25 Budget: \$188,916**  
**Golf Course: 100-470-61**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Potential Instructor - \$4,400 Registration App - \$4,000 TOTAL: \$8,400
6202	Special Dept. Supplies	T-mat Replacement, trap sand, pesticides/fertilizer, seed/top dressing, misc. equipment - \$24,015
6203	Uniform/ Safety Equipment	Hourly staff uniforms - \$900
6309	Fees & Charges	Health Dept. permit - \$600
6312	Resale	Coffee, sodas, drinks, chips, etc. for resale - \$5,000
6701	Equipment Maintenance	Repairs not covered by PW - \$6,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 470 GOLF COURSE</b>					
<b>100-470-61</b>					
5101 Salaries - FT Misc.	7,646	29,917	28,871	28,871	24,642
5103 Salaries - PT - Non-CP - Misc	19,965	25,544	28,456	28,456	28,456
5104 Salaries - CPPT Misc	51,160	49,724	43,919	43,919	50,249
5120 Holiday Allowance	-	-	95	95	-
5130 Uniform/Tool Allowance	55	-	-	-	-
5133 Bilingual Pay	130	570	480	480	360
5201 Retirement - FT Misc	929	3,528	3,600	3,600	2,868
5204 Retirement - CPPT Misc	5,777	8,916	-	-	-
5205 Retirement - FT Misc - UAL	6,421	6,064	3,246	3,246	3,842
5212 Deferred Comp Match	130	610	120	120	480
5220 Medicare	803	1,678	1,476	1,476	363
5221 Group Medical Insurance	1,677	4,297	6,545	6,545	4,299
5230 Life Insurance	60	65	56	56	56
5231 Dental Insurance	(3)	140	264	264	104
5232 Long Term Disability	19	80	71	71	60
5240 Workers Compensation	3,258	3,258	652	652	1,621
5241 Unemployment Insurance	111	111	23	23	69
* EMPLOYEE SERVICES	<u>98,138</u>	<u>134,502</u>	<u>117,874</u>	<u>117,874</u>	<u>117,469</u>
6101 Professional Services	-	-	8,400	5,400	8,400
6202 Special Dept. Supplies	7,949	3,622	24,015	24,015	24,015
6203 Uniforms/Safety Equipment	-	1,112	660	660	900
6309 Fees & Charges	1,339	645	600	600	600
6312 Resale Items	1,046	1,740	5,000	5,000	5,000
6701 Equipment Maintenance	-	-	6,000	6,000	6,000
6802 Info Systems Allocation	4,118	5,810	5,810	5,810	7,861
6803 Insurance Allocation	7,067	7,067	7,067	7,067	17,118
6805 Capital Asset & Equip Replacement	1,508	1,553	1,553	1,553	1,553
* SUPPLIES & SERVICES	<u>23,027</u>	<u>21,549</u>	<u>59,105</u>	<u>56,105</u>	<u>71,447</u>
<b>** GOLF COURSE</b>	<b><u>121,164</u></b>	<b><u>156,051</u></b>	<b><u>176,979</u></b>	<b><u>173,979</u></b>	<b><u>188,916</u></b>

# LEASED FACILITIES

## PROGRAM DESCRIPTION

This activity provides administration of various leased facilities including lease payments and associated costs for both city facilities leased to other agencies and facilities that the City leases for park purposes. This activity includes the rental of the two Community Resource Centers by HSA and other program operators.

### Prior Year's Accomplishments FY 2023-24:

- HSA operated pre-school programming at the Westside Resource Center
- HSA operated the Hollydale Resource Center for infant program.
- Legacy HS was used for program classes and JAA travel teams.

### Goals & Objectives for FY 2024-25:

- Have Sports staff meet with Legacy HS Athletic Director to schedule fields on a quarterly basis.

## Expenditure Explanations

**FY 2024-25 Budget: \$236,439**

**Leased Facilities: 100-471-61**

Account	Description	Explanation
6101	Professional Services	Exterminator - \$3,400
6310	Rents & Leases	1. Edison - Circle Park - \$1,500 2. Edison - Hollydale Regional - \$4,500 3. Legacy High School - Fields Join Use Costs - \$70,000 4. DWP - Chavez Park - \$45,000 TOTAL: \$121,000
6701	Equipment Maintenance	Miscellaneous Repairs - \$4,500
6702	Facility Maintenance	Honeywell & SSD service for Resource Centers - \$10,000
6720	Utilities	Electricity at Westside & Hollydale Resource Centers - \$24,000
6721	Telephone	Additional phone line for fire alarm at Resource Centers - \$2,750

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 471 LEASED FACILITIES</b>					
<b>100-471-61</b>					
5103 Salaries - PT - Non-CP - Misc	-	-	45,864	45,864	45,864
5220 Medicare	-	-	665	665	-
5240 Workers Compensation	89	89	-	-	-
5241 Unemployment Insurance	3	3	-	-	-
* EMPLOYEE SERVICES	<u>92</u>	<u>92</u>	<u>46,529</u>	<u>46,529</u>	<u>45,864</u>
6101 Professional Services	-	-	3,000	3,000	3,400
6202 Special Dept. Supplies	1,618	-	-	-	-
6310 Rents & Leases	6,319	46,272	121,000	121,000	121,000
6701 Equipment Maintenance	-	-	3,500	3,500	4,500
6702 Facility Maintenance	-	-	9,000	9,000	10,000
6720 Utilities	-	1,486	21,200	21,200	24,000
6721 Telephone	1,788	2,385	2,000	2,000	2,750
6723 Electric	24,381	30,335	22,000	22,000	22,000
6802 Info Systems Allocation	921	1,300	1,300	1,300	1,759
6803 Insurance Allocation	3,780	3,780	3,780	3,780	-
6805 Capital Asset & Equip Replacement	1,132	1,166	1,166	1,166	1,166
* SUPPLIES & SERVICES	<u>39,939</u>	<u>86,724</u>	<u>187,946</u>	<u>187,946</u>	<u>190,575</u>
<b>** LEASED FACILITIES</b>	<b><u>40,031</u></b>	<b><u>86,816</u></b>	<b><u>234,475</u></b>	<b><u>234,475</u></b>	<b><u>236,439</u></b>

# TRANSIT

**PROGRAM DESCRIPTION**

This activity provides local transportation programs to residents including Phone-a-Ride, Para-transit services, senior excursions, and sale of discounted MTA passes. These services are provided entirely through City Proposition A transportation funds and Job Access Grant funds. The GATE fixed route program is funded 100% by Prop A.

**Prior Year’s Accomplishments FY 2023-2024:**

- Provided Seniors with temporary taxi cards to ensure immediate use of services while they wait for their own cards to arrive.
- A total of 830 new and renewing participants were registered for Phone-A-Ride taxi services.
- Mailed out monthly renewal reminders for Taxi service.
- Sold 487 30-day MTA passes to qualifying South Gate residents.
- Expiration date stickers were placed behind Phone-A-Ride taxi cards to remind participants of when to come renew.
- Provided a protective ID lanyard for renewing Phone-A-Ride participants.

**Fiscal Year 2024-25 Goals and Objectives:**

- Hire a Transportation Supervisor.
- Hire a Recreation Specialist.
- Generate additional revenue that will be used to support Parks and Recreation programs, by allowing appropriate businesses to advertise on our GATE buses.
- Provide protective ID lanyards to new and renewing Phone-A-Ride participants as well as MTA customers.
- Create an option on Civic Rec where participants can sign up and opt-in to emails and texts regarding GATE bus updates.

<b>Performance Measures</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Phone-A-Ride Trips	83,000	100,000	100,150
MTA Passes Sold	1,200	2,500	2,580
Recreational Bus Trips	36	40	40
GATE Bus Passengers	96,000	130,000	130,000
Social Media Posts	12	18	30

**Expenditure Explanations**

**FY 2024-25 Budget: \$2,886,886**

**Transit Prop A: 221-480-33**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	1. GATE Bus Program - 100% Prop A - \$1,037,674 2. Phone-a-Ride Program - \$889,413 3. PW Funding for Parkwood Landscape Maint. Agreement to clean trash receptacles, landscape maintenance, bus benches - \$78,445 <b>TOTAL: \$2,005,532</b>

6202	Special Dept. Supplies	Receipt paper, coding labels, mailing labels, toner, paper, PVC ID cards, card printer ribbon, color toner, misc. office supplies - \$9,830
6203	Uniforms/Safety Equipment	Uniforms for hourly staff - \$500
6304	Membership & Dues	CAL ACT membership - \$800
6307	Mileage Reimbursement	Mileage for: meetings, to senior housing facilities for program registrations - \$800
6308	Civic Engagement	1. Metro Bus Passes – \$10,080 2. Brochure advertising - \$1,000 TOTAL: \$11,080
6310	Rents & Leases	Payment for busses for trip for adult, teens, youth & aquatic trips - \$85,600
6701	Equipment Maintenance	Benches & Bus stop equipment - \$12,000

**Expenditure Explanations**  
**FY 2024-25 Budget: \$0**  
**Transit Prop C: 222-480-33**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	GATE Bus Program MOVED TO PROP A TOTAL: \$0

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 221 PROP A TRANSIT FUND</b>					
<b>DEPT 480 PARKS &amp; RECREATION</b>					
<b>221-480-33</b>					
5101 Salaries - FT Misc.	89,903	87,158	197,698	197,698	184,964
5103 Salaries - PT - Non-CP - Misc	30,822	26,118	18,033	18,033	18,033
5104 Salaries - CPPT Misc	1,704	1,802	33,109	33,109	37,943
5110 Overtime Regular	-	567	-	-	-
5120 Holiday Allowance	29	-	520	520	77
5121 Sick Leave Payout	429	-	-	-	-
5122 Vacation Leave Payout	11,218	701	-	-	-
5123 Admin/Comp Time Payout	2,018	1,402	1,451	1,451	-
5127 Bonus (Sign-on and Referral)	2,315	500	-	-	-
5130 Uniform/Tool Allowance	165	-	-	-	-
5131 Auto Allowance	-	1,620	2,100	2,100	2,100
5132 Communications Allowance	270	-	-	-	-
5133 Bilingual Pay	750	783	900	900	240
5201 Retirement - FT Misc	12,101	10,956	14,696	14,696	20,779
5204 Retirement - CPPT Misc	-	965	-	-	-
5205 Retirement - FT Misc - UAL	19,744	18,559	24,585	24,585	22,690
5212 Deferred Comp Match	820	1,370	1,840	1,840	240
5220 Medicare	2,043	1,921	3,673	3,673	2,692
5221 Group Medical Insurance	13,740	14,129	15,854	15,854	42,883
5230 Life Insurance	190	189	244	244	280
5231 Dental Insurance	636	247	518	518	1,148
5232 Long Term Disability	211	251	288	288	491
5240 Workers Compensation	4,736	4,736	4,465	4,465	5,502
5241 Unemployment Insurance	161	161	160	160	235
* EMPLOYEE SERVICES	<u>194,004</u>	<u>174,135</u>	<u>320,134</u>	<u>320,134</u>	<u>340,297</u>
6101 Professional Services	1,306,616	1,040,354	1,462,195	1,462,195	2,005,532
6202 Special Dept. Supplies	248	2,147	9,650	9,650	9,830
6203 Uniforms/Safety Equipment	-	-	300	300	500
6304 Memberships & Dues	33,366	35,006	800	40,875	800
6307 Mileage Reimbursement	-	25	750	750	800
6308 Civic Engagement	-	-	19,365	19,365	11,080
6310 Rents & Leases	15,722	50,936	84,000	84,000	85,600
6320 Metro Bus Passes	10,060	17,495	14,300	14,300	14,300
6340 Training	-	249	-	-	800
6701 Equipment Maintenance	-	-	12,000	12,000	12,000
6721 Telephone	2,496	3,182	2,400	2,400	2,400
6801 Administrative Allocation	12,467	29,319	249,319	249,319	291,918
6802 Info Systems Allocation	27,721	39,108	39,108	39,108	52,908
6803 Insurance Allocation	49,960	35,860	46,582	46,582	58,121
6804 Vehicle Maintenance Allocation	41,483	-	-	-	-
* SUPPLIES & SERVICES	<u>1,500,139</u>	<u>1,253,681</u>	<u>1,940,769</u>	<u>1,980,844</u>	<u>2,546,589</u>
7999 Transfers Out	-	-	-	4,027,480	-
* OTHER	-	-	-	4,027,480	-
9400 Street/Infrastructure Improvements	-	-	-	100,000	-
* CAPITAL OUTLAY	-	-	-	100,000	-
<b>** PROP A TRANSIT FUND</b>	<b><u>1,694,144</u></b>	<b><u>1,427,816</u></b>	<b><u>2,260,903</u></b>	<b><u>6,428,458</u></b>	<b><u>2,886,886</u></b>



CITY OF SOUTH GATE  
 FY 2024-25 ADOPTED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 220 ROAD MITIGATION PROGRAM DEPT 710 GENERAL MAINTENANCE 220-710-31</b>					
7999 Transfers Out	-	-	-	14,000	-
* OTHER	-	-	-	14,000	-
<b>** ROAD MITIGATION PROGRAM FUND</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,000</u>	<u>-</u>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 222 PROP C TRANSIT FUND DEPT 480 PARKS &amp; RECREATION 222-480-33</b>					
6101 Professional Services	-	315,220	518,837	518,837	-
* SUPPLIES & SERVICES	-	315,220	518,837	518,837	-
<b>** PROP C TRANSIT FUND</b>	<u>-</u>	<u>315,220</u>	<u>518,837</u>	<u>518,837</u>	<u>-</u>

# PARK ENHANCEMENT

## **PROGRAM DESCRIPTION**

The Park Enhancement Fund was established to accumulate funding for park-related capital projects and programs. The monies accounted for in this fund are received from the GOALS Soccer Center Lease agreements for the soccer fields and the batting cages, as well as the lease rental revenues generated by the two cell towers located at South Gate Park.

## **Expenditure Explanations**

**FY 2024-25 Budget: \$103,958**

**Parks Enhancements: 271-490-61**

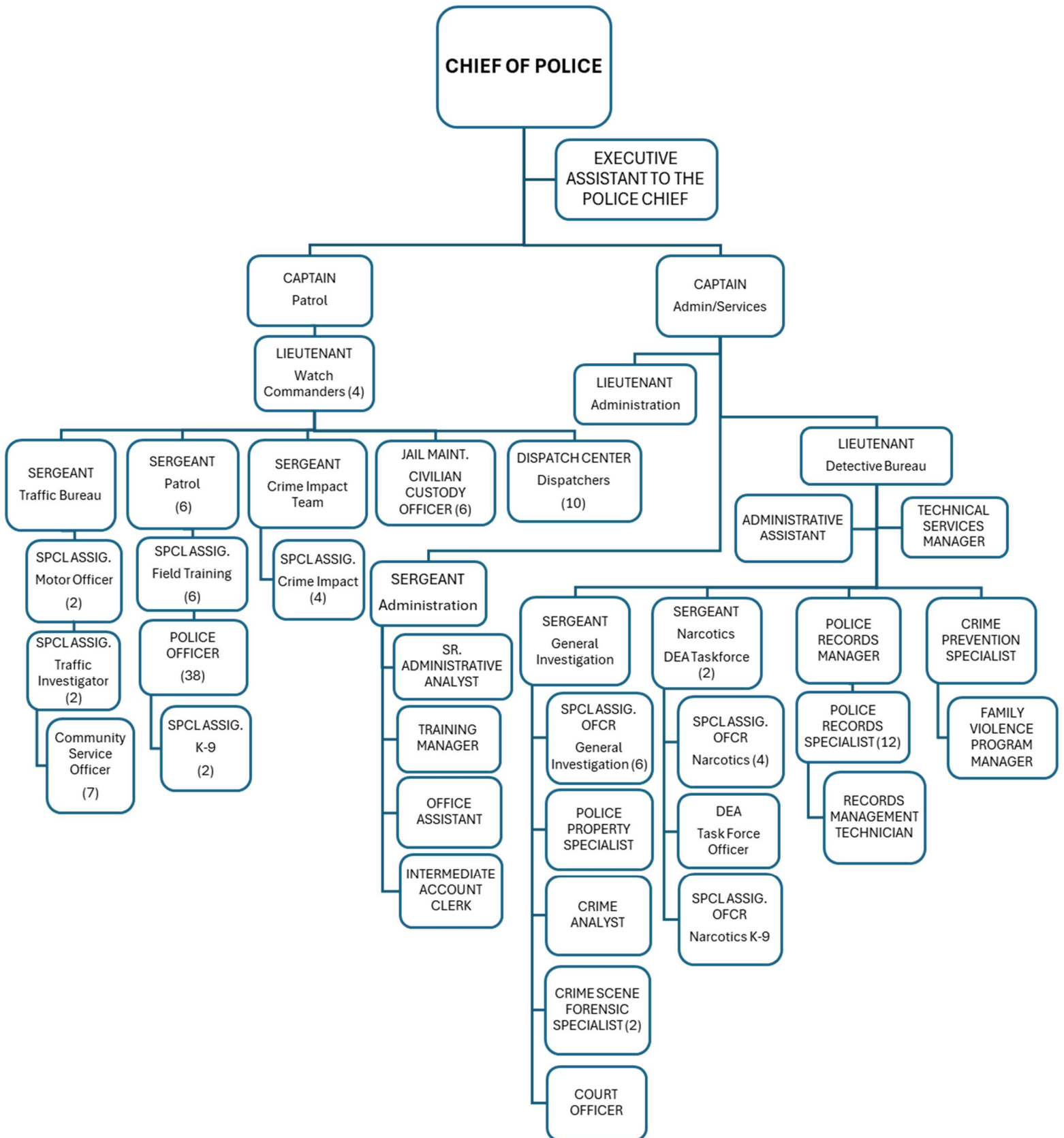
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Update Parks Master Plan - \$75,000
6801	Administrative Allocation.	The administrative allocation is the means for charging general administrative and overhead costs of functions like the City Manager's Office, purchasing, payroll, legal services, etc. to the various non-General Fund departments and funds - \$28,958

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 271 PARK ENHANCEMENTS FUND</b>					
<b>DEPT 490 PARKS &amp; RECREATION</b>					
<b>271-490-61</b>					
6101 Professional Services	-	-	75,000	75,000	75,000
6801 Administrative Allocation	28,115	28,958	28,958	28,958	28,958
* SUPPLIES & SERVICES	28,115	28,958	103,958	103,958	103,958
7999 Transfers Out	3,604	4,290	-	668,000	-
* OTHER	3,604	4,290	-	668,000	-
9100 Facility Improvements	72,890	-	-	350,000	-
* CAPITAL OUTLAY	72,890	-	-	350,000	-
<b>** PARK ENHANCEMENTS FUND</b>	<b>104,609</b>	<b>33,248</b>	<b>103,958</b>	<b>1,121,958</b>	<b>103,958</b>

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# POLICE DEPARTMENT



# CITY OF SOUTH GATE POLICE DEPARTMENT

## AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
Chief of Police	1.00	1.00	1.00	1.00	1.00
Captain in Charge	1.00	1.00	1.00	1.00	1.00
Police Captain	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	5.00	5.00	5.00	6.00	6.00
Police Sergeant	11.00	11.00	11.00	12.00	12.00
Police Officer-Special Assignment	27.00	27.00	27.00	27.00	27.00
Police Officer	39.00	39.00	39.00	38.00	38.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Civilian Custody Officer	6.00	6.00	6.00	6.00	6.00
Community Service Officer	6.00	6.00	6.00	7.00	7.00
Court Officer	-	-	-	1.00	1.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Prevention Specialist	1.00	1.00	1.00	1.00	1.00
Crime Scene Forensic Specialist	-	2.00	2.00	2.00	2.00
Executive Assistant to Police Chief	1.00	1.00	1.00	1.00	1.00
Family Violence Program Coordinator	1.00	1.00	1.00	1.00	1.00
Intermediate Account Clerk	1.00	1.00	1.00	1.00	1.00
Office Assistant	1.00	1.00	1.00	1.00	1.00
Police Dispatcher	10.00	10.00	10.00	10.00	10.00
Police Property Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Manager	1.00	1.00	1.00	1.00	1.00
Police Records Mgmt Technician	-	-	-	1.00	1.00
Police Records Specialist	9.00	9.00	10.00	12.00	12.00
Police Training Manager	-	-	-	1.00	1.00
Police Training Specialist	1.00	1.00	1.00	-	-
Senior Administrative Analyst	1.00	1.00	1.00	1.00	1.00
Technical Services Manager	1.00	1.00	1.00	1.00	1.00
<b>Part-Time Positions</b>					
Community Service Officer	10.47	6.19	6.16	2.86	2.86
Court Officer	0.95	0.95	0.95	-	-
Office Assistant	-	0.48	0.47	0.48	0.48
Police Officer	0.14	0.14	0.14	0.48	0.48
Police Records Specialist	3.33	3.33	3.33	0.88	0.88
Reserve Police Officer	0.96	0.96	0.96	0.96	0.96
Student Worker	0.95	0.95	0.95	-	-
<b>Total Full-Time</b>	<b>128.00</b>	<b>130.00</b>	<b>131.00</b>	<b>137.00</b>	<b>137.00</b>
<b>Total Part-Time</b>	<b>16.81</b>	<b>13.00</b>	<b>12.96</b>	<b>5.65</b>	<b>5.65</b>
<b>Total Department FTE</b>	<b>144.81</b>	<b>143.00</b>	<b>143.96</b>	<b>142.65</b>	<b>142.65</b>
<b>Fund</b>					
100 - General Fund	142.81	140.27	141.24	140.17	140.17
230 - AB3229/COPS	2.00	2.73	2.72	2.48	2.48
<b>Total Department FTE by Fund</b>	<b>144.81</b>	<b>143.00</b>	<b>143.96</b>	<b>142.65</b>	<b>142.65</b>

# POLICE

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
ADMINISTRATION	3,733,879	3,349,382	3,949,497	3,949,497	4,616,068
PATROL	19,443,212	15,918,951	15,505,467	15,575,892	11,897,614
SERVICES	6,698,001	-	-	-	-
TRAFFIC	-	3,105,392	3,673,474	3,705,574	4,140,499
DETECTIVE BUREAU	-	5,044,525	5,499,131	5,499,131	6,521,015
JAIL MAINTENANCE	-	931,372	1,180,351	1,180,351	1,420,248
DISPATCH CENTER	-	1,091,457	1,215,970	1,215,970	1,410,979
POLICE RECORDS BUREAU	-	1,377,520	1,560,531	1,560,531	1,812,145
CRIME PREVENTION UNIT	-	207,083	208,635	208,635	233,556
POLICE INFORMATION TECH.	-	944,582	1,073,734	1,094,987	735,429
PENSION OBLIGATION BOND	2,017,039	2,017,102	2,012,616	2,012,616	2,014,340
TRAFFIC SAFETY	-	31,151	-	-	-
LAW ENFORCEMENT GRANTS	544,583	333,126	270,916	561,260	198,872
ASSET FORFEITURE	1,217,825	1,444,821	1,543,186	2,034,827	1,556,815
<b>TOTAL</b>	<b>\$ 33,654,539</b>	<b>\$ 35,796,464</b>	<b>\$ 37,693,508</b>	<b>\$ 38,599,271</b>	<b>\$ 36,557,579</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	25,713,480	26,798,917	28,457,246	28,611,833	24,521,555
SUPPLIES & SERVICES	5,388,341	6,300,895	6,964,556	7,309,128	9,738,608
CAPITAL OUTLAY	371,397	617,834	259,090	665,694	283,076
DEBT SERVICE	2,170,317	2,017,102	2,012,616	2,012,616	2,014,340
OTHER	11,004	61,716	-	-	-
<b>TOTAL</b>	<b>\$ 33,654,539</b>	<b>\$ 35,796,464</b>	<b>\$ 37,693,508</b>	<b>\$ 38,599,271</b>	<b>\$ 36,557,579</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	31,892,131	33,987,366	35,879,406	36,003,184	34,801,893
TRAFFIC SAFETY FUND	-	31,151	-	-	-
POLICE GRANTS FUND	544,583	333,126	270,916	561,260	198,872
ASSET FORFEITURE FUND	1,217,825	1,444,821	1,543,186	2,034,827	1,556,815
<b>TOTAL</b>	<b>\$ 33,654,539</b>	<b>\$ 35,796,464</b>	<b>\$ 37,693,508</b>	<b>\$ 38,599,271</b>	<b>\$ 36,557,579</b>

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# POLICE DEPARTMENT

## Mission Statement

*“Proudly dedicated to the highest level of police service; improving quality of life and providing a safe community.”*

≈

The Police Department provides 24/7 law enforcement and other services designed to protect the South Gate community and enhance the quality of life for residents, businesses, and visitors. This is accomplished through various programs.

Police personnel proudly provide service to the community through the hiring of all police personnel, professional standards, training units, animal control contract services, uniform patrol, Crime Impact Team, SWAT, K9 program, parking and traffic enforcement, jail management, dispatch, general investigations, narcotics investigations, records management, crime analysis, property and evidence, Police Explorer Program, Family Violence Prevention and Education Program, Neighborhood and Business Watch Programs.

# ADMINISTRATION

## PROGRAM DESCRIPTION

The Administration Division provides executive leadership and administrative support. Primary responsibilities include Personnel (recruiting, hiring, strategic planning, and training), Workers Compensation, Legal Research, Internal Affairs and Professional Standards. Ancillary functions include Trauma Support Team, Police Explorer Program, Interns, and social media. The Administration Division manages all grants awarded to the Police Department. Specific activities include management of police personnel hiring processes and personnel files, oversight, and management of department budget through control, preparation, and accounts payable.

## Prior Year's Accomplishments FY 2023-24:

- Coordinated training certified by the Peace Officer's Standards and Training (POST) for sworn personnel to ensure full compliance with POST. Training topics include Firearms, Use of Force, Strategic Communication, Driving and Arrest and Control Techniques.
- Coordinated POST continued professional development training for dispatchers to ensure full compliance with POST.
- Provided leadership training to department supervisors and managers to enhance their capabilities and improve organizational performance through the following training: two Sergeants attended the FBI LEEDA Supervisory Leadership Institute, one Police Lieutenant attended the FBI-LEEDA Supervisory and Command Leadership Institute & one Police Captain completed the full FBI LEEDA Leadership program trilogy series. This accomplishment coincides with last year's goals to develop core leadership skills in communication, decision-making, strategic thinking, and emotional intelligence.
- One Sergeant completed the POST Sherman Block Leadership Institute, an eight (8) month leadership development program designed to enhance leadership and ethical decision making for front-line supervisors. and two Lieutenants completed the POST Management program.
- Personnel completed security awareness training and a re-certification exam for all "Full Access" and "Less-Than Full Access" operators of the California Law Enforcement Telecommunications System (CLETS).
- Conducted two (2) 40-hour "Rifle/Firearm" training courses for eleven new Patrol Rifle Operators.
- Continued to provide instructor development training to the department subject matter experts in Physical Fitness, Defensive Tactics, Firearms and Use of Force training.
- Maintained POST training and hiring standards and successfully passed the POST compliance inspection of personnel and training records.
- Maintained Board of State and Community Corrections (BSCC) training standards for Jail personnel and successfully passed the BSCC compliance training compliance inspection. Jail personnel attended STC certified training courses related to Suicide Prevention, First Aid/CPR, Mental Health and Leadership.
- Five Police Recruits graduated from the Basic Police Academy completing over 5,000 hours of training combined.
- Acquired the Homeless Outreach Services Team (HOST) grant through the County of Los Angeles, to conduct homeless outreach in the City.
- One Dispatcher completed the 120-hour POST Basic Public Dispatcher course.

- As part of the Police Department Employee Wellness program, provided department wide training on Suicide Prevention and Awareness.

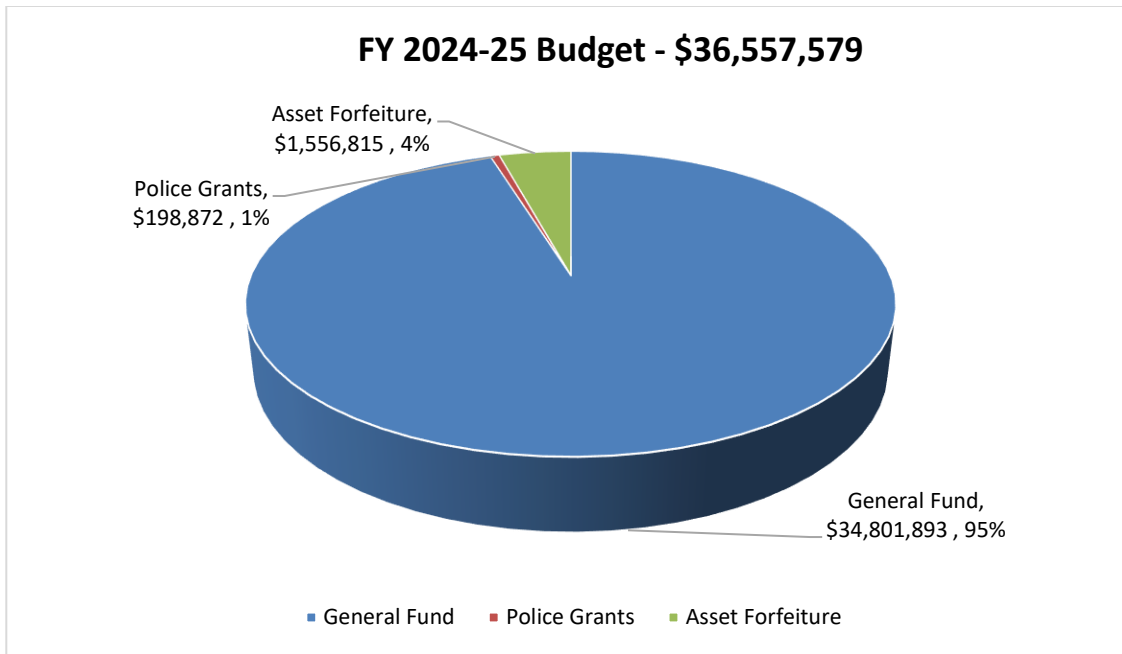
**Goals & Objectives for FY 2024-25:**

- Collaborate with Los Angeles County Sheriff’s Department Mental Health Evaluation Team to provide Use of Force/Mental Health/Homeless Outreach training for sworn and civilian personnel.
- Officers will attend Driver Awareness Instructor courses and assist in the development of a driver training program for police personnel training. This training will include vehicle dynamics, collision avoidance, skid control, and evasive maneuvers.
- Two Custody Officers will complete the 177-hour, Adult Corrections Core course (Jail Academy).
- Continue to train officers to enhance tactical skills such as defensive tactics, close-quarters combat, and tactical movement to ensure officers can effectively respond to high-stress situations and protect themselves and the public.
- Under the Homeless Outreach Services Team (HOST) grant provide services to the unhoused with the collaboration of local non-profit organizations.
- Captains, Lieutenants, Sergeants, and Civilian management personnel will attend the FBI-LEEDA Supervisory and Command Leadership Institute. The FBI Leadership program is designed to prepare managers for command level positions and supervisors for manager positions.
- Two Sergeants will complete the POST Sherman Block Supervisory Leadership Institute, an eight (8) month leadership development program designed to enhance leadership and ethical decision making in California law enforcement front-line supervisors.
- Fill eleven vacancies for sworn officers.
- Fill two vacancies for civilian (Full-Time) custody officers.
- Hire two civilian (Full-Time) crime scene specialists.
- Fully implement the LEFTA/SHIELD document management system.
- Complete the full implementation of the Electronic Statement of Personal History (eSOPH), a system that automates the process of gathering applicant information through a secured platform for background investigations.

<b>Performance Measures</b>	<b>*Actual <u>2022-23</u></b>	<b>*Actual (YTD) <u>2023-24</u></b>	<b>Goals <u>2024-25</u></b>
Number of Stations	1	1	1
Number of Funded Police Officers	85	85	85
Mandated Training Hours	5,500	6,000	7,000
Professional Development Training Hours	2,000	3,000	3,000
Volunteer Hours Worked	400	500	500
Volunteer Hours Value	\$11,980	\$14,995	\$14,995

<b>Workload Indicators</b>	<b>*Actual <u>2022</u></b>	<b>*Actual <u>2023</u></b>	<b>YTD <u>2024</u></b>
POST/In-house Certifications	3	5	3

\*Covid-19 pandemic



**Expenditure Explanations**  
**FY 2024-25 Budget: \$4,616,068**  
**Administration: 100-501-21**

Account	Description	Explanation
6101	Professional Services	Costs associated with Live Scan fingerprinting of Police Explorers, business license applicants and retirees - \$2,780, consulting services for law enforcement policy manuals and training - \$13,816, service calls for alarms and cameras to the jail and station, as well as monitoring of burglar alarms of secured areas - \$5,685 and contracted specialized janitorial services - \$600; Pre-Employment Background Investigations-Non-Sworn - \$28,500 TOTAL: \$51,381
6104	Animal Control Services	Costs associated with animal control services - \$1,062,649
6201	Office Supplies	Purchase of office supplies for day-to-day operation - \$5,200
6202	Special Dept. Supplies	Purchase of janitorial supplies for the station, jail, and off-site offices - \$12,000, supplies for employee identification cards - \$1,025 and Printing Supplies for CCW (Concealed Carry Weapon) Permits, etc. - \$950 TOTAL: \$13,975
6203	Uniforms/Safety Equipment	Uniforms/safety equipment for sworn and civilian personnel-new hires. TOTAL: \$32,800
6301	Printing	Costs associated with printing department letterhead, business cards, and miscellaneous forms - \$4,015

6302	Advertising	Costs associated with publishing notices of hearings for grants - \$1,000, as well as advertisements and career fair registration fees for recruitment of Police Officers - \$6,500 TOTAL: \$7,500
6303	Postage	Costs associated with daily outgoing mail through the US Postal Service - \$9,000 and Fed-Ex - \$1,500 for next day delivery of testing materials and background investigation files, as well as UPS Service for computer equipment - \$500 TOTAL: \$11,000
6304	Memberships & Dues	Costs associated with membership in various law enforcement professional associations - \$4,470
6305	Publications & Subscriptions	Costs associated with publications of various law enforcement subscriptions - \$594
6306	Events & Meetings	Purchase of supplies and refreshments for meetings, community meetings, ceremonies, and executive meetings - \$7,500
6307	Mileage Reimbursement	Costs associated with reimbursement for employee training, meetings, travel, and parking to court - \$1,000
6310	Rents & Leases	Costs for lease and use (allocation) of city postage machine - \$1,986
6315	Cable Services	Costs for cable services for the Wellness Center - \$2,052 and percentage allocated for cable services for station - \$3,387 TOTAL: \$5,439
6340	Training	Costs associated with training of sworn and civilian division personnel, including mandated annual training, employee development and firearms qualification - \$6,200
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for division sworn personnel - \$10,000 Some of the training under the POST Training Program is eligible for reimbursement.
6703	Facility Special Repair & Maintenance	Costs associated with police station building repairs and materials - \$7,000
6723 – 6724	Utilities	Costs for Electric - \$36,000 and Gas - \$14,600 charges. TOTAL: \$50,600
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$297,623
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$65,053
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$24,227

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 501 POLICE ADMINISTRATION</b>					
<b>100-501-21</b>					
5101 Salaries - FT Misc.	379,165	360,191	365,668	365,668	424,674
5102 Salaries - FT Sworn	420,246	604,829	802,201	802,201	877,444
5103 Salaries - PT - Non-CP - Misc	7,384	18,168	20,951	20,951	20,951
5110 Overtime Regular	37,704	18,975	35,000	35,000	35,000
5111 Overtime Sworn	205	964	-	-	20,000
5120 Holiday Allowance	1,922	2,329	8,974	8,974	2,329
5121 Sick Leave Payout	321,641	81,190	-	-	-
5122 Vacation Leave Payout	43,773	18,623	3,768	3,768	8,729
5123 Admin/Comp Time Payout	150,511	8,073	61,697	61,697	23,015
5125 Comp Time Payout	46,277	17,071	-	-	-
5130 Uniform/Tool Allowance	1,000	2,080	3,000	3,000	3,120
5132 Communications Allowance	2,060	5,715	1,440	1,440	1,440
5133 Bilingual Pay	4,550	4,500	6,300	6,300	7,860
5136 Fitness Incentive	1,800	3,600	4,800	4,800	-
5201 Retirement - FT Misc	44,045	43,309	45,219	45,219	48,779
5205 Retirement - FT Misc - UAL	74,241	80,216	129,841	129,841	65,303
5202 Retirement - FT Sworn	106,028	163,018	237,026	237,026	242,376
5206 Retirement - FT Sworn - UAL	255,992	433,434	671,695	671,695	857,706
5212 Deferred Comp Match	12,075	14,675	15,000	15,000	6,900
5220 Medicare	20,297	17,677	20,973	20,973	19,555
5221 Group Medical Insurance	109,924	115,194	122,867	122,867	192,332
5230 Life Insurance	1,049	1,072	1,071	1,071	1,211
5231 Dental Insurance	6,949	7,606	7,327	7,327	8,952
5232 Long Term Disability	1,784	2,657	2,894	2,894	3,288
5240 Workers Compensation	24,594	24,594	26,587	26,587	28,176
5241 Unemployment Insurance	836	836	950	950	1,202
* EMPLOYEE SERVICES	2,076,052	2,050,596	2,595,249	2,595,249	2,900,342
6101 Professional Services	8,237	20,310	22,881	22,881	51,381
6104 Animal Control Services	895,617	940,398	1,015,630	1,015,630	1,062,649
6201 Office Supplies	3,356	4,242	4,800	4,800	5,200
6202 Special Dept. Supplies	12,048	14,406	13,275	13,275	13,975
6203 Uniforms/Safety Equipment	-	624	-	-	32,800
6208 Office Equipment	6,206	-	-	-	-
6301 Printing	2,545	3,874	3,715	3,715	4,015
6302 Advertising	825	3,354	6,500	6,500	7,500
6303 Postage	12,039	13,691	11,000	11,000	11,000
6304 Memberships & Dues	14,291	3,917	4,470	4,470	4,470
6305 Publications & Subscriptions	501	503	199	199	594
6306 Events & Meetings	3,724	4,557	5,750	5,750	7,500
6307 Mileage Reimbursement	332	669	1,000	1,000	1,000
6309 Fees & Charges	131,586	-	-	-	-
6310 Rents & Leases	4,087	564	1,986	1,986	1,986
6315 Cable Services	3,469	3,644	5,439	5,439	5,439
6317 Court Surcharge and Fees	225,276	-	-	-	-
6340 Training	22,803	5,970	6,200	6,200	6,200
6341 POST Training	51,005	23,626	10,000	10,000	10,000
6342 STC Training	3,934	189	-	-	-
6703 Facility Special Repair & Maintenance	4,010	2,027	7,000	7,000	7,000
6721 Telephone	12,393	-	-	-	-
6723 Electric	39,197	45,631	36,000	36,000	36,000
6724 Gas	13,501	22,787	14,600	14,600	14,600
6802 Info Systems Allocation	23,847	-	-	-	45,514
6803 Insurance Allocation	94,523	94,523	94,523	94,523	297,623
6804 Vehicle Maintenance Allocation	44,953	65,053	65,053	65,053	65,053
6805 Capital Asset & Equip Replacement	23,521	24,227	24,227	24,227	24,227
* SUPPLIES & SERVICES	1,657,827	1,298,786	1,354,248	1,354,248	1,715,726
<b>** POLICE ADMINISTRATION</b>	<b>3,733,879</b>	<b>3,349,382</b>	<b>3,949,497</b>	<b>3,949,497</b>	<b>4,616,068</b>

# PATROL DIVISION

## PROGRAM DESCRIPTION

The Patrol Division provides 24-hour general marked patrol and special enforcement services as needed. General uniform patrol activities include calls for service and arrests. Major functions of the Division include: the Community Service Officer Program for non-enforcement related tasks such as report writing, citation issuance and traffic direction; the Crime Impact Team (CIT) assigned to work gang related crimes, investigations, and intelligence; the Field Training program; Police Canine Unit; SWAT, and the Parole and Probation Team. Police Officers also participate with the Police Explorer Program.

### Prior Year’s Accomplishments FY 2023-24:

- Conducted forty-two (42) Homeless Outreach and referrals to GMOT (Gateway Mobile Outreach Team), Salvation Army Bell Shelter, City Net, and PATH.
- Conducted ninety-seven (97) Clean-up Operations in conjunction with various agencies, including the City of South Gate Public Works Department, Los Angeles County Public Works, County of Los Angeles Sheriff’s Department, and Union Pacific Railroad.
- Conducted joint gang/directed patrol operations with the Southeast Gang Task Force which focused on probation and parole checks, post release community supervision compliance checks, directed patrol of “hot spots” for gang activity such as graffiti, loitering, assaults, and homicides.

### Goals & Objectives for FY 2024-25:

- Conduct thirty-six (36) Homeless Outreach details. This will assist in developing relationships with the population and attempting to enroll them into programs.
- Conduct fifty (50) Homeless encampment clean-up operations with parting agencies.
- Conduct eight (8) joint Southeast Agency Gang Task Force Operations. The goal of Task Force operation is to suppress gang crime in specific areas, utilizing experience, knowledge, and resources from parting agencies.
- Hire one additional Parking Control Community Service Officer.
- Work with the Crime Prevention division to conduct Crime Prevention and Educational Events. This is designed to build better relationships with the community.
- Conduct directed patrol operations along the riverbeds and railways within the city.

<b>Workload Indicators</b>	<b>*Actual 2022</b>	<b>*Actual (YTD) 2023</b>	<b>Projected 2024</b>
mHelp Unit Deployments	23	42	36
Homeless Encampment Clean-ups	6	97	50
Parole/Probation Compliance Checks	3	8	8
Regional Gang Taskforce	4	8	8
Saturation Enforcement			
Assign Officers to serve unanswered arrest warrants	4	4	4
*Covid-19 pandemic			
	<b>Actual 2022**</b>	<b>Actual 2023**</b>	<b>Projected 2024</b>
Average Response Times – Regular	21:39	21:23	21:13

**Expenditure Explanations****FY 2024-25 Budget: \$11,897,614****Patrol Division: 100-502-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with service of patrol units fire extinguishers - \$2,650, K-9 boarding and veterinary services - \$5,700, emergency response crime scene clean-up callouts for blood and hazmat transport and disposal - \$2,370 TOTAL: \$10,720
6103	Health Services	Costs associated with lab blood (alcohol-blood) draws of arrestees - \$9,300
6201	Office Supplies	Purchase of office supplies for day-to-day operation - \$1,595
6202	Special Dept. Supplies	Purchase of toner for patrol printers - \$1,000, flares, crime scene tape, vehicle cleaning supplies, keys, and batteries - \$1,200, existing replacement & new equipment (CPR masks, flashlights, OC Spray, thumbprint pads, fingerprint kits) for new hires - \$2,712, K-9 food and equipment - \$3,750, and diversionary devices - \$1,400; victim assistance supp. - \$150; and sanitizing supplies - \$1,400 TOTAL: \$11,612
6203	Uniforms/Safety Equipment	Uniforms/safety equipment for sworn and civilian personnel-new hires. TOTAL: \$4,000
6204	Small Tools & Equipment	Purchase of shoulder patches for uniforms - \$3,500, cleaning & repair of uniform badges - \$4,000, replacement (5-year life) of existing body armor and new body armor for new hires - \$42,765 TOTAL: \$50,265
6301	Printing	Costs associated with printing notices to appear and other mandated forms (domestic violence, sexual assault, victim bill of rights, etc.) police academy learning domains, and overtime slips - \$6,944
6304	Memberships & Dues	Costs associated with membership in two law enforcement professional organizations - \$875
6305	Publications & Subscriptions	Costs associated with publications of Canine Legal subscriptions - \$150
6306	Events & Meetings	Purchase of supplies and refreshments for multi-jurisdiction join operations, taskforces, trauma support debriefings, and CERT trainings - \$1,000
6310	Rents & Leases	New patrol vehicle leases- \$15,000
6340	Training	Costs associated with training of sworn and civilian division personnel, including mandated annual training, employee development and firearms qualification - \$14,300
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for division sworn personnel. Includes academy tuition and EVOC training. Some of the training under the POST Training Program is eligible for reimbursement - \$39,050



6701	Equipment Maintenance	Costs associated with cleaning and repairs of firearms and shot guns - \$750
6803	Insurance Allocation	Charges allocated to dept based on costs for unemployment, workers comp, & liability claims - \$1,672,175
6804	Vehicle Maintenance Allocation	Charges allocated to dept based on the number of vehicles, equipment and fuel used by each department - \$484,962
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of auto/rolling stock, machinery, and equipment - \$189,063

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 502 POLICE PATROL</b>					
<b>100-502-21</b>					
5101 Salaries - FT Misc.	1,153,155	-	-	-	-
5102 Salaries - FT Sworn	6,274,195	5,744,958	6,352,757	6,352,757	7,315,855
5103 Salaries - PT - Non-CP - Misc	83,746	51,945	37,798	37,798	37,798
5110 Overtime Regular	174,024	21,393	-	-	-
5111 Overtime Sworn	1,615,951	2,171,726	1,156,020	1,156,020	1,156,020
5120 Holiday Allowance	29,283	1,010	55,090	55,090	999
5121 Sick Leave Payout	100,767	55,506	-	-	-
5122 Vacation Leave Payout	190,157	44,075	42,800	42,800	18,459
5123 Admin/Comp Time Payout	85,046	-	374,439	374,439	271,661
5125 Comp Time Payout	456,168	429,146	-	-	-
5127 Bonus (Sign-on and Referral)	-	20,850	-	-	-
5130 Uniform/Tool Allowance	80,133	50,080	46,000	46,000	43,680
5132 Communications Allowance	-	9,000	-	-	-
5133 Bilingual Pay	71,231	69,745	69,600	69,600	61,560
5136 Fitness Incentive	49,650	43,800	37,200	37,200	-
5201 Retirement - FT Misc	146,158	27,165	53,883	53,883	-
5205 Retirement - FT Misc - UAL	258,850	-	710,190	710,190	-
5202 Retirement - FT Sworn	1,298,004	1,176,359	1,244,598	1,244,598	1,392,117
5206 Retirement - FT Sworn - UAL	3,054,365	2,836,335	2,431,488	2,431,488	2,680,850
5204 Retirement - CPPT Misc	34	39	-	-	-
5212 Deferred Comp Match	79,198	61,355	10,300	10,300	34,200
5220 Medicare	149,667	137,040	125,230	125,230	111,827
5221 Group Medical Insurance	1,274,790	944,994	926,074	926,074	1,240,379
5230 Life Insurance	5,896	2,997	2,548	2,548	3,666
5231 Dental Insurance	113,697	88,757	86,623	86,623	68,007
5232 Long Term Disability	14,989	14,096	14,452	14,452	13,461
5240 Workers Compensation	314,907	314,907	153,474	153,474	158,307
5241 Unemployment Insurance	10,707	10,707	5,481	5,481	6,754
5999 Estimated Salary Savings	-	-	-	-	(5,600,000)
* EMPLOYEE SERVICES	<u>17,084,768</u>	<u>14,327,985</u>	<u>13,936,045</u>	<u>13,936,045</u>	<u>9,015,600</u>
6101 Professional Services	31,280	47,352	10,720	78,415	10,720
6103 Health Services	14,985	2,692	9,300	9,300	9,300
6109 Crossing Guard Program	433,584	-	-	-	-
6201 Office Supplies	754	1,551	1,595	1,595	1,595
6202 Special Dept. Supplies	32,155	7,726	10,212	10,212	11,612
6203 Uniforms/Safety Equipment	-	3,174	-	-	4,000
6204 Small Tools & Equipment	10,887	21,652	32,993	35,723	50,265
6301 Printing	9,875	9,460	5,244	5,244	6,944
6304 Memberships & Dues	-	9,958	875	875	875
6305 Publications & Subscriptions	-	95	150	150	150
6306 Events & Meetings	688	200	1,000	1,000	1,000
6310 Rents & Leases	4,707	-	-	-	15,000
6340 Training	-	14,422	14,300	14,300	14,300
6341 POST Training	-	28,794	39,050	39,050	39,050
6342 STC Training	-	657	-	-	-
6701 Equipment Maintenance	863	-	750	750	750
6721 Telephone	128,670	-	-	-	-
6802 Info Systems Allocation	193,996	-	-	-	370,253
6803 Insurance Allocation	769,208	769,208	769,208	769,208	1,672,175
6804 Vehicle Maintenance Allocation	543,236	484,962	484,962	484,962	484,962
6805 Capital Asset & Equip Replacement	<u>183,556</u>	<u>189,063</u>	<u>189,063</u>	<u>189,063</u>	<u>189,063</u>
* SUPPLIES & SERVICES	<u>2,358,443</u>	<u>1,590,966</u>	<u>1,569,422</u>	<u>1,639,847</u>	<u>2,882,014</u>
<b>** POLICE PATROL</b>	<b><u>19,443,212</u></b>	<b><u>15,918,951</u></b>	<b><u>15,505,467</u></b>	<b><u>15,575,892</u></b>	<b><u>11,897,614</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 503 POLICE SERVICES</b>					
<b>100-503-21</b>					
5101 Salaries - FT Misc.	926,142	-	-	-	-
5102 Salaries - FT Sworn	1,931,960	-	-	-	-
5103 Salaries - PT - Non-CP - Misc	148,362	-	-	-	-
5104 Salaries - CPPT Misc	19,957	-	-	-	-
5107 Salaries - CPPT Sworn	53,807	-	-	-	-
5108 Salaries - PT Non-CP Sworn	648	-	-	-	-
5110 Overtime Regular	49,026	-	-	-	-
5111 Overtime Sworn	93,180	-	-	-	-
5120 Holiday Allowance	6,944	-	-	-	-
5121 Sick Leave Payout	7,715	-	-	-	-
5122 Vacation Leave Payout	108,610	-	-	-	-
5123 Admin/Comp Time Payout	36,758	-	-	-	-
5124 Separation Payoff	40,291	-	-	-	-
5125 Comp Time Payout	47,532	-	-	-	-
5130 Uniform/Tool Allowance	15,650	-	-	-	-
5133 Bilingual Pay	36,575	-	-	-	-
5136 Fitness Incentive	18,000	-	-	-	-
5201 Retirement - FT Misc	109,438	-	-	-	-
5202 Retirement - FT Sworn	439,993	-	-	-	-
5204 Retirement - CPPT Misc	2,353	-	-	-	-
5205 Retirement - FT Misc - UAL	208,833	-	-	-	-
5206 Retirement - FT Sworn - UAL	995,520	-	-	-	-
5207 Retirement - CPPT Sworn	13,864	-	-	-	-
5212 Deferred Comp Match	28,988	-	-	-	-
5220 Medicare	50,981	-	-	-	-
5221 Group Medical Insurance	516,272	-	-	-	-
5230 Life Insurance	2,965	-	-	-	-
5231 Dental Insurance	38,762	-	-	-	-
5232 Long Term Disability	6,105	-	-	-	-
5240 Workers Compensation	104,965	-	-	-	-
5241 Unemployment Insurance	3,569	-	-	-	-
* EMPLOYEE SERVICES	6,063,767	-	-	-	-
6101 Professional Services	1,695	-	-	-	-
6103 Health Services	7,700	-	-	-	-
6201 Office Supplies	8,575	-	-	-	-
6202 Special Dept. Supplies	4,984	-	-	-	-
6301 Printing	1,633	-	-	-	-
6306 Events & Meetings	1,623	-	-	-	-
6310 Rents & Leases	9,985	-	-	-	-
6701 Equipment Maintenance	35,763	-	-	-	-
6721 Telephone	32,930	-	-	-	-
6730 Software Maintenance	132,669	-	-	-	-
6802 Info Systems Allocation	57,201	-	-	-	-
6803 Insurance Allocation	226,978	-	-	-	-
6804 Vehicle Maintenance Allocation	46,315	-	-	-	-
6805 Capital Asset & Equip Replacement	66,183	-	-	-	-
* SUPPLIES & SERVICES	634,235	-	-	-	-
<b>** POLICE SERVICES</b>	<b>6,698,001</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# TRAFFIC BUREAU

## PROGRAM DESCRIPTION

The Traffic Bureau is responsible for providing a safe flow of vehicle and pedestrian traffic within the city, as well as conducting traffic accident investigations and through education and enforcement reducing traffic collisions. Through parking enforcement, street sweeping is carried out, and parking problems are monitored. Fatal accident investigation is a primary function of Traffic Officers within the Traffic Bureau. Traffic Officers receive extensive advanced training in collision investigation and reconstruction to oversee the most severe injury and fatal collisions. Traffic Officers are on call 24 hours a day to respond to these complex investigations.

The South Gate Police Department is committed to traffic safety. We collaborate with the California Office of Traffic Safety through grants to reduce injuries and deaths on the road. This funding allows us to educate and enhance the safety of all residents. Through these grants, various traffic safety programs like DUI patrols, DUI checkpoints, and community education presentations are funded.

### Prior Year’s Accomplishments FY 2023-24:

- Awarded the Selective Traffic Enforcement Program (STEP) grant (\$130,000) for traffic safety enforcement such as DUI saturation, DUI checkpoints, Pedestrian and Traffic enforcement.
- Conducted five (5) Driving Under the Influence (DUI) Check Points in South Gate as funded by the Office of Traffic Safety STEP Grant.
- Police Records Specialist Rosales maintains the efficiency of the Traffic Bureau by consistently meeting the demands of the Traffic office.
- Acquired a lighting tower and a traffic cone cart for use at DUI checkpoints.

### Goals & Objectives for FY 2024-25:

- Introduce a quarterly traffic safety education segment to our social media platform.
- Apply for the 2025 Selective Traffic Enforcement Program (STEP) Grant, funds from this grant will assist the South Gate Police Department to cover overtime, equipment, and training expenses for any traffic related activity.
- Conduct six (6) Driving Under the Influence (DUI) Check Point Operations.
- Conduct five (5) joint Southeast Agency Traffic Coalition Operations, to focus on traffic complaints and enforce violations that are causing collisions.
- Purchase a Harley Davidson Police motorcycle using OTS funds.
- Purchase a FARO laser scanner.

Performance Measures	<b>Actual <u>2022-23</u></b>	<b>Actual (YTD) <u>2023-24</u></b>	<b>Projected <u>2024-25</u></b>
DUI Checkpoints	2	5	6
DUI Saturations	3	4	12
Pedestrian/Traffic Enforcement (Primary Collision /Distracted)	1	7	16
Southeast Traffic Detail	0	0	6
Safety Checkpoints under DUI Sweep	1	1	0
Community Education Presentations	0	0	2

<b>Workload Indicators</b>	<b>Actual 2022-23</b>	<b>Actual (YTD) 2023-24</b>
Citations	1,348	1,430
Parking Citations	15,780	17,935
Non-Injury Traffic Collisions	421	521
Injury Traffic Collisions	262	276
Fatal Traffic Collisions	3	8

**Expenditure Explanations**  
**FY 2024-25 Budget: \$4,140,499**  
**Traffic Bureau: 100-505-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with court costs for collection of fees for traffic citations - \$2,100, and repair & maintenance of lasers and speed trailers - \$3,000 TOTAL: \$5,100
6109	Crossing Guard Program	School Crossing Guard salaries through contract with All City Management Services, Inc. as follows. 33 Traditional Calendar sites at 3 hours per day. 36 Crossing guards at \$33.94/hr. - \$715,849
6202	Special Dept. Supplies	Purchase of day-to-day traffic supplies, breath test mouth pieces, intoximeter dry gas, toner for printers and supplies for speed trailers and ticket writers - \$3,650
6203	Uniforms/Safety Equipment	Uniforms/safety equipment for sworn and civilian personnel-new hires. - \$2,000
6301	Printing	Costs associated with printing parking citations, moving citations, notices to appear, vehicle removal notices, and other mandated forms - \$7,075
6309	Fees & Charges	Costs associated with court fees for parking citations - \$110,000 The court receives a percentage of all citations paid by a citizen.
6310	Rents & Leases	New parking enforcement vehicle leases- \$10,800
6317	Court Surcharge and Fees	Costs associated processing of parking citation by Data Ticket, Inc. - \$220,000 The city is charged a total administrative fee for all citations, including those issued by code enforcement.
6340	Training	Costs associated with training of sworn and civilian division personnel, including mandated annual training, employee development and firearms qualification - \$1,500
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for division sworn personnel. Some of the training under the POST Training Program is eligible for reimbursement - \$12,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$296,391
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$203,386
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$12,356

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 505 TRAFFIC</b>					
<b>100-505-21</b>					
5101 Salaries - FT Misc.	-	336,306	446,276	446,276	430,246
5102 Salaries - FT Sworn	-	625,802	810,274	810,274	866,482
5110 Overtime Regular	-	21,963	11,477	11,477	11,477
5111 Overtime Sworn	-	22,853	40,000	40,000	40,000
5120 Holiday Allowance	-	985	7,023	7,023	29
5122 Vacation Leave Payout	-	16,086	14,048	14,048	6,336
5123 Admin/Comp Time Payout	-	-	7,448	7,448	10,529
5125 Comp Time Payout	-	34,814	-	-	-
5130 Uniform/Tool Allowance	-	4,840	6,000	6,000	5,200
5133 Bilingual Pay	-	11,895	13,560	13,560	10,440
5136 Fitness Incentive	-	4,800	6,000	6,000	-
5201 Retirement - FT Misc	-	37,613	45,807	45,807	49,762
5205 Retirement - FT Misc - UAL	-	71,280	137,209	137,209	66,610
5202 Retirement - FT Sworn	-	124,653	186,584	186,584	189,536
5206 Retirement - FT Sworn - UAL	-	370,810	386,003	386,003	490,616
5212 Deferred Comp Match	-	8,665	7,000	7,000	5,100
5220 Medicare	-	16,500	18,257	18,257	19,274
5221 Group Medical Insurance	-	185,755	279,527	279,527	288,959
5230 Life Insurance	-	952	1,135	1,135	1,365
5231 Dental Insurance	-	12,491	18,507	18,507	15,957
5232 Long Term Disability	-	2,450	2,829	2,829	3,217
5240 Workers Compensation	-	19,026	27,214	27,214	28,060
5241 Unemployment Insurance	-	647	972	972	1,197
* EMPLOYEE SERVICES	-	1,931,186	2,473,150	2,473,150	2,540,392
6101 Professional Services	-	3,951	5,100	5,100	5,100
6109 Crossing Guard Program	-	475,180	584,115	616,215	715,849
6202 Special Dept. Supplies	-	688	3,650	3,650	3,650
6203 Uniforms/Safety Equipment	-	3,208	-	-	2,000
6301 Printing	-	4,998	7,075	7,075	7,075
6309 Fees & Charges	-	143,857	110,000	110,000	110,000
6310 Rents & Leases	-	-	-	-	10,800
6317 Court Surcharge and Fees	-	278,341	220,000	220,000	220,000
6340 Training	-	1,466	1,500	1,500	1,500
6341 POST Training	-	5,633	12,000	12,000	12,000
6803 Insurance Allocation	-	41,142	41,142	41,142	296,391
6804 Vehicle Maintenance Allocation	-	203,386	203,386	203,386	203,386
6805 Capital Asset & Equip Replacement	-	12,356	12,356	12,356	12,356
* SUPPLIES & SERVICES	-	1,174,206	1,200,324	1,232,424	1,600,107
<b>** TRAFFIC</b>	<b>-</b>	<b>3,105,392</b>	<b>3,673,474</b>	<b>3,705,574</b>	<b>4,140,499</b>

CITY OF SOUTH GATE  
 FY 2024-25 ADOPTED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 211 TRAFFIC SAFETY FUND</b>					
<b>DEPT 505 POLICE</b>					
<b>211-505-29</b>					
7999 Transfers Out	-	31,151	-	-	-
* OTHER	-	31,151	-	-	-
<b>** TRAFFIC SAFETY FUND</b>	<b>-</b>	<b>31,151</b>	<b>-</b>	<b>-</b>	<b>-</b>

# DETECTIVE BUREAU

## PROGRAM DESCRIPTION

The Detective Bureau coordinates and supports criminal investigations. Detectives and support personnel are responsible for investigating general crimes, cold crimes, and in-custody crimes. Ancillary functions include Property and Evidence Management, Court Liaison, Investigations, DEA Taskforce, and Narcotics Team. In addition to investigating crimes, our detectives participate in community meetings to educate the public regarding crimes and crime prevention, as well as disseminating statistical information to assist the Patrol Division with directed patrol and specific targeted-area patrol.

### Prior Year’s Accomplishments FY 2023-24:

- Worked with the District Attorney’s Office to impact the prosecution of criminals who have a high history of recidivism.
- Continued to improve the South Gate Police Department’s Phone Application, by integrating newer communication tools, designed to improve communication between the Police Department and the community.
- Attended eight (8) community meetings (educational forums) to present crime trends and tips.
- Expanded the Police Department’s Drone Program by including drones with night vision capabilities to assist during nighttime operations.
- Conducted 4 Human Trafficking Information meetings.

### Goals & Objectives for FY 2024-25:

- Re-introduce DCFS Social Workers into the Detective Bureau on a continuous part-time basis.
- Conduct eight (8) community meetings (educational forums) addressing crime trends, prevention methods, etc.
- Conduct quarterly briefing training in Patrol briefings to address report writing, DA Filing Guidelines, etc.
- Crime Analyst to introduce streamlined and updated “quick glance” sheets to patrol to include parole info, crime trends, etc.
- Weapons/firearms destruction
- Begin to track and maintain statistics on case dispositions to include DA Filings, convictions, etc.

	<b>*Actual</b>	<b>Actual</b>	<b>Projected</b>
<b>Workload Indicators</b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>
Cases Assigned to Detectives	6,347	6600	6500
Cases Investigated	4,690	5000	5200
Cases Submitted for Filing Review	1455	1300	1400

\*Covid-19 pandemic



**Expenditure Explanations**  
**FY 2024-25 Budget: \$6,521,015**  
**Detective Bureau: 100-506-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with autopsy reports, DNA testing, and disposal of biological waste - \$11,000
6103	Health Services	Costs associated with exams for sexual assault (SART) victims and suspects - \$19,000
6201	Office Supplies	Costs associated with office supplies for day-to-day operation - \$1,920
6202	Special Dept. Supplies	Purchase of daily supplies for property & evidence room - \$7,240, toner for detective bureau printers - \$2,400, Batteries for Recorders - \$100 and Ink Wipes - \$260 TOTAL: \$10,000
6203	Uniforms/Safety Equipment	Uniforms/safety equipment for sworn and civilian personnel-new hires. - \$400
6301	Printing	Costs associated with Business Cards for Detectives - \$400
6304	Memberships & Dues	Costs associates with several professional memberships - \$300
6306	Events & Meetings	Purchase of supplies and refreshments for Homicide Investigators, Victims, Witnesses, etc., on Callouts - \$200
6309	Fees & Charges	Costs associated with false alarm administrative fees. The PMAM Corporation provides alarm management services including alarm registration, renewal, late fees, and reinstatements. The city's share of the revenue is 77% and PMAM's is 23%. The city is billed for administrative fees associated with postage and bank charges per transaction, billing varies per month - \$30,000
6340	Training	Costs associated with training of sworn and civilian division personnel, including mandated annual training, employee development and firearms qualification - \$4,000
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for division sworn personnel. Some of the training under the POST Training Program is eligible for reimbursement - \$10,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$627,818
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$316,348
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$30,671

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 506 DETECTIVE BUREAU</b>					
<b>100-506-21</b>					
5101 Salaries - FT Misc.	-	153,523	324,473	324,473	498,973
5102 Salaries - FT Sworn	-	1,704,816	1,938,850	1,938,850	2,142,019
5103 Salaries - PT - Non-CP - Misc	-	20,821	12,403	12,403	12,403
5104 Salaries - CPPT Misc	-	25,020	22,107	22,107	22,107
5107 Salaries - CPPT Sworn	-	74,565	83,640	83,640	83,640
5110 Overtime Regular	-	25,205	11,000	11,000	10,000
5111 Overtime Sworn	-	213,086	130,000	130,000	10,000
5120 Holiday Allowance	-	558	38,284	38,284	558
5122 Vacation Leave Payout	-	45,019	18,233	18,233	3,570
5123 Admin/Comp Time Payout	-	-	147,411	147,411	82,180
5125 Comp Time Payout	-	61,449	-	-	-
5130 Uniform/Tool Allowance	-	13,520	13,000	13,000	13,520
5132 Communications Allowance	-	5,875	-	-	-
5133 Bilingual Pay	-	27,780	27,840	27,840	30,840
5136 Fitness Incentive	-	13,200	12,000	12,000	-
5201 Retirement - FT Misc	-	18,471	20,203	20,203	57,370
5204 Retirement - CPPT Misc	-	2,860	2,521	2,521	-
5205 Retirement - FT Misc - UAL	-	73,336	251,383	251,383	76,787
5202 Retirement - FT Sworn	-	403,525	415,821	415,821	478,912
5206 Retirement - FT Sworn - UAL	-	1,222,171	1,071,635	1,071,635	1,282,983
5207 Retirement - CPPT Sworn	-	19,811	-	-	-
5212 Deferred Comp Match	-	16,700	6,000	6,000	14,940
5220 Medicare	-	38,125	50,263	50,263	40,938
5221 Group Medical Insurance	-	267,956	273,986	273,986	497,781
5230 Life Insurance	-	919	921	921	1,710
5231 Dental Insurance	-	26,009	36,546	36,546	29,792
5232 Long Term Disability	-	4,754	4,469	4,469	5,963
5240 Workers Compensation	-	47,227	51,116	51,116	59,436
5241 Unemployment Insurance	-	1,606	1,826	1,826	2,536
* EMPLOYEE SERVICES	-	4,527,907	4,965,931	4,965,931	5,458,958
6101 Professional Services	-	725	11,000	11,000	11,000
6103 Health Services	-	21,260	19,000	19,000	19,000
6201 Office Supplies	-	1,220	1,920	1,920	1,920
6202 Special Dept. Supplies	-	7,681	9,236	9,236	10,000
6203 Uniforms/Safety Equipment	-	-	-	-	400
6301 Printing	-	375	400	400	400
6304 Memberships & Dues	-	165	300	300	300
6306 Events & Meetings	-	51	200	200	200
6309 Fees & Charges	-	27,979	30,000	30,000	30,000
6340 Training	-	2,250	2,000	2,000	4,000
6341 POST Training	-	5,768	10,000	10,000	10,000
6803 Insurance Allocation	-	102,125	102,125	102,125	627,818
6804 Vehicle Maintenance Allocation	-	316,348	316,348	316,348	316,348
6805 Capital Asset & Equip Replacement	-	30,671	30,671	30,671	30,671
* SUPPLIES & SERVICES	-	516,618	533,200	533,200	1,062,057
<b>** DETECTIVE BUREAU</b>	<b>-</b>	<b>5,044,525</b>	<b>5,499,131</b>	<b>5,499,131</b>	<b>6,521,015</b>

# JAIL MAINTENANCE DIVISION

**PROGRAM DESCRIPTION**

The South Gate Jail is a Type 1 Jail Facility that receives, processes, and houses both misdemeanor and felony unsentenced prisoners prior to their arraignment and transfer to the custody of the Los Angeles County Sheriff’s main jail. Specific activities include, sustaining jail facilities to reduce liability, maintain accountability, and provide a safe facility for both employees and prisoners, as well as receiving full compliance inspection reviews from all regulatory agencies authorized to conduct jail audits and inspections.

**Prior Year’s Accomplishments FY 2023-24:**

- Inspections by the following regulatory agencies found the South Gate Jail to be in full compliance with all standards: Los Angeles County Public Health Medical/Mental Health, Los Angeles County Fire Department, California Department of Standards and Training for Corrections (STC) Training Plan & STC Program Monitoring, Civil Grand Jury, and the Los Angeles County Public Health Environmental Health.
- Refresher training for all Jail personnel on defensive tactics provided by the Department’s Defensive Tactics Staff took place in April 2023.
- Completed the mandated California Law Enforcement Telecommunications System (CLETS) Security Awareness and Full Access Operator recertification training and recertification examination, giving all Civilian Custody Officers full access to California Department of Justice records. This training is required under the California Department of Justice regulations to be completed every two years.
- Filled one vacant Civilian Custody Officer position.

**Goals & Objectives for FY 2024-25:**

- All Civilian Custody Officers will complete the 24-hours of training, mandated by the California Department of Standards and Training for Corrections (STC) by July 2025.
- Complete the annual recertification for all Custody Officers on First Aid CPR and Automated External Defibrillators (AEDs), through the American Red Cross and in-house instructors.
- Fill two vacant Civilian Custody Officer positions.

<b>Workload Indicators</b>	<b>*Actual 2022</b>	<b>Actual 2023</b>	<b>Projection (YTD) 2024</b>
Total Bookings	1,575	1,599	1,705
Misdemeanor	911	881	985
Felony	663	718	720
Infraction	1		

\*Covid-19 pandemic

**Expenditure Explanations****FY 2024-25 Budget: \$1,420,248****Jail Maintenance Division: 100-507-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with weekly jail blanket/towel cleaning - \$13,700, review of medical invoices for evaluation/treatment of arrestees - \$8,000, emergency response crime scene clean-up callouts for blood and hazmat transport/disposal - \$1,500, LASD Fees for booking fees, prisoner maintenance and DNA Testing - \$500 and inmate phone system - \$1,200 TOTAL: \$24,900
6103	Health Services	Costs associated with booking medical exams and medical treatment of arrestees - \$35,275
6202	Special Dept. Supplies	Purchase of daily jail meals and supplies for inmates - \$25,314, specialized toner for Live Scan and jail printers - \$5,000 TOTAL: \$30,314
6203	Uniforms/Safety Equipment	Uniforms/safety equipment for sworn and civilian personnel-new hires. - \$1,650
6342	STC Training	Mandated training by the California Department of Standards and Training for Corrections (STC) for eligible jail personnel - \$7,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$131,133
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$6,297

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 507 JAIL MAINTENANCE</b>					
<b>100-507-21</b>					
5101 Salaries - FT Misc.	-	304,174	353,214	353,214	375,395
5102 Salaries - FT Sworn	-	172,377	182,291	182,291	198,319
5103 Salaries - PT - Non-CP - Misc	-	1,473	-	-	-
5110 Overtime Regular	-	44,155	63,197	63,197	63,197
5111 Overtime Sworn	-	(254)	-	-	-
5120 Holiday Allowance	-	2,426	5,163	5,163	1,863
5122 Vacation Leave Payout	-	8,233	8,022	8,022	3,853
5125 Comp Time Payout	-	1,647	-	-	-
5130 Uniform/Tool Allowance	-	1,040	1,000	1,000	1,040
5132 Communications Allowance	-	1,750	-	-	-
5133 Bilingual Pay	-	4,815	3,000	3,000	6,780
5136 Fitness Incentive	-	1,200	1,200	1,200	-
5201 Retirement - FT Misc	-	34,739	38,826	38,826	43,574
5205 Retirement - FT Misc - UAL	-	70,150	54,835	54,835	58,317
5202 Retirement - FT Sworn	-	45,053	54,279	54,279	55,047
5206 Retirement - FT Sworn - UAL	-	890	153,475	153,475	191,920
5212 Deferred Comp Match	-	6,000	5,800	5,800	6,000
5220 Medicare	-	8,278	8,330	8,330	8,515
5221 Group Medical Insurance	-	94,832	106,273	106,273	148,328
5230 Life Insurance	-	698	748	748	888
5231 Dental Insurance	-	5,545	6,350	6,350	6,318
5232 Long Term Disability	-	1,083	1,066	1,066	1,381
5240 Workers Compensation	-	9,696	11,131	11,131	12,414
5241 Unemployment Insurance	-	330	398	398	530
* EMPLOYEE SERVICES	-	820,330	1,058,598	1,058,598	1,183,679
6101 Professional Services	-	19,695	23,400	23,400	24,900
6103 Health Services	-	29,960	35,275	35,275	35,275
6202 Special Dept. Supplies	-	23,157	29,814	29,814	30,314
6203 Uniforms/Safety Equipment	-	2,629	-	-	1,650
6342 STC Training	-	4,690	6,000	6,000	7,000
6702 Facility Maintenance	-	3,647	-	-	-
6803 Insurance Allocation	-	20,967	20,967	20,967	131,133
6805 Capital Asset & Equip Replacement	-	6,297	6,297	6,297	6,297
* SUPPLIES & SERVICES	-	111,042	121,753	121,753	236,569
<b>** JAIL MAINTENANCE</b>	<b>-</b>	<b>931,372</b>	<b>1,180,351</b>	<b>1,180,351</b>	<b>1,420,248</b>

# DISPATCH CENTER DIVISION

## PROGRAM DESCRIPTION

The Police Dispatch Center is the primary public safety answering point for emergency law enforcement and medical services. Police Dispatchers provide 24-hour communication with the public and provide radio communications to field officers and other local police agencies. The Dispatch Center manages seven (7) incoming 911 lines and ten (10) police business lines. Police Dispatchers are trained to quickly recognize crimes, prioritize calls for service, and provide customer service to the community while being focused on officer safety.

### Prior Year’s Accomplishments FY 2023-24:

- Attended training certified by the Commission on Peace Officers Standards and Training (POST) to maintain POST compliance. Training Topics included, “De-escalation”, “Active Shooter”, “Tactical Communications”, and “Crisis Communications”. Through this training Dispatchers continue to learn how to effectively communicate with the public, increase officer safety and enhance professional standards.
- Attended the CALNENA (California Branch of National Emergency Number Association) Conference.
- Attended “Dispatcher Wellness” training where dispatchers had the opportunity to debrief critical incidents. The goal is to reduce potential claims or significant loss time that can come from such incidents. Recruitment and training of one dispatcher, filling all vacant positions.
- Enhanced communication channels for dispatchers.

### Goals & Objectives for FY 2024-25:

- Increase Dispatch Center personnel wellness by providing quarterly debriefings and annual Wellness visit by the Department Psychologist through the Ultimate Wellness Program.
- Improve information dissemination within the Dispatch Center, including notifications for special events and public services to aid citizens during critical incidents.
- Foster closer communication between the Patrol Division and Dispatch Center personnel by having dispatchers attend Patrol briefings periodically.
- Boost morale, coverage, and information sharing within the Dispatch Center.
- Maintain the highest standard of service to citizens.
- Participation in the CALNENA conference.
- Implement 9-1-1 to 9-8-8 Pilot Program in partnership with the Department of Mental Health for improved response for mental health calls.

<b>Workload Indicators</b>	<b>Actual <u>2022</u></b>	<b>Actual <u>2023</u></b>	<b>Estimated <u>2024</u></b>
Calls for Service Received	47,155	48,500	37,086 (YTD)

**Expenditure Explanations**  
**FY 2024-25 Budget: \$1,410,979**  
**Dispatch Center Division: 100-508-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with deep cleaning of Dispatch Center consoles - \$2,700
6201	Office Supplies	Costs associated with office supplies for day-to-day operation - \$300
6202	Special Dept. Supplies	Purchases for wipes, toner, and headsets - \$1,000
6203	Uniforms/Safety Equipment	Uniforms/safety equipment for sworn and civilian personnel-new hires. - \$3,200
6340	Training	Costs associated with training of Dispatch Center personnel, including mandated annual training, employee development and wellness training - \$3,000
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for Police Dispatchers. Some of the training under the POST Training Program is eligible for reimbursement - \$4,500
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$164,207
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$8,013

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 508 DISPATCH CENTER</b>					
<b>100-508-21</b>					
5101 Salaries - FT Misc.	-	567,278	696,047	696,047	718,416
5110 Overtime Regular	-	82,002	83,066	83,066	83,066
5120 Holiday Allowance	-	5,768	10,315	10,315	5,768
5122 Vacation Leave Payout	-	1,325	-	-	-
5123 Admin/Comp Time Payout	-	-	8,919	8,919	-
5125 Comp Time Payout	-	10,026	-	-	-
5133 Bilingual Pay	-	5,700	5,700	5,700	6,600
5201 Retirement - FT Misc	-	64,871	78,514	78,514	83,159
5205 Retirement - FT Misc - UAL	-	132,746	77,600	77,600	111,290
5212 Deferred Comp Match	-	9,450	9,600	9,600	7,200
5220 Medicare	-	10,235	11,753	11,753	10,596
5221 Group Medical Insurance	-	136,390	156,745	156,745	173,114
5230 Life Insurance	-	2,446	1,398	1,398	1,398
5231 Dental Insurance	-	5,753	6,154	6,154	5,800
5232 Long Term Disability	-	1,377	1,386	1,386	1,443
5240 Workers Compensation	-	12,338	15,720	15,720	15,546
5241 Unemployment Insurance	-	420	561	561	663
* EMPLOYEE SERVICES	-	1,048,125	1,163,478	1,163,478	1,224,059
6101 Professional Services	-	1,350	2,500	2,500	2,700
6201 Office Supplies	-	295	300	300	300
6202 Special Dept. Supplies	-	1,430	1,000	1,000	1,000
6203 Uniforms/Safety Equipment	-	2,864	6,500	6,500	3,200
6340 Training	-	721	3,000	3,000	3,000
6341 POST Training	-	1,980	4,500	4,500	4,500
6803 Insurance Allocation	-	26,679	26,679	26,679	164,207
6805 Capital Asset & Equip Replacement	-	8,013	8,013	8,013	8,013
* SUPPLIES & SERVICES	-	43,332	52,492	52,492	186,920
<b>** DISPATCH CENTER</b>	<b>-</b>	<b>1,091,457</b>	<b>1,215,970</b>	<b>1,215,970</b>	<b>1,410,979</b>



# RECORDS BUREAU

## **PROGRAM DESCRIPTION**

The Records Bureau Unit is 24 hours, 7 days a week operation. The Records Bureau serves as a repository for documents handled within the Department, this includes incident, crime and arrest reports, citations, traffic collision reports, arrest files, subpoenas, and other related documentation. Record Bureau employees provide a variety of services to include general records requests and inquiries at the public counter, vehicle release information, clearance letters, and answering questions from the public. Records also processes all teletype entries and monthly validations from the Department of Justice. When females are arrested, Records Specialists conduct required pat down searches as part of "Matron Duty." The Records Unit is responsible for all public requests available through the California Public Records Act. The unit adheres to all applicable federal and or state laws that prohibit or limit the release of information, while at the same time maintaining an individual's right to privacy.

Specific activities include maintaining all police reports and files of the department, compiling, integrating and maintaining a central information file of all police incidents, activities of persons and places named and/or involved in such incidents as they are reported, collection of fees charged by the department such as tow fees for illegally parked vehicles, providing report reproduction services for the department, the public and other authorized persons, reporting statistics monthly to the California Department of Justice and the FBI, processing and management of all Police Department records such as crime and accident reports, warrants, traffic citations, and subpoenas. Records Bureau personnel provide customer service to the public Monday - Sunday, between 9 a.m. and 5 p.m.

## **Prior Year's Accomplishments FY 2023-24:**

- Converted unfilled hourly positions in the Record Bureau to two additional Full-Time Police Records Specialists and one new created position, Records Management Technician
- Police Records Specialists attended approximately 224 hours of training (total)
- Completed the interface between our Records Management System and Axon for Body Worn Camera Tagging
- Successfully transitioned from our internal RIPA reporting software to new LEFTA software

## **Goals & Objectives for FY 2024-25:**

- Complete interface between our Records Management System and online reporting portal for citizens
- Continue to attend as many work-related trainings as possible that can expand work knowledge for our Record Bureau Staff
- Propose a new Records Management and CAD (Computer Aided Dispatch) software for our Police Department

<b>Workload Indicators</b>	<b>*Actual 2022</b>	<b>Actual 2023</b>	<b>Actual (YTD) 2024</b>
Crime Reports Processed	10,970	11,138	8,576
Traffic Citations Processed	2,470	1969	1,428
Traffic Collision Reports Processed	1,110	1068	807
In-Custody Reports Processed	1,577	1734	1,280

\*Covid-19 pandemic

**Expenditure Explanations**  
**FY 2024-25 Budget: \$1,812,145**  
**Records Bureau: 100-509-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with document destruction - \$1,920
6201	Office Supplies	Purchase of copier paper for the department - \$8,500 and office supplies for day-to-day operation - \$1,000 TOTAL: \$9,500
6202	Special Dept. Supplies	Purchase of toner for records printers - \$1,754, supplies (gloves, hand sanitizer/wipes) for jail matrons - \$550 TOTAL: \$2,304
6301	Printing	Costs associated with printing department envelopes and business cards - \$530
6304	Memberships & Dues	Costs associates with several professional memberships - \$225
6340	Training	Costs associated with training of Records Bureau personnel, including mandated annual training, employee development and legal updates - \$2,500
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for Police Records Specialists. Some of the training under the POST Training Program is eligible for reimbursement - \$2,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$201,808
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$8,254

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 509 POLICE RECORDS BUREAU</b>					
<b>100-509-21</b>					
5101 Salaries - FT Misc.	-	708,641	905,326	905,326	882,921
5103 Salaries - PT - Non-CP - Misc	-	75,495	72,465	72,465	72,465
5110 Overtime Regular	-	34,175	33,700	33,700	5,000
5111 Overtime Sworn	-	340	-	-	-
5120 Holiday Allowance	-	6,922	11,663	11,663	6,922
5122 Vacation Leave Payout	-	7,649	4,738	4,738	4,738
5123 Admin/Comp Time Payout	-	2,011	2,121	2,121	-
5125 Comp Time Payout	-	14	-	-	-
5133 Bilingual Pay	-	13,800	14,400	14,400	12,000
5201 Retirement - FT Misc	-	86,541	90,585	90,585	102,647
5204 Retirement - CPPT Misc	-	33	-	-	-
5205 Retirement - FT Misc - UAL	-	136,739	87,846	87,846	136,168
5212 Deferred Comp Match	-	11,435	11,550	11,550	4,800
5220 Medicare	-	13,499	13,605	13,605	13,077
5221 Group Medical Insurance	-	204,372	224,934	224,934	309,554
5230 Life Insurance	-	1,619	1,678	1,678	1,957
5231 Dental Insurance	-	7,042	7,554	7,554	8,050
5232 Long Term Disability	-	1,799	1,619	1,619	2,756
5240 Workers Compensation	-	12,709	20,446	20,446	19,105
5241 Unemployment Insurance	-	432	730	730	815
* EMPLOYEE SERVICES	-	1,325,267	1,504,960	1,504,960	1,582,975
6101 Professional Services	-	1,769	1,620	1,620	1,920
6201 Office Supplies	-	10,859	11,451	11,451	9,500
6202 Special Dept. Supplies	-	710	2,304	2,304	2,304
6301 Printing	-	2,334	1,735	1,735	530
6304 Memberships & Dues	-	176	225	225	225
6340 Training	-	515	1,500	1,500	2,500
6341 POST Training	-	154	1,000	1,000	2,000
6721 Telephone	-	-	-	-	129
6803 Insurance Allocation	-	27,482	27,482	27,482	201,808
6805 Capital Asset & Equip Replacement	-	8,254	8,254	8,254	8,254
* SUPPLIES & SERVICES	-	52,253	55,571	55,571	229,170
<b>** POLICE RECORDS BUREAU</b>	-	<b>1,377,520</b>	<b>1,560,531</b>	<b>1,560,531</b>	<b>1,812,145</b>

# CRIME PREVENTION UNIT

## PROGRAM DESCRIPTION

The Crime Prevention Unit's primary educational functions are the Neighborhood Watch Program, Business Watch Program, and the Family Violence Prevention Program. The Neighborhood Watch Program is a volunteer program for residents who collaborate with police personnel to prevent and address criminal activity and develop strategies to improve quality of life in South Gate. The Family Violence Prevention Program is designed to promote awareness and education related to family violence. Through this program, victims and survivors of family violence have access to support, shelter, and other resources.

Specific activities of the Crime Prevention Unit include working with business owners to host "Coffee with a Cop" events, conduct Crime Prevention Neighborhood Watch, Business Watch meetings, and host National Night Out, Family Day in the Park, and Red Ribbon Week events at local schools. The Family Violence Prevention Program is represented at community events such as Family Day in the Park, National Night Out, and other events.

## Prior Year's Accomplishments FY 2023-24:

- Continued to expand the Neighborhood Watch Program to include all geographical areas of the city and added five (5) new Block Captains to the program.
- Conducted twenty-six (26) Neighborhood Watch Meetings.
- Hosted a "Coffee with a Cop" event.
- Conducted three (3) in-person Business Watch meetings.
- Hosted Family Day in the Park with approximately 1,000 attendees.
- Organized "Red Ribbon Week" visits at twelve (12) local schools to increase drug awareness.
- Organized an "Etch and Catch" event, to combat catalytic converter theft.
- Increased Domestic Violence Awareness by hosting a Domestic Violence Awareness community outreach events and educational presentations.
- Facilitated eighty-eight (89) support group meeting for victims and survivors of family violence.
- Provided services to 247 victims and survivors of family violence.

## Goals & Objectives for FY 2024-25:

- Add five (5) new members to the Business Watch Program and increase participation, awareness, and communications within the business community.
- Add five (5) new members to the Neighborhood Watch Program and increase participation and community input.
- Conduct thirty-five (35) Neighborhood Watch Meetings.
- Organize four (4) "Coffee with a Cop" events.
- Conduct six (6) Business Watch Program meetings.
- Host one (1) city-wide "National Night Out" event.
- Host a CERT academy.
- Organize twelve (12) "Red Ribbon Week" visits at local schools to increase drug and alcohol awareness.
- Host the 27<sup>th</sup> Annual "Family Day in the Park" event.
- Organize one (1) "Etch and Catch" catalytic converter engraving event to prevent theft.

- Continue to assist victims and survivors of domestic violence crimes.
- Host ten (10) Domestic Violence Awareness community group presentations.
- Organize one (1) city-wide “Domestic Violence Awareness” event during the month of October for “National Domestic Violence Awareness Month”.
- Facilitate eighty (80) support group meetings for victims and survivors of family violence.
- Participate in (3) “Coffee with the Principal” events.

<b>Performance Measures</b>	<b>*Actual <u>2022-23</u></b>	<b>Actual (YTD) <u>2023-24</u></b>	<b>Goals <u>2024-25</u></b>
Neighborhood Watch Meetings	17	26	35
Business Watch Meetings	9	3	6
Coffee with a Cop	7	1	4
Coffee with the Principal	2	0	3
Reading to Students	16 classes	26	15
Red Ribbon Week Visits	12	12	12
National Night Out Events	1	1	1
Station Tours	6	4	10
Etch and Catch Event Attendance	86	85	85
CERT Attendance	97	0	45
Parent Center Workshops**	11	11	10
Senior Citizens Workshops**	1	0	0
Presentation to Students**	9	0	0
Domestic Violence Presentations	6 (in-person)	31	20
Domestic Violence Support Groups	66	89	80

<b>Workload Indicators</b>	<b>*Actual <u>2022</u></b>	<b>Actual <u>2023</u></b>	<b>YTD <u>2024</u></b>
Shelter Placements	31	27	7
Restraining Order Assistance	30	35	9
Family Violence Participants	297	247	77
Domestic Violence Support Attendance	650	643	151

\*Covid-19 pandemic

\*\*Combined with Family Violence Prevention Program

**Expenditure Explanations****FY 2024-25 Budget: \$233,556****Crime Prevention Unit: 100-511-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Services for National Night Out and Family Day at the Park - \$800
6203	Uniforms/Safety Equipment	Safety Equipment for Sworn/Civilian Personnel - New Hires - \$300
6304	Memberships & Dues	Costs associates with a professional membership - \$50
6306	Events & Meetings	Purchase of supplies, decorations, and refreshments for National Night Out, Family Day in the Park, community events and quarterly block watch captain meetings - \$3,000
6309	Fees & Charges	Fees for LA County Public Health permits. - \$850
6310	Rents & Leases	Costs for rental of canopies and portable restrooms for Family Day in the Park - \$8,600
6340	Training	Costs associated with training of Crime Prevention personnel - \$1,000
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for Crime Prevention personnel - \$1,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$25,190
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$34,289
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$1,232

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 511 CRIME PREVENTION UNIT</b>					
<b>100-511-21</b>					
5101 Salaries - FT Misc.	-	103,291	108,802	108,802	110,207
5110 Overtime Regular	-	6,028	3,500	3,500	3,500
5122 Vacation Leave Payout	-	2,000	2,115	2,115	2,115
5133 Bilingual Pay	-	1,200	1,200	1,200	1,200
5201 Retirement - FT Misc	-	12,396	13,397	13,397	12,778
5205 Retirement - FT Misc - UAL	-	20,410	12,164	12,164	17,099
5212 Deferred Comp Match	-	935	1,200	1,200	600
5220 Medicare	-	1,899	1,677	1,677	1,615
5221 Group Medical Insurance	-	8,846	-	-	4,793
5230 Life Insurance	-	140	140	140	140
5231 Dental Insurance	-	688	9,755	9,755	434
5232 Long Term Disability	-	287	267	267	277
5240 Workers Compensation	-	1,897	2,457	2,457	2,385
5241 Unemployment Insurance	-	64	88	88	102
* EMPLOYEE SERVICES	-	160,081	156,762	156,762	157,245
6101 Professional Services	-	-	-	-	800
6203 Uniforms/Safety Equipment	-	-	-	-	300
6304 Memberships & Dues	-	-	50	50	50
6306 Events & Meetings	-	863	3,000	3,000	3,000
6309 Fees & Charges	-	-	-	-	850
6310 Rents & Leases	-	6,191	7,200	7,200	8,600
6340 Training	-	325	1,000	1,000	1,000
6341 POST Training	-	-	1,000	1,000	1,000
6803 Insurance Allocation	-	4,102	4,102	4,102	25,190
6804 Vehicle Maintenance Allocation	-	34,289	34,289	34,289	34,289
6805 Capital Asset & Equip Replacement	-	1,232	1,232	1,232	1,232
* SUPPLIES & SERVICES	-	47,002	51,873	51,873	76,311
<b>** CRIME PREVENTION UNIT</b>	<b>-</b>	<b>207,083</b>	<b>208,635</b>	<b>208,635</b>	<b>233,556</b>

# POLICE INFORMATION TECHNOLOGY

**PROGRAM DESCRIPTION**

The Police Department Information Technology Division (PDIT) provides support and maintenance for all police department computer systems, programs, applications, radios, and telecom services. They ensure the department meets DOJ security compliance by regularly patching security vulnerabilities, replacing end of-life hardware, and introducing new law enforcement technologies to expand police operations. The IT department uses technology to improve, integrate and automate police systems.

**Prior Year’s Accomplishments FY 2023-24:**

- Upgraded/Migrated on-premises Property/Evidence Quetel Traq6 to online/cloud Quetel Traq7.
- Onboarded Lexis Nexis DORS online citizen reporting system to file non-workable crime reports.
- Onboarded Pulsiam’s Axon Body Worn Camera (BWC) interface to automatically tag the BWC videos with DR / Call number from the CAD system.
- Onboarded Pulsiam’s Crossroad interface to automate data transfer from Crossroad Traffic Collision system to the Record Management System. It will save time and money from having to manually enter traffic data.
- Onboarded electronic subpoena system with SDI Presence, Inc.
- Onboarded new LEFTA Shield Systems applications such as Training Management System, Internal Affairs and RIPA data collection.
- Deployed FLOCK Automatic License Plate Reader (ALPR) camera system.
- Deployed InTime Scheduling software solution.
- Replaced five (5) East side cameras and deployed a new Video Management System (VMS), Genetec.
- Completed Dispatch relocation project for asbestos abatement.

**Goals & Objectives for FY 2024-25:**

- Upgrade eight (8) police vehicles with new Panasonic CF-33 computers. FY 2024-2025 will be the last year for police vehicle computer upgrades.
- Replace five (5) core network switches at the police department.
- Select a new CAD/RMS vendor and start the process to replace the current system.
- Replace 2-3 surveillance (light pole) cameras that are end-of-life.
- Start Windows 11 OS upgrade for current department PC/Workstations.

	<b>Actual</b>	<b>Actual</b>	<b>Estimated (YTD)</b>
<b>Workload Indicators**</b>	<b><u>2022</u></b>	<b><u>2023</u></b>	<b><u>2024</u></b>
Service Requests	250	252	200

\*\*Workload does not include project, vendor, or invoice management.



**Expenditure Explanations**  
**FY 2024-25 Budget: \$735,429**  
**Information Technology: 100-513-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with maintenance of mobile digital computers and repair of scanners and printers - \$6,200
6202	Special Dept. Supplies	Purchase of radio microphones and chargers - \$2,000
6310	Rents & Leases	Costs for lease of eight department copiers - \$9,300 and maintenance of copiers - \$11,600 and land lease for ICI Radio System - \$500 TOTAL: \$21,401
6340	Training	Costs associated with training of IT personnel, including mandated annual training, employee development and legal updates - \$1,500
6341	POST Training	Costs associated with mandated training by the Commission on Peace Officer Standards and Training (POST) for Information Technology personnel - \$500
6701	Equipment Maintenance	Maintenance agreement for two-way radios, portable radios, and dispatch center - \$24,000, UPS maintenance for department servers - \$1,750, Motorola Advanced Services for ICI Radio System - \$23,172 and Motorola System Upgrade Agreement - \$8,685 TOTAL: \$57,607
6721	Telephone	Costs for department cell phones - \$36,130, department landlines - \$22,391, internet services for CIT off-site office - \$6,600, supplies for cell phones - \$5,500, MDC's mobile connect - \$28,800, Ticketwriter devices - \$3,700, ICI Radio System - \$11,086, subscriber to Montebello's ICI - \$60,900, Network redundancy - \$1,650, service for MS Surface Pro - \$13,263, and ES Chat app for Narco Phones - \$660 TOTAL: \$190,680
6730	Software Maintenance	Costs associated with annual department software maintenance - \$148,488, In-Time Solutions Scheduling - \$45,900, Electronic Subpoena Project - \$13,510, VMWare VSPHERE 8 Essential kit - \$7,510 and Migration for Quetel Traq7 - \$15,356 TOTAL: \$230,764
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$27,280
6805	Capital Asset & Equipment Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$1,346

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 513 POLICE INFORMATION TECHNOLOGY</b>					
<b>100-513-21</b>					
5101 Salaries - FT Misc.	-	111,239	116,479	116,479	119,352
5110 Overtime Regular	-	6,901	8,000	8,000	8,000
5120 Holiday Allowance	-	1,602	1,120	1,120	1,602
5201 Retirement - FT Misc	-	13,187	14,469	14,469	13,690
5205 Retirement - FT Misc - UAL	-	22,295	12,880	12,880	18,320
5212 Deferred Comp Match	-	1,300	1,200	1,200	1,200
5220 Medicare	-	1,827	1,821	1,821	1,754
5221 Group Medical Insurance	-	23,092	24,781	24,781	27,946
5230 Life Insurance	-	140	140	140	140
5231 Dental Insurance	-	959	1,213	1,213	1,152
5232 Long Term Disability	-	313	292	292	302
5240 Workers Compensation	-	2,072	2,631	2,631	2,583
5241 Unemployment Insurance	-	70	94	94	110
* EMPLOYEE SERVICES	-	184,997	185,120	185,120	196,151
6101 Professional Services	-	-	2,200	23,453	6,200
6202 Special Dept. Supplies	-	2,441	2,000	2,000	2,000
6310 Rents & Leases	-	7,929	20,901	20,901	21,401
6340 Training	-	1,250	1,500	1,500	1,500
6341 POST Training	-	-	500	500	500
6701 Equipment Maintenance	-	50,582	56,512	56,512	57,607
6721 Telephone	-	160,875	168,472	168,472	190,680
6730 Software Maintenance	-	142,663	242,684	242,684	230,764
6802 Info Systems Allocation	-	388,018	388,018	388,018	-
6803 Insurance Allocation	-	4,481	4,481	4,481	27,280
6805 Capital Asset & Equip Replacement	-	1,346	1,346	1,346	1,346
* SUPPLIES & SERVICES	-	759,585	888,614	909,867	539,278
<b>** POLICE INFORMATION TECH.</b>	-	<b>944,582</b>	<b>1,073,734</b>	<b>1,094,987</b>	<b>735,429</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 590 POLICE PENSION OBLIG BONDS</b>					
<b>100-590-21</b>					
8003 D/S Administrative Fees	3,267	3,520	3,267	3,267	3,267
8101 Bond Principal	1,395,000	1,470,000	1,545,000	1,545,000	1,630,000
8102 Bond Interest	<u>618,772</u>	<u>543,582</u>	<u>464,349</u>	<u>464,349</u>	<u>381,073</u>
* DEBT SERVICE	2,017,039	2,017,102	2,012,616	2,012,616	2,014,340
<b>** POLICE PENSION OBLIG BONDS</b>	<u><b>2,017,039</b></u>	<u><b>2,017,102</b></u>	<u><b>2,012,616</b></u>	<u><b>2,012,616</b></u>	<u><b>2,014,340</b></u>
<b>TOTAL PD GENERAL FUND</b>					

## LAW ENFORCEMENT GRANT FUNDS

**State COPS/SLESF Grant:**

California legislation (AB 3229) created the Citizens Options for Public Safety (COPS) program allocating funding to local governments yearly for front-line law enforcement. These funds are to be distributed through an established Supplemental Law Enforcement Services Fund (SLESF). The SLESF is maintained by the County of Los Angeles and payments are distributed to the City of South Gate.

**Expenditure Explanations**

**FY 2024-25 Budget: \$117,004**

**State COPS/SLESF Grant: 230-540-21**

Account	Description	Explanation
5101	Salaries-FT Misc.	Salary costs for full-time civilian personnel - \$66,205
5120-5241	Employee Benefits	Costs associated with retirement and benefits for full-time employees - \$28,774
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, and software that require IT support and maintenance - \$6,893
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$15,132

**ABC Grant:**

The mission of the Alcohol Policing Partnership (APP) Program under the ABC grant is to work with law enforcement agencies to develop an effective, comprehensive, and strategic approach to eliminating the crime and public nuisance problems associated with problem alcoholic beverage outlets. ABC is a special fund agency. Its budget and this program are funded entirely by license fees from the alcoholic beverage industry.

**Expenditure Explanations**

**FY 2024-25 Budget: \$3,000**

**ABC Grant: 231-551-21**

Account	Description	Explanation
6202	Special Department Supplies	Petty cash for ABC compliance details -\$500
6208	Office Equipment	Dell laptop - \$2,500

**Homeland Security Grant:**

The U.S. Department of Homeland Security through the Office of Grants and Training has provided financial assistance for the SHSP directly to the California Governor’s Office of Emergency Services (Cal OES). Cal OES is providing these funds to the County of Los Angeles as its Subgrantee. Cal OES is responsible for managing and overseeing the SHSP funds that are distributed to municipal jurisdictions within Los Angeles County. This specific financial assistance is being provided to the South Gate Police Department to address communication equipment, training, and needs of the department to assist in building effective prevention and protection capabilities to prevent, respond to, and recover from threats or acts of terrorism.

**Expenditure Explanations****FY 2024-25 Budget: \$72,000****Homeland Security Grant: 232-541-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6204	Small Tools & Equipment	Axis cameras, SIKLU radio, Genetec video management system hardware software - \$72,000

**OTS Grant (STEP):**

The California Office of Traffic Safety Selective Traffic Enforcement Program (STEP) funding provides financial resources to the South Gate Police Department to help address traffic related needs of the City. The funding augments the already existing plan of traffic enforcement through directed enforcement, education, and training.

**Expenditure Explanations****FY 2024-25 Budget: \$6,868****OTS Grant (STEP): 236-556-21**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6204	Small Tools & Equipment	DUI checkpoint supplies, trailer equipment - \$2,875
6340	Training	DRE, ARIDE, SFST and related training - \$3,993

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 230 LAW ENFORCE GRANTS FUND</b>					
<b>DEPT 540 STATE COPS GRANT</b>					
<b>230-540-21</b>					
5101 Salaries - FT Misc.	-	61,506	64,612	64,612	66,205
5102 Salaries - FT Sworn	-	-	86,269	86,269	-
5103 Salaries - PT - Non-CP - Misc	-	-	22,107	22,107	-
5110 Overtime Regular	-	1,915	-	-	-
5120 Holiday Allowance	-	2,073	1,553	1,553	2,073
5130 Uniform/Tool Allowance	-	-	1,000	1,000	-
5136 Fitness Incentive	-	-	1,200	1,200	-
5201 Retirement - FT Misc	-	7,369	8,026	8,026	7,594
5205 Retirement - FT Misc - UAL	-	12,367	-	-	10,162
5202 Retirement - FT Sworn	-	-	10,109	10,109	-
5212 Deferred Comp Match	-	1,250	1,200	1,200	600
5220 Medicare	-	1,174	2,563	2,563	990
5221 Group Medical Insurance	-	8,846	26,210	26,210	4,793
5230 Life Insurance	-	140	189	189	140
5231 Dental Insurance	-	760	1,268	1,268	760
5232 Long Term Disability	-	174	434	434	168
5240 Workers Compensation	-	6,702	3,408	3,408	1,433
5241 Unemployment Insurance	-	228	122	122	61
* EMPLOYEE SERVICES	-	104,504	230,270	230,270	94,979
6203 Uniforms/Safety Equipment	-	72	-	-	-
6802 Info Systems Allocation	-	5,095	5,095	5,095	6,893
6803 Insurance Allocation	-	14,337	35,551	35,551	15,132
* SUPPLIES & SERVICES	-	19,504	40,646	40,646	22,025
<b>** STATE COPS GRANT</b>	-	<b>124,008</b>	<b>270,916</b>	<b>270,916</b>	<b>117,004</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>					
<b>DEPT 540 STATE COPS GRANT</b>					
<b>231-540-21</b>					
5101 Salaries - FT Misc.	57,289	-	-	-	-
5102 Salaries - FT Sworn	82,589	-	-	-	-
5110 Overtime Regular	572	-	-	-	-
5120 Holiday Allowance	1,176	-	-	-	-
5122 Vacation Leave Payout	1,320	-	-	-	-
5125 Comp Time Payout	6,539	-	-	-	-
5130 Uniform/Tool Allowance	1,650	-	-	-	-
5133 Bilingual Pay	469	-	-	-	-
5136 Fitness Incentive	750	-	-	-	-
5201 Retirement - FT Misc	6,624	-	-	-	-
5205 Retirement - FT Misc - UAL	14,574	-	-	-	-
5202 Retirement - FT Sworn	11,464	-	-	-	-
5206 Retirement - FT Sworn - UAL	361	-	-	-	-
5212 Deferred Comp Match	2,469	-	-	-	-
5220 Medicare	2,290	-	-	-	-
5221 Group Medical Insurance	23,364	-	-	-	-
5230 Life Insurance	189	-	-	-	-
5231 Dental Insurance	2,016	-	-	-	-
5232 Long Term Disability	178	-	-	-	-
5240 Workers Compensation	6,702	-	-	-	-
5241 Unemployment Insurance	228	-	-	-	-
* EMPLOYEE SERVICES	<u>222,814</u>	-	-	-	-
6802 Info Systems Allocation	3,612	-	-	-	-
6803 Insurance Allocation	<u>14,337</u>	-	-	-	-
* SUPPLIES & SERVICES	17,949	-	-	-	-
<b>** STATE COPS GRANT</b>	<u><b>240,763</b></u>	-	-	-	-

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>					
<b>DEPT 551 ABC GRANT</b>					
<b>231-551-21</b>					
5111 Overtime Sworn	-	-	-	31,005	-
5220 Medicare	-	-	-	450	-
* EMPLOYEE SERVICES	-	-	-	31,455	-
6202 Special Dept. Supplies	-	-	-	500	500
6208 Office Equipment	-	-	-	2,500	2,500
* SUPPLIES & SERVICES	-	-	-	3,000	3,000
<b>** ABC GRANT</b>	-	-	-	<b>34,455</b>	<b>3,000</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>					
<b>DEPT 554 EDWARD BYRNE GRANT (JAG \$47K)</b>					
<b>231-554-21</b>					
6203 Uniforms/Safety Equipment	8,920	-	-	-	-
6204 Small Tools & Equipment	87,910	-	-	-	-
6340 Training	1,267	-	-	-	-
* SUPPLIES & SERVICES	98,098	-	-	-	-
<b>** EDWARD BYRNE GRANT (JAG \$47K)</b>	<b>98,098</b>	-	-	-	-

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCEMENT GRANTS FUND</b>					
<b>DEPT 564 TRAFFIC RECORDS IMP PROJECT (TRIP) GRANT</b>					
<b>231-564-21</b>					
9005 Machinery & Equipment	-	10,000	-	-	-
* CAPITAL OUTLAY	-	10,000	-	-	-
<b>** TRAFFIC REC IMP PROJECT (TRIP)</b>	-	<b>10,000</b>	-	-	-



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND DEPT 556 OTS GRANT 231-556-21</b>					
5110 Overtime Regular	3,604	-	-	-	-
5111 Overtime Sworn	48,559	-	-	-	-
5220 Medicare	746	-	-	-	-
* EMPLOYEE SERVICES	<u>52,910</u>	-	-	-	-
6204 Small Tools & Equipment	10,517	-	-	-	-
6340 Training	1,354	-	-	-	-
* SUPPLIES & SERVICES	<u>11,871</u>	-	-	-	-
<b>** OTS GRANT</b>	<b><u>64,781</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND DEPT 559 HOMELESS OUTREACH (HOST) 231-559-21</b>					
5111 Overtime Sworn	17,180	-	-	-	-
* EMPLOYEE SERVICES	<u>17,180</u>	-	-	-	-
<b>** HOMELESS OUTREACH (HOST)</b>	<b><u>17,180</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND DEPT 560 E. BYRNE GRANT (MENTAL HEALTH) 231-560-21</b>					
5110 Overtime Regular	1,120	-	-	-	-
* EMPLOYEE SERVICES	<u>1,120</u>	-	-	-	-
6340 Training	560	-	-	-	-
* SUPPLIES & SERVICES	<u>560</u>	-	-	-	-
<b>** E. BYRNE GRANT (MENTAL HEALTH)</b>	<b><u>1,680</u></b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

CITY OF SOUTH GATE  
 FY 2024-25 ADOPTED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCE GRANTS FUND</b>					
<b>DEPT 561 DOJ-BJA - CORONAVIRUS ESF</b>					
<b>231-561-21</b>					
9006 Computer Equipment & Software	78,638	-	-	-	-
9100 Facility Improvements	117	-	-	-	-
* CAPITAL OUTLAY	78,755	-	-	-	-
<b>** DOJ-BJA - CORONAVIRUS ESF</b>	<b>78,755</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 231 LAW ENFORCEMENT GRANTS FUND</b>					
<b>DEPT 563 TRAFFIC RECORDS IMP PROJECT (TRIP) GRANT</b>					
<b>231-563-21</b>					
9006 Computer Equipment & Software	24,800	-	-	-	-
* CAPITAL OUTLAY	24,800	-	-	-	-
<b>** TRAFFIC REC IMP PROJECT (TRIP)</b>	<b>24,800</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>** LAW ENFORCE GRANTS FUND</b>	<b>526,055</b>	<b>10,000</b>	<b>-</b>	<b>34,455</b>	<b>3,000</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 232 LAW ENFORCEMENT GRANTS DEPT 541 HOMELAND SECURITY GRANT 232-541-21</b>					
5111 Overtime Sworn	-	14,830	-	-	-
5220 Medicare	-	215	-	-	-
* EMPLOYEE SERVICES	-	15,045	-	-	-
6204 Small Tools & Equipment	18,528	-	-	72,000	72,000
* SUPPLIES & SERVICES	18,528	-	-	72,000	72,000
<b>** HOMELAND SECURITY GRANT</b>	<b>18,528</b>	<b>15,045</b>	<b>-</b>	<b>72,000</b>	<b>72,000</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 233 STATE COMMUNITY/CORRECTIONS GRANT DEPT 565 STATE COMM/CORR GRANT (BSCC) 233-565-21</b>					
6101 Professional Services	-	-	-	30,000	-
6204 Small Tools & Equipment	-	-	-	21,954	-
* SUPPLIES & SERVICES	-	-	-	51,954	-
<b>** STATE COMM/CORR GRANT (BSCC)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>51,954</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 237 LAW ENFORCE GRANTS FUND DEPT 554 EDWARD BYRNE GRANT (JAG \$47K) 237-554-21</b>					
9006 Computer Equipment & Software	-	46,452	-	1,935	-
* CAPITAL OUTLAY	-	46,452	-	1,935	-
<b>** EDWARD BYRNE GRANT (JAG \$47K)</b>	<b>-</b>	<b>46,452</b>	<b>-</b>	<b>1,935</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 236 OTS GRANT DEPT 556 OTS GRANT (STEP) 236-556-21</b>					
5110 Overtime Regular	-	11,782	-	-	-
5111 Overtime Sworn	-	68,888	-	122,476	-
5220 Medicare	-	1,168	-	656	-
* EMPLOYEE SERVICES	-	81,838	-	123,132	-
6204 Small Tools & Equipment	-	54,188	-	2,875	2,875
6340 Training	-	1,595	-	3,993	3,993
* SUPPLIES & SERVICES	-	55,783	-	6,868	6,868
<b>** OTS GRANT (STEP)</b>	<b>-</b>	<b>137,621</b>	<b>-</b>	<b>130,000</b>	<b>6,868</b>

## ASSET FORFEITURE FUND

### PROGRAM DESCRIPTION

The South Gate Police Department participates in criminal investigations where the assets used to further the illicit activities of criminals and their organizations are identified, seized, and forfeited. Asset Forfeiture plays a critical role in disrupting and dismantling illegal enterprises, depriving criminals of the proceeds of their illegal activity and deterring crime.

### Expenditure Explanations

**FY 2024-25 Budget: \$1,556,815**

**Asset Forfeiture Fund: 235-570-21**

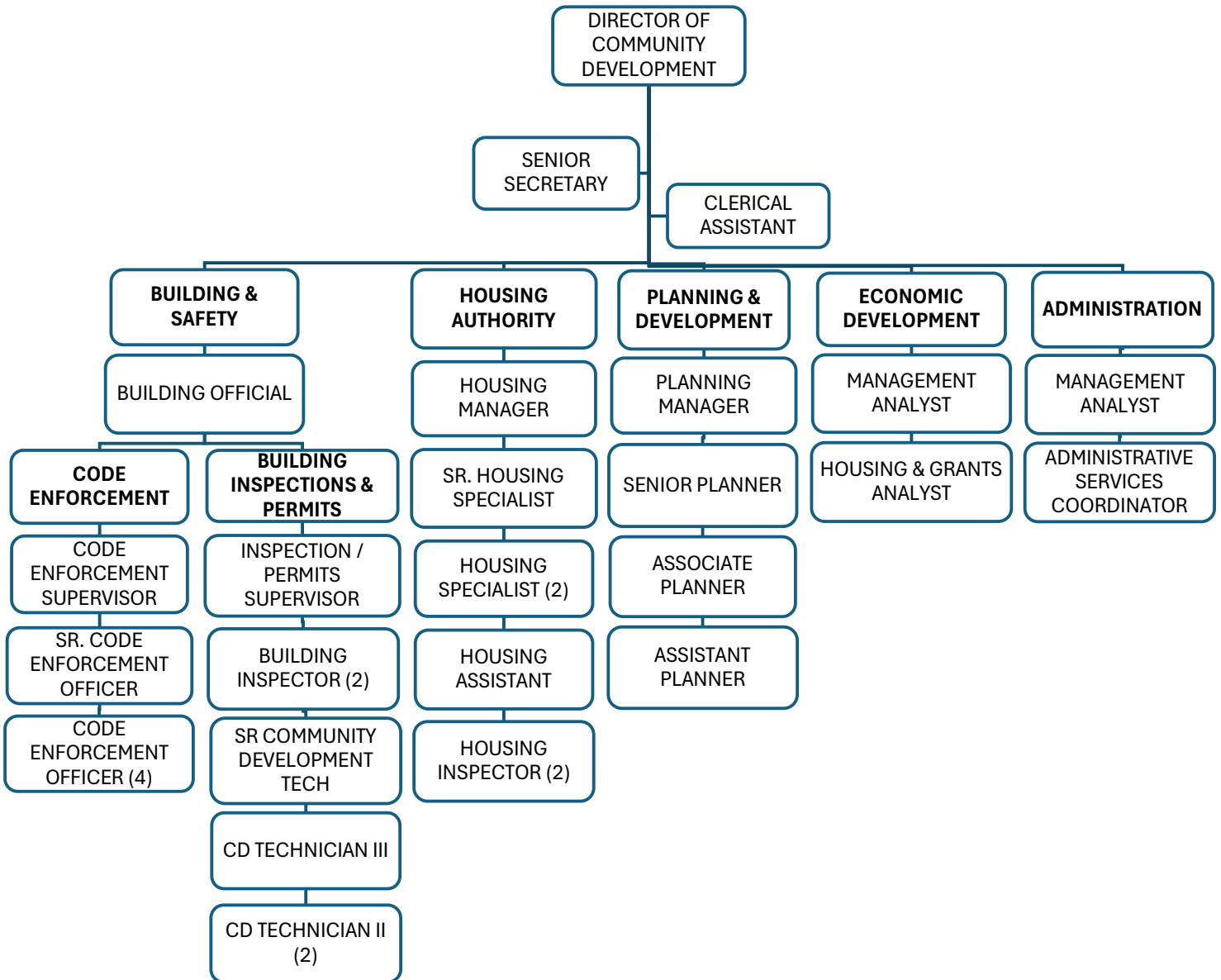
Account	Description	Explanation
6101	Professional Services	Transcription of dictated reports - \$3,000, Pre-employment background investigations - \$108,438, investigative data bases - \$32,070, Latent print tracing and ID service - \$10,000, Video/audio enhancement services - \$1,500, K-9 extended stay boarding - \$3,700, financial audit service fee- \$5,157, annual fees for jail manual - \$5,144, Viatron cloud hosting document imaging system - \$6,875, audio redaction services - \$5,000, SafetyNet Axon Auto-tagging Interface - \$19,684, SafetyNet RMS Crossroads Interface - \$21,417, CellHawk Subscription - \$5,000, LexisNexis Desk Office Reporting System - \$17,280 and Services, Clear investigator - \$438 TOTAL: \$244,703
6202	Special Dept. Supplies	Purchase of ammunition for on-duty and training - \$54,500, less lethal rounds - \$4,050, chemical munitions - \$2,600, awards for employee recognition and retirements - \$7,500, replacement computer equipment - \$5,000, crime prevention program promotional materials - \$6,350, batteries and accessories for AED's - \$3,400, Electrical supplies/materials for new CSI Office - \$4,500, Phalanx Ballistic Shield - \$5,500, Sims conversion Kits - \$8,750, Desks for Front Counter - \$5,000 and training targets and gas mask fit testing - \$1,100, Social media production equipment - \$2,000, Leopold scope \$1,930, Tripod - \$1,109, Simmunition conversion kit - \$6,230, Vanguard VS shield and transport bag - \$9,713, Employee awards, plaques, etc. - \$1,500 TOTAL: \$130,732
6203	Uniforms/Safety Equipment	Costs associated with equipment for new hires and replacement uniforms and equipment for hourly uniformed personnel that do not receive a uniform allowance - \$15,000
6204	Small Tools & Equipment	Costs associated with the purchase of gas masks, tasers, handguns, rifles, cameras, body worn cameras, and recorders for new hires - \$62,001, replacement supplies for tactical rescue medical bags - \$1,000, Ten UPS Battery Backup Replacement - \$600, Air Science Crime Lab - \$38,650, JL Marking Tool - \$6,750, DJ Mavic Thermal Drone - \$6,500, Full Spectrum UV-vis-IR Camera - \$52,000, Axon BWC - \$6,719 and Seven Ergo Chairs - \$11,550, Telescope ladder - \$1,642, Gas masks - \$1,000, Taser Batteries - \$475, UPS Battery Back Up - \$800 TOTAL: \$189,687

6208	Office Equipment	BodyBilt 24/7 chairs- \$9,633
6304	Memberships & Dues	Cost associated with Municipal Information Systems Association of California and Miscellaneous membership - \$284
6305	Publications & Subscriptions	Annual licensing fees for legal sourcebook and California codes mobile app - \$2,550, DropBox Standard Subscriptions - \$600 and license plate reader database - \$10,150 TOTAL: \$13,300
6307	Mileage Reimbursement	Costs associated with out of state investigations and extraditions - \$1,000
6309	Fees & Charges	Narcan program annual administrative fee - \$2,000
6310	Rents & Leases	Monthly costs associated with the lease of fourteen vehicles - \$123,798, new vehicle leases and outfit equipment- \$44,778, and CSI Mobile Office - \$55,000 TOTAL: \$223,576
6340	Training	Costs associated with training and employee development, including firearms qualification range rental, monthly K-9 training, trauma support team training, SWAT training, dispatch quarter debrief, tactical range training for crime impact team, and special assignment training - \$91,200
6701	Equipment Maintenance	Costs associated with maintenance agreements for ID and leverage video systems - \$4,079, UPS battery replacements - \$1,500, annual service for covert trackers - \$8,400, hardware maintenance for Dell servers - \$4,500, maintenance costs for patrol bicycles - \$1,000, payment 4 of 5 for warranty of body worn cameras - \$24,421, gas mask fit test annual calibration - \$1,000, Maintenance for Jail Air Filtration System - \$600 and Annual Mutual Aid Vehicle Maintenance - \$500 TOTAL: \$46,000
6702	Facility Maintenance	Costs for network cabling - \$7,500
6730	Software Maintenance	Costs associated with annual department software maintenance of LEFTA system training program - \$2,295, Red Hat Linux license renewal - \$1,258, S2 software support maintenance - \$1,283, payment 3 of 5 for licenses of body worn cameras - \$52,462, Crossroads software maintenance - \$1,900, and Apexmobile - \$2,450, Crossroads software maintenance - \$1,900 TOTAL: \$63,548
6801	Administrative Allocation	Charges allocated for Grant Administrator - \$66,400
9003	Auto/Rolling Stock	Costs associated with the purchase of new vehicle leases and emergency equipment and installation for new vehicles TOTAL: \$185,076
9005	Machinery & Equipment	Replacement printers and scanners - \$2,000, QT-L-Zebra Barcode Printer - \$4,284 and Generic Video and access control - \$16,716 TOTAL: \$23,000
9006	Computer Equipment & Software	Costs associated with the purchase of Panasonic Mobile Data Computers (MDC) for police vehicles - \$64,949, and Axon Body Worn Camera Licenses – Auto Tagging, Evidence and Basic License Bundle - \$5,014, Surface Pro w/ keyboard - \$5,037 TOTAL: \$75,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 235 ASSET FORFEITURE</b>					
<b>DEPT 570 POLICE</b>					
<b>235-570-21</b>					
5110 Overtime Regular	326	-	-	-	-
5111 Overtime Sworn	191,693	217,865	185,000	185,000	165,000
5220 Medicare	2,850	3,191	2,683	2,683	2,176
* EMPLOYEE SERVICES	<u>194,870</u>	<u>221,056</u>	<u>187,683</u>	<u>187,683</u>	<u>167,176</u>
6101 Professional Services	144,989	104,216	272,327	272,327	244,703
6103 Health Services	13,056	-	-	-	-
6202 Special Dept. Supplies	44,667	66,539	108,250	112,877	130,732
6203 Uniforms/Safety Equipment	28,884	21,849	35,000	35,000	15,000
6204 Small Tools & Equipment	103,712	118,447	185,770	233,921	189,687
6206 Fuel	9	-	-	-	-
6208 Office Equipment	-	-	-	-	9,633
6304 Memberships & Dues	153	-	284	284	284
6305 Publications & Subscriptions	11,370	2,760	12,550	12,550	13,300
6306 Events & Meetings	-	243	-	-	-
6307 Mileage Reimbursement	-	322	1,000	1,000	1,000
6309 Fees & Charges	-	2,000	2,000	2,000	2,000
6310 Rents & Leases	51,674	71,688	178,798	182,743	223,576
6340 Training	62,151	71,447	91,200	91,200	91,200
6341 POST Training	325	-	-	-	-
6701 Equipment Maintenance	30,883	48,562	57,686	69,072	46,000
6702 Facility Maintenance	1,205	14,722	7,500	7,500	7,500
6703 Facility Special Repair & Maintenance	12,743	5,337	-	8,863	-
6721 Telephone	588	-	-	-	2,000
6730 Software Maintenance	4,422	21,286	61,648	71,648	63,548
6801 Administrative Allocation	80,000	82,400	82,400	82,400	66,400
* SUPPLIES & SERVICES	<u>590,830</u>	<u>631,818</u>	<u>1,096,413</u>	<u>1,183,385</u>	<u>1,106,563</u>
8005 Accrual Adjustment	(50,274)	(126,033)	-	-	-
8301 Lease Principal	195,323	112,037	-	-	-
8302 Lease Interest	8,229	13,996	-	-	-
* DEBT SERVICE	<u>153,278</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
7999 Transfers Out	11,004	30,565	-	-	-
* OTHER	<u>11,004</u>	<u>30,565</u>	<u>-</u>	<u>-</u>	<u>-</u>
9003 Auto/Rolling Stock	128,492	309,333	137,873	461,830	185,076
9005 Machinery & Equipment	20,013	168,753	38,443	38,443	23,000
9006 Computer Equipment & Software	87,400	83,296	82,774	163,486	75,000
9008 Auto/Rolling Stock-GASB 87	30,306	-	-	-	-
9100 Facility Improvements	1,631	-	-	-	-
* CAPITAL OUTLAY	<u>267,842</u>	<u>561,382</u>	<u>259,090</u>	<u>663,759</u>	<u>283,076</u>
<b>** ASSET FORFEITURE</b>	<b><u>1,217,825</u></b>	<b><u>1,444,821</u></b>	<b><u>1,543,186</u></b>	<b><u>2,034,827</u></b>	<b><u>1,556,815</u></b>

# COMMUNITY DEVELOPMENT



# CITY OF SOUTH GATE

## COMMUNITY DEVELOPMENT

### AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
Administrative Services Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Planner	1.00	1.00	1.00	1.00	1.00
Associate Planner	-	-	-	1.00	1.00
Building Inspector	2.00	2.00	2.00	2.00	2.00
Building Official	1.00	1.00	1.00	1.00	1.00
City Planner	-	-	-	1.00	-
Clerical Assistant	-	-	-	-	1.00
Code Enforcement Officer	3.00	3.00	3.00	4.00	4.00
Code Enforcement Supervisor	1.00	1.00	1.00	1.00	1.00
Community Development Technician II	2.00	2.00	2.00	2.00	2.00
Community Development Technician III	1.00	1.00	1.00	1.00	1.00
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Housing & Grants Analyst	1.00	1.00	1.00	1.00	1.00
Housing Assistant	-	-	-	1.00	1.00
Housing Inspector	-	-	-	-	2.00
Housing Manager	1.00	1.00	1.00	1.00	1.00
Housing Specialist	2.00	3.00	3.00	2.00	2.00
Inspection/Permits Supervisor	-	-	-	1.00	1.00
Management Analyst	2.00	2.00	2.00	2.00	2.00
Planning Manager	-	-	-	-	1.00
Sr. Building Inspector	1.00	1.00	1.00	-	-
Sr. Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Sr. Community Development Technician	1.00	1.00	1.00	1.00	1.00
Sr. Housing Specialist	-	-	-	1.00	1.00
Sr. Planner	1.00	1.00	1.00	-	1.00
Sr. Secretary	-	-	-	1.00	1.00
<b>Part-Time Positions</b>					
CD Interns	-	0.68	0.64	0.72	0.72
Community Development Tech II	0.28	-	-	-	-
Code Enforcement Officer	0.57	0.96	1.40	0.92	1.38
<b>Total Full-Time</b>	<b>23.00</b>	<b>24.00</b>	<b>24.00</b>	<b>28.00</b>	<b>32.00</b>
<b>Total Part-Time</b>	<b>0.85</b>	<b>1.64</b>	<b>2.04</b>	<b>1.64</b>	<b>2.10</b>
<b>Total Department FTE</b>	<b>23.85</b>	<b>25.64</b>	<b>26.04</b>	<b>29.64</b>	<b>34.10</b>
<b>Fund</b>					
100 - General Fund	18.61	19.83	20.22	22.95	24.41
212 - Gas Tax	0.45	-	-	-	-
241 - Housing	3.00	3.80	3.80	4.15	6.65
242 - Home Program	0.20	0.20	0.20	0.99	0.99
242 - Home Delivery Program	0.74	0.49	0.49	-	-
243 - CDBG Admin	0.85	0.85	0.85	0.95	1.45
243 - Code Enforcement	-	-	-	0.50	0.50
243 - Sign Program	-	-	-	0.10	0.10
413 - ROW	-	0.47	0.48	-	-
<b>Total Department FTE by Fund</b>	<b>23.85</b>	<b>25.64</b>	<b>26.04</b>	<b>29.64</b>	<b>34.10</b>



# COMMUNITY DEVELOPMENT

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
ADMINISTRATION	900,517	728,731	852,288	899,288	1,457,895
INSPECTIONS	1,548,934	1,654,517	1,708,361	1,715,763	1,912,432
PLANNING	533,505	566,408	708,396	758,396	1,086,410
CODE ENFORCEMENT	613,695	697,709	989,365	1,703,189	1,222,787
HOUSING PROGRAMS	5,467,250	5,897,286	6,045,453	9,664,618	7,148,791
COMMUNITY PROJECTS	1,206,225	552,119	1,744,949	3,628,732	731,518
REDEVELOPMENT	3,018,677	2,568,011	5,067,874	5,067,874	5,060,342
REFUSE	4,807	-	28,083	28,083	27,682
<b>TOTAL</b>	<b>\$ 13,293,610</b>	<b>\$ 12,664,781</b>	<b>\$ 17,144,769</b>	<b>\$ 23,465,943</b>	<b>\$ 18,647,858</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	2,795,498	2,981,050	3,716,351	3,876,915	4,769,149
SUPPLIES & SERVICES	8,124,625	7,877,802	8,671,339	14,783,466	9,187,610
CAPITAL OUTLAY	55,379	21,474	221,717	270,200	160,917
DEBT SERVICE	618,670	439,759	4,219,193	4,219,193	4,211,661
OTHER	1,699,438	1,344,696	316,169	316,169	318,521
<b>TOTAL</b>	<b>\$ 13,293,610</b>	<b>\$ 12,664,781</b>	<b>\$ 17,144,769</b>	<b>\$ 23,465,943</b>	<b>\$ 18,647,858</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

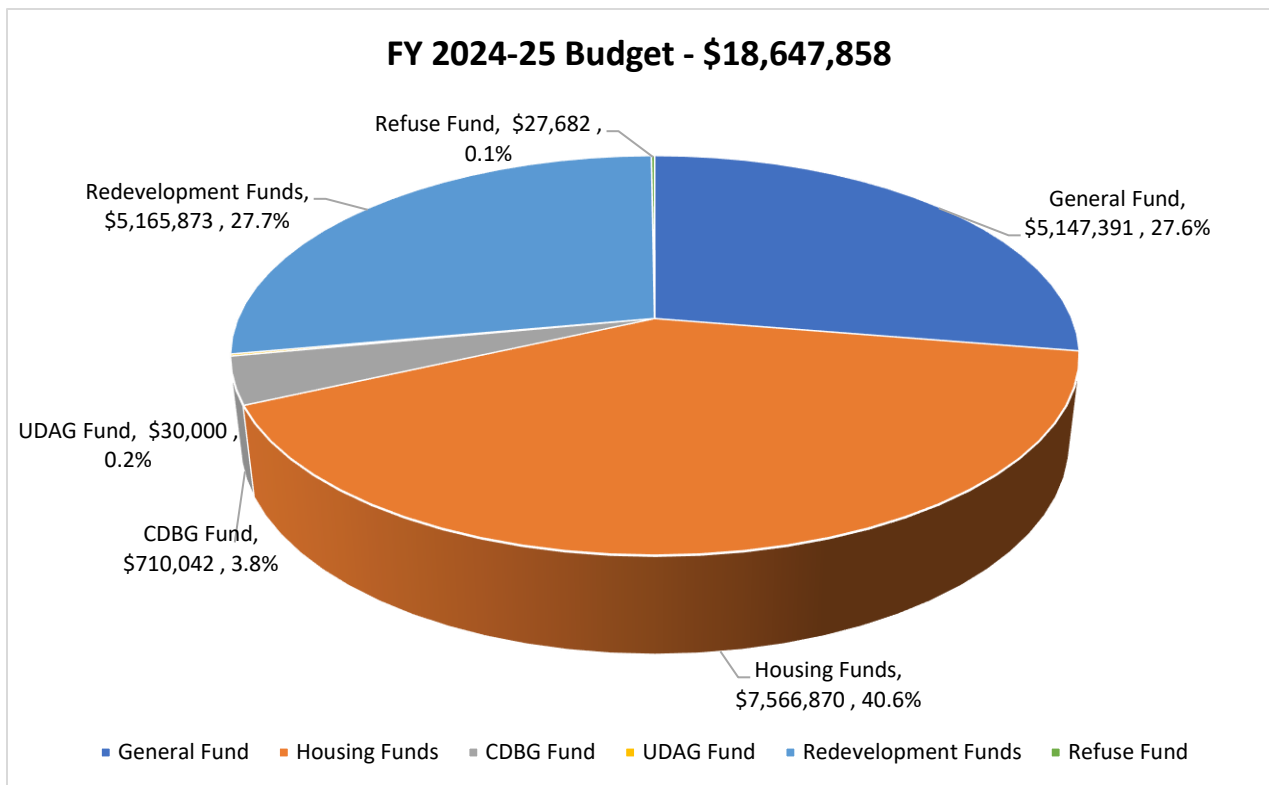
	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	3,293,627	3,432,680	3,955,121	4,737,578	5,147,391
HOUSING ADMIN FUND (240)	52,144	32,997	245,858	245,858	173,033
HOUSING FUND (241)	5,243,214	5,475,215	4,965,576	4,965,576	6,291,666
HOME FUND (242)	126,902	147,329	740,613	4,359,778	579,561
CDBG FUND (243)	1,366,631	461,104	1,431,055	2,751,118	710,042
EHV FUND (246)	8,127	152,051	200,000	200,000	200,000
WSAB TOD SIP FUND	-	20,433	-	159,568	-
PERM LOCAL HOUSING FUND	-	16,452	320,258	365,806	322,610
SB2 GRANT FUND	108,172	23,184	54,800	223,225	-
LEAP GRANT FUND	15,990	86,971	-	195,948	-
UDAG FUND	-	-	30,000	60,000	30,000
REDEVELOPMENT FUNDS	3,073,996	2,816,365	5,173,405	5,173,405	5,165,873
REFUSE FUND	4,807	-	28,083	28,083	27,682
<b>TOTAL</b>	<b>\$ 13,293,610</b>	<b>\$ 12,664,781</b>	<b>\$ 17,144,769</b>	<b>\$ 23,465,943</b>	<b>\$ 18,647,858</b>

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# COMMUNITY DEVELOPMENT

The Community Development Department consists of 32 full-time, two (2) hourly individuals, four (4) student workers, and various consultants who provide services, including economic development, planning, construction plan check, building inspections, code enforcement, code-related prosecution, and housing assistance. Each Division and its corresponding specialty groups are summarized in subsequent sections.

The Community Development Department's combined budget for Fiscal Year 2024-2025 totals over \$18.6 million. A summary of the Department's major accomplishments in Fiscal Year 2023-2024 and goals for Fiscal Year 2024-2025 are provided below.



# ADMINISTRATION

## **PROGRAM DESCRIPTION**

The Administration Division oversees personnel functions, prepares annual budget, coordinates the City's various land use and development services, housing, and development assistance programs, economic development, property-related enforcement programs and building permit issuance.

### **Prior Year's Accomplishments FY 2023-24:**

- Reclassified existing positions to provide internal upward mobility within the department.
- Reorganized the department to better respond to today's needs of the organization and the community.
- Completed the EPA Brownfield's Phase I and Phase II assessments at 13050 Paramount Boulevard.
- Launched the implementation of the citywide EPA Brownfield Assessment Grant.
- Established an expedited permitting software system for solar panel applications.
- Filled vacant positions.

### **Goals & Objectives for FY 2024-25:**

- Continue applying for grants that will provide funding for: affordable housing development, studies to help revitalize neighborhoods, general plan element updates, new specific plans, fee assessment study, climate action plan, project design and project implementation.
- Update development fees and establish development impact fees.
- Implement Vacant Building and Lot Inspections Program.
- Implement Renter Protection & Rental Unit Inspections Program.
- Complete the citywide EPA Brownfield's Assessment Program.

## **ECONOMIC DEVELOPMENT DIVISION**

### **PROGRAM DESCRIPTION**

The Economic Development Division oversees the City's business retention and attraction efforts. It also establishes and maintains strong relationships with developers, local businesses, and property owners. In addition, it serves as the City's principal liaison to the City Council, Chamber of Commerce, and Tweedy Mile Association. Economic Development provides staff support to the South Gate Successor Agency and Successor Agency Oversight Board.

### **Prior Year's Accomplishments FY 2023-24:**

- Received CalHOME grant application for \$5 million to be used for affordable housing.
- Timely submittal and approval of the South Gate Housing Authority Housing Annual Report and the South Gate Housing Successor Compliance Report
- Timely submittal and approval of the Permanent Local Housing Allocation Program (PLHA) Annual Report to the Department of Housing and Community Development (HCD) to remain in compliance with the PLHA Standard Agreement

### **Goals & Objectives for FY 2024-25:**

- Obtain Housing Authority Board direction of preferred developer for Complete Exclusive Negotiation Agreement for Housing Authority property located at 13050 Paramount Blvd. (previously Rancho Market site) and 2703 Tweedy Blvd for future affordable housing development.
- Apply for grants to complete the WSAB Gateway Specific Plan, Hollydale Specific Plan and Tweedy Mile Boulevard Specific Plan.

**Expenditure Explanations**  
**FY 2024-25 Budget: \$925,762**  
**Administration: 100-601-42**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Professional services for preparation and implementation of grant applications, planning-related projects, successor agency-related tasks - \$77,000
6201	Office Supplies	Purchase of general office supplies - \$9,200
6301	Printing	Printed materials for office operations - \$5,000
6304	Membership and Dues	Yearly membership to associations APA, Congress for New Urbanism, Smart Growth Council and ICMA. California Association of Local Economic Development (CALED), CA Community Economic Development Association, International Council of Shopping Centers (ICSC), LA County Economic Development (LAEDC), Urban Land Institute LA (ULI) & American Planning Association, and Gateway Cities Membership (Shared cost with Prop C Funds) - \$16,650
6305	Publications	Publication of Public hearing notices - \$2,000
6306	Events & Meetings	Economic Development outreach meetings and events - \$7,000
6308	Civic Engagement	The Chamber of Commerce contract is to promote businesses, Christmas Parade, Miss SG Pageant, Mayor's State of the City, ribbon cutting ceremonies for new businesses, business mixers, etc. - \$50,000 Home Recognition Program recognizes 12 homes throughout the city who have demonstrated a commitment to beautifying and maintaining their homes. It also, helps motivate others to improve their homes, enhance residential neighborhoods and improve the quality of life - \$5,000 TOTAL: \$55,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$1,900
6340	Training	Customer service and professional development training - \$1,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$50,974
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$84,487
6805	Capital Assets & Equipment	Charges allocated to departments based on overhead operational costs - \$6,865

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 601 COMMUNITY DEVELOPMENT ADMIN.</b>					
<b>100-601-42</b>					
5101 Salaries - FT Misc.	155,868	195,575	280,485	280,485	358,809
5103 Salaries - PT - Non-CP - Misc	-	-	-	-	30,396
5110 Overtime Regular	6,806	2,322	5,000	5,000	5,000
5120 Holiday Allowance	744	469	264	264	502
5121 Sick Leave Payout	1,247	-	-	-	-
5122 Vacation Leave Payout	7,459	-	-	-	-
5123 Admin/Comp Time Payout	761	-	1,772	1,772	-
5125 Comp Time Payout	2,269	-	-	-	-
5131 Auto Allowance	1,900	2,400	1,200	1,200	1,800
5132 Communications Allowance	1,281	576	288	288	432
5133 Bilingual Pay	1,697	960	720	720	2,160
5201 Retirement - FT Misc	17,782	23,365	12,050	12,050	41,403
5205 Retirement - FT Misc - UAL	58,543	59,320	32,126	32,126	58,194
5212 Deferred Comp Match	1,059	1,020	720	720	2,220
5220 Medicare	2,542	3,069	4,201	4,201	5,274
5221 Group Medical Insurance	18,353	11,490	8,231	8,231	74,236
5230 Life Insurance	269	217	132	132	566
5231 Dental Insurance	881	636	440	440	2,123
5232 Long Term Disability	368	411	235	235	1,011
5240 Workers Compensation	10,543	10,543	6,335	6,335	7,999
5241 Unemployment Insurance	358	358	226	226	341
* EMPLOYEE SERVICES	<u>290,729</u>	<u>312,731</u>	<u>354,425</u>	<u>354,425</u>	<u>592,466</u>
6101 Professional Services	176,995	23,364	50,000	50,000	77,000
6201 Office Supplies	6,990	6,621	9,200	9,200	9,200
6301 Printing	822	-	5,000	5,000	5,000
6303 Postage	914	286	250	250	250
6304 Memberships & Dues	14,945	13,336	16,650	16,650	16,650
6305 Publications & Subscriptions	690	433	2,000	2,000	2,000
6306 Events & Meetings	160	1,486	7,000	7,000	7,000
6307 Mileage Reimbursement	-	-	150	150	150
6308 Civic Engagement	40,000	41,189	55,000	55,000	55,000
6310 Rents & Leases	2,145	2,164	1,900	1,900	1,900
6314 Credit Card Fees	-	-	-	-	15,000
6340 Training	-	-	1,000	1,000	1,000
6701 Equipment Maintenance	352	-	-	-	-
6721 Telephone	857	832	820	820	820
6802 Info Systems Allocation	26,708	37,678	37,678	37,678	50,974
6803 Insurance Allocation	28,520	28,520	28,520	28,520	84,487
6805 Capital Asset & Equip Replacement	6,665	6,865	6,865	6,865	6,865
* SUPPLIES & SERVICES	<u>306,764</u>	<u>162,774</u>	<u>222,033</u>	<u>222,033</u>	<u>333,296</u>
<b>** ADMINISTRATION</b>	<b><u>597,493</u></b>	<b><u>475,505</u></b>	<b><u>576,458</u></b>	<b><u>576,458</u></b>	<b><u>925,762</u></b>

# BUILDING & SAFETY DIVISION

## PROGRAM DESCRIPTION

The Building & Safety Division ensures that all new construction complies with local, state, and federal building codes and structural safety regulations. The Division reviews construction plans, and issues permit for all new construction, additions, alterations, and modifications to all existing and new residential, commercial, and industrial structures. The City contracts with two professional engineering consulting firms to provide plan check services. Furthermore, the Building Division manages the Pre-Sale Residential Inspection Program, requiring property owners to obtain a Pre-Sale Inspection Report before any residential property transaction. The Pre-Sale Inspection Report shows all permitted and unauthorized construction, improvements, additions, and existing property violations. Building & Safety also inspects all new business locations in the city to ensure compliance with current codes before the issuance of a certificate of occupancy.

### Prior Year’s Accomplishments FY 2023-24:

- Continued plan check services with Melad & Associates and True North Compliance to help expedite review process within two weeks of submittal.
- Processed over 9,000 customer requests for: plan check submittals, building permits, development fees, inspections, certificates of occupancy for new businesses, applications for residential Pre-Sale Inspections, and code enforcement complaints.
- Transitioned LID plan review from Public Works to Building & Safety for ADUs to expedite the approval process.

### Goals & Objectives for FY 2024-25:

- Provide building inspection services within 24 hours of request.
- Continue to work with the city prosecutor to bring the Presale Program’s outstanding cases into compliance and close cases from 1989 to 2023.
- Establish a new permit and project tracking system.
- Survey Soft-Story residential structures and identify at risk buildings.
- Safety Assessment Training and certification for all building inspectors.
- Safety Assessment Program training for all counter technicians.
- Revise and update B&S Emergency Response Manual.
- Rehearse an emergency response scenario for B&S.

<b>Performance Measures</b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>
Customers served (in person & online)	7,500	7,000	7,800
Number of building inspections	8,800	12,000	9,000
Perform inspections within 24 hours	90%	95%	90%



**Expenditure Explanations**  
**FY 2024-25 Budget: \$1,912,432**  
**Building & Safety Division: 100-602-42**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Contracted services for building plan check/public counter services - LID plan check - \$300,000
6201	Office Supplies	Purchase of general office supplies and building operations related materials - \$3,500
6202	Special Dept. Supplies	Purchase/maintaining first aid kits - \$1,100
6203	Uniform/Safety Equipment	Uniforms for staff - \$4,000
6301	Printing	Printed materials for building office/field operations - \$1,500
6303	Postage	Mailers for communications - \$500
6304	Membership and Dues	Americans with Disabilities Act (ADA) Compliance Guide, California Building Officials (CALBO), International Association of Electrical Inspector (IAEI), International Association of Plumbing and Mechanical Officials (IAPMO), International Code Council (ICC), ICC-LA Basin Chapter, National Fire Protection Association (NFPA), and National Notary Association - \$3,000
6305	Publications	Reference code books & training manuals, trade manuals from IAPMO, ICC and the NEC (National Electrical Code). Title 25 Mobile Home Park; ADA Compliance Guide; Applied Technology Council (ATC); and Property Radar Services - \$2,000
6309	Department of Conservation	Strong motion instrumentation and seismic hazard mapping fee - \$15,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$1,700
6340	Training	Training/State mandated Certifications for continuing education and renewals of building, plumbing, electrical, mechanical certificates, and related certifications - \$8,800
6721	Telephone	Monthly maintenance cost for cell phones - \$3,277
6730	Software Maintenance	Edgesoft - Permitting Software - \$18,150
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$51,334
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$179,118
6804	Vehicle Maintenance Allocation	Charges allocated three (3) vehicles, equipment and fuel used - \$17,893
6805	Capital Assets & Equipment	Charges allocated to departments based on overhead operational costs - \$16,791

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 602 INSPECTIONS</b>					
<b>100-602-42</b>					
5101 Salaries - FT Misc.	628,114	663,204	756,501	756,501	779,318
5103 Salaries - PT - Non-CP - Misc	3,590	-	-	-	-
5110 Overtime Regular	34,104	32,225	25,000	25,000	25,000
5120 Holiday Allowance	-	377	3,705	3,705	377
5122 Vacation Leave Payout	15,399	10,286	4,541	4,541	4,541
5123 Admin/Comp Time Payout	5,292	5,846	11,154	11,154	-
5125 Comp Time Payout	4,382	3,396	-	-	-
5130 Uniform/Tool Allowance	1,788	-	-	-	-
5131 Auto Allowance	5,200	4,800	5,400	5,400	5,400
5132 Communications Allowance	-	-	144	144	144
5133 Bilingual Pay	8,000	7,500	7,500	7,500	6,300
5201 Retirement - FT Misc	72,315	78,881	93,464	93,464	88,478
5204 Retirement - CPPT Misc	104	515	-	-	-
5205 Retirement - FT Misc - UAL	131,929	140,658	83,631	83,631	121,120
5212 Deferred Comp Match	5,700	6,465	6,000	6,000	4,710
5220 Medicare	7,902	8,884	11,802	11,802	11,477
5221 Group Medical Insurance	158,158	168,402	211,196	211,196	212,023
5230 Life Insurance	1,125	1,254	1,282	1,282	1,154
5231 Dental Insurance	4,942	4,917	5,358	5,358	4,988
5232 Long Term Disability	1,431	1,931	1,861	1,861	2,058
5240 Workers Compensation	20,742	20,742	17,085	17,085	16,957
5241 Unemployment Insurance	705	705	610	610	724
* EMPLOYEE SERVICES	<u>1,110,923</u>	<u>1,160,988</u>	<u>1,246,234</u>	<u>1,246,234</u>	<u>1,284,769</u>
6101 Professional Services	272,276	329,889	300,000	300,000	300,000
6201 Office Supplies	3,509	2,823	3,500	3,500	3,500
6202 Special Dept. Supplies	2,134	2,167	1,100	1,100	1,100
6203 Uniforms/Safety Equipment	-	420	-	-	4,000
6301 Printing	1,024	1,301	1,500	1,500	1,500
6303 Postage	482	281	500	500	500
6304 Memberships & Dues	1,400	1,854	3,000	3,000	3,000
6305 Publications & Subscriptions	1,304	1,990	2,000	2,000	2,000
6309 Fees & Charges	3,894	-	-	-	15,000
6310 Rents & Leases	1,328	1,478	1,700	1,700	1,700
6340 Training	12,596	6,612	8,800	8,800	8,800
6701 Equipment Maintenance	-	-	396	396	-
6721 Telephone	3,398	3,012	3,277	3,277	3,277
6730 Software Maintenance	-	-	-	-	18,150
6802 Info Systems Allocation	26,896	37,944	37,944	37,944	51,334
6803 Insurance Allocation	63,726	63,726	63,726	63,726	179,118
6804 Vehicle Maintenance Allocation	27,266	18,643	17,893	17,893	17,893
6805 Capital Asset & Equip Replacement	16,302	16,791	16,791	16,791	16,791
* SUPPLIES & SERVICES	<u>437,536</u>	<u>488,931</u>	<u>462,127</u>	<u>462,127</u>	<u>627,663</u>
9100 Facility Improvements	476	4,598	-	7,402	-
* CAPITAL OUTLAY	<u>476</u>	<u>4,598</u>	<u>-</u>	<u>7,402</u>	<u>-</u>
<b>** INSPECTIONS</b>	<b><u>1,548,934</u></b>	<b><u>1,654,517</u></b>	<b><u>1,708,361</u></b>	<b><u>1,715,763</u></b>	<b><u>1,912,432</u></b>

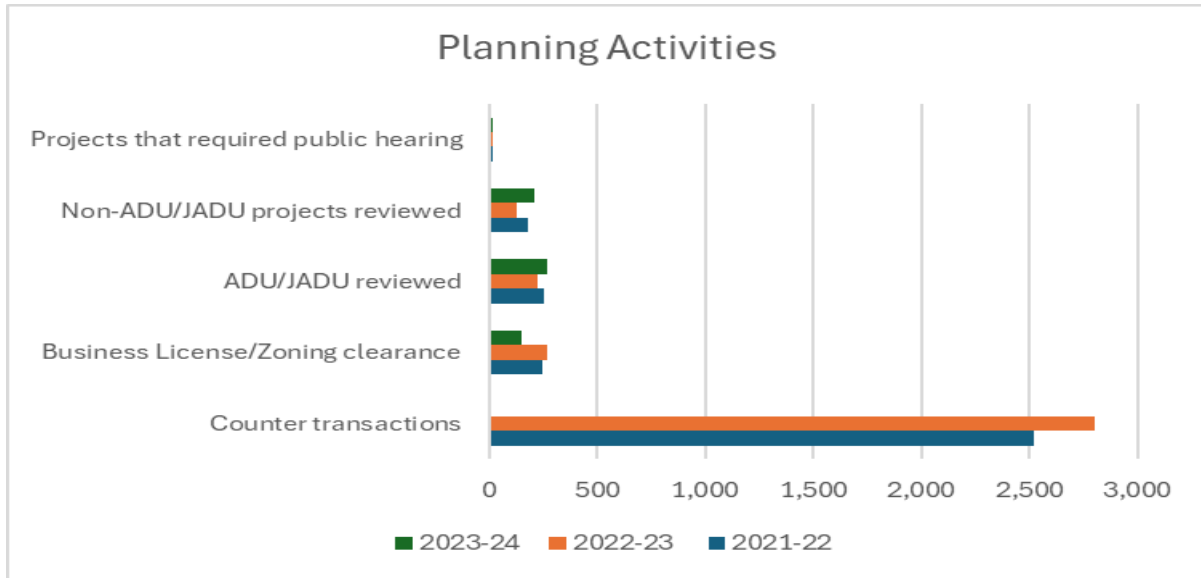
# PLANNING DIVISION

**PROGRAM DESCRIPTION**

The Planning Division manages the City’s advanced and current planning activities. The Planning team oversees the preparation and implementation of the City’s land use vision and all related codes including the City’s General Plan and various specific plans, zoning code, local hazard mitigation plan; reviews all new development and business license activity. The Planning Division also serves as the liaison to the Planning Commission.

**Prior Year’s Accomplishments FY 2023-24:**

- Received certification for the 2021-2029 General Plan Housing Element.
- Filled two of four vacant positions.



**Goals & Objectives for FY 2024-25:**

- Commence Hollydale Specific Plan Feasibility Study.
- Amend the zoning code relating to 15,000 SF warehouse limit, drive-thru commercial uses, car wash, truck storage, distribution centers, fence height, graffiti, landscaping, presale, tenant rights, rental inspections, vacant buildings and lots, and wireless facilities.

<b>Performance Measures</b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>
Counter transactions	2,520	2,800	2,200
Business License/Zoning clearance	245	270	145
ADU/JADU reviewed	249	220	270
Non-ADU/JADU projects reviewed	180	125	210
Projects that required public hearing	16	18	17

**Expenditure Explanations**  
**FY 2024-25 Budget: \$1,086,410**  
**Planning Division: 100-603-41**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Zoning Code, General Plan, Economic Development, and Successor Agency related work - \$70,000
6102	Legal Services	Legal Services Planning - \$50,000
6201	Office Supplies	Purchase general office supplies - \$6,000
6301	Printing	Printed materials related to administration - \$3,000
6303	Postage	Cost for mailing general correspondence - \$2,100
6304	Membership & Dues	APA Annual Membership - \$674
6305	Publications and Subscriptions	Public hearing notices - \$14,000 GIS annual subscription - \$2,916 TOTAL: \$16,916
6310	Rents & Leases	Costs for lease and maintenance of copier - \$1,900
6311	Commission Expense	24 annual meetings @ \$125 each for 5 Planning Commissioners - \$15,000, Training for Planning Commissioners - \$2,500 TOTAL: \$17,500
6340	Training	Cost for training for planners 3 x 2,000 - \$6,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$15,318
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$88,178
6805	Capital Asset & Equip	Charges allocated to departments based on overhead operational costs - \$5,804

**Expenditure Explanations**  
**FY 2024-25 Budget: \$322,610**  
**PLHA: 265-608-41**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Consulting services to administer grants, prepare Gateway related programs, and help with zoning updates - \$62,000
6340	Training	Gateway Cities 1% SB2 PLHA - \$12,400
7999	Transfers Out	Predevelopment expenses - \$248,210

**Expenditure Explanations**  
**FY 2024-25 Budget: \$30,000**  
**UDAG: 262-603-41**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Parking study and Parking management plan required in the Tweedy Blvd. Specific Plan - \$30,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 603 PLANNING</b>					
<b>100-603-41</b>					
5101 Salaries - FT Misc.	158,679	223,134	377,547	377,547	521,120
5103 Salaries - PT - Non-CP - Misc	-	14,656	20,000	20,000	700
5104 Salaries - CPPT Misc	-	5,813			-
5110 Overtime Regular	1,529	1,627	3,000	3,000	-
5120 Holiday Allowance	109	88	634	634	88
5122 Vacation Leave Payout	222	-	-	-	-
5123 Admin/Comp Time Payout	-	-	591	591	-
5125 Comp Time Payout	1,041	475	-	-	-
5131 Auto Allowance	1,600	2,400	2,400	2,400	7,500
5132 Communications Allowance	1,429	1,776	1,776	1,776	1,560
5133 Bilingual Pay	695	1,380	1,440	1,440	180
5201 Retirement - FT Misc	17,451	26,763	36,592	36,592	64,156
5204 Retirement - CPPT Misc	-	1,174	-	-	-
5205 Retirement - FT Misc - UAL	46,012	50,713	31,045	31,045	78,794
5212 Deferred Comp Match	680	2,391	2,640	2,640	315
5220 Medicare	2,235	3,910	5,907	5,907	5,499
5221 Group Medical Insurance	23,234	35,080	45,831	45,831	90,877
5230 Life Insurance	263	398	405	405	535
5231 Dental Insurance	895	1,497	1,605	1,605	2,443
5232 Long Term Disability	129	262	256	256	1,082
5240 Workers Compensation	8,896	8,896	8,527	8,527	8,348
5241 Unemployment Insurance	302	302	305	305	356
* EMPLOYEE SERVICES	<u>265,401</u>	<u>382,735</u>	<u>540,501</u>	<u>540,501</u>	<u>783,553</u>
6101 Professional Services	198,473	113,136	70,000	120,000	70,000
6102 Legal Services	-	-	-	-	50,000
6201 Office Supplies	1,420	764	6,000	6,000	6,000
6202 Special Dept. Supplies	-	402	-	-	-
6301 Printing	852	91	3,000	3,000	3,000
6303 Postage	3,974	6,076	2,100	2,100	2,100
6304 Memberships & Dues	547	886	674	674	674
6305 Publications & Subscriptions	14,151	8,219	16,916	16,916	16,916
6306 Events & Meetings	-	3,394	542	542	542
6310 Rents & Leases	1,447	1,641	1,900	1,900	1,900
6311 Commission Expense	7,875	6,375	17,500	17,500	17,500
6340 Training	-	-	6,000	6,000	6,000
6701 Equipment Maintenance	134	-	450	450	450
6721 Telephone	207	201	325	325	325
6730 Software Maintenance	-	-	-	-	18,150
6802 Info Systems Allocation	8,025	11,322	11,322	11,322	15,318
6803 Insurance Allocation	25,362	25,362	25,362	25,362	88,178
6805 Capital Asset & Equip Replacement	5,635	5,804	5,804	5,804	5,804
* SUPPLIES & SERVICES	<u>268,103</u>	<u>183,673</u>	<u>167,895</u>	<u>217,895</u>	<u>302,857</u>
<b>** PLANNING</b>	<b><u>533,505</u></b>	<b><u>566,408</u></b>	<b><u>708,396</u></b>	<b><u>758,396</u></b>	<b><u>1,086,410</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 264 WSAB TOD SIP FUND DEPT 603 WSAB TOD SIP 264-603-41</b>					
6101 Professional Services	-	20,433	-	159,568	-
* SUPPLIES & SERVICES	-	20,433	-	159,568	-
<b>** WSAB TOD SIP</b>	-	<b>20,433</b>	-	<b>159,568</b>	-

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 265 PERMANENT LOCAL HSG GRNT DEPT 608 PERMANENT LOCAL HSG GRANT 265-608-41</b>					
6101 Professional Services	-	16,452	62,000	107,548	62,000
6340 Training	-	-	12,400	12,400	12,400
* SUPPLIES & SERVICES	-	16,452	74,400	119,948	74,400
7999 Transfers Out	-	-	245,858	245,858	248,210
* OTHER	-	-	245,858	245,858	248,210
<b>** PERMANENT LOCAL HSG GRANT</b>	-	<b>16,452</b>	<b>320,258</b>	<b>365,806</b>	<b>322,610</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 267 LEAP GRANT FUND DEPT 612 LEAP GRANT 267-612-41</b>					
6101 Professional Services	15,990	86,971	-	192,948	-
6309 Fees & Charges	-	-	-	3,000	-
* SUPPLIES & SERVICES	15,990	86,971	-	195,948	-
<b>** LEAP GRANT</b>	<b>15,990</b>	<b>86,971</b>	-	<b>195,948</b>	-

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 266 SB2 GRANT FUND</b>					
<b>DEPT 611 SB2 GRANT</b>					
<b>266-611-41</b>					
6101 Professional Services	975	-	-	-	-
6110 Gateway Specific Plan Adoption	8,975	1,558	-	48,443	-
6111 Gateway Specific Plan Implementation	4,760	-	-	-	-
6112 Hollydale Specific Plan Implementation	-	-	-	19,000	-
6113 Tweedy Specific Plan Implementation	-	-	-	19,000	-
6114 Housing Element	67,760	-	-	33,311	-
6115 Grants Administration	320	40	-	7,590	-
6730 Software Maintenance	-	20,520	54,800	54,800	-
* SUPPLIES & SERVICES	82,790	22,118	54,800	182,144	-
9006 Computer Equipment & Software	25,383	1,066	-	41,081	-
* CAPITAL OUTLAY	25,383	1,066	-	41,081	-
<b>** SB2 GRANT</b>	<b>108,172</b>	<b>23,184</b>	<b>54,800</b>	<b>223,225</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 246 EMERGENCY HOUSING VOUCHER (EHV)</b>					
<b>DIV 637 EMERGENCY HOUSING VOUCHER (EHV)</b>					
<b>246-637-43</b>					
6601 Housing Assistance Pmts	8,127	152,051	200,000	200,000	200,000
* SUPPLIES & SERVICES	8,127	152,051	200,000	200,000	200,000
<b>** EHV FUND</b>	<b>8,127</b>	<b>152,051</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 262 URBAN DEV. ACTION GRANT DIV 603 PLANNING 262-603-41</b>					
6101 Professional Services	-	-	30,000	60,000	30,000
* SUPPLIES & SERVICES	-	-	30,000	60,000	30,000
<b>** UDAG - PLANNING</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>60,000</b>	<b>30,000</b>
<b>** UDAG GRANT FUND</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>60,000</b>	<b>30,000</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND DEPT 622 EPA GRANT PROJECTS 100-622-49</b>					
5101 Salaries - FT Misc.	-	-	-	39,976	-
* EMPLOYEE SERVICES	-	-	-	39,976	-
6101 Professional Services	-	38,541	-	361,459	-
6201 Office Supplies	-	-	-	36,024	-
6306 Events & Meetings	-	-	-	24,000	-
* SUPPLIES & SERVICES	-	38,541	-	421,483	-
<b>** EPA GRANT PROJECTS</b>	<b>-</b>	<b>38,541</b>	<b>-</b>	<b>461,459</b>	<b>-</b>

# CODE ENFORCEMENT

## PROGRAM DESCRIPTION

The Code Enforcement group’s primary responsibility is to protect public health, safety, and welfare, while maintaining the community’s quality of life, neighborhood livability, and minimum property maintenance standards. The group enforces property and building maintenance regulations and addresses illegal substandard units and unauthorized use conversions in all buildings/areas of the City. In addition, Code Enforcement Officers pursue removing blighting conditions, such as illegal dumping and graffiti, eradication of illegal street vendors, enforcement of building, electrical, plumbing, mechanical, health, and safety codes.

### Prior Year’s Accomplishments FY 2023-24:

- Code enforcement collected \$29,340 dollars in Administrative Citations fees for non-compliant property owners.
- Code enforcement closed 1,393 cases in Fiscal Year 2023/2024.
- Code enforcement provided community outreach information through South Gate Connect on a quarterly basis.
- Worked alongside Conservation Corps of Long Beach to assist in maintaining the City of South Gate clean.
- Started a pilot program to revamp street vending regulations with six (6) contract code enforcement officers working 7 days a week from 7:00 pm to 2:00 am. The code enforcement unit conducted a round table meeting with the cities of Paramount, Lynwood, Downey, Huntington Park and Los Angeles County Health Department. Code enforcement coordinated joint field inspection with South Gate Police Department, Public Works Department, and the L. A. County Health Department for the removal of perishable goods from illegal street vendors.

### Goals & Objectives for FY 2024-25:

- In an effort to educate the community of the importance of keeping the city clean and enhancing quality of life, the Bureau will create at least one educational posting per month on a topic of interest (Bulky Items, yard maintenance, building maintenance, etc.)
- Hire personnel to complete the Code Enforcement Team.
- Safety assessment Program training for code enforcement officers.
- Provide cross-training to improve delivery of services to the community in a more efficient manner.
- Provide code enforcement services seven days per week.

<b>Performance Measures</b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>
Active cases	594	764	674
Closed cases	1,505	1,115	1,393
Field inspections	8,008	7,300	10,000
Citations issued	84	301	330
Fees collected	\$15,403	\$41,048	\$29,340

**Expenditure Explanations**

FY 2024-25 Budget: \$1,222,787

Code Enforcement Division: 100-604-29

Account	Description	Explanation
6102	Legal Services	Prosecutor services by Dapeer, Rosenblit and Litvak. When compliance is not obtained through conventional notices, those case are sent to city prosecutor for legal enforcement - \$105,000
6201	Office Supplies	Purchase of general office supplies - \$1,200
6202	Special Department Supplies	Purchase of supplies for handheld radios (2), uniforms for part-timers; Equipment for new Code Enforcement vehicle - \$11,929 Purchase of Safety Equipment - \$25,289 Radio chargers, bullet proof vests, body cameras, yearly maintenance fee (\$1,000). TOTAL: \$37,218
6203	Uniform/Safety Equipment	Uniforms for staff - \$500
6301	Printing	Printed materials related do operations - \$2,000
6303	Postage	Cost for mailing correspondence - \$1,500
6304	Memberships and Dues	American Association of Code Enforcement (AACE) - \$240 ACEO membership for code enforcement officer (\$95/each x 4/CEO) = \$760 TOTAL: \$1,000
6308	Civic Engagement	Community-related outreach/education/meetings - \$5,000
6309	Fees and Charges	Data Ticket annual fees citation program - \$2,800
6310	Rents & Leases	Costs for lease and maintenance of copier - \$200
6340	Training	Annual CACEO seminar, Annual AACE seminars, California Building Officials (CALBO) seminars, International Code Council (ICC) Seminars - \$8,435 CACEO Annual Seminar - \$1,050 AACE Annual Seminar - \$2,175 OC Spray Training - \$450 Code Officer Safety Certification - \$500 TOTAL: \$12,610
6701	Equipment Maintenance	Two-way radio - \$500
6721	Telephone	Cost for office telephone; cell phones for field staff (8 CEO's) - \$7,632
6730	Software Maintenance	Edgesoft costs - \$18,700
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$14,210

6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$127,337
6804	Vehicle Maintenance Allocation	Charges for 7 vehicles - \$44,589
6805	Capital Asset & Equipment	Charges allocated to departments based on overhead operational costs - \$3,361

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<b>ACCOUNT DESCRIPTION</b>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 604 CODE ENFORCEMENT</b>					
<b>100-604-29</b>					
5101 Salaries - FT Misc.	285,868	296,893	460,276	460,276	497,413
5103 Salaries - PT - Non-CP - Misc	2,716	29,436	-	-	-
5104 Salaries - CPPT Misc	-	-	55,364	55,364	55,364
5110 Overtime Regular	3,142	7,748	3,000	3,000	3,000
5120 Holiday Allowance	337	-	3,081	3,081	-
5122 Vacation Leave Payout	1,676	3,122	1,715	1,715	1,715
5125 Comp Time Payout	-	82	-	-	-
5130 Uniform/Tool Allowance	2,600	-	-	-	-
5131 Auto Allowance	200	300	600	600	600
5132 Communications Allowance	48	72	144	144	144
5133 Bilingual Pay	3,900	3,850	4,500	4,500	2,100
5201 Retirement - FT Misc	29,126	31,574	53,525	53,525	57,294
5204 Retirement - CPPT Misc	986	660	-	-	-
5205 Retirement - FT Misc - UAL	75,781	79,459	47,950	47,950	77,357
5203 PARS Supplemental Retirement	-	-	-	-	-
5211 Deferred Comp - 401(a) Plan	-	-	-	-	-
5212 Deferred Comp Match	2,985	3,523	4,600	4,600	2,220
5220 Medicare	4,305	5,257	7,666	7,666	7,254
5221 Group Medical Insurance	67,301	51,056	60,346	60,346	114,706
5230 Life Insurance	532	373	723	723	735
5231 Dental Insurance	3,250	2,267	3,247	3,247	3,736
5232 Long Term Disability	659	879	1,052	1,052	1,223
5240 Workers Compensation	5,610	5,610	10,395	10,395	12,055
5241 Unemployment Insurance	191	191	371	371	514
* EMPLOYEE SERVICES	<u>491,212</u>	<u>522,352</u>	<u>718,555</u>	<u>718,555</u>	<u>837,430</u>
6101 Professional Services	-	2,316	-	200,000	-
6102 Legal Services	53,712	52,576	105,000	105,000	105,000
6201 Office Supplies	1,934	1,957	1,200	1,200	1,200
6202 Special Dept. Supplies	2,840	16,610	37,218	65,814	37,218
6203 Uniforms/Safety Equipment	-	1,631	-	-	500
6301 Printing	783	1,872	2,000	2,000	2,000
6303 Postage	1,196	1,855	1,500	1,500	1,500
6304 Memberships & Dues	707	1,363	1,000	1,000	1,000
6308 Civic Engagement	-	-	5,000	5,000	5,000
6309 Fees & Charges	3,076	9,761	2,800	2,800	2,800
6310 Rents & Leases	119	163	200	200	200
6340 Training	4,996	11,040	12,610	12,610	12,610
6701 Equipment Maintenance	334	-	500	500	500
6721 Telephone	3,443	3,522	3,632	3,632	7,632
6730 Software Maintenance	-	-	-	-	18,700
6802 Info Systems Allocation	7,445	10,503	10,503	10,503	14,210
6803 Insurance Allocation	12,238	12,238	12,238	12,238	127,337
6804 Vehicle Maintenance Allocation	26,397	44,589	44,589	44,589	44,589
6805 Capital Asset & Equip Replacement	3,263	3,361	3,361	38,361	3,361
* SUPPLIES & SERVICES	<u>122,483</u>	<u>175,357</u>	<u>243,351</u>	<u>506,947</u>	<u>385,357</u>
<b>** CODE ENFORCEMENT</b>	<b><u>613,695</u></b>	<b><u>697,709</u></b>	<b><u>961,906</u></b>	<b><u>1,225,502</u></b>	<b><u>1,222,787</u></b>

CITY OF SOUTH GATE  
 FY 2024-25 ADOPTED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 413 REFUSE COLLECTION FUND</b>					
<b>DEPT 604 CODE ENFORCEMENT</b>					
<b>413-604-49</b>					
5103 Salaries - PT - Non-CP - Misc	4,738	-	27,682	27,682	27,682
5220 Medicare	69	-	401	401	-
* EMPLOYEE SERVICES	4,807	-	28,083	28,083	27,682
<b>** REFUSE CODE ENFORCEMENT</b>	<b>4,807</b>	<b>-</b>	<b>28,083</b>	<b>28,083</b>	<b>27,682</b>

# HOUSING DIVISION

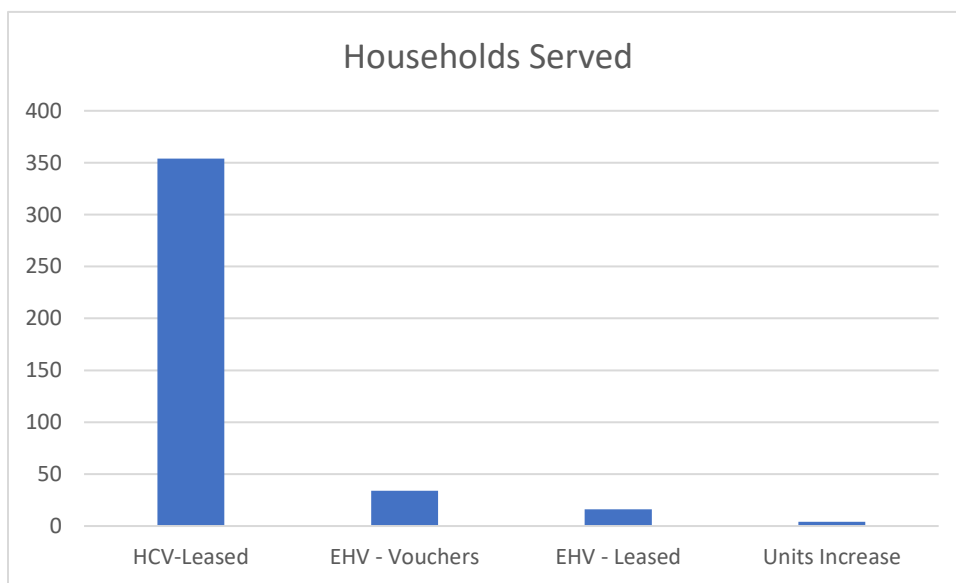
## PROGRAM DESCRIPTION

The Housing Division administers the City's on-going federal programs, including the Housing Choice Voucher Program commonly known as the Section 8, the Community Development Block Grant Program (CDBG), and the HOME Investment Partnerships Program (HOME). The Housing Division works with other local Housing Authority agencies, the Los Angeles Homeless Services Authority (LAHSA) and PATH Gateway Connections to inform homeless individuals and families of all available resources. Housing staff also oversee the review of any Federal or State Tax Credit Allocation applications.

## South Gate Housing Authority (SGHA) Section 8

### Prior Year's Accomplishments FY 2023-24:

- The SGHA has 354 families active Housing Choice Voucher program participants and 16 active Emergency Housing Voucher participants.
- There was a 1.1% increase in lease-up for the Section 8 Housing program.
- As the previous waitlist for Section 8 was established 8 years ago, it has become outdated. The South Gate Housing Authority purged its current waitlist and reopened it to receive new applications to create an updated list for this vital program.



### Goals & Objectives for FY 2024-25:

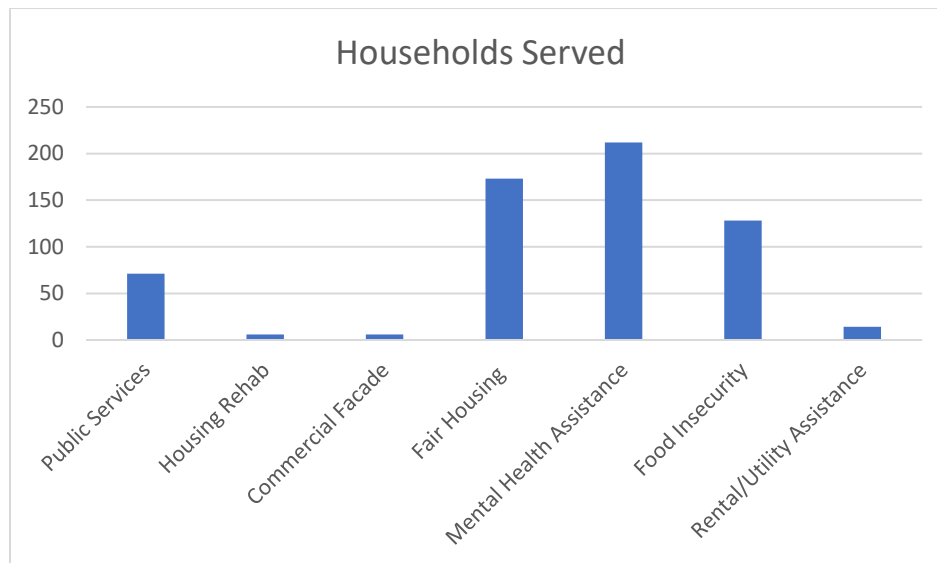
- Increase the number of families assisted in the HCV program by 15% (53).
- Inspect 100% of Section 8 units
- Increase available Section 8 rental units to 450 units.

## CDBG, CDBG-CV & ARPA Programs

### Prior Year's Accomplishments FY 2023-24:

- Funded 8 public service programs with CDBG and CDBG-CV funding assisting 71 families.
- Rehabilitated 2 residential units with HOME funds.
- Completed 2 Commercial Façade projects with CDBG funds.
- Funded the South Gate Park Fence project.
- Funded Fair Housing Activities assisting approximately 173 households (July-Jan).
- Assisted 61 unduplicated residents through the ARPA funded Mental Health Assistance Program. (July – Feb).
- Assisted 128 unduplicated families through the ARPA funded Food Insecurity Program.
- Assisted 14 households through the Rental and Utility Assistance Program.
- Joined the Gateway Council of Government Housing Trust.

## CDBG, CDBG-CV, ARPA



### Goals & Objectives for FY 2024-25:

- Start the Affordable Housing development with Habitat for Humanity and Azure for the Housing Authority properties.
- Implement a CDBG funded rental rehabilitation program.
- Apply for GCOG funds to preserve and produce affordable housing that will support the City in achieving the stated goals and objectives of the 2021-2029 Housing Element Update.

<b>Performance Measures</b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>
Number of Lease-ups	345	350	354
CDBG and CDBG-CV expenditures	\$1,316,441	\$335,381	\$1,395,129
HOME expenditures	\$80,058	\$45,056	\$151,853
ARPA expenditures (CDD Programs)	\$262,880	\$249,044	\$329,266



**Expenditure Explanations**  
**FY 2024-25 Budget: \$6,291,666**  
**Housing Division: 241-630-43**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Professional services for general accounting and financial assistance for the Section 8 program consultant BDO - \$25,000; Shared cost of the City single audit - \$5,157 TOTAL: \$25,157
6201	Office Supplies	Purchase of toners cartridges, blank papers, general office supplies, binders, envelopes, filing folders, labels - \$2,500
6301	Printing	Policy documents, forms, business cards for employees; envelopes - \$500
6303	Postage	Cost for mailing interview packets, wait list packets, and general correspondence - \$4,000
6304	Membership and Dues	California Association of Housing Authority (CAHA), The Pacific Southwest Regional Council of the National Association of Housing & Redevelopment Officials (PSWRC-NAHRO), National Leased Housing Association (NLHA), and The Office of Public & Indian Housing (PIH) - \$2,000
6305	Publications	Publication of Public hearing notices and subscription to Nan McKay; provides monthly updates of federal policy changes – \$5,000
6306	Events & Meetings	Resident Advisory Board meetings, landlord workshops, Annual Housing Conference - \$3,000
6309	Fees	Administrative fees for port-out cases - \$2,500
6310	Rents & Leases	Costs for lease and maintenance of copier - \$4,498
6311	Commission Expense	HA meetings - \$1,125
6340	Training	NMA Regulatory Trainings - \$6,750
6601	Housing Asst Payments	Housing payments to owners renting to Section 8 recipients - \$4,893,888
6612	Port-in HAP	Housing payments for Port-in families - \$80,000
6721	Telephone	Cost for office telephones and Cell phone for housing specialists, iPad monthly cost for Housing Authority's inspectors - \$4,020
6730	Software Maintenance	Annual renewal of Happy Software - \$26,250, Additional To the enhance the HAPPY platform - \$22,000 annually and one time service fee - \$15,000 TOTAL: \$63,250
6801	Admin Expenses Allocation	Charges allocated to departments based on overhead operational costs - \$88,837
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$70,654
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$91,928
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on vehicles, equipment and fuel used by each department - \$16,821

**Expenditure Explanations**  
**FY 2024-25 Budget: \$42,828**  
**Home Program Division: 242-601-43**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Professional services to assist in administering the HOME program; Shared cost for City annual audit; Appraisal services for the HOME Rehabilitation Program - \$6,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$200
6801	Administrative Expenses	Charges allocated to departments based on overhead operational costs - \$8,638
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$1,600
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$3,334

**Expenditure Explanations**  
**FY 2024-25 Budget: \$503,624**  
**Home Project Division: 242-631-43**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6603	Affordable Housing	Affordable housing development - \$512,491 for projects to TBD and \$80,000 for Azure Development 7916 Long Beach Blvd TOTAL: \$503,624

**Expenditure Explanations**  
**FY 2024-25 Budget: \$531,134**  
**CDBG Admin Division: 243-601-43**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Professional services to provide coordination and management services for the implementation of CDBG projects; Assist with the annual Action Plan and amendments; Shared cost of City annual audit - \$170,000
6305	Publications & Subscriptions	Meeting notices in the Wave and Press Telegram - \$3,000
6310	Rents & Leases	Costs for lease and maintenance of copier - \$200
6606	Fair Housing Program	Mandatory HUD Requirement - \$31,323
6801	Administrative Expense	Charges allocated to departments based on overhead operational costs - \$10,300
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$7,635
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp. and liability claims - \$33,196

**Expenditure Explanations**  
**FY 2024-25 Budget: \$178,908**  
**CDBG Programs Division: 243-634-xx**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6622	Family Violence Prevention Program	Family Violence Prevention program promotes awareness and education about issues related to family violence in our community - \$24,010
6623	Police Explorers	Police Explorers program provides youth of South Gate firsthand experience in the field of law enforcement - \$20,898
6635	Commercial Facade	Program funds improvements to commercial facades fronting the public right of way - \$134,000

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 241 HOUSING AUTHORITY</b>					
<b>DEPT 630 COMMUNITY DEVELOPMENT</b>					
<b>241-630-43</b>					
5101 Salaries - FT Misc.	163,443	202,629	345,976	345,976	591,371
5103 Salaries - PT - Non-CP - Misc	3,788	28,413	-	-	-
5110 Overtime Regular	38,516	51,296	5,000	5,000	5,000
5120 Holiday Allowance	1,489	690	104	104	261
5121 Sick Leave Payout	977	-	-	-	-
5122 Vacation Leave Payout	10,863	1,017	328	328	328
5123 Admin/Comp Time Payout	3,341	317	475	475	-
5125 Comp Time Payout	1,352	-	-	-	-
5127 Bonus (Sign-on and Referral)	-	5,000	-	-	-
5131 Auto Allowance	1,600	5,100	3,300	3,300	5,700
5132 Communications Allowance	416	1,284	972	972	828
5133 Bilingual Pay	1,865	1,260	1,260	1,260	2,460
5201 Retirement - FT Misc	19,138	23,936	33,022	33,022	71,417
5204 Retirement - CPPT Misc	-	3,313	-	-	-
5205 Retirement - FT Misc - UAL	49,785	49,651	36,545	36,545	90,768
5212 Deferred Comp Match	2,136	1,524	1,440	1,440	134
5220 Medicare	3,210	4,479	5,183	5,183	7,859
5221 Group Medical Insurance	43,305	55,752	50,671	50,671	134,114
5230 Life Insurance	465	479	441	441	708
5231 Dental Insurance	1,964	3,466	2,993	2,993	4,025
5232 Long Term Disability	485	747	652	652	1,191
5240 Workers Compensation	11,500	11,500	7,814	7,814	8,703
5241 Unemployment Insurance	391	391	279	279	371
* EMPLOYEE SERVICES	<u>360,031</u>	<u>452,244</u>	<u>496,455</u>	<u>496,455</u>	<u>925,238</u>
6101 Professional Services	59,828	54,383	25,157	25,157	25,157
6201 Office Supplies	1,549	3,787	2,000	2,000	2,500
6301 Printing	447	598	500	500	500
6303 Postage	4,398	4,572	4,000	4,000	4,000
6304 Memberships & Dues	660	760	2,000	2,000	2,000
6305 Publications & Subscriptions	1,206	3,908	4,000	4,000	5,000
6306 Events & Meetings	-	-	3,000	3,000	3,000
6307 Mileage Reimbursement	-	-	300	300	-
6309 Fees	3,423	2,018	2,500	2,500	2,500
6310 Rents & Leases	2,964	3,845	4,498	4,498	4,498
6311 Commission Expense	4,650	3,075	1,125	1,125	1,125
6340 Training	-	-	6,750	6,750	6,750
6601 Housing Assistance Pmnts	4,436,931	4,556,585	4,025,000	4,025,000	4,893,888
6612 Port-In HAP Expense	150,655	160,641	80,000	80,000	80,000
6701 Equipment Maintenance	1,401	-	1,618	1,618	-
6721 Telephone	3,488	3,119	4,020	4,020	4,020
6730 Software Maintenance	6,000	21,714	63,250	63,250	63,250
6801 Administrative Allocation	86,250	88,837	88,837	88,837	88,837
6802 Info Systems Allocation	37,019	52,225	52,225	52,225	70,654
6803 Insurance Allocation	31,838	31,838	81,520	81,520	91,928
6804 Vehicle Maintenance Allocation	-	16,821	16,821	16,821	16,821
* SUPPLIES & SERVICES	<u>4,832,707</u>	<u>5,008,726</u>	<u>4,469,121</u>	<u>4,469,121</u>	<u>5,366,428</u>
* HOUSING FUNDS	<u><b>5,192,738</b></u>	<u><b>5,460,970</b></u>	<u><b>4,965,576</b></u>	<u><b>4,965,576</b></u>	<u><b>6,291,666</b></u>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 241 HOUSING AUTHORITY DEPT 640 REDEVELOPMENT 241-640-43</b>					
5101 Salaries - FT Misc.	37,889	12,360	-	-	-
5103 Salaries - PT - Non-CP - Misc	6,963	-	-	-	-
5201 Retirement - FT Misc	4,375	1,672	-	-	-
5220 Medicare	633	213	-	-	-
* EMPLOYEE SERVICES	49,860	14,245	-	-	-
6201 Office Supplies	541	-	-	-	-
* SUPPLIES & SERVICES	541	-	-	-	-
<b>* CARES FUNDS</b>	<b>50,401</b>	<b>14,245</b>	<b>-</b>	<b>-</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 241 HOUSING AUTHORITY SECTION 8 DEPT 650 13050 PARAMOUNT BLVD 241-650-43</b>					
6309 Fees & Charges	75	-	-	-	-
* SUPPLIES & SERVICES	75	-	-	-	-
* 13050 PARAMOUNT BLVD	75	-	-	-	-
** HOUSING AUTHORITY FUND	5,243,214	5,475,215	4,965,576	4,965,576	6,291,666

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 242 HOME PROGRAM</b>					
<b>DEPT 601 ADMINISTRATION</b>					
<b>242-601-43</b>					
5101 Salaries - FT Misc.	7,599	9,788	96,113	96,113	14,588
5120 Holiday Allowance	54	-	49	49	66
5121 Sick Leave Payout	416	-	-	-	-
5122 Vacation Leave Payout	1,968	-	109	109	109
5123 Admin/Comp Time Payout	254	-	257	257	-
5125 Comp Time Payout	95	-	-	-	-
5131 Auto Allowance	100	-	1,200	1,200	600
5132 Communications Allowance	115	-	348	348	144
5133 Bilingual Pay	115	-	60	60	-
5201 Retirement - FT Misc	927	1,120	5,268	5,268	1,673
5205 Retirement - FT Misc - UAL	3,630	3,433	9,844	9,844	2,239
5212 Deferred Comp Match	33	-	120	120	-
5220 Medicare	158	139	1,423	1,423	223
5221 Group Medical Insurance	1,690	-	5,776	5,776	2,771
5230 Life Insurance	19	-	62	63	24
5231 Dental Insurance	60	-	503	503	253
5232 Long Term Disability	24	-	106	106	37
5240 Workers Compensation	633	633	2,171	2,171	316
5241 Unemployment Insurance	22	22	78	78	13
5999 Estimated Salary Savings	-	-	(8,731)	(8,731)	-
* EMPLOYEE SERVICES	<u>17,909</u>	<u>15,135</u>	<u>114,756</u>	<u>114,757</u>	<u>23,056</u>
6101 Professional Services	13,549	54,319	700	700	6,000
6303 Postage	38	-	-	-	-
6310 Rents & Leases	119	171	200	200	200
6701 Equipment Maintenance	134	-	-	-	-
6801 Administrative Allocation	8,386	-	8,638	8,638	8,638
6802 Info Systems Allocation	838	-	1,182	1,182	1,600
6803 Insurance Allocation	2,156	-	22,646	22,646	3,334
* SUPPLIES & SERVICES	<u>25,220</u>	<u>54,490</u>	<u>33,366</u>	<u>33,366</u>	<u>19,772</u>
* HOME PROGRAM ADMINISTRATION	<u>43,130</u>	<u>69,625</u>	<u>148,122</u>	<u>148,123</u>	<u>42,828</u>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 242 HOME PROGRAM</b>					
<b>DEPT 640 HOUSING AUTH CARES FUNDS</b>					
<b>242-640-43</b>					
6101 Professional Services	-	27,278	-	153,723	-
6102 Legal Services	-	1,330	-	23,670	-
6106 PW-New Development-Other Srvc	-	24,590	-	58,910	-
6309 Fees & Charges	-	5,823	-	69,177	-
6319 Promotional Activities	-	1,879	-	31,829	-
6720 Utilities	-	-	-	31,000	-
* SUPPLIES & SERVICES	<u>-</u>	<u>60,900</u>	<u>-</u>	<u>368,309</u>	<u>-</u>
* HOUSING AUTH CARES FUNDS	<u>-</u>	<u>60,900</u>	<u>-</u>	<u>368,309</u>	<u>-</u>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 242 HOME PROGRAM</b>					
<b>DEPT 605 HOME DELIVERY PROG ADM</b>					
<b>242-605-43</b>					
5101 Salaries - FT Misc.	44,621	-	-	-	12,507
5110 Overtime Regular	383	-	-	-	-
5120 Holiday Allowance	48	-	-	-	33
5121 Sick Leave Payout	174	-	-	-	-
5122 Vacation Leave Payout	4,221	-	-	-	-
5123 Admin/Comp Time Payout	99	-	-	-	-
5130 Uniform/Tool Allowance	163	-	-	-	-
5131 Auto Allowance	-	-	-	-	300
5132 Communications Allowance	583	-	-	-	132
5133 Bilingual Pay	873	-	-	-	-
5201 Retirement - FT Misc	5,416	-	-	-	1,435
5205 Retirement - FT Misc - UAL	9,347	-	-	-	1,920
5212 Deferred Comp Match	360	-	-	-	20
5220 Medicare	754	-	-	-	188
5221 Group Medical Insurance	14,145	(75)	-	-	2,460
5230 Life Insurance	105	(1)	-	-	19
5231 Dental Insurance	386	(3)	-	-	148
5232 Long Term Disability	149	-	-	-	31
5240 Workers Compensation	1,867	-	-	-	271
5241 Unemployment Insurance	79	-	-	-	12
* EMPLOYEE SERVICES	83,772	(79)	-	-	19,476
6803 Insurance Allocation	-	-	-	-	2,859
* SUPPLIES & SERVICES	-	-	-	-	2,859
* HOME DELIVERY PROG ADMIN	83,772	(79)	-	-	22,335

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 242 HOME PROGRAM</b>					
<b>DEPT 606 ARP FUNDS</b>					
<b>242-606-43</b>					
6101 Professional Services	-	6,775	-	380,911	10,775
* SUPPLIES & SERVICES	-	6,775	-	380,911	10,775
** ARP FUNDS	-	6,775	-	380,911	10,775

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 242 HOME PROGRAM</b>					
<b>DEPT 631 GRANTS/SPECIAL PROGRAMS</b>					
<b>242-631-43</b>					
6603 Affordable Housing	-	-	592,491	863,283	503,624
6604 CHDO	-	-	-	2,000,000	-
6609 Lead Abatement Grant	-	3,013	-	256,247	-
6694 Home Residential Rehab Program	-	7,095	-	342,905	-
* SUPPLIES & SERVICES	-	10,108	592,491	3,462,435	503,624
* GRANTS/SPECIAL PROGRAMS	-	10,108	592,491	3,462,435	503,624
** HOME PROGRAM FUND	126,902	147,329	740,613	4,359,778	579,561

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 243 CDBG FUND</b>					
<b>DIV 601 ADMINISTRATION</b>					
<b>243-601-43</b>					
5101 Salaries - FT Misc.	65,314	66,967	137,498	137,498	181,188
5110 Overtime Regular	822	119	-	-	-
5120 Holiday Allowance	501	-	277	277	231
5121 Sick Leave Payout	2,011	-	-	-	-
5122 Vacation Leave Payout	12,256	1,267	655	655	655
5123 Admin/Comp Time Payout	1,607	633	950	950	-
5125 Comp Time Payout	381	-	-	-	-
5131 Auto Allowance	600	300	2,700	2,700	2,700
5132 Communications Allowance	638	432	1,008	1,008	1,608
5133 Bilingual Pay	380	-	120	120	-
5201 Retirement - FT Misc	7,859	7,848	14,216	14,216	19,745
5205 Retirement - FT Misc - UAL	9,844	10,059	13,539	13,539	29,084
5212 Deferred Comp Match	492	390	480	480	147
5220 Medicare	1,248	1,046	2,077	2,077	2,561
5221 Group Medical Insurance	11,639	7,024	16,611	16,611	31,851
5230 Life Insurance	109	54	165	165	212
5231 Dental Insurance	450	252	1,284	1,284	1,392
5232 Long Term Disability	164	119	286	286	379
5240 Workers Compensation	3,898	3,898	3,105	3,105	3,593
5241 Unemployment Insurance	133	133	111	111	134
5999 Estimates Salary Savings	-	-	(10,638)	(10,638)	-
* EMPLOYEE SERVICES	120,344	100,541	184,444	184,444	275,480
6101 Professional Services	98,471	117,320	2,920	49,920	170,000
6201 Office Supplies	242	19	-	-	-
6303 Postage	272	103	-	-	-
6305 Publications & Subscriptions	2,117	4,030	3,000	3,000	3,000
6310 Rents & Leases	119	154	200	200	200
6311 Commission Expense	1,625	450	800	800	-
6606 Fair Housing Program	24,000	24,000	24,000	24,000	31,323
6701 Equipment Maintenance	134	-	-	-	-
6801 Administrative Allocation	10,000	-	10,300	10,300	10,300
6802 Info Systems Allocation	4,000	-	5,643	5,643	7,635
6803 Insurance Allocation	12,000	-	32,398	32,398	33,196
6804 Vehicle Maintenance Allocation	19,372	-	-	-	-
* SUPPLIES & SERVICES	172,351	146,076	79,261	126,261	255,654
<b>** CDBG ADMINISTRATION</b>	<b>292,695</b>	<b>246,617</b>	<b>263,705</b>	<b>310,705</b>	<b>531,134</b>



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 243 CDBG FUND</b>					
<b>DIV 604 CDBG CODE ENFORCEMENT</b>					
<b>243-604-29</b>					
5101 Salaries - FT Misc.	-	-	26,456	26,456	-
5103 Salaries - PT - Non-CP - Misc	-	-	-	15,360	-
5131 Auto Allowance	-	-	-	576	-
5132 Communications Allowance	-	-	-	144	-
5133 Bilingual Pay	-	-	-	144	-
5201 Retirement - FT Misc	-	-	-	1,767	-
5220 Medicare	-	-	384	619	-
5221 Group Medical Insurance	-	-	-	2,762	-
5230 Life Insurance	-	-	-	17	-
5231 Dental Insurance	-	-	-	89	-
5232 Long Term Disability	-	-	-	32	-
5240 Workers Compensation	-	-	598	598	-
5241 Unemployment Insurance	-	-	21	21	-
* EMPLOYEE SERVICES	-	-	27,459	48,585	-
6101 Professional Services	-	-	-	391,872	-
6201 Office Supplies	-	-	-	37,230	-
* SUPPLIES & SERVICES	-	-	-	429,102	-
<b>** CDBG CODE ENFORCEMENT</b>	-	-	<b>27,459</b>	<b>477,687</b>	-

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 243 CDBG FUND</b>					
<b>DIV 605 HOME PROGRAM DELIVERY COST</b>					
<b>243-605-43</b>					
5101 Salaries - FT Misc.	-	5,461	-	70,260	-
5122 Vacation Leave Payout	-	211	-	(105)	-
5123 Admin/Comp Time Payout	-	106	-	-	-
5131 Auto Allowance	-	-	-	1,764	-
5132 Communications Allowance	-	60	-	276	-
5133 Bilingual Pay	-	-	-	540	-
5201 Retirement - FT Misc	-	653	-	8,041	-
5205 Retirement - FT Misc - UAL	-	9,836	-	187	-
5212 Deferred Comp Match	-	90	-	(30)	-
5220 Medicare	-	92	-	1,048	-
5221 Group Medical Insurance	-	1,622	-	9,865	-
5230 Life Insurance	-	10	-	91	-
5231 Dental Insurance	-	51	-	342	-
5232 Long Term Disability	-	20	-	139	-
5240 Workers Compensation	-	1,867	-	-	-
5241 Unemployment Insurance	-	79	-	-	-
* EMPLOYEE SERVICES	-	20,158	-	92,418	-
6101 Professional Services	-	8,655	-	22,868	-
* SUPPLIES & SERVICES	-	8,655	-	22,868	-
<b>** CDBG HOME PROGRAM DELIVERY</b>	-	<b>28,813</b>	-	<b>115,286</b>	-

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 243 CDBG FUND</b>					
<b>DIV 634 CDBG PROJECTS/PROGRAMS</b>					
<b>243-634-29 Public Safety Programs</b>					
6622 Family Violence Prevention	34,415	(10,150)	35,279	35,279	24,010
6623 Police Explorers	1,475	5,525	23,500	23,500	20,898
6657 Food Insecurity Program - Northgate Mkt	10,778	-	-	-	-
* SUPPLIES & SERVICES	46,668	(4,625)	58,779	58,779	44,908
<b>243-634-49 Other Comm. Dev Programs</b>					
6635 Commercial Facade Improvements	137,532	45,201	709,630	808,279	134,000
6648 Neighborhood Revitalization Grant Prog	-	-	357,043	357,043	-
6666 LB Conservation Corps - Illegal Dumping	30,385	(2,439)	-	-	-
6668 Chamber of Comm - Small Business Grant	15,000	-	-	-	-
6673 Compator - Rental Assistance Program	6,000	-	-	-	-
* SUPPLIES & SERVICES	188,917	42,762	1,066,673	1,165,322	134,000
7999 Transfers Out	83,772	-	-	-	-
* OTHER	83,772	-	-	-	-
<b>243-634-59 Other Health &amp; Safety Programs</b>					
6626 So Cal Rehab Services	10,000	-	-	-	-
6634 Salvation Army	22,500	-	-	-	-
6649 Home Modification Program	-	-	9,000	9,000	-
6665 Compator - Free Mental Health Services	15,841	-	-	-	-
* SUPPLIES & SERVICES	48,341	-	9,000	9,000	-
<b>** PUBLIC SAFETY PROGRAMS</b>	<b>367,699</b>	<b>38,137</b>	<b>1,134,452</b>	<b>1,233,101</b>	<b>178,908</b>

CITY OF SOUTH GATE  
 FY 2024-25 ADOPTED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 243 CDBG FUND</b>					
<b>DIV 641 SIGN PROGRAM</b>					
<b>243-641-49</b>					
5101 Salaries - FT Misc.	-	-	5,241	10,361	-
5131 Auto Allowance	-	-	-	192	-
5132 Communications Allowance	-	-	-	48	-
5133 Bilingual Pay	-	-	-	48	-
5201 Retirement - FT Misc	-	-	-	589	-
5220 Medicare	-	-	76	154	-
5221 Group Medical Insurance	-	-	-	921	-
5230 Life Insurance	-	-	-	6	-
5231 Dental Insurance	-	-	-	30	-
5232 Long Term Disability	-	-	-	11	-
5240 Workers Compensation	-	-	118	118	-
5241 Unemployment Insurance	-	-	4	4	-
* EMPLOYEE SERVICES	-	-	5,439	12,482	-
6101 Professional Services	-	-	-	595,957	-
* SUPPLIES & SERVICES	-	-	-	595,957	-
<b>** SIGN PROGRAMS</b>	-	-	<b>5,439</b>	<b>608,439</b>	-
<b>** CDBG PROJECTS/PROGRAMS</b>	<b>367,699</b>	<b>38,137</b>	<b>1,139,891</b>	<b>1,841,540</b>	<b>178,908</b>
<b>** CDBG FUND</b>	<b>1,366,631</b>	<b>461,104</b>	<b>1,431,055</b>	<b>2,751,118</b>	<b>710,042</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<b><u>ACCOUNT DESCRIPTION</u></b>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 243 CDBG FUND</b>					
<b>DIV 607 CDBG COVID-19 FUNDS</b>					
<b>243-607-43 -49</b>					
5201 Retirement - FT Misc	284	-	-	-	-
5204 Retirement - CPPT Misc	167	-	-	-	-
5220 Medicare	57	-	-	-	-
* EMPLOYEE SERVICES	<u>508</u>	-	-	-	-
6101 Professional Services	167,346	21,854	-	5,900	-
6622 Family Violence Prevention and Education	9,560	43,091	-	-	-
6623 Police Explorers	-	17,000	-	-	-
6626 So Cal Rehab Services	-	41,785	-	-	-
6634 Homeless Services Program-Salvation Arr	22,347	-	-	-	-
6656 Homeless Prevention and Counseling - HY	25,630	-	-	-	-
6657 Food Insecurity Program - Northgate Mkt	196,810	-	-	-	-
6660 Senior Food Distribution Program	87,344	-	-	-	-
6663 Bet Tzedek - Legal Advocacy	5,671	-	-	-	-
6665 Compatior - Free Mental Health Services	41,661	-	-	-	-
6666 LB Conservation Corps - Illegal Dumping	75,000	-	-	-	-
6667 Southeast Youth Internship - CA Latino LI	-	23,807	-	-	-
6668 Chamber of Comm - Small Business Grant	74,360	-	-	-	-
* SUPPLIES & SERVICES	<u>705,729</u>	<u>147,537</u>	-	5,900	-
<b>** CDBG COVID-19 FUNDS</b>	<b><u>706,237</u></b>	<b><u>147,537</u></b>	<b>-</b>	<b><u>5,900</u></b>	<b>-</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 240 HOUSING AUTHORITY ADMIN DEPT 601 ADMINISTRATION 240-601-12</b>					
6101 Professional Services	10,329	6,609	7,125	7,125	1,000
6102 Legal Services	-	-	5,000	5,000	-
* SUPPLIES & SERVICES	10,329	6,609	12,125	12,125	1,000
<b>* ADMINISTRATION FUNDS</b>	<b>10,329</b>	<b>6,609</b>	<b>12,125</b>	<b>12,125</b>	<b>1,000</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 240 HOUSING AUTHORITY ADMIN DEPT 650 13050 PARAMOUNT BLVD 240-650-43</b>					
6309 Fees & Charges	1,100	975	900	900	-
6310 Rents & Leases	3,385	5,409	1,600	1,600	1,600
6723 Electric	2,937	4,194	4,500	4,500	4,500
* SUPPLIES & SERVICES	12,295	10,578	12,016	12,016	11,116
9120 Predev Costs - 13050 Paramount Blvd.	29,520	15,810	186,717	186,717	146,717
* CAPITAL OUTLAY	29,520	15,810	186,717	186,717	146,717
<b>* 13050 PARAMOUNT BLVD</b>	<b>41,815</b>	<b>26,388</b>	<b>198,733</b>	<b>198,733</b>	<b>157,833</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 240 HOUSING AUTHORITY ADMIN DEPT 651 7916 LONG BEACH BLVD 240-651-43</b>					
9121 Predev Costs - 7916 Long Beach Blvd	-	-	14,200	14,200	14,200
* CAPITAL OUTLAY	-	-	14,200	14,200	14,200
<b>* 7916 LONG BEACH BLVD</b>	<b>-</b>	<b>-</b>	<b>14,200</b>	<b>14,200</b>	<b>14,200</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 240 HOUSING AUTHORITY ADMIN DEPT 652 MISC PRED COSTS 240-652-43</b>					
9122 Predev Costs - Site Feas/Acquisition	-	-	20,800	20,800	-
* CAPITAL OUTLAY	-	-	20,800	20,800	-
<b>* MISC PRED COSTS</b>	<b>-</b>	<b>-</b>	<b>20,800</b>	<b>20,800</b>	<b>-</b>

## SUCCESSOR AGENCY

The Successor Agency to the former South Gate Community Development Commission is responsible for the “wind down” of the fiscal affairs former CDC. This entails payment of certain approved “enforceable obligations” until these debts are retired and disposing of real property. These activities are subject to review and approval by the Los Angeles County First District Oversight Board and the California Department of Finance, as applicable. The Successor Agency will continue to operate until all obligations are paid (anticipated to be by December 2025), or when all remaining properties are disposed, whichever is later.

### **Prior Year’s Accomplishments FY 2023-24:**

- Timely submittal and approval of the Recognized Obligation Payment Schedule for fiscal year 2022-23 by the Oversight Board and Department of Finance
- Approved additional funding through the ROPS process for ongoing soil vapor remediation work at 3500 Tweedy Bl for fiscal year 2023-24.
- Entered into a Purchase and Sale Agreement with Azure Community Development for Successor Agency Property located at 7916 Long Beach Blvd. for future affordable housing development.

### **Goals & Objectives for FY 2024-25:**

- Close on the sale of 7916 Long Beach Boulevard to Azure Community Development. This will lead to the development of 14 units, which will be available to purchase for low to moderate income individuals in the City.
- Pursue the disposition of the portion of the El Paseo Shopping Center parking lots owned by the Successor Agency.
- Timely submittal and approval of the ROPS for fiscal year 2024-25 to the Oversight Board and Department of Finance and begin preparations for wind-down of the Successor Agency in the following fiscal year.
- Complete and close remediation of 3500 Tweedy Blvd.

**Expenditure Explanations**  
**FY 2024-25 Budget: \$70,311**  
**Successor Operations: 321-660-43**

Account	Description	Explanation
7901	Loan Forgiveness	Loan associated the Dudlext Housing Project and annual forgiveness of the original loan - \$51,222
7902	Depreciation Expense	Depreciation costs - \$19,089

**Expenditure Explanations**  
**FY 2024-25 Budget: \$15,013**  
**Low/Mod Housing Asset: 322-630-43**

Account	Description	Explanation
6101	Professional Services	As needed consulting services to deliver projects - \$6,396
6102	Legal Services	Engaging outside housing counsel of Frost Brown Todd LLP - \$2,000

**Expenditure Explanations**  
**FY 2024-25 Budget: \$100,311**  
**Low/Mod 9001-9019 Long Beach: 322-645-43**

Account	Description	Explanation
6101	Professional Services	Environmental Remediation work at 9001-19 LB Blvd - \$70,500; RSG HA/HS Task 1.4 - \$1,300 TOTAL: \$71,800
6102	Legal Services	Legal Counsel work associated with the property - \$5,000
6360	Relocation Costs	Relocation benefits paid to Tenants - \$10,000; RSG HA/HS Task 1.3 - \$13,511 TOTAL: \$23,511

**Expenditure Explanations**  
**FY 2024-25 Budget: \$5,220**  
**Low/Mod Housing 2703 Tweedy: 322-646-43**

Account	Description	Explanation
6101	Professional Services	As needed consulting services, RSG HA/HS Task 1.7 - \$5,220

**Expenditure Explanations****FY 2024-25 Budget: \$4,954,518****Successor Agency Debt Service/ROPS: 611-660-43**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	As needed consulting services - \$36,082
6102	Legal Services	Frost Brown Todd LLP legal work - \$15,000
6116	Tetra Tech Remediation	Tetra Tech work associated with the on-going remediation work on the property - \$478,000
6365	Property Distribution	Consulting work with tasks 1.4 and 1.5 - \$40,000
6370	Clean up Recovery	Payment to LARWQCB for permit/inspection associated with remediation of 7916 Long Beach Blvd - \$11,275
6801	Administrative Allocation	ROPS payment for City's administrative oversight of the Successor Agency and as needed services - \$162,500
8003	Debt Service Fees	Payment to US Bank as Trustee of the debt - \$2,000
8101	Bond Principal	Principal payment on the 2014 A and B Tax Exempt Bonds - \$4,905,000
8102	Bond Interest	Interest payment on the 2014 A & B Taxable Bonds - \$100,150

**Expenditure Explanations****FY 2024-25 Budget: \$15,000****Successor Agency Debt Service/ROPS: 611-662-43**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	3500-3506 Tweedy Blvd - \$15,000

**Expenditure Explanations****FY 2024-25 Budget: \$5,500****Successor Agency Debt Service/ROPS: 611-663-43**

<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	7916 Long Beach Blvd - \$5,500



**CITY OF SOUTH GATE  
 FY 2024-25 ADOPTED BUDGET  
 EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 321 SUCCESSOR AGENCY FUND            DEPT 660 OPERATIONS            321-660-43</b>					
7901 Bad Debt Write-off/Loan Forgiveness	51,222	47,115	51,222	51,222	51,222
7902 Depreciation Expense	19,089	19,089	19,089	19,089	19,089
7998 Transfer of Assets	-	1,258,492	-	-	-
7999 Transfers Out	-	20,000	-	-	-
* OTHER	<u>70,311</u>	<u>1,344,696</u>	<u>70,311</u>	<u>70,311</u>	<u>70,311</u>
<b>** SUCCESSOR AGENCY FUND</b>	<b><u>70,311</u></b>	<b><u>1,344,696</u></b>	<b><u>70,311</u></b>	<b><u>70,311</u></b>	<b><u>70,311</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 322 LOW/MOD INCOME HOUSING ASSET FUND</b>					
<b>DEPT 630 HOUSING</b>					
<b>322-630-43</b>					
6101 Professional Services	5,716	3,098	6,396	6,396	6,396
6102 Legal Services	267	89,586	2,000	2,000	2,000
6801 Administrative Allocation	6,424	6,617	6,617	6,617	6,617
* SUPPLIES & SERVICES	12,407	99,301	15,013	15,013	15,013
<b>** LOW/MOD INCOME HOUSING</b>	<b>12,407</b>	<b>99,301</b>	<b>15,013</b>	<b>15,013</b>	<b>15,013</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 322 LOW/MOD INCOME HOUSING ASSET FUND</b>					
<b>DEPT 645 L/M HOUSING 9001-9019 LONG BEACH BLVD</b>					
<b>322-645-43</b>					
6101 Professional Services	48,229	158,502	71,800	71,800	71,800
6102 Legal Services	-	9	5,000	5,000	5,000
6360 Relocation Costs	6,511	67,975	23,511	23,511	23,511
* SUPPLIES & SERVICES	54,741	226,486	100,311	100,311	100,311
<b>** 9001-9019 LONG BEACH BLVD</b>	<b>54,741</b>	<b>226,486</b>	<b>100,311</b>	<b>100,311</b>	<b>100,311</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 322 LOW/MOD INCOME HOUSING ASSET FUND</b>					
<b>DEPT 646 L/M HOUSING 2703 TWEEDY BLVD</b>					
<b>322-646-43</b>					
6101 Professional Services	579	21,868	5,220	5,220	5,220
* SUPPLIES & SERVICES	579	21,868	5,220	5,220	5,220
<b>** 2703 TWEEDY BLVD</b>	<b>579</b>	<b>21,868</b>	<b>5,220</b>	<b>5,220</b>	<b>5,220</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 611 SUCCESSOR AGENCY DEBT SERVICE &amp; ROPS</b>					
<b>DEPT 660 DEBT SERVICE</b>					
<b>611-660-43</b>					
6101 Professional Services	17,997	32,279	36,082	36,082	36,082
6102 Legal Services	-	9,091	15,000	15,000	15,000
6116 Tetra Tech Remediation	510,087	415,216	478,000	478,000	478,000
6365 Property Distribution	30,865	38,343	40,000	40,000	40,000
6370 Clean-up Cost Recovery	485	2,696	11,275	11,275	11,275
6721 Telephone	-	9	-	-	-
6801 Administrative Allocation	205,915	179,672	162,500	162,500	162,500
* SUPPLIES & SERVICES	765,349	677,306	742,857	742,857	742,857
7999 Transfers Out	1,545,355	-	-	-	-
* OTHER	1,545,355	-	-	-	-
8002 D/S Costs of Issuance	-	-	-	-	-
8003 D/S Administrative Fees	2,000	2,000	2,000	2,000	2,000
8004 Amortization/Accretion of Debt	16,418	16,418	16,418	16,418	14,511
8005 Accrual Adjustment	(3,555,000)	(3,725,000)	-	-	-
8101 Bond Principal	3,555,000	3,725,000	3,905,000	3,905,000	4,095,000
8102 Bond Interest	600,252	421,341	295,775	295,775	100,150
* DEBT SERVICE	618,670	439,759	4,219,193	4,219,193	4,211,661
<b>** SUCCESSOR AGENCY DEBT SVC</b>	<b>2,929,374</b>	<b>1,117,065</b>	<b>4,962,050</b>	<b>4,962,050</b>	<b>4,954,518</b>

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 611 SUCCESSOR AGENCY DEBT SERVICE &amp; ROPS</b>					
<b>DEPT 662 3500-3506 TWEEDY BLVD</b>					
<b>611-662-43</b>					
6101 Professional Services	-	680	15,000	15,000	15,000
* SUPPLIES & SERVICES	-	680	15,000	15,000	15,000
<b>** 3500-3506 TWEEDY BLVD</b>	<b>-</b>	<b>680</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 611 SUCCESSOR AGENCY DEBT SERVICE &amp; ROPS</b>					
<b>DEPT 663 7916 LONG BEACH BLVD</b>					
<b>611-663-43</b>					
6101 Professional Services	6,088	6,269	5,500	5,500	5,500
6370 Clean-up Cost Recovery	497	-	-	-	-
* SUPPLIES & SERVICES	6,584	6,269	5,500	5,500	5,500
<b>** 7916 LONG BEACH BLVD</b>	<b>6,584</b>	<b>6,269</b>	<b>5,500</b>	<b>5,500</b>	<b>5,500</b>

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# PUBLIC WORKS

**Assistant City Manager/ Public Works Director**

## **Engineering Division**

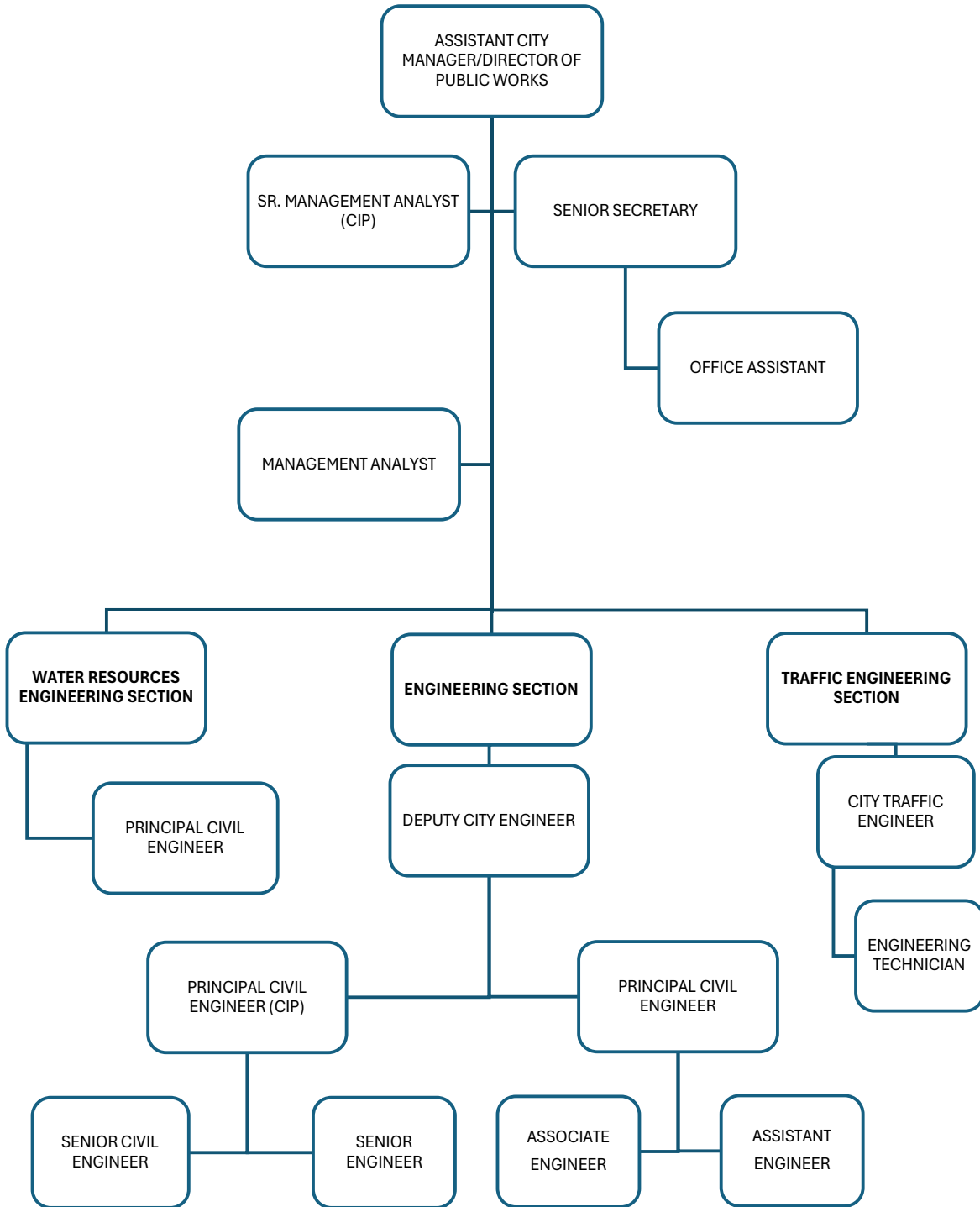
Capital Improvement Program  
Funding Administration  
Storm Water Management  
Regional Projects  
Development Review  
Plancheck, Permits and Construction Inspection  
Industrial Waste Discharge Permit Program  
Traffic Engineering Services

## **Field Operations Division**

Facilities Maintenance  
Graffiti Abatement  
Streets  
Electrical  
Water  
Sewer  
Solid Waste  
Fleet

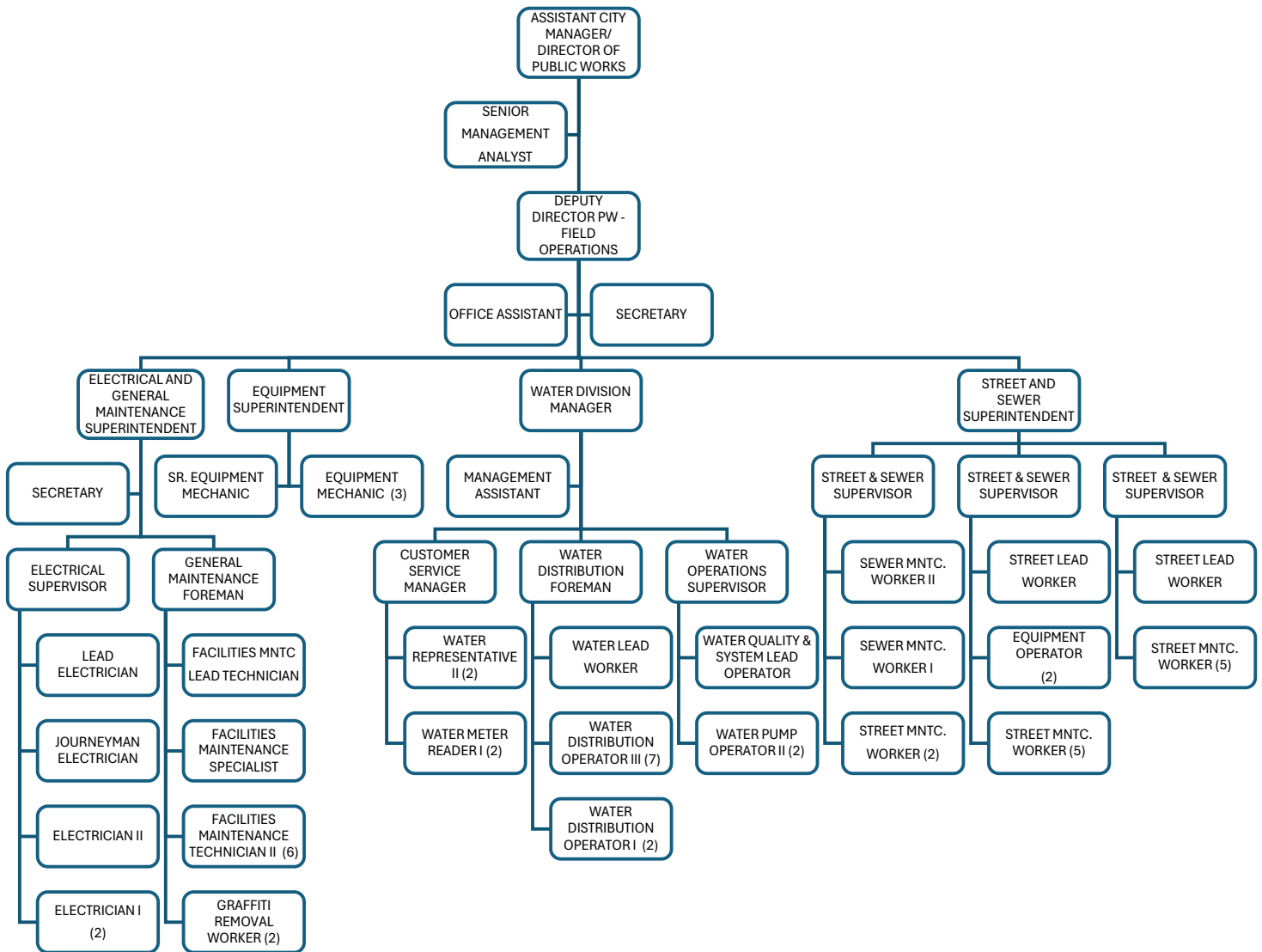
# PUBLIC WORKS

## Engineering Division



# PUBLIC WORKS

## Field Operations Division



# CITY OF SOUTH GATE

## PUBLIC WORKS

### AUTHORIZED POSITIONS

Position	FY 2020-21 Budget	FY 2021-22 Budget	FY 2022-23 Budget	FY 2023-24 Budget	FY 2024-25 Budget
<b>Full-Time Positions</b>					
Assistant City Manager/Director of PW	1.00	1.00	1.00	1.00	1.00
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Associate Engineer	1.00	1.00	1.00	1.00	1.00
City Traffic Engineer	1.00	1.00	1.00	1.00	1.00
Customer Service Supervisor	-	-	-	-	1.00
Deputy City Engineer	1.00	1.00	1.00	1.00	1.00
Deputy Director Public Works/Field Ops	-	-	-	-	1.00
Engineering Technician	1.00	1.00	1.00	1.00	1.00
Electrical & General Mntc. Supt.	1.00	1.00	1.00	1.00	1.00
Electrical Foreman	1.00	1.00	-	-	-
Electrical Supervisor	-	-	1.00	1.00	1.00
Electrician I	1.00	1.00	2.00	2.00	2.00
Electrician II	1.00	1.00	1.00	1.00	1.00
Equipment Maintenance Superintendent	1.00	1.00	1.00	1.00	1.00
Equipment Mechanic	4.00	4.00	3.00	3.00	3.00
Equipment Operator	2.00	2.00	2.00	2.00	2.00
Facilities Maintenance Lead Technician	-	-	1.00	1.00	1.00
Facilities Maintenance Specialist	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician I	2.00	2.00	2.00	2.00	-
Facilities Maintenance Technician II	5.00	5.00	4.00	4.00	6.00
Field Operations Manager	1.00	1.00	1.00	1.00	-
General Maintenance Foreman	1.00	1.00	1.00	1.00	1.00
Graffiti Removal Worker	2.00	2.00	2.00	2.00	2.00
Journeyman Electrician	1.00	1.00	1.00	1.00	1.00
Lead Electrician	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Management Assistant	1.00	1.00	1.00	1.00	1.00
Office Assistant	2.00	2.00	2.00	2.00	2.00
Principal Civil Engineer	-	3.00	3.00	3.00	3.00
Secretary	1.00	1.00	1.00	1.00	1.00
Sewer Maintenance Worker I	1.00	1.00	1.00	1.00	1.00
Sewer Maintenance Worker II	1.00	1.00	1.00	1.00	1.00
Sr. Civil Engineer	2.00	1.00	1.00	1.00	1.00
Sr. Engineer	1.00	1.00	1.00	1.00	1.00
Sr. Equipment Mechanic	1.00	1.00	1.00	1.00	1.00
Sr. Management Analyst	-	-	1.00	2.00	2.00
Sr. Secretary	2.00	2.00	2.00	2.00	2.00
Street & Sewer Foreman	2.00	2.00	2.00	2.00	-
Street & Sewer Supervisor	-	-	-	-	3.00
Street & Trees Foreman	1.00	1.00	1.00	1.00	-



# CITY OF SOUTH GATE

## PUBLIC WORKS

### AUTHORIZED POSITIONS

Position	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
	Budget	Budget	Budget	Budget	Budget
Street Lead Worker	2.00	2.00	2.00	2.00	2.00
Street Maintenance Worker	10.00	12.00	12.00	12.00	12.00
Street Superintendent	1.00	1.00	1.00	1.00	1.00
Water Distribution Foreman	1.00	1.00	1.00	1.00	1.00
Water Division Manager	1.00	1.00	1.00	1.00	1.00
Water Operations Foreman	1.00	1.00	1.00	1.00	-
Water Operations Supervisor	-	-	-	-	1.00
Water Lead Worker	1.00	1.00	1.00	1.00	1.00
Water Quality & Systems Lead	1.00	1.00	1.00	1.00	1.00
Water Distribution Operator I	1.00	1.00	1.00	1.00	2.00
Water Distribution Operator II	1.00	1.00	1.00	1.00	-
Water Distribution Operator III	7.00	7.00	7.00	7.00	7.00
Water Meter Reader I	2.00	2.00	2.00	2.00	2.00
Water Pump Operator II	2.00	2.00	2.00	2.00	2.00
Water Service Representative I	1.00	1.00	1.00	1.00	-
Water Service Representative II	1.00	1.00	1.00	1.00	2.00
<b>Part-Time Positions</b>					
Clerical Assistant III	-	0.48	-	-	-
Electrician I	1.80	1.74	-	-	-
Engineering Aide	0.44	0.48	0.48	0.48	0.48
Maintenance Helper	2.04	5.08	5.31	5.30	6.22
<b>Total Full-Time</b>	<b>80.00</b>	<b>84.00</b>	<b>85.00</b>	<b>86.00</b>	<b>87.00</b>
<b>Total Part-Time</b>	<b>4.28</b>	<b>7.78</b>	<b>5.79</b>	<b>5.78</b>	<b>6.70</b>
<b>Total Department FTE</b>	<b>84.28</b>	<b>91.78</b>	<b>90.79</b>	<b>91.78</b>	<b>93.70</b>
<b>Fund</b>					
100 - General Fund	26.90	22.25	3.38	28.38	28.38
212 - Street Maintenance	11.60	10.04	0.73	10.76	10.76
214 - Sweeping	0.08	0.40	-	0.40	0.40
224 - Measure R	3.82	3.33	-	3.23	3.23
225 - Measure M	8.17	8.57	-	8.57	8.57
243 - Graffiti	1.02	1.00	-	1.00	1.00
251 - Lighting	5.11	5.41	-	5.41	5.41
311 - CIP Fund	1.00	1.75	-	-	-
411 - Water Mntc.	23.91	23.30	0.96	24.26	26.18
412 - Sewer	3.34	3.45	0.73	4.27	4.27
521 - Equipment	6.83	5.50	-	5.50	5.50
<b>Total Department FTE by Fund</b>	<b>91.78</b>	<b>85.00</b>	<b>5.79</b>	<b>91.78</b>	<b>93.70</b>

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## **PUBLIC WORKS**

The Public Works Department is responsible for the management of the City's infrastructure, public services, and capital improvement projects, which requires an operating budget of \$43.6 Million and a Capital Improvement Program budget of \$29.6 Million, for a total combined budget of \$73.2 Million. The budget is presented in various parts. The budget is separated this way as several funding sources and various accounts comprise the whole of the department's budget.

### Part 1 – Public Works Department Operating Budget and Narratives (pgs. 309-347)

Part 1 provides an overview of department operations, which includes information of department divisions (e.g., Engineering, Streets, Water, Sewer, etc.). Each division's annual budget is presented along with goals and objectives, accomplishments, funding sources and notable items budgeted. A comprehensive summary breakdown of the planned expenditures is included in Part 2 of the Public Works Department budget.

### Part 2 – Expenditure Summary (pg. 349)

This section is a one-page expenditure summary by program, category, and funding source, planned for the Department of Public Works. However, the summary also contains funding for Capital Improvement Projects such as water improvement projects which are programmed in the department's operational budget. This section best provides information on categories not typically shown such as employee services, supplies, and debt service.

### Part 3 – Account Expenditure Sheets (pgs. 350-368)

The Public Works Department is funded by multiple funding sources such as General Funds, Gas Tax and Propositions C. The expenditures of the department divisions are budgeted across one or more funding sources. Expenditure Detail Sheets are provided for each funding source. They provide a detailed summary of the planned expenditures by "Employee Services" and "Supplies and Services." These funding sources and expenditures are highlighted in Part 1 of the Public Works Department budget.

### Part 4 – FY 2024/25 Capital Improvement Account Expenditure Sheets (pgs. 369-375)

While the 5-Year CIP is the City's 5-year plan for budgeting infrastructure projects, this section includes the City's budget appropriations for the CIP for FY 2024/25. It includes Account Expenditure Sheets for planned CIP projects, except for projects budgeted within individual funding sources shown in Part 4. For example, CIP projects for the water system are budgeted in the Water Fund is shown in Part 4.

### Part 5 – 5-Year Capital Improvement Program (CIP) (pgs. 377-415)

The 5-Year CIP is the City's plan for budgeting infrastructure projects in the next five years. It includes projects at various stages of implementation that are proposed to continue in Fiscal Year 2024/25, and new projects. While project funding is projected out to FY 2027/28, the Fiscal Year 2024/25 Municipal Budget only appropriates funds to meet FY 2024/25 project needs.

## PUBLIC WORKS

The Public Works Department is responsible for the management of the City's infrastructure and public works services. The City's infrastructure systems include but are not limited to streets, bridges, potable water system, sanitary sewer system, storm drain system, traffic signals, street lighting systems and over 300,000 square feet of building facilities. Public Works services include but are not limited to trash and recycling collection service, drinking water service and sanitary sewerage services.

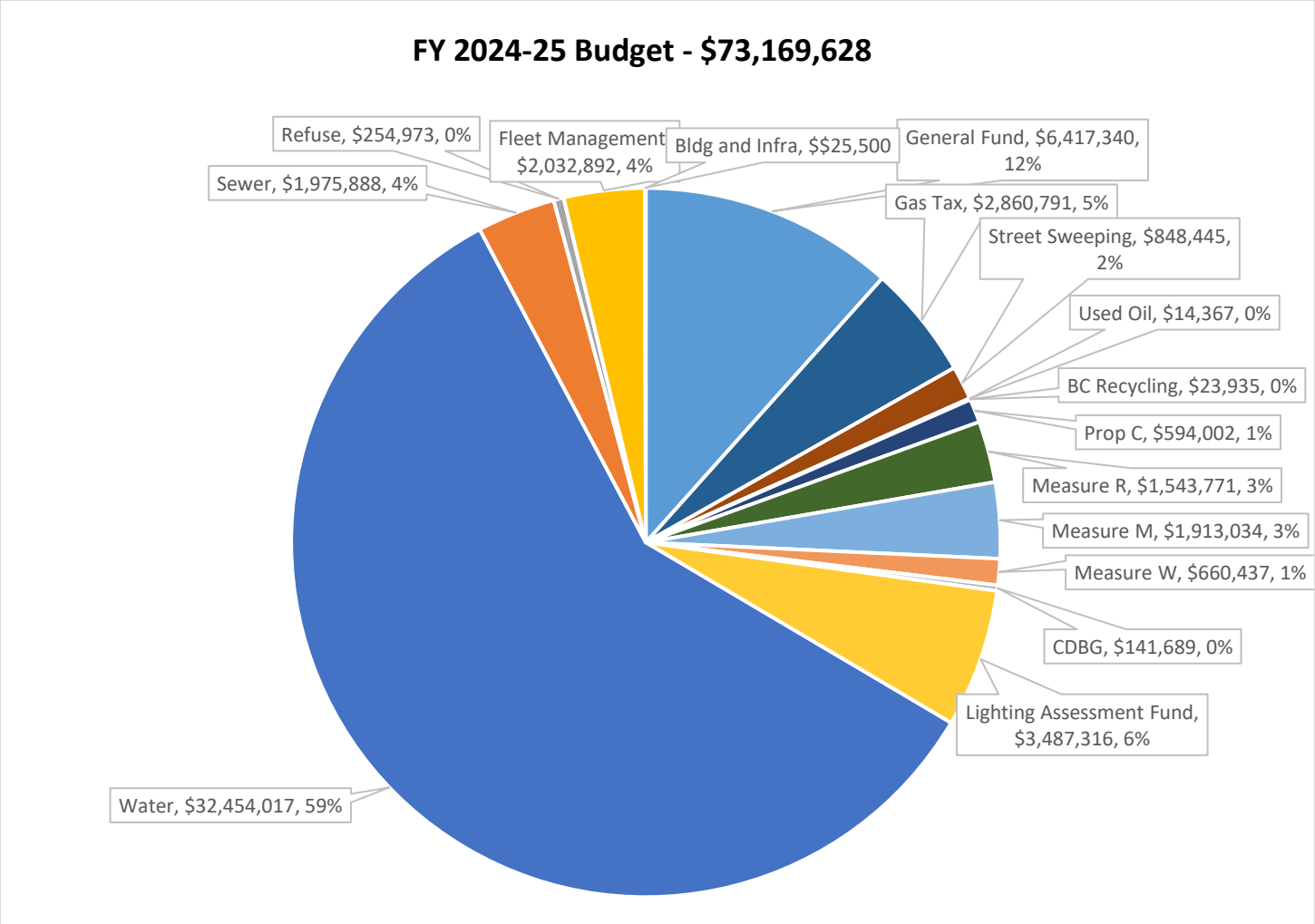
The Public Works Department consists of two divisions – the Engineering Division and Field Operations Division. The Department is proposed to be staffed with 87 full-time employees and 11 part-time employees.

The Engineering Division consists of three sections, Engineering Section, Traffic Engineering Section, and Water Resources Section, and is proposed to be budgeted with 15 full-time employees and 1 part-time employee. The division is responsible for the Capital Improvement Program; Funding Administration; Water Resources; Storm Water Management; Regional Projects; Development Review, Plan check, Permits and Construction Inspection; Industrial Waste Discharge Program; and Traffic Engineering Services.

The Field Operations Division is proposed to be budgeted with 72 full-time employees and 10 part-time employees. The Division is responsible for the operations and maintenance of public infrastructure, such as the City's roads and bridges, sidewalks, the potable water system, the sanitary sewer system, the storm drain systems, traffic signals and the street lighting systems. It also maintains over 300,000 square feet of building facilities. It provides familiar day-to-day maintenance services such as repairing potholes, fixing sidewalks, street sweeping, litter removal, tree trimming and graffiti abatement. The Division also manages solid waste and recycling collection services, removes homeless encampments throughout public rights-of-way, and coordinates with other agencies, such as the Union Pacific Railroad and Los Angeles County Department of Public Works, in the maintenance of their facilities. A summary of the Department's major accomplishments in FY 2023/24, goals for FY 2024/25 and performance measures are provided under each Department division.

# PUBLIC WORKS DEPARTMENT BUDGET

The combined Public Works Department budget for FY 2024/25 totals over 73.2 million of which \$43.6 Million is for the operating budget and \$29.6 Million is for the CIP. Part of this section includes the 5-year CIP that has a detailed breakdown of the \$29.8 Million. The total budget contains various funding sources of which 12% is in general funds and 88% is in other funds reflected below.



# ENGINEERING DIVISION

## PROGRAM DESCRIPTION PROGRAM DESCRIPTION

The Engineering Division (Division) is responsible primarily for the planning, design and construction of public infrastructure. It is responsible for the Capital Improvement Program, Funding Administration, Traffic Engineering, Regional Projects, Development Review, Plan Check, Permits and Construction Inspection and Storm Water Management, as described below. These areas are managed under three sections: Engineering Section, Traffic Engineering Section, and Water Resources Section. The Engineering Division strives to ensure that the City's vital infrastructure meets the current and future needs of the community.

- **Capital Improvement Program (CIP):** The CIP is the City's financial plan that identifies how it funds infrastructure projects to improve roadways and bridges, sewers, water and storm drain systems, municipal parks and facilities, street lights and traffic signals. The Division is responsible for the planning, design, and construction of the CIP project.
- **Funding Administration:** The Division administers Local Return Funds, State and Federal Funds, and Grants. It has primary responsibility in securing funding for CIP projects. The Division leverages scarce resources by pursuing grants funds on a regular basis.
- **Traffic Engineering:** Management of traffic engineering functions to enable the safe and efficient flow of traffic and circulation citywide. This includes plan check, development review, and preparing traffic studies.
- **Regional Projects:** The Division participates in regional programs such as the Gateway Water Management Authority, Southeast Water Coalition, I-710 Corridor Program, Strategic Transportation Plan, and other regional programs under the purview of the Gateway Cities Council of Government. These projects aim to make improvements to regional infrastructure that crosses the city such as freeways, regional road corridors, rivers, utilities and rail and bus transit. Participation ensures that the City's needs are considered in the development and implementation of the regional projects.
- **Development Review:** The Division reviews private development, to manage the impacts on public infrastructure. It provides essential services necessary to support the development process such as conditions of approval, plan check, traffic engineering and examination and certification of subdivision maps.
- **Plan Check, Permits and Construction Inspection:** Management of permit issuance for activities in the public right-of-way. It provides services such as plan review and construction oversight.
- **Storm Water Program Management:** Manages and implements the requirements of the National Pollutant Discharge Elimination System Permit (MS4 Permit). Participates in regional activities geared to support compliance such as the Lower Los Angeles River sub watershed. Provides plan check services and development review for storm water program compliance.
- **Industrial Waste Discharge and Inspection Program:** Regulates industrial waste discharges into the sanitary sewer system through plan check, permitting and inspection.
- The Division takes on various other responsibilities such as administration of franchise

agreements for utility companies; administration of the Used Oil Recycling and Beverage Container Recycling Programs; development of master plans such as the pavement management system and the tree, sewer, water and street light master plans; and management of regulatory requirements impacting public infrastructure.

## **ENGINEERING DIVISION BUDGET**

It is noted that Engineering Division staff time is budgeted with General Funds; however, expenditures are partially reimbursed by the Capital Improvement Program (CIP). Throughout the course of the year, staff works on and charges their time to various CIP projects. Their time is then paid for by the respective project's funds, and the General Fund amount is reduced by the same. In Fiscal Year 2023/24, for example, the Department budgeted \$1,573,508 in General Funds for the Engineering Division salaries and was reimbursed a total of \$790,506. The need for General Funds was therefore reduced from \$1,573,508 to \$783,002. This upcoming fiscal year, staff anticipates the same level of reimbursement from the CIP.

## **FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS**

- Grant Funding - Secured \$6 Million in grant funds of which \$5 Million for the Urban Orchard and \$1 Million for the PFAS Removal Treatment System. Further, an additional \$6.7 Million was approved by the I710 Corridor TAC for Metro consideration for the I710/Firestone S/B onramp interchange.
- Regional Projects and Programs- Participated in regional projects such as the Imperial Highway Corridor Complete Streets Project, Gateway Water Management Authority, Southeast Water Coalition, I-710 Corridor Project and Central Basin Water Association.
- Capital Improvement Program (CIP) - Managed a CIP Program with over \$104 Million in funds to improve City infrastructure. Achieved noteworthy milestones in initiating and/or completing design and/or construction on projects which accomplishments are listed in the CIP Section of this budget. Prepared the 5-Year Capital Improvement Program for prioritizing and funding capital improvement projects that is anticipated to be fully funded.
- Engineering Section – Completed noteworthy milestones on priority capital projects including completing construction on the Garfield Ave Complete Streets Project, Long Beach Blvd Completed Streets Project; Firestone Blvd Capacity Enhancement Corridor Phase II Project and Residential Resurfacing Project Phase I, II and III.
- Traffic Engineering Section – Completed noteworthy milestones on priority capital projects including completing design and bidding the Tweedy Mile Complete Streets Project; begin design on the Tweedy Blvd Complete Streets Project; and completing construction of the Tweedy Blvd Traffic Signal Synchronization Project. Managed private development project from planning through construction completion including significant development projects such as Chic-Fil-A, KFC, Dunkin Donuts, Raising Canes and Go Store It Self Storage.

- Water Resources Section - Implemented the Water Resources Section to improve efficiency and expertise in Water Engineering and in the delivery of Water CIP Projects. Completed noteworthy milestones on priority capital projects including completing construction on the Water Main Replacement Phase IA Project and Hawkins Tank Rehabilitation, starting construction on the AMR Water Meter Upgrade Project and Water Main Replacement Phase IB Project.

**FISCAL YEAR 2024/25 GOALS AND OBJECTIVES**

- Customer Service Improvements - Prepare a development impact fee for single family residential projects that would allow residents to pay a fee in lieu of repairing sidewalk, curb and gutter and associated root pruning and road pavement.
- Engineering Division Automation for Service Delivery Improvement- Prepare a development impact fee to collect funding to purchase and implement software for development review, plan checking and permitting. Supplement funding to incorporate a Service Request System.
- Capital Improvement Program - Manage a CIP Program with over \$100 Million in funds to improve City infrastructure. Achieve noteworthy milestones in initiating and/or completing design and/or construction on projects as planned and shown in the CIP Section of this budget. Pursue grant funding as opportunities become available consistent with the 5-Year CIP Program and goals such as enhancing safety and reducing congestion.
- Complete noteworthy milestones on priority projects such as starting construction on the Tweedy Mile Complete Streets Project; completing design on the Tweedy Blvd Complete Streets Project; and completing construction on the Urban Orchard and Hollydale Community Park Renovation Project.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Infrastructure Master Plans/Planning Documents	4	4	2
Regional Project Participation	9	9	7
Development Reviews Completed	148	130	125
Encroachment Permits Issued	405	400	380
Industrial Discharge Permits Issued	17	17	17
Grant Applications Submitted	3	5	3
Grants Received	\$9.7M	\$11.7	TBD
Number of Grants Administered	30	31	31

**PROGRAM EXPENDITURE EXPLANATIONS**

The Engineering Division expenditures are budgeted across several funding sources. The summary below identifies budget line items that are \$10,000 and over.



<b>GENERAL FUND (100-701-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with as-needed professional services to secure grants - \$75,000, and as-needed engineering services that cannot be funded with CIP funds - \$25,000 TOTAL: \$100,000
6106	PW- New Development	Cost associated with engineering services for development projects - \$10,000
6207	Computer Software	Purchase engineering software Adobe, Bluebeam, AutoCAD, MS Project and Street Saver - \$15,000
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$107,648
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$367,741
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$32,171
6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$16,636
<b>GAS TAX (212-713-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Scanning, digitizing, and indexing of files - \$15,000
<b>PROPOSITION C (222-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	As-needed traffic engineering services - \$38,000. Also includes a Traffic Demand Management Plan - \$200,000 and Citywide Speed Survey - \$100,000 TOTAL: \$338,000
6304	Membership & Dues	Gateway Cities Council of Government dues - \$44,000, miscellaneous publications and materials - \$13,000 and Annual Women's Conference - \$2,000. TOTAL: \$57,000
6801	Administrative Allocation	Charges allocated to departments for administration of Proposition C funds such as reporting and monitoring of funds - \$171,598
<b>MEASURE W (217-727-57)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with NPDES services include plan check and Low Impact Development reviews - \$24,000; NPDES Inspections of businesses - \$60,000; NPDES Total Maximum Daily Loads (TMDL) - \$28,000; and preparation of grant applications - \$25,000. TOTAL: \$137,000

6304	Membership and Dues	Costs associated participation in the Lower LA River Watershed for NPDES/MS4 Permit - \$116,000
6309	Fees and Charges	Regulatory Fees by the State Water Resources Control Board - \$34,000.
6801	Administrative Allocation	Charges allocated to departments based on staff time needed to manage NPDES, Watershed Management Plan, Consolidated Integrate Monitoring Plan and Safe Clean Water Program - \$26,000
<b>WATER (411-731-71)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with the as-needed preparations of grant applications to pursue funding for water infrastructure, etc. - \$15,000. Also includes funding for the scanning, digitizing, and indexing of files - \$60,000. TOTAL: \$75,000
6309	Fees and Charges	MJRP Permit fees - \$20,000
<b>SEWER MAINTENANCE (412-732-52)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with Industrial Waste Discharge Permit and Inspection Program - \$64,000, Carry-over for Industrial Waste Permit - \$34,000. TOTAL: \$100,000
<b>USED OIL RECYCLING GRANT (218-720-54)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with the professional services for Used Oil Recycling Program - \$14,367
<b>BEVERAGE CONTAINER RECYCLING (219-722-56)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with the professional services for Beverage Container Recycling Program - \$23,395
<b>MEASURE R (224-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with as-needed staff augmentation for traffic engineering and support - \$75,000, and as-needed engineering services non-CIP for plan checks, inspections, etc. - \$88,000. Also includes Street Lighting and Landscape Maintenance District Assessment Study - \$150,000. TOTAL: \$313,000
<b>LIGHTING ASSESSMENT FUND (251-714-25)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with assessment engineer report - \$9,000 and Assessment Engineering Services - \$15,500 TOTAL: \$24,500

## **FUNDING EXPENDITURE SHEETS**

Budgeted expenditures for the Engineering Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: General Funds (100), Street Gas Tax Fund (212), Used Oil (218), Beverage Container Recycling (219), Proposition C (222), Measure R Fund (224), Measure M Fund (225), Measure W Fund (217), Lighting Assessment Funds (251), Water Fund (411) and Sewer Fund (412).

# FACILITIES DIVISION

## PROGRAM DESCRIPTION

The General Maintenance Division operates and maintains over 300,000 square feet of public facilities citywide, inclusive of 3 Public Works buildings, 3 Police Department buildings, 12 Water Well Sites, 5 Water Reservoir buildings, 9 Park and Recreation buildings, 13 Park Restroom buildings, and 9 Park Playgrounds. General Maintenance provides a wide range of maintenance services that include maintenance of fire extinguishers, first aid kits and stations, eye wash stations, AED stations, playground and parks equipment, commercial pool system and equipment, carpentry, electrical, plumbing, painting, roofing, welding and fabrication. General Maintenance also manages seven large maintenance contracts (2 Way Radio Equipment/System, Burglar/Security and Access Control, Surveillance Camera Systems, Fire/Life Safety, HVAC, Janitorial and Pest Control).

## FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS

- Preserved public facilities through the management and oversight of significant annual maintenance service contracts such as the HVAC maintenance, janitorial maintenance, and security systems; installation of security system enhancements at parks and public works yard facilities; and flooring at the Civic Center’s art gallery and conference room, and Police Department offsite and main buildings.
- Completed replacement of pool filter media for the South Gate 50 Meter Pool to improve operation and superior filtration.
- Completed replacement of the rubberized surface material at South Gate Park North playground.
- Responded to over 50 calls for service by the SGPD to secure vandalized and damaged business and residential buildings and structures.

## FISCAL YEAR 2024/25 GOALS AND OBJECTIVES

- Collaborate with the Engineering Division for the construction of the SGPD HVAC System, Sports Center HVAC System, City Hall HVAC Assessment, Hollydale Community Park, Urban Orchard Park, Circle Park CIP Projects, and Boy Scout Buildings Reroofing Project.
- Collaborate with the Engineering Division for the planning or design of City Hall HVAC Assessment, South Gate Park Auditorium Reroofing Project, and Emergency Back-up Generator Replacement.
- Participate in the development of energy assessment to identify potential projects that could qualify for grant funding due to their environmental benefits such as energy savings.
- Complete roof repairs at City buildings including City Hall, Civic Center, Auditorium, Girls Club House, and Public Works Yard.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Building Maintenance (Work Orders Completed)	600	700	750

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>GENERAL FUND (100-710-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Share towards Public Works Field Assessment Implementation \$30,000 and share towards service agreement with Nobel for GIS based work order system \$20,000. TOTAL: \$50,000
6202	Special Dept. Supplies	Purchase of supplies related to electrical and plumbing \$23,000, safety supplies \$4,000, HVAC Systems \$4,000 and custodial supplies \$15,000. TOTAL: \$46,000
6340	Training	Costs associated with training of staff for certification requirements for playground and facilities \$5,000 and behind-the-wheel training \$10,000. TOTAL: \$15,000
6306	Events & Meetings	Supply purchases for City events including Earth Day, Public Works Week, Quarterly and Monthly Meetings, Retirements, etc. - \$6,000
6701	Equipment Maintenance	Costs associated with contracted services. Includes two-way radio maintenance and service \$14,000, generator maintenance \$28,000, repairs to public works surveillance system \$1,000, and other equipment maintenance \$7,000. TOTAL: \$50,000
6702	Facility Maintenance	Costs associated with contracted services for janitorial \$266,000, air duct cleaning \$38,000, termite control \$32,000, alarm systems \$74,000, pest control \$26,000, HVAC maintenance \$122,000, maintenance and repair of roll-up doors \$19,000 and fire suppression systems \$28,000. Represents material costs for facility improvements \$27,000. TOTAL: \$632,000
6703	Facility Special Repair & Maintenance	Costs for maintenance of decorative lighting on Tweedy Boulevard \$26,000 and for as-needed roof repairs at City facilities \$5,000. TOTAL: \$31,000
6721-24	Utilities	Costs for Telephone \$12,000, Electric \$172,000 and Gas \$20,110 charges. TOTAL: \$204,110
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$57,714
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$182,452

6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment, and fuel - \$94,076
6805	Capital Asset & Equip Replacement	Charges allocated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$24,959

**FUNDING EXPENDITURE SHEETS**

Budgeted expenditures for the Facilities Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: General Funds (100), Street Gas Tax Fund (212), Water Fund (411) and American Recovery Plan Fund (268).

# ELECTRICAL DIVISION

## PROGRAM DESCRIPTION

The Division is responsible for the operation, maintenance and repair of critical infrastructure located on City streets. The Division maintains over 4,000 street lights, 93 traffic signalized intersections equipped with safety lights, illuminated street name signs, video vehicle detection systems, battery back-up systems and speed awareness signs. The Division also maintains emergency back-up generators, HVAC systems, sports lighting, and electrical systems located within the City's 54 facilities, 9 municipal park sites, 12 water well sites, and 5 water reservoir facilities.

## FISCAL YEAR 2023-24 MAJOR ACCOMPLISHMENTS

- Streetlight Reliability and Customer Service - Kept the series-circuit street light system operational through the implementation of over twenty-four circuit repairs, conduit replacements, a new contract with LACDPW to provide as-needed support, collaboration with Southern California Edison (SCE) and outreach with residents, with an average of a two-week turnaround time for repairs that did not require specialty contract services. Initiated a program to deploy temporary lighting equipment during street light outages to light City streets.
- CIP Project - Provided support to the Engineering Division on eight CIP Projects associated with buildings, street lighting and traffic signals in the form of design guidance, inspection, oversight, and other related services.
- Collaborated with the Engineering Division to complete construction of the Replacement of Temporary Traffic Signals and Pole Knockdowns Project at seven intersections, Tweedy Blvd Traffic Signal Synchronization Project, and NE traffic signal at the Atlantic/Chakemco St. intersection.
- Collaborated with SCE and responded to over 60 planned and unplanned power outages associated with major city buildings, infrastructure systems, failed SCE equipment impacting city-owned street lighting systems, traffic signal systems, City parks, SCE right away issues and new electrical service locations for city-owned systems.
- Complete emergency repairs on 69 street light circuits that were impacted by wire theft, to power the street light system timely.

## FISCAL YEAR 2024-25 GOALS AND OBJECTIVES

- Collaborate with the Engineering Division on the following projects: (a) design of the replacement of the existing emergency standby generators at S.G. Auditorium, City Hall, Police Department and Public Works Corporation Yard, and Uncontrolled Crosswalks Upgrades along Tweedy Boulevard.

- Upgrade obsolete traffic signal system equipment at fifteen locations including electrical service cabinets, controller cabinets, video detection systems, and battery backup systems.
- Create a task force to implement mitigation measures to deter wire theft of street lighting systems.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
General Street Light Maintenance (Work Orders Completed)	451	554	600
Street Light Circuit Outage Repairs (Work Orders Completed)	90	103	120
Traffic Signal Maintenance (Work Orders Completed)	141	275	300

#### **PROGRAM EXPENDITURE EXPLANATIONS**

<b>GAS TAX (212-713-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with contracted services for directional boring of electrical conduit - \$10,000. Also includes costs of maintenance agreements of traffic signal systems that are co-owned by the city and other agencies - \$12,050. TOTAL: \$22,050
6202	Special Dept. Supplies	Cost associated with year-round purchases of street light cable splicers, pull boxes, transformers, pole replacement, street light heads and supplies - \$28,000; year-round maintenance of 26 traffic signal battery back-up systems - \$11,000; and decorative light poles for Firestone Blvd - \$43,000. TOTAL: \$82,000
6701	Equipment Maintenance	Costs associated with traffic signal equipment and repairs - \$25,000. Also includes the traffic signal maintenance agreement with LACDPW - \$95,000. TOTAL: \$120,000
6703	Facility Special Repair & Maintenance	Costs associated with the service and repair of traffic signal system - \$10,000, and contracted maintenance for the traffic management control system - \$15,000. TOTAL: \$25,000



<b>PROPOSITION C (222-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6705	Infrastructure Repair & Maint.	Costs for the annual replacement of 73 illuminated street name sign panels - \$25,000
<b>MEASURE R (224-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
5110	Overtime	Costs associated with emergency response to traffic signal systems, street light systems, power outages and wire theft - \$28,000
6101	Professional Services	Costs associated with contracted services for directional boring of electrical conduit \$10,500. Also represents maintenance agreements with agencies for shared traffic signals citywide \$14,000. Also includes the traffic signal maintenance agreement with LACDPW \$95,000. TOTAL: \$119,500
6310	Rents & Leases	Rental of mobile light towers - \$30,000
6703	Facility Special Repair & Maintenance	Costs associated with the service, maintenance, repair of the City's traffic signal systems - \$10,000. Also represents contracted maintenance for the traffic management control system - \$15,000. Also includes as-needed street light system repair contract services - \$33,000. TOTAL: \$58,000
<b>MEASURE M (225-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6202	Special Dept. Supplies	Cost associated with year-round purchases of street light cable splicers, pull boxes, transformers, pole replacement, street light heads and supplies \$28,000, Year-round maintenance of 26 traffic signal battery back-up systems \$11,000. Also represents the annual street light equipment inventory LED \$73,000 and annual street light equipment inventory non-LED \$40,000. Also includes purchase of decorative light poles for Firestone Blvd \$44,000. TOTAL: \$196,000
6205	Equip Parts & Supplies	Purchase of traffic signal pole and gear replacement inventory - \$80,000
6310	Rents & Leases	Rental of mobile light towers - \$30,000
6701	Equipment Maintenance	Costs associated with traffic signal equipment and repairs - \$24,000
6703	Facility Special Repair & Maintenance	Costs associated with as-needed street light system repair contract services - \$33,000
<b>LIGHTING ASSESSMENT FUND (251-714-25)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6340	Training	Costs of staff training in traffic signal, street lighting and building systems maintenance -

		\$4,000, Crane & Lift Certification - \$8,000 and PCMT Testing - \$1,000. Also includes funds for Class A or B Training, job certification requirements for 3 Electrical staff members - \$13,000 and Level I Traffic Signal Technician, Work Zone Safety, Level II Traffic Signal Technician and Roadway training - \$8,000. TOTAL: \$34,000
6701	Equipment Maintenance	Costs associated for service, maintenance, and repair of the City's street lighting system and traffic signal system including as-need repairs to equipment and generators - \$12,000 and traffic signal equipment - \$9,000. Also includes costs associated with the maintenance agreement with Fortel for the 29 speed awareness signs - \$26,000, and annual maintenance and service agreement for the Public Works Two-Way Radio System - \$8,000. TOTAL: \$55,000
6702	Facilities Maintenance	Costs associated with the janitorial service contract \$10,000, fire suppression - \$2,000, and the HVAC service contract - \$17,000. TOTAL: \$29,000
6721	Telephone	Costs associated with Telephone Services - \$10,820
6723	Electric	Costs associated with Electrical Services - \$886,100
6730	Software Maintenance	Costs associated with work order database license - \$5,000 and maintenance service - \$6,000. TOTAL: \$11,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$164,744
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$68,075
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$99,645
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$55,940
8401	Loan Principal	Costs on principal payment on loan - \$83,548

## FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Electrical Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: Street Gas Tax Fund (212), Proposition C (222), Measure R Fund (224), Measure M Fund (225), Lighting Assessment Funds (251), and Water Fund (411).

# GRAFFITI

## PROGRAM DESCRIPTION

The Graffiti Abatement Program operates an aggressive graffiti removal operation seven days a week to address graffiti in the public right of way and on public properties as quickly as possible to discourage further graffiti and to enhance community safety and values. The program also targets graffiti removal from private facilities, such as walls that face the public right-of-way, at no cost to residents and business owners. The policy of the program is to remove graffiti within 24 hours after it is reported. The program operates in 19 census tract areas and nine municipal park sites within 7.5-miles citywide. It operates with four crews Mondays to Fridays and two crews on the weekend. The program maintains five specialized trucks that include hydro blaster units, one pickup truck retrofitted with equipment with a tow behind hydro blaster unit used to remove graffiti in meeting the highest standards. The program is also supported with a Graffiti Hotline, where graffiti can be reported daily.

## FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS

- Enhanced productivity by 50% through the implementation of the one-person graffiti removal crews.
- Responded to 1,360 calls for service, completed 10,820 assignments and removed 1,259,000 square feet of graffiti while giving priority to major corridors, parks, areas around schools, hot spots, and requests for service.
- Implemented a GIS-based service request system to track graffiti removal. Utilized cellphones to record before and after pictures of graffiti incidents.
- Purchased three specialized graffiti trucks equipped with hydro and steam water sprayers and paint sprayers to transition the Graffiti Abatement Program from two-person crews to one-person crews. The program now operates with a total of five specialized truck.

## FISCAL YEAR 2024/25 GOALS AND OBJECTIVES

- Enhance public safety and mitigate blight by operating the Graffiti Abatement Program seven days a week, without interruption regardless of staffing challenges.
- Remove up to 1,300,000 square feet of graffiti citywide.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Graffiti Crew Response Time	24 hours	24 hours	24 hours
Graffiti removed (sq. ft.)	980,000	1,259,000	1,300,000

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>GENERAL FUND (100-712-29)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6202	Special Dept. Supplies	Costs associated with the year-round purchase of paints, solvents, and miscellaneous supplies - \$54,500
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$45,701

# STREETS MAINTENANCE

## **PROGRAM DESCRIPTION**

The Streets and Sewers Division is responsible for the maintenance of 125 miles of roadways and 11 miles of alleyways. The Division performs pavement repairs and maintenance such as patching potholes, sidewalks grinding and ramping, reconstructing sidewalks, curbs, and gutters, traffic signage and markings, crosswalks, and curb painting and pavement legends. The Division also oversees the Street Sweeping Services Program which sweeps over 250 curb miles of streets and alleyways weekly. The Streets and Sewers Division maintains the City's storm drain system which includes maintenance of 836 catch basins, ensuring they are free of debris to prevent flooding. It is responsible for the maintenance of the City's urban forest and landscaping systems. The urban forest consists of nearly 18,000 trees, located citywide on City streets and within City facilities, City Hall, and municipal parking lots. Services include tasks such as tree trimming, removals, crown reductions, tree stump grinding, and emergency response. Finally, the Division abates discarded trash and debris along all major highways, collectors, and streets.

## **FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS**

- Collaborated with SGPD, LA County Flood Control District, the Union Pacific Railroad, and various other agencies, to mitigate homeless encampments.
- Activated daily operations of sidewalk horizontal/cross-cutting program to eliminate potential tripping hazards.
- Completed tree trimming under the annual tree trimming maintenance program as well as the Hazardous Priority 1, 2, and 3 Tree Mitigation programs where over a total of 6,587 trees were trimmed and 486 trees were removed.
- Completed monthly work orders that consist of special requests for tree trimming, tree and stump removals, and tree assessments.
- The requirements of the Los Angeles County Local Enforcement Agency (LEA) for the Salt Lake Transfer Station are consistently being met and our field inspections have been altered from one inspection per month to quarterly inspections.

## **FISCAL YEAR 2024/25 GOALS AND OBJECTIVES**

- Collaborate with the Engineering Division in the implementation of the (a) Thermoplastic Repair Project, (b) Residential Resurfacing Projects, and (c) Citywide Sidewalk Improvements Project, to ensure that field issues known to Field Operations are addressed.
- Collaborate with the Water Division to procure a contractor to support staff in the completion of permanent concrete repairs to reduce the backlog of temporary repairs as well as to mitigate liabilities related to trips and falls.

- Collaborate with the Water Division to procure a contractor to assist with sidewalk horizontal/cross-cutting and asphalt ramping program for a cost of \$100,00 per task per year for the next three years to mitigate potential tripping hazards.
- Secure approximately 63 new trash receptacles to replace citywide damaged and missing receptacles.
- Enhance and replace plant material on the center medians of Firestone Blvd from Alameda and Garfield Ave to address current issues.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Bulky Removal of Illegal Dumping (tons)	192	336	330
Street Stripping and markings (LF)	500,000	150,000	350,000
Street Repairs and Pothole Patching (Each)	498	1,838	1,800
Sidewalk repair/replacement (sq. ft.)	9,600	8,080	5,000
Street Signs Replaced	420	435	500
Trees Trimmed	3,228	3,836	5,095
Trees Removed	49	437	459
Trees Planted	25	704	557
Stump Grinding	27	44	50
Sidewalk Ramping	27	26	2,900
Sidewalk Grinding/Horizontal-cross cutting	167	123	4,900

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>GENERAL FUND (100-710-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Contract services for opening/closing of Tweedy Boulevard for the Annual Street Fair - \$30,000 and the Christmas Parade - \$55,000. TOTAL: \$85,000
<b>GAS TAX (212-713-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with contracted services provided by Parkwood Landscape - \$169,000. Street Division share towards service agreement with Nobel for GIS based work order system - \$27,000. Also includes funding for sidewalk grinding \$100,000 and temporary sidewalk asphalt ramping \$100,000. TOTAL: \$396,000

6721	Telephone	Costs associated with telephone services - \$15,000
6723	Electric	Costs associated with electrical services - \$82,900
6730	Software Maintenance	Share towards services with Rock Solid, for a citizen engagement app - \$24,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$214,320
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$40,563
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$200,804
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$27,080
6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$32,160
<b>STREET SWEEPING (214-730-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with the Agreement with Nationwide Environmental Services for Citywide Street Sweeping Services - \$724,241
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$35,535
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$10,885
<b>MEASURE R (224-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with landscape services - \$8,000 and a share of costs of the Leverage surveillance camera at the Corporate Yard - \$7,000. Also includes costs to replace iron fence at Salt Lake Transfer Station - \$40,000, and for hazardous waste disposal - \$2,000, bee removal services - \$3,000, and repairs to block walls - \$3,000. Also includes street financial report \$2,500 and DigAlert charges \$200. TOTAL: \$66,000
6201	Office Supplies	Purchase of office supplies - \$3,500 and supplies for plotter/ printer - \$6,500 TOTAL: \$10,000
6202	Special Dept. Supplies	Costs associated with annual purchases of weed killer - \$8,000 and traffic safety equipment - \$3,000. TOTAL: \$11,000

6204	Small Tools & Equipment	Costs associated with year-round purchases of tools and equipment - \$12,000
6340	Training	Costs associated with various training - \$5,000, including hazardous material - \$2,000, Training for Class A or B job certification requirement - \$27,000, Work Zone Safety & Marking Level II Certifications - \$4,000 and Confined Space Training - \$3,000. TOTAL: \$41,000
6701	Equipment Maintenance	Costs associated with contracted services of two-way radio maintenance and service - \$7,000 and repairs to equipment - \$4,000. Also includes share towards fire suppression \$3,000. TOTAL: \$11,000
6730	Software Maintenance	Share towards Cititech work order database system license fee and maintenance service - \$8,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$193,708
6802	Info Systems Allocation	Charges are allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$40,563
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$39,268
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$181,226
6805	Capital Asset & Equip Replacement	Costs associated with the replacement of Capital Assets and Equipment such as auto/rolling stock, machinery, and equipment - \$32,000
9400	Street/ Infrastructure Improvements	Costs associated with replacement of entrance monuments - \$30,000
<b>MEASURE M (225-780-31)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6202	Special Dept. Supplies	Cost associated with various roadway materials and supplies as follows: Concrete for sidewalk repairs - \$43,000; Asphalt for citywide pothole patching - \$29,000; Traffic paint for citywide street refreshing - \$19,000; Emulsion used collectively with asphalt for adhere - \$8,000 and absorbent - \$3,000; Damaged or faded citywide sign replacement - \$42,000; Replacement of faded or damaged street legends and crosswalks - \$30,000. Also includes cost of concrete and asphalt disposal - \$16,000. TOTAL: \$190,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$162,001



9400	Street/Infrastructure Improvements	Costs associated with replacement of entrance monuments - \$30,000
<b>MEASURE W (217-727-57)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with maintenance contracts for Catch Basin Maintenance - \$167,000, Streets Sweeping services - \$175,048, provides funds for semi-annual testing at Miller Way - \$5,000. TOTAL: \$347,048
<b>LIGHTING ASSESSMENT FUND (251-714-25)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with contracted services provided by Parkwood Landscape - \$63,000, Tree maintenance services - \$1,030,000, special tree trims requests - \$110,000, and arborist services - \$30,000. Also includes year-round tree maintenance supplies - \$5,000. TOTAL: \$1,238,000
<b>FLEET (521-750-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
9003	Auto/ Rolling Stock	Five-year Lease Agreement for Street/Sewer Division Asphalt Truck – Year 2 of 5 - \$68,000

#### **FUNDING EXPENDITURE SHEETS**

Budgeted expenditures for the Streets Division are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget: General Funds (100), Street Gas Tax Fund (212), Street Sweeping Fund (214), Measure R Fund (224), Measure M Fund (225), Measure W Fund (217), Lighting Assessment Funds (251), Sewer Fund (412) and Fleet Fund (521).

# ROAD MITIGATION

## **PROGRAM DESCRIPTION**

The Road Mitigation Fees Fund is funded through the collection of development impact fees from developers under the Road Mitigation Program. The amount received annually is based on the number, size and types of developments approved citywide. The Road Mitigation Program established a mechanism for assessing new development their pro rata fair share of the cost of improving the city's highway and arterial network to mitigate the traffic impacts caused by such new development. It was implemented to finance improvements to the City's highway and arterial network. The Public Works Department manages this fund.

## **BUDGET**

No new funding requests in FY 2024/25.

## **FUNDING EXPENDITURE SHEETS**

Budgeted expenditures for the Road Mitigation Fund are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Road Mitigation Fund (220).

# FLEET DIVISION

## PROGRAM DESCRIPTION

The Fleet Division provides expert, cost-efficient maintenance and repairs for City vehicles and equipment, enabling City Divisions to perform their duties for the citizens of South Gate. The Division provides regular preventive maintenance, performs unscheduled repairs, oversees accident and damage repair, annual emission inspections on 187 vehicles, and approximately 137 other equipment, including loaders tractors, and emergency stand-by generators to ensure they are safe, reliable, and in proper operating condition. The Division provides 24-hour emergency assistance to all City Departments. The Division also manages four City fueling sites, including unleaded, diesel, and propane. It also orders fuel, oversees required fuel site regulatory testing and maintenance for the fuel dispensing stations at the Public Works Corporate Yard, Police Department, and Parks and Recreation Department yard.

## FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS

- Managed the procurement of 6 new vehicles for the Water Division and collaborated with the Administrative Services Division to auction 19 obsolete units, including vehicles and equipment from the City's fleet that pertained to multiple divisions.
- Increased efficiency, planning and scheduling through the procurement and implementation of a fleet management system to incorporate essential functions such as preventative maintenance scheduling, vehicle inventory, fuel usage, and maintenance costs, to provide for improve vehicle operation and longevity.
- Collaborated with Engineering to procure a Fuel Management System.
- Implemented and managed the Commercial Driver's License training program for the Public Works Department.

## FISCAL YEAR 2024/25 GOALS AND OBJECTIVES

- Collaborate with management to procure vehicles approved to be acquired in Fiscal Year 2024/25 for the Field Operations Division and other city departments.
- Assist the Purchasing Division with the surplus approximately 15 retired vehicles and miscellaneous equipment.
- Implement the Fuel Management System into operations after it is installed.

## PERFORMANCE MEASURES

	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>
<b>Vehicles and Equipment Serviced</b>			
Administration	3	3	3
Electrical and Facilities Maintenance	26	27	32
Parks and Recreation	27	23	22
Police	68	66	66

Streets and Sewers	33	29	29
Water	24	21	21
Fleet and Engineering	9	5	5
Building and Safety	11	8	9

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>FLEET MANAGEMENT (521-750-12)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with outside vendor repairs including transmission repairs, paint/bodywork, smog checks, and other specialty repairs - \$144,000. Also includes costs for equipment software upgrades - \$2,000. Share towards Public Works Field Assessment Implementation - \$15,000. TOTAL: \$161,000
6202	Special Dept. Supplies	Costs associated with supply purchases, including garage and tire repair supplies - \$8,000, and vehicle inspection forms - \$5,000. TOTAL: \$13,000
6205	Equipment Parts & Supplies	Costs associated with the year-round purchase of lubricants and hydraulics - \$6,000, tires and lubes - \$30,000, and automotive and equipment replacement parts - \$134,000. TOTAL; \$170,000
6206	Fuel	Costs associated with the purchase of fuel (gasoline, diesel, and propane) used by the city at four fueling stations - \$475,000
6340	Training	Educational workshops - \$1,000, ASE Certification for 4 mechanics - \$4,000. TOTAL: \$5,000
6701	Equipment Maintenance	Costs associated with repairing shop equipment - \$12,000
6730	Software Maintenance	Fleet Maintenance Management System, Annual Cost - \$22,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$69,997
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$30,000
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$54,865

9005	Machinery and Equipment	Fuel Management System Replacement - \$50,000 and purchase of a Heavy Duty Vehicle Lift - \$87,000. TOTAL: \$137,000
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### **FUNDING EXPENDITURE SHEETS**

Budgeted expenditures for the Fleet Division are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Fleet Fund (521).

# SOLID WASTE MANAGEMENT

## PROGRAM DESCRIPTION

The Public Works Department provides solid waste and recycling collection services, in a manner that meets AB 341, AB 1826 and SB 1383 requirements. These services are currently provided through a Franchise Agreement with and funded by service fees. Solid waste, recycling and organic recycling collection services are provided weekly under the existing service contract. The City's waste hauler is responsible for billing all customers from which the City receives revenue that is budgeted in the Refuse Collection Fund.

## FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS

- Completed the transition of solid waste collection, recycling, and organic waste recycling services from Waste Management to Universal Waste Systems.
- Secured grant to implement the Used Oil Recycling and Beverage Container Recycling Programs and implemented the City's annual program.
- Received a grant from CalRecycle for SB 1383 compliance in the amount of \$248K.

## FISCAL YEAR 2024/25 GOALS AND OBJECTIVES

- Develop alternatives for addressing illegal dumping in the City that could potentially be implemented through Universal Waste Systems.
- Procure a consultant to develop and implement administrative programs required to be implemented by several departments to comply with SB 1383 and monitor compliance citywide for organics recycling.
- Review administrative requirements of SB1383 that may require integrating new processes to City Hall operations and implemented accordingly.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
No. of residential customers served	13,993	14,524	14,259
No. of commercial customers served	1,505	1,545	1,525
Tonnage recycled	55,000	54,000	54,000
Year-end Diversion Rate	44%	25%	35%

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>REFUSE COLLECTION (413-733-51)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with solid waste franchise implementation services - \$50,000, and financial audits - \$5,000. TOTAL: \$55,000
6304	Membership & Dues	LARA Membership - \$35,000
6801	Administrative Allocation	Charges allocated to departments based on new to comply with the State - \$158,460

**FUNDING EXPENDITURE SHEETS**

Budgeted expenditures for the Solid Waste Division are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Solid Waste Collection Fund (413).

# WATER DIVISION

## **PROGRAM DESCRIPTION**

This Division's focus is to provide residents with safe and high-quality drinking water. The Division provides professional and cost-effective maintenance programs for the management and operation of the potable water system to meet the present and future environmental, health, and safety needs of the community. The City's water system consists of 135 miles of distribution pipeline, 2 elevated water, one underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage. The Division maintains approximately 14,250 meters and service connections. Meters are read and billed monthly. The primary source of water is groundwater which is delivered through 8 active water wells and two treatment facilities. The system's pressure and status are closely monitored through a state-of-the-art SCADA computer system. The City provides water service to approximately 90% of the City, as Golden State Water Company provides water service to the Hollydale area, Tract 180 Mutual Water Company serves a small area on the boundary of the City of Cudahy, and Walnut Park Mutual Water Company serves a small area on the boundary of Huntington Park and Walnut Park.

## **WATER PRODUCTION**

The Water Production Division is responsible for delivering an average daily demand of 7.4 million gallons of water to over 14,300 service connections and approximately 76,700 consumers. The primary water source is groundwater and it's delivered with 8 active water wells, 1 underground reservoir, and 5 surface tanks that combine for a total of 14.3 million gallons of water storage. The system has two treatment facilities at locations that require removal of Iron and Manganese and Volatile Organic Compounds (VOC).

Pump Operators monitor pressure, flows, reservoir levels and overall status through a state-of-the-art Supervisory Control and Data Acquisition (SCADA) computer system. The SCADA system helps operators control the water system to always ensure positive pressure. In addition to monitoring and operating the SCADA system this division regularly checks water quality by taking water samples, weekly, monthly, and annually. Over 2,000 samples are taken annually. All the water quality results are analyzed by a certified lab and the results are tabulated into the annual Water Quality Report also known as the Consumer Confidence Report.

Another vital responsibility of this section is to administer and monitor the City's cross-connection and backflow prevention program to ensure the protection of the public water supply from potential cross-contamination. Annual testing is required, and notification is sent to over 300 customers with privately-owned backflow prevention devices. Additionally, this Division annually tests 90 City owned backflow devices.

## **FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS**

- Major Maintenance: Well 28 Booster Pump motor was removed, rebuilt, and installed at the Elizabeth Reservoir. Cleaned and inspected Westside Reservoir, two tanks at 1.7 million gallons each.
- Pursued funding for PFAS Treatment and Congress Woman Barragan's Office awarded \$960K.



- Stored 5,159-acre feet of excess FY 2022/23 water rights at the rate of \$411 per acre foot and extract them in FY 2023/24 to accomplish a savings of \$61,900. On 5-2-2023 WRD board approved a 3.1% rate increase.

**FISCAL YEAR 2024/25 GOALS AND OBJECTIVES**

- Major Maintenance: Clean and Inspect the Park Reservoir (4.4-million-gallon underground reservoir). Repair Well 26 Natural Gas Motor and exhaust system.
- Collaborate with Engineering Division for the design and construction of CIP Projects aimed to enhance water quality and system reliability such as the construction of the Water Main Replacement Project, design of the PFAS Removal Treatment System and AMR Meter Replacement Project, replacing flow control valves at the Kauffman and Southern MWD interconnection, and completing the Hawkins Reservoir coating project.
- Replace and upgrade SCADA system to replace outdated computers, servers and improve system security.
- Store 5,000-acre feet of excess FY 2023/24 water rights at the rate of \$423 per acre foot and extract them in FY 2024/25 to accomplish a savings of approximately \$60,000 to mitigate the additional cost due to the planned 3% increase by WRD.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Backflow tested	90	90	90
Backflow Inspections	90	90	90
Water Quality Complaints	33	30	24
Water Quality Reports Submitted to State	12	12	12
Residential Gallons Per Capita Day (RGPCD)	56	55	55

**WATER DISTRIBUTION**

The Water Distribution Division is responsible for maintaining 135 miles of distribution pipeline over 14,300 meter connections and service lines, 1,500 fire hydrants and 3,500 isolation valves. The division installs new water services, marks lines for Underground Service Alerts (USA) and manages our Emergency Response program. All staff are currently certified by the State Water Resource Control Board.

Specific Duties include:

- Installs, maintains, and repairs water mains, hydrants, services, valves, detector checks and backflow prevention devices; digs trenches, lays pipe, or taps lines and backfills trenches.
- Flushes mainlines; chlorinates main lines.
- Assists in inspection for water projects and new installations.
- Replace/repair meters and meter vaults.

- Exercise and operate 4” to 24” water valves.

### **FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS**

- Installed 35 new installations majority for new ADU projects.
- Completed Trench and Shoring Safety Training and purchased new equipment.
- Collaborate with Engineering to complete water main and valve projects, providing support through inspections, valve turning, and water shutdowns. Significant support was provided to the CIP projects.
- Use the Noble GIS system to start the inventory of over 14,300 customer service line materials to meet compliance of the new Lead and Copper Rule.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Replace Service Lines	51	50	53
Install New Water Service	30	25	35
Fire Flows Conducted	15	12	10
Sheared Fire Hydrants	16	15	16
Hydrant Flushing	1,431	50	1,400
Hydrants Replaced	16	15	5
Meter Leak Repair	231	175	125
Water Main Repair	3	4	2
USA Dig Alert Markings	5,082	5,306	5,500
Meter box/lid replace	336	360	300
Meters Replaced	115	129	132
Service Line Repairs	65	50	53
Fire Hydrants Repairs	25	28	15
Exercised Valves	300	322	315
Repaired Valves	3	5	4

## CUSTOMER SERVICE

The Water Customer Service Division is responsible for maintaining over 14,300 residential, commercial, and Industrial water meters. This Division implements the meter reading program which is conducted with two-meter readers who manually read on a monthly billing cycle. This Division also tests and verifies customer-billing accuracy and employs the water service suspension procedures on delinquent accounts. Another important duty is to meet with customers who have bill disputes and perform a water audit to help customers identify any potential leaks on private property.

### FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS

- Upgrade Itron meter reading software corrected user controls on CN80 handheld meter reading devices.
- Completed the 2023 annual Consumer Confidence Report and annual drinking water report.
- Replaced four large commercial water meters.
- Established a meter reading improvement strategy and new Customer Service Division.

### FISCAL YEAR 2024/25 GOALS AND OBJECTIVES

- Implement a Water Customer Service Division and recruit for a Water Customer Service Supervisor to enhance accountability and performance for customer billing.
- Establish new oversight and management protocols to enhance meter reading accuracy.
- Prioritize service requests issued through the new City App “GO South Gate”.
- Major Maintenance - Perform bi-annual city-wide flushing to clean water main pipes; Replace 16” Control Valve at Hawkins Reservoir; and test 10 percent of meters replaced in the AMR meter project.
- Complete the Lead and Copper Inventory.
- Complete the 2024 annual Consumer Confidence Report and annual drinking water report.
- Enhance the water audit process to thoroughly assist customers with leak detection and high water bills.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Meters tested	35	50	115
Meters Read per month	14,275	14,300	14,335
Meter Re-Reads (annually)	8,000	7,500	14,400
Service Turn Off (non-payment)	(0-due to Covid-19)	2,000	1,200

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>WATER (411-731-71)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	<p>Costs associated with the testing and certification of emergency generator and automatic transfer switch at water facilities - \$14,000; annual service of chlorine analyzers - \$20,000; year-round water sampling - \$74,000; annual maintenance agreement for SCADA system - \$30,000; large water meter testing - \$10,000; WRD Consumer Confidence Report and Monitoring - \$16,000; backflow testing - \$25,000; as-needed agreement for Pump Maintenance - \$100,000; annual landscape maintenance agreement - \$89,000; on-call contractor for emergency services - \$75,000; utility markings - \$5,000, service agreement with Nobel for GIS based work order system - \$88,000, public education/ conservation outreach - \$30,000; Consultant support for Hydraulic Analysis and AutoCAD design - \$20,000; GIS support for As-built corrections and map creations - \$20,000; Maintenance Agreement for the surveillance camera at Public Works Yard - \$9,000; and tree trimming and maintenance at water facilities - \$5,000. Fire Service Backflow Repairs/Replacement - \$50,000, and contract for fire service alarm system for the Chlorination Project - \$7,000. Share towards Public Works Assessment Implementation - \$40,000. Costs also represent LA County Permit at Well 27 - \$8,500; Tank and Reservoir Maintenance - \$25,000; Municipal Advisor charges - \$25,000, Financial Audit Services - \$10,000, Client First - \$20,000 and Organization Study - \$30,000. Also includes repairs at Well 26 - \$27,000 and IOT Pressure Monitoring Transmitters - \$11,000.</p> <p>TOTAL: \$883,500</p>
6201	Office Supplies	<p>Costs associated with the year-round purchase of office supplies, toners for printers and plotters - \$10,000</p>
6202	Special Dept. Supplies	<p>Annual meter replacements for small and large meters - \$57,000, backflow repair parts - \$4,000, water main and service parts - \$66,000. Fire hydrants and copper - \$60,000, small and large meter vaults - \$38,000, chlorine cost - \$50,000, diesel fuel and chlorine reagent for test kits - \$17,000, safety supplies and first aid supplies - \$7,000. Purchase of shoring equipment to meet OSHA requirements - \$27,000. Also includes purchase of an audio water leak detection system - \$10,000. Also includes first aid supplies - \$2,500. Capture Cam Security System - \$3,000</p> <p>TOTAL: \$341,500</p>

6301	Printing	Costs associated with the printing of the annual water quality report, and public outreach material - \$12,000
6304	Membership & Dues	Costs associated with annual memberships for Water and Public Works Associations - \$8,000 including SEWC - \$5,000 and GWMA - \$15,000. TOTAL: \$28,000
6305	Publications & Subscriptions	Costs associated with AMR Software - \$4,000
6309	Fees & Charges	AQMD permits and fees - \$29,000, and SWRCB permit fees - \$65,000. TOTAL: \$94,000
6313	Water District Purchases	Costs associated with WRD Replenishment Fee - \$3,132,400, WRD Water Master Fee - \$21,000, monthly Central Basin service charge - \$45,000 and Recycled water costs - \$205,000. TOTAL: \$3,403,400
6340	Training	OSHA compliance and water certification training - \$11,000 and customer service, workshops, and seminars - \$7,000. TOTAL: \$18,000
6701	Equipment Maintenance	Heavy Equipment maintenance and repairs including backup generators - \$16,000, Alarm Service - \$35,000, Diesel fuel cleaning - \$10,000, SSD security - \$25,000, Two-Way Radio and Fire Suppression - \$21,000 and plotter maintenance - \$3,000. TOTAL: \$110,000
6702	Facility Maintenance	Shared towards janitorial maintenance - \$31,000, HVAC - \$35,000, and pest control - \$5,000. TOTAL: \$71,000
6721 – 6724	Utilities	Costs for Telephone – \$44,800, Electric charges - \$922,000 and Gas - \$4,400. TOTAL: \$971,200
6730	Software Maintenance	Citi tech work order system, backflow tracking system, and meter reading system - \$25,000. Share towards annual services with Rock Solid, for the citizen engagement app - \$9,000. TOTAL: \$34,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$2,080,038
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$319,626
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$500,068
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$157,243

7902	Depreciation Expense	Depreciation costs for projects in the Water Fund - \$2,300,000
8004	Amortization/ Accretion of Debt	Amortization of Water Bond discount - \$75,936
8105	Utility Bond Principal	Principal payment for Water Bonds - \$1,715,000
8106	Utility Bond Interest	Interest payment for Water Bonds - \$791,722
8301	Lease Principal	Principal lease costs - \$1,303,403
9003	Auto/Rolling Stock	Purchase Valve Truck - \$295,000

### CAPITAL IMPROVEMENT PROGRAM

Account	Description	Explanation
9522	Water Main Replacement Ph II	\$3,000,000 to fund design and construction.
9593	AMR Meter Replacement Ph IV	\$1,700,000 to fund design and construction.
XXXX	AMR Meter Replacement Ph V	\$100,000 to fund design.
9594	PFAS Treatment System	\$5,250,000 to fund construction.
9596	Citywide Valve Replacement	\$400,000 to fund design and construction.
9546	Well Meter Replacement and MWD Inter-tie	\$200,000 to fund construction.
XXXX	Citywide Backflow Prevention System Upgrades	\$100,000 to upgrade existing systems.
9917	Firestone Blvd Bridge Water Mainline Rehabilitation	\$250,000 to fund construction.

### FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Water Division are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Water Fund (411).

# SEWER MAINTENANCE

## PROGRAM DESCRIPTION

The City owns a sanitary sewerage system. It is regulated through a State mandated program, known as the Sanitary Sewer Management Plan (SSMP), which aims to ensure the public's safety and health by preventing sewer overflows. The SSMP dictates how a city manages, operates, maintains, and funds its sanitary sewer system. Sewer Maintenance is responsible for the maintenance and operation of the sewerage system, which has 120 miles of sanitary sewer mains located citywide. Sewer Maintenance maintains one-half of all sewer lines annually by jetting them, CCTV inspections, spraying manholes for roaches, and cleaning out all sub-lateral lines into the major trunk lines of the city. The Sewer Maintenance Fund pays for 100% of the maintenance operations, which includes labor and materials.

## FISCAL YEAR 2023/24 MAJOR ACCOMPLISHMENTS

- Implemented a sewer maintenance program that led to safe operations of the sewer system, with zero sewage overflows.
- Responded to 110 high-flow alarms and mitigated issues to prevent sewer overflows.
- Complete 180K linear feet of sewer mainline cleaning, through sewer jetting.
- Procured a CCTV contract. Conducted CCTV inspections of approximately 75K linear feet of sewer mainlines to identify any possible breaches and needed repairs.

## FISCAL YEAR 2024/25 GOALS AND OBJECTIVES

- Implement the requirements of the 2023 Sewer System Management Plan Update.
- Collaborate with the Engineering Division for the design and construction of \$4 Million in sewer improvements to repair deficient sewer mains in accordance with the Sewer Master Plan.
- Develop a ten-year CCTV inspection maintenance plan.
- Collaborate with engineering to provide support for information and/or assistance with the relining improvements of the sanitary sewer system.

<b>PERFORMANCE MEASURES</b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
Mainline sewer cleaning (Linear Feet)	100,000	226,000	163,000
Sewer Overflows	0	0	0
CCTV Inspection	10,000	129,600	73,000
High Flow Alarms Services	45	110	110

**PROGRAM EXPENDITURE EXPLANATIONS**

<b>SEWER FUND (412-732-52)</b>		
<b>Account</b>	<b>Description</b>	<b>Explanation</b>
6101	Professional Services	Costs associated with inspections and videotaping of sewer lines - \$147,000, annual roach abatement of the sewer system - \$12,000, contracted services for emergency repairs - \$100,000, hepatitis shots - \$2,000. Share towards the service agreement with Nobel for GIS based work order system - \$1,400 and towards surveillance camera at the Corporate Yard - \$4,000. TOTAL: \$266,400
6202	Special Dept. Supplies	Costs associated with the year-round purchase of manhole covers, ladders, shoring jacks, sewer pipes - \$5,000, and replacement of worn nozzles and hoses - \$18,000. TOTAL: \$23,000
6309	Fees & Charges	Annual fee State Water Resource Control Board for General Order - \$21,000
6701	Equipment Maintenance	Costs associated with year-round maintenance of sewer jetter, vacuum and equipment - \$20,000, the Annual SmartCover Maintenance Agreement - \$40,000, and the share for the alarm system at the Public Works Yard - \$18,000. TOTAL: \$78,000
6702	Facility Maintenance	Costs associated with share towards the Janitorial contract - \$21,000, and HVAC contract - \$16,000. TOTAL: \$37,000
6703	Facility Special Repair & Maint.	Costs associated with the service, maintenance, repair of the City's sewer systems - \$50,000
6801	Administrative Allocation	Charges allocated to departments based on overhead operational costs - \$102,637
6802	Info Systems Allocation	Charges allocated to departments based on the number of computers, equipment, software that require IT support and maintenance - \$42,950
6803	Insurance Allocation	Charges allocated to departments based on costs for unemployment, workers' comp., and liability claims - \$82,370
6804	Vehicle Maintenance Allocation	Charges allocated to departments based on the number of vehicles, equipment and fuel used by each department - \$28,557.
7902	Depreciation Expense	Depreciation expense for projects capitalized in the Sewer Fund - \$550,000
9100	Facility Improvements	Costs associated with the service, maintenance, repair of the City's sewer systems - \$32,000

**FUNDING EXPENDITURE SHEETS**

Budgeted expenditures for the Sewer Division are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under the Sewer Fund (412).



## BUILDING AND INFRASTRUCTURE MAINTENANCE

### PROGRAM DESCRIPTION

The Building and Infrastructure Maintenance Fund was created as an internal service fund in which to set aside funds for the maintenance and improvement of the City's buildings facilities. The Public Works Department budgets this fund however some funds are managed by the Parks and Recreation Department for the implementation of parks improvements.

### BUDGET

The total amount budgeted for this fund is \$25,500.

### PROGRAM EXPENDITURE EXPLANATIONS

Account	Description	Explanation
524-401-61-7902	Depreciation Expense	Costs associated with depreciation of equipment at facilities - \$3,500
524-415-61-9104	Pool Motor Replacement	Replacement of pool pump at Aquatic Center - \$22,000

### FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the Building and Infrastructure Maintenance Fund are further summarized in the Account Expenditure Sheets in Part 4 of the Public Works budget under Building Infrastructure and Maintenance Fund (524).

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# PUBLIC WORKS

## EXPENDITURE SUMMARY BY PROGRAM

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
ENGINEERING	1,624,361	2,017,172	2,500,664	2,500,664	3,094,181
GENERAL MAINTENANCE	2,399,390	2,843,430	2,620,921	2,945,623	2,907,865
GRAFFITI ABATEMENT	471,322	417,591	517,476	537,476	556,983
STREET MAINTENANCE	2,597,481	4,579,993	3,073,042	6,793,802	3,709,237
STORMWATER	613,765	668,002	578,523	666,403	660,437
UTILITIES	20,350,766	20,214,679	29,130,881	33,177,607	34,684,878
TRANSPORTATION	6,177,310	3,760,877	3,149,383	5,279,504	4,050,806
LIGHTING & LANDSCAPING	2,242,588	2,948,525	3,218,244	4,031,404	3,487,316
USED OIL RECYCLING GRANT	34,069	12,669	14,367	14,367	14,367
BEVERAGE CONTAINER GRANT	47,148	24,984	23,935	23,935	23,935
GRANTS	12,540,721	11,387,342	-	13,020,089	-
FLEET MAINTENANCE	1,794,803	1,929,093	2,149,179	2,754,057	2,032,892
CIP PROGRAM	17,046,464	16,682,643	15,343,385	12,687,648	18,167,598
BUILDING & INFRA. MAINT	428,229	512,732	2,453,500	2,471,500	25,500
<b>TOTAL</b>	<b>\$ 68,368,417</b>	<b>\$ 67,999,732</b>	<b>\$ 64,773,500</b>	<b>\$ 86,904,079</b>	<b>\$ 73,415,997</b>

## EXPENDITURE SUMMARY BY CATEGORY

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
EMPLOYEE SERVICES	9,615,776	10,652,720	11,806,860	12,019,788	13,223,119
SUPPLIES & SERVICES	20,959,924	20,168,959	19,762,629	21,530,294	21,611,794
CAPITAL OUTLAY	17,214,013	17,683,088	26,376,402	27,669,185	32,101,156
DEBT SERVICE	1,017,833	2,285,849	3,972,609	3,972,609	3,624,928
OTHER	19,560,871	17,209,116	2,855,000	21,712,203	2,855,000
<b>TOTAL</b>	<b>\$ 68,368,417</b>	<b>\$ 67,999,732</b>	<b>\$ 64,773,500</b>	<b>\$ 86,904,079</b>	<b>\$ 73,415,997</b>

## EXPENDITURE SUMMARY BY FUNDING SOURCES

	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
GENERAL FUND	4,343,324	5,170,035	5,509,061	5,853,763	6,417,340
GAS TAX FUND	1,162,584	2,107,956	2,305,844	2,317,944	2,860,791
STREET SWEEPING FUND	674,533	746,243	767,198	767,198	848,445
RRAA FUND	578,784	1,676,960	-	2,291,385	-
ROAD MITIGATION PRG FUND	-	-	-	14,000	-
PROP C FUND	2,974,673	664,865	292,002	1,753,631	594,002
MEASURE R FUND	1,596,548	1,549,984	1,095,228	1,347,228	1,543,771
MEASURE M FUND	1,606,090	1,546,028	1,762,153	2,064,645	1,913,034
MEASURE W FUND	613,765	668,002	578,523	666,403	660,437
CDBG FUND	333,328	156,992	130,000	1,547,275	141,689
GRANTS FUND	12,540,721	11,387,342	-	13,020,089	-
ASSESSMENT FUND	2,242,588	2,948,525	3,218,244	4,031,404	3,487,316
USED OIL RECYCLING GRANT	34,069	12,669	14,367	14,367	14,367
BEVERAGE CONTAINER GRANT	47,148	24,984	23,935	23,935	23,935
WATER FUND	14,380,106	16,154,985	23,607,116	27,410,902	32,454,017
SEWER FUND	1,727,935	1,643,070	5,268,792	5,374,016	1,975,888
REFUSE FUND	4,242,724	2,416,624	254,973	392,689	254,973
FLEET MGMT FUND	1,794,803	1,929,093	2,149,179	2,754,057	2,032,892
CIP FUND	17,046,464	16,682,643	15,343,385	12,687,648	18,167,598
BLDG & INFRA. MAINT	428,229	512,732	2,453,500	2,471,500	25,500
<b>TOTAL</b>	<b>\$ 68,368,417</b>	<b>\$ 67,999,732</b>	<b>\$ 64,773,500</b>	<b>\$ 86,904,079</b>	<b>\$ 73,415,997</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 701 PUBLIC WORKS/ENGINEERING</b>					
<b>100-701-31</b>					
5101 Salaries - FT Misc.	838,964	1,033,652	1,573,508	1,573,508	1,576,417
5103 Salaries - PT - Non-CP - Misc	6,729	13,147	25,485	25,485	25,484
5110 Overtime Regular	3,905	5,780	15,000	15,000	15,000
5120 Holiday Allowance	225	2,407	4,867	4,867	1,976
5121 Sick Leave Payout	98	-	-	-	-
5122 Vacation Leave Payout	36,535	13,401	2,916	2,916	2,916
5123 Admin/Comp Time Payout	15,597	2,797	5,475	5,475	-
5125 Comp Time Payout	-	880	-	-	-
5127 Bonus (Sign-on and Referral)	500	11,250	-	-	-
5131 Auto Allowance	3,401	3,880	2,280	2,280	7,080
5132 Communications Allowance	1,300	4,500	2,400	2,400	2,400
5133 Bilingual Pay	3,460	4,300	3,600	3,600	3,900
5201 Retirement - FT Misc	97,186	123,128	167,543	167,543	183,111
5205 Retirement - FT Misc - UAL	239,078	270,800	163,453	163,453	243,673
5212 Deferred Comp Match	5,935	9,380	8,020	8,020	4,620
5220 Medicare	12,963	16,517	22,303	22,303	23,551
5221 Group Medical Insurance	100,154	155,428	174,178	174,178	279,916
5230 Life Insurance	1,053	1,903	1,674	1,674	1,974
5231 Dental Insurance	4,594	5,733	6,222	6,222	8,471
5232 Long Term Disability	1,607	2,279	2,021	2,021	4,103
5240 Workers Compensation	30,407	30,407	33,338	33,338	34,814
5241 Unemployment Insurance	1,034	1,034	1,191	1,191	1,485
* EMPLOYEE SERVICES	<u>1,404,726</u>	<u>1,712,603</u>	<u>2,215,474</u>	<u>2,215,474</u>	<u>2,420,891</u>
6101 Professional Services	37,581	83,541	55,000	55,000	100,000
6106 PW-New Development-Other Services	7,754	-	10,000	10,000	10,000
6201 Office Supplies	7,115	8,370	7,000	7,000	7,000
6202 Special Dept. Supplies	10,083	14	-	-	-
6207 Computer Software	759	1,110	-	-	15,540
6301 Printing	378	2,096	1,354	1,354	1,354
6302 Advertising	390	920	1,000	1,000	1,000
6303 Postage	250	209	500	500	500
6304 Memberships & Dues	45	50	-	-	-
6306 Events & Meetings	2,809	33	-	-	-
6309 Fees & Charges	-	256	-	-	-
6310 Rents & Leases	6,407	5,632	6,700	6,700	6,700
6315 Cable Services	-	-	1,400	1,400	-
6340 Training	100	752	1,000	1,000	1,000
6701 Equipment Maintenance	757	216	-	-	-
6721 Telephone	7,015	7,354	7,220	7,220	6,000
6802 Info Systems Allocation	56,403	79,570	79,570	79,570	107,648
6803 Insurance Allocation	65,639	65,639	65,639	65,639	367,741
6804 Vehicle Maintenance Allocation	-	32,171	32,171	32,171	32,171
6805 Capital Asset & Equip Replacement	16,151	16,636	16,636	16,636	16,636
* SUPPLIES & SERVICES	<u>219,635</u>	<u>304,569</u>	<u>285,190</u>	<u>285,190</u>	<u>673,290</u>
<b>** ADMINISTRATION</b>	<b><u>1,624,361</u></b>	<b><u>2,017,172</u></b>	<b><u>2,500,664</u></b>	<b><u>2,500,664</u></b>	<b><u>3,094,181</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 710 GENERAL MAINTENANCE</b>					
<b>100-710-12</b>					
5101 Salaries - FT Misc.	707,252	778,158	774,626	774,626	798,237
5110 Overtime Regular	46,755	89,749	100,403	100,403	100,403
5120 Holiday Allowance	1,469	4,915	4,381	4,381	3,155
5121 Sick Leave Payout	5,146	2,759	-	-	-
5122 Vacation Leave Payout	16,818	9,814	2,887	2,887	2,887
5123 Admin/Comp Time Payout	2,535	883	6,757	6,757	-
5125 Comp Time Payout	310	7,439	-	-	-
5127 Bonus (Sign-on and Referral)	-	350	-	-	-
5130 Uniform/Tool Allowance	5,400	-	-	-	5,730
5131 Auto Allowance	1,473	855	855	855	285
5133 Bilingual Pay	3,575	4,080	3,540	3,540	3,630
5134 Stand-By Pay	10,953	10,891	8,425	8,425	8,425
5201 Retirement - FT Misc	82,017	92,370	92,666	92,666	91,803
5205 Retirement - FT Misc - UAL	153,426	153,828	86,637	86,637	123,466
5212 Deferred Comp Match	11,801	13,328	12,610	12,610	9,870
5220 Medicare	10,399	13,612	13,154	13,154	11,677
5221 Group Medical Insurance	167,577	181,006	183,167	183,167	211,853
5230 Life Insurance	1,437	1,452	1,595	1,595	1,354
5231 Dental Insurance	7,315	7,869	7,645	7,645	6,358
5232 Long Term Disability	1,609	2,182	1,715	1,715	2,013
5240 Workers Compensation	25,254	25,254	17,614	17,614	17,273
5241 Unemployment Insurance	859	859	629	629	737
* EMPLOYEE SERVICES	<u>1,263,378</u>	<u>1,401,653</u>	<u>1,319,306</u>	<u>1,319,306</u>	<u>1,399,156</u>
6101 Professional Services	64,257	8,334	60,000	117,995	135,000
6201 Office Supplies	1,430	1,481	1,500	1,500	1,500
6202 Special Dept. Supplies	88,296	96,058	43,460	43,460	46,460
6203 Uniforms/Safety Equipment	-	5,713	-	-	8,700
6204 Small Tools & Equipment	1,881	4,581	3,000	3,000	3,000
6205 Equipment Parts & Supplies	-	3,952	3,000	3,000	3,000
6301 Printing	375	-	500	500	500
6303 Postage	31	-	-	-	-
6304 Memberships & Dues	444	670	2,000	2,000	2,000
6306 Events & Meetings	-	8,866	-	-	6,000
6309 Fees & Charges	-	1,629	700	700	700
6310 Rents & Leases	2,539	36,769	6,100	262,807	6,100
6340 Training	7,289	4,654	10,750	20,750	15,250
6701 Equipment Maintenance	38,785	39,978	50,520	50,520	50,520
6702 Facility Maintenance	405,109	528,228	622,005	622,005	632,005
6703 Facility Special Repair & Maintenance	1,513	6,307	31,000	31,000	31,000
6721 Telephone	15,078	13,544	15,000	15,000	12,000
6723 Electric	196,690	221,801	172,000	172,000	172,000
6724 Gas	20,673	17,248	20,110	20,110	20,110
6730 Software Maintenance	-	-	3,663	3,663	3,663
6802 Info Systems Allocation	30,846	42,660	42,660	42,660	57,714
6803 Insurance Allocation	94,612	94,612	94,612	94,612	182,452
6804 Vehicle Maintenance Allocation	141,933	94,076	94,076	94,076	94,076
6805 Capital Asset & Equip Replacement	24,232	24,959	24,959	24,959	24,959
* SUPPLIES & SERVICES	<u>1,136,012</u>	<u>1,256,120</u>	<u>1,301,615</u>	<u>1,626,317</u>	<u>1,508,709</u>
9400 Street/Infrastructure Improvements	-	185,657	-	-	-
* CAPITAL OUTLAY	-	185,657	-	-	-
<b>** GENERAL MAINTENANCE</b>	<u><b>2,399,390</b></u>	<u><b>2,843,430</b></u>	<u><b>2,620,921</b></u>	<u><b>2,945,623</b></u>	<u><b>2,907,865</b></u>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 100 GENERAL FUND</b>					
<b>DEPT 712 GRAFFITI ABATEMENT</b>					
<b>100-712-29</b>					
5101 Salaries - FT Misc.	49,183	50,523	88,025	88,025	67,905
5103 Salaries - PT - Non-CP - Misc	37,512	6,992	-	-	70,000
5104 Salaries - CPPT Misc	56,792	70,327	132,041	132,041	92,040
5110 Overtime Regular	15,903	24,750	13,555	13,555	13,555
5120 Holiday Allowance	161	1,672	525	525	275
5122 Vacation Leave Payout	1,186	889	133	133	133
5123 Admin/Comp Time Payout	144	-	177	177	-
5130 Uniform/Tool Allowance	600	-	-	-	-
5131 Auto Allowance	76	285	285	285	285
5133 Bilingual Pay	244	225	285	285	285
5201 Retirement - FT Misc	5,514	4,676	16,068	16,068	7,821
5204 Retirement - CPPT Misc	6,611	8,435	-	-	-
5205 Retirement - FT Misc - UAL	10,791	14,423	9,765	9,765	16,330
5212 Deferred Comp Match	155	-	360	360	510
5220 Medicare	2,257	2,145	3,408	3,408	997
5221 Group Medical Insurance	10,754	17,476	33,621	33,621	17,886
5230 Life Insurance	144	106	201	201	131
5231 Dental Insurance	566	490	1,222	1,222	556
5232 Long Term Disability	113	135	285	285	168
5240 Workers Compensation	4,894	4,894	1,988	1,988	4,327
5241 Unemployment Insurance	166	166	71	71	185
* EMPLOYEE SERVICES	203,765	208,609	302,015	302,015	293,389
6201 Office Supplies	83	-	-	-	-
6202 Special Dept. Supplies	72,318	72,051	54,500	54,500	54,500
6203 Uniforms/Safety Equipment	-	486	-	-	1,100
6207 Computer Software	-	-	-	20,000	-
6301 Printing	-	-	500	500	500
6304 Memberships & Dues	-	-	200	200	200
6310 Rents & Leases	1,013	1,220	1,100	1,100	1,100
6701 Equipment Maintenance	5,133	-	2,000	2,000	2,000
6721 Telephone	977	1,116	1,210	1,210	1,210
6802 Info Systems Allocation	3,181	4,487	4,487	4,487	6,071
6803 Insurance Allocation	11,941	11,941	11,941	11,941	45,701
6804 Vehicle Maintenance Allocation	18,278	6,552	6,552	6,552	6,552
6805 Capital Asset & Equip Replacement	2,884	2,971	2,971	2,971	2,971
* SUPPLIES & SERVICES	115,808	100,824	85,461	105,461	121,905
<b>** GRAFFITI ABATEMENT</b>	<b>319,573</b>	<b>309,433</b>	<b>387,476</b>	<b>407,476</b>	<b>415,294</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 212 ST. GAS TAX FUND</b>					
<b>DEPT 713 STREET MAINTENANCE</b>					
<b>212-713-31</b>					
5101 Salaries - FT Misc.	156,063	522,443	732,502	732,502	845,517
5103 Salaries - PT - Non-CP - Misc	20,845	24,143	-	-	-
5104 Salaries - CPPT Misc	-	-	33,010	33,010	33,010
5110 Overtime Regular	76,255	109,487	107,915	107,915	120,648
5120 Holiday Allowance	-	1,400	1,795	1,795	835
5121 Sick Leave Payout	7,462	8,605	-	-	-
5122 Vacation Leave Payout	796	5,963	-	-	-
5123 Admin/Comp Time Payout	3,279	4,458	1,972	1,972	-
5125 Comp Time Payout	17	694	-	-	-
5130 Uniform/Tool Allowance	1,800	-	-	-	-
5131 Auto Allowance	1,995	2,280	2,280	2,280	570
5133 Bilingual Pay	-	2,985	1,860	1,860	2,760
5134 Stand-By Pay	-	1,960	-	-	-
5201 Retirement - FT Misc	17,052	60,009	57,380	57,380	96,783
5205 Retirement - FT Misc - UAL	134,183	149,835	74,015	74,015	129,259
5212 Deferred Comp Match	1,786	5,004	3,960	3,960	3,600
5220 Medicare	3,691	10,459	11,836	11,836	12,320
5221 Group Medical Insurance	19,449	83,552	104,119	104,119	262,360
5230 Life Insurance	204	989	797	797	1,584
5232 Long Term Disability	291	1,110	986	986	2,228
5240 Workers Compensation	20,000	20,000	16,543	16,543	19,010
5241 Unemployment Insurance	700	700	591	591	811
* EMPLOYEE SERVICES	466,706	1,019,679	1,155,221	1,155,221	1,539,489
6101 Professional Services	125,067	193,653	406,442	418,542	433,942
6202 Special Dept. Supplies	50,649	60,780	82,350	82,350	82,350
6203 Uniforms/Safety Equipment	-	2,952	-	-	3,700
6204 Small Tools & Equipment	1,642	460	1,775	1,775	1,775
6205 Equipment Parts & Supplies	-	-	6,500	6,500	6,500
6207 Computer Software	-	24,675	2,000	2,000	2,000
6305 Publications & Subscriptions	-	-	8,000	8,000	8,000
6309 Fees & Charges	1,669	-	-	-	-
6310 Rents & Leases	1,232	7,546	1,600	1,600	1,600
6701 Equipment Maintenance	10,647	20,447	24,795	24,795	119,795
6703 Facility Special Repair & Maintenance	120	15,400	25,000	25,000	25,000
6721 Telephone	9,058	9,861	9,312	9,312	15,000
6723 Electric	68,139	92,224	82,900	82,900	82,900
6730 Software Maintenance	-	-	23,813	23,813	23,813
6801 Administrative Allocation	208,078	214,320	214,320	214,320	214,320
6802 Info Systems Allocation	21,253	29,983	29,983	29,983	40,563
6803 Insurance Allocation	64,215	64,215	172,593	172,593	200,804
6804 Vehicle Maintenance Allocation	95,206	27,080	27,080	27,080	27,080
6805 Capital Asset & Equip Replacement	31,223	32,160	32,160	32,160	32,160
* SUPPLIES & SERVICES	688,199	795,756	1,150,623	1,162,723	1,321,302
7999 Transfers Out	7,680	292,521	-	-	-
* OTHER	7,680	292,521	-	-	-
<b>** GAS TAX FUND - STREET MAINT</b>	<b>1,162,584</b>	<b>2,107,956</b>	<b>2,305,844</b>	<b>2,317,944</b>	<b>2,860,791</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 214 STREET SWEEPING FUND</b>					
<b>DEPT 730 PUBLIC WORKS</b>					
<b>214-730-31</b>					
5101 Salaries - FT Misc.	18,152	33,152	45,724	45,724	47,622
5110 Overtime Regular	18	3	-	-	-
5120 Holiday Allowance	-	80	81	81	35
5121 Sick Leave Payout	257	1,409	-	-	-
5122 Vacation Leave Payout	27	1,229	-	-	-
5123 Admin/Comp Time Payout	160	555	305	305	-
5125 Comp Time Payout	12	703	-	-	-
5130 Uniform/Tool Allowance	60	-	-	-	-
5131 Auto Allowance	124	570	570	570	285
5133 Bilingual Pay	139	99	90	90	90
5134 Stand-By Pay	21	29	-	-	-
5201 Retirement - FT Misc	2,105	3,713	3,254	3,254	5,387
5205 Retirement - FT Misc - UAL	1,900	8,896	5,066	5,066	7,322
5212 Deferred Comp Match	225	311	330	330	240
5220 Medicare	267	564	678	678	696
5221 Group Medical Insurance	3,569	5,054	10,394	10,394	6,625
5230 Life Insurance	27	45	94	94	66
5231 Dental Insurance	161	218	310	310	213
5232 Long Term Disability	41	90	79	79	118
5240 Workers Compensation	3,000	3,000	1,033	1,033	1,030
5241 Unemployment Insurance	210	210	37	37	44
* EMPLOYEE SERVICES	<u>30,475</u>	<u>59,930</u>	<u>68,045</u>	<u>68,045</u>	<u>69,773</u>
6101 Professional Services	595,405	634,048	646,327	646,327	724,241
6202 Special Dept. Supplies	22	25	-	-	-
6203 Uniforms/Safety Equipment	-	17	-	-	-
6309 Fees & Charges	1,024	2,446	1,073	1,073	1,073
6721 Telephone	1,107	1,010	1,212	1,212	1,212
6801 Administrative Allocation	34,500	35,535	35,535	35,535	35,535
6802 Info Systems Allocation	3,000	4,232	4,232	4,232	5,726
6803 Insurance Allocation	9,000	9,000	10,774	10,774	10,885
* SUPPLIES & SERVICES	<u>644,058</u>	<u>686,313</u>	<u>699,153</u>	<u>699,153</u>	<u>778,672</u>
<b>** STREET SWEEPING FUND</b>	<b><u>674,533</u></b>	<b><u>746,243</u></b>	<b><u>767,198</u></b>	<b><u>767,198</u></b>	<b><u>848,445</u></b>



CITY OF SOUTH GATE  
 FY 2024-25 ADOPTED BUDGET  
 EXPENDITURE DETAIL

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 215 ROAD REPAIR &amp; ACCOUNT ACT FUND</b>					
<b>DEPT 713 STREET MAINTENANCE</b>					
<b>215-713-31</b>					
7999 Transfers Out	578,784	1,676,960	-	2,291,385	-
* OTHER	578,784	1,676,960	-	2,291,385	-
<b>** ROAD REPAIR &amp; ACCOUNT FUND</b>	<b>578,784</b>	<b>1,676,960</b>	<b>-</b>	<b>2,291,385</b>	<b>-</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 213 TDA BIKEWAY FUND</b>					
<b>DEPT 780 TRANSPORTATION</b>					
<b>213-780-31</b>					
7999 Transfers Out	-	-	-	100,000	-
* OTHER	-	-	-	100,000	-
<b>** TDA BIKEWAY FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 217 MEASURE W FUND DEPT 727 PUBLIC WORKS 217-727-57</b>					
5101 Salaries - FT Misc.	138	-	-	-	-
5131 Auto Allowance	48	-	-	-	-
5201 Retirement - FT Misc	75	-	-	-	-
5212 Deferred Comp Match	6	-	-	-	-
5220 Medicare	10	-	-	-	-
5221 Group Medical Insurance	150	-	-	-	-
5230 Life Insurance	2	-	-	-	-
5231 Dental Insurance	6	-	-	-	-
5232 Long Term Disability	3	-	-	-	-
* EMPLOYEE SERVICES	<u>438</u>	-	-	-	-
6101 Professional Services	369,431	392,559	406,609	406,609	484,523
6304 Memberships & Dues	-	36,014	116,000	116,000	116,000
6309 Fees & Charges	-	-	30,000	30,000	34,000
6801 Administrative Allocation	<u>25,159</u>	<u>25,914</u>	<u>25,914</u>	<u>25,914</u>	<u>25,914</u>
* SUPPLIES & SERVICES	394,590	454,487	578,523	578,523	660,437
7999 Transfers Out	<u>218,737</u>	<u>213,515</u>	-	87,880	-
* OTHER	218,737	213,515	-	87,880	-
<b>** MEASURE W</b>	<b><u>613,765</u></b>	<b><u>668,002</u></b>	<b><u>578,523</u></b>	<b><u>666,403</u></b>	<b><u>660,437</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 218 USED OIL FUND</b>					
<b>DEPT 720 USED OIL RECYCLING GRANT</b>					
<b>218-720-54</b>					
6101 Professional Services	33,508	9,006	14,367	14,367	14,367
6608 Used Oil Recycling Grant	561	3,663	-	-	-
* SUPPLIES & SERVICES	34,069	12,669	14,367	14,367	14,367
<b>** USED OIL RECYCLING GRANT</b>	<b>34,069</b>	<b>12,669</b>	<b>14,367</b>	<b>14,367</b>	<b>14,367</b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 219 BEVERAGE CONTAINER FUND</b>					
<b>DEPT 722 BEVERAGE CONTAINER GRANT</b>					
<b>219-722-56</b>					
6101 Professional Services	46,490	20,685	23,935	23,935	23,935
6607 Beverage Container Grant	658	4,299	-	-	-
* SUPPLIES & SERVICES	47,148	24,984	23,935	23,935	23,935
<b>** BEVERAGE CONTAINER GRANT</b>	<b>47,148</b>	<b>24,984</b>	<b>23,935</b>	<b>23,935</b>	<b>23,935</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 222 PROP C TRANSIT FUND</b>					
<b>DEPT 780 PUBLIC WORKS</b>					
<b>222-780-31</b>					
6101 Professional Services	181,400	52,998	38,000	38,000	338,000
6304 Memberships & Dues	42,200	43,057	57,404	57,404	59,404
6702 Facility Maintenance	49,500	-	-	-	-
6705 Infrastructure Repair and Maintenance	-	-	25,000	50,000	25,000
6801 Administrative Allocation	166,600	171,598	171,598	171,598	171,598
* SUPPLIES & SERVICES	<u>439,700</u>	<u>267,653</u>	<u>292,002</u>	<u>317,002</u>	<u>594,002</u>
7999 Transfers Out	<u>2,534,973</u>	<u>397,212</u>	<u>-</u>	<u>1,436,629</u>	<u>-</u>
* OTHER	<u>2,534,973</u>	<u>397,212</u>	<u>-</u>	<u>1,436,629</u>	<u>-</u>
<b>** PROP C TRANSIT FUND</b>	<b><u>2,974,673</u></b>	<b><u>664,865</u></b>	<b><u>292,002</u></b>	<b><u>1,753,631</u></b>	<b><u>594,002</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 224 MEASURE R FUND</b>					
<b>DEPT 780 PUBLIC WORKS</b>					
<b>224-780-31</b>					
5101 Salaries - FT Misc.	270,792	191,566	150,754	150,754	171,800
5110 Overtime Regular	25,509	28,725	28,416	80,416	41,149
5120 Holiday Allowance	788	306	380	380	35
5121 Sick Leave Payout	-	202	-	-	-
5122 Vacation Leave Payout	21,903	3,887	78	78	78
5123 Admin/Comp Time Payout	-	-	5,758	5,758	-
5125 Comp Time Payout	5,219	11,078	-	-	-
5130 Uniform/Tool Allowance	8,970	-	-	-	-
5131 Auto Allowance	162	-	-	-	-
5133 Bilingual Pay	13,301	2,088	1,437	1,437	1,545
5134 Stand-By Pay	7,541	2,735	-	-	-
5201 Retirement - FT Misc	118,448	26,601	10,658	10,658	19,797
5205 Retirement - FT Misc - UAL	48,004	42,868	12,777	12,777	26,606
5212 Deferred Comp Match	16,866	3,671	1,956	1,956	1,950
5220 Medicare	16,028	4,161	2,178	2,178	2,514
5221 Group Medical Insurance	256,622	87,419	22,104	22,104	60,480
5230 Life Insurance	2,174	546	228	228	323
5231 Dental Insurance	11,788	2,991	741	741	1,181
5232 Long Term Disability	2,233	702	269	269	462
5240 Workers Compensation	36,517	36,517	3,405	3,405	3,718
5241 Unemployment Insurance	1,242	1,242	122	122	159
* EMPLOYEE SERVICES	<u>864,106</u>	<u>447,305</u>	<u>241,261</u>	<u>293,261</u>	<u>331,797</u>
6101 Professional Services	44,072	62,771	214,589	214,589	499,589
6201 Office Supplies	2,469	8,955	10,000	10,000	10,000
6202 Special Dept. Supplies	49,436	11,958	11,000	11,000	11,000
6203 Uniforms/Safety Equipment	-	1,186	-	-	1,200
6204 Small Tools & Equipment	15,382	8,876	14,525	14,525	14,525
6207 Computer Software	879	-	-	-	-
6301 Printing	1,175	3,782	1,050	1,050	1,050
6302 Advertising	510	-	250	250	250
6304 Memberships & Dues	-	-	1,155	1,155	1,155
6306 Events & Meetings	906	1,639	700	700	700
6309 Fees & Charges	144	1,175	3,600	3,600	3,600
6310 Rents & Leases	2,805	-	30,000	30,000	30,000
6340 Training	5,625	1,973	41,918	41,918	41,918
6701 Equipment Maintenance	24,644	6,265	13,862	13,862	13,862
6703 Facility Special Repair & Maintenance	5,350	9,381	57,500	57,500	57,500
6721 Telephone	488	715	720	720	900
6730 Software Maintenance	3,058	-	7,800	7,800	7,800
6801 Administrative Allocation	146,998	151,408	151,408	151,408	193,708
6802 Info Systems Allocation	21,253	29,983	29,983	29,983	40,563
6803 Insurance Allocation	64,215	64,215	35,521	35,521	39,268
6804 Vehicle Maintenance Allocation	95,206	181,226	181,226	181,226	181,226
6805 Capital Asset & Equip Replacement	31,223	48,784	32,160	32,160	32,160
* SUPPLIES & SERVICES	<u>515,838</u>	<u>594,292</u>	<u>838,967</u>	<u>838,967</u>	<u>1,181,974</u>
7999 Transfers Out	<u>216,604</u>	<u>441,787</u>	-	<u>200,000</u>	-
* OTHER	216,604	441,787	-	200,000	-
9400 Street/Infrastructure Improvements	-	<u>66,600</u>	<u>15,000</u>	<u>15,000</u>	<u>30,000</u>
* CAPITAL OUTLAY	-	66,600	15,000	15,000	30,000
<b>** MEASURE R FUND</b>	<b><u>1,596,548</u></b>	<b><u>1,549,984</u></b>	<b><u>1,095,228</u></b>	<b><u>1,347,228</u></b>	<b><u>1,543,771</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 225 MEASURE M FUND</b>					
<b>DEPT 780 PUBLIC WORKS</b>					
<b>225-780-31</b>					
5101 Salaries - FT Misc.	762,106	551,822	633,088	633,088	708,762
5110 Overtime Regular	8,588	20,609	2,500	2,500	2,500
5120 Holiday Allowance	-	2,644	2,501	2,501	2,333
5122 Vacation Leave Payout	-	8,152	663	663	663
5123 Admin/Comp Time Payout	-	-	6,683	6,683	157
5125 Comp Time Payout	-	9,075	-	-	-
5131 Auto Allowance	38	-	-	-	-
5133 Bilingual Pay	-	5,073	6,453	6,453	4,935
5134 Stand-By Pay	-	8,102	-	-	-
5201 Retirement - FT Misc	58	63,680	80,528	80,528	82,210
5205 Retirement - FT Misc - UAL	109,670	127,171	73,418	73,418	109,651
5212 Deferred Comp Match	6	8,357	8,024	8,024	5,820
5220 Medicare	112	8,754	9,806	9,806	10,440
5221 Group Medical Insurance	117	130,854	168,573	168,573	192,419
5230 Life Insurance	2	980	1,030	1,030	1,228
5231 Dental Insurance	5	6,189	7,382	7,382	6,572
5232 Long Term Disability	2	1,449	1,516	1,516	1,869
5240 Workers Compensation	75,000	75,000	15,216	15,216	15,337
5241 Unemployment Insurance	2,600	2,600	543	543	654
* EMPLOYEE SERVICES	<u>958,304</u>	<u>1,030,511</u>	<u>1,017,924</u>	<u>1,017,924</u>	<u>1,145,550</u>
6101 Professional Services	13,540	1,489	6,913	6,913	6,913
6202 Special Dept. Supplies	352,909	345,158	385,350	411,842	385,350
6203 Uniforms/Safety Equipment	-	4,032	-	-	5,000
6204 Small Tools & Equipment	2,244	-	-	-	-
6205 Equipment Parts & Supplies	-	-	80,000	80,000	80,000
6207 Computer Software	879	-	2,000	2,000	2,000
6310 Rents & Leases	208	1,765	31,000	31,000	31,000
6701 Equipment Maintenance	31,975	23,403	23,795	23,795	23,795
6703 Facility Special Repair & Maintenance	12,478	-	32,500	32,500	32,500
6801 Administrative Allocation	8,665	8,925	8,925	8,925	8,925
6803 Insurance Allocation	-	-	158,746	158,746	162,001
* SUPPLIES & SERVICES	<u>422,898</u>	<u>384,772</u>	<u>729,229</u>	<u>755,721</u>	<u>737,484</u>
7999 Transfers Out	<u>224,888</u>	<u>90,850</u>	<u>-</u>	<u>276,000</u>	<u>-</u>
* OTHER	<u>224,888</u>	<u>90,850</u>	<u>-</u>	<u>276,000</u>	<u>-</u>
9400 Street/Infrastructure Improvements	<u>-</u>	<u>39,895</u>	<u>15,000</u>	<u>15,000</u>	<u>30,000</u>
* CAPITAL OUTLAY	<u>-</u>	<u>39,895</u>	<u>15,000</u>	<u>15,000</u>	<u>30,000</u>
<b>** MEASURE M FUND</b>	<b><u>1,606,090</u></b>	<b><u>1,546,028</u></b>	<b><u>1,762,153</u></b>	<b><u>2,064,645</u></b>	<b><u>1,913,034</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 243 CDBG FUND</b>					
<b>DEPT 712 PW - GRAFFITI ABATEMENT</b>					
<b>243-712-29</b>					
5101 Salaries - FT Misc.	59,340	52,359	54,874	54,874	80,520
5103 Salaries - PT - Non-CP - Misc	998	-	-	-	-
5104 Salaries - CPPT Misc	-	-	1,000	1,000	-
5110 Overtime Regular	3,882	557	2,635	2,635	2,635
5120 Holiday Allowance	144	996	460	460	506
5122 Vacation Leave Payout	2,192	789	-	-	-
5130 Uniform/Tool Allowance	600	-	-	-	-
5133 Bilingual Pay	731	675	675	675	675
5201 Retirement - FT Misc	5,831	7,533	6,875	6,875	9,313
5204 Retirement - CPPT Misc	227	-	-	-	-
5205 Retirement - FT Misc - UAL	9,821	10,702	6,143	6,143	6,650
5212 Deferred Comp Match	450	-	-	-	450
5220 Medicare	971	1,063	865	865	1,185
5221 Group Medical Insurance	14,318	16,265	20,492	20,492	36,494
5230 Life Insurance	134	122	140	140	210
5231 Dental Insurance	597	602	690	690	1,032
5232 Long Term Disability	109	131	136	136	201
5240 Workers Compensation	3,336	3,336	1,239	1,239	1,742
5241 Unemployment Insurance	113	113	44	44	76
* EMPLOYEE SERVICES	<u>103,794</u>	<u>95,243</u>	<u>96,268</u>	<u>96,268</u>	<u>141,689</u>
6202 Special Dept. Supplies	3,952	9,317	-	-	-
6203 Uniforms/Safety Equipment	-	667	-	-	-
6701 Equipment Maintenance	3,009	2,931	-	-	-
6802 Info Systems Allocation	1,379	-	1,945	1,945	-
6803 Insurance Allocation	17,648	-	12,930	12,930	-
6804 Vehicle Maintenance Allocation	<u>21,966</u>	<u>-</u>	<u>18,857</u>	<u>18,857</u>	<u>-</u>
* SUPPLIES & SERVICES	<u>47,955</u>	<u>12,915</u>	<u>33,732</u>	<u>33,732</u>	<u>-</u>
<b>** CDBG FUND - GRAFFITI ABATE</b>	<b><u>151,749</u></b>	<b><u>108,158</u></b>	<b><u>130,000</u></b>	<b><u>130,000</u></b>	<b><u>141,689</u></b>

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 243 CDBG FUND</b>					
<b>DEPT 713 STREET MAINTENANCE</b>					
<b>243-713-29</b>					
7999 Transfers Out	<u>181,580</u>	<u>48,834</u>	<u>-</u>	<u>1,417,275</u>	<u>-</u>
* OTHER	<u>181,580</u>	<u>48,834</u>	<u>-</u>	<u>1,417,275</u>	<u>-</u>
<b>** CDBG FUND - STREET MAINT</b>	<b><u>181,580</u></b>	<b><u>48,834</u></b>	<b><u>-</u></b>	<b><u>1,417,275</u></b>	<b><u>-</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 251 STREET LIGHTING &amp; LANDSC FUND</b>					
<b>DEPT 714 STREET LIGHTING</b>					
<b>251-714-25</b>					
5101 Salaries - FT Misc.	334,705	293,773	437,471	437,471	435,940
5103 Salaries - PT - Non-CP - Misc	3,692	-	-	-	-
5104 Salaries - CPPT Misc	42,346	28,771	-	-	-
5110 Overtime Regular	4,983	10,661	13,187	13,187	13,187
5120 Holiday Allowance	3,252	2,901	3,752	3,752	571
5121 Sick Leave Payout	1,287	1,437	-	-	-
5122 Vacation Leave Payout	7,592	3,852	1,006	1,006	1,006
5123 Admin/Comp Time Payout	1,609	442	8,833	8,833	34
5125 Comp Time Payout	5,223	11,110	-	-	-
5130 Uniform/Tool Allowance	1,920	-	-	-	-
5131 Auto Allowance	665	570	570	570	285
5133 Bilingual Pay	3,185	2,115	2,355	2,355	1,590
5134 Stand-By Pay	10,994	6,098	11,063	11,063	11,063
5201 Retirement - FT Misc	38,953	32,931	32,856	32,856	50,192
5204 Retirement - CPPT Misc	4,898	3,446	-	-	-
5205 Retirement - FT Misc - UAL	78,284	87,336	49,223	49,223	67,427
5212 Deferred Comp Match	4,009	2,229	3,900	3,900	1,860
5220 Medicare	5,114	4,876	7,011	7,011	6,369
5221 Group Medical Insurance	98,433	96,715	77,328	77,328	99,137
5230 Life Insurance	537	577	523	523	767
5231 Dental Insurance	3,871	4,156	2,893	2,893	3,386
5232 Long Term Disability	719	908	773	773	1,180
5240 Workers Compensation	17,280	17,280	10,000	10,000	9,433
5241 Unemployment Insurance	588	588	357	357	402
* EMPLOYEE SERVICES	<u>674,138</u>	<u>612,772</u>	<u>663,101</u>	<u>663,101</u>	<u>703,829</u>
6101 Professional Services	136,437	800,117	1,053,395	1,840,323	1,267,470
6201 Office Supplies	1,146	896	1,500	1,500	1,500
6202 Special Dept. Supplies	2,352	878	6,000	11,122	6,000
6203 Uniforms/Safety Equipment	-	3,334	-	-	1,200
6204 Small Tools & Equipment	2,645	2,767	1,950	1,950	1,950
6301 Printing	33	-	200	200	200
6302 Advertising	1,480	776	1,000	1,000	1,000
6303 Postage	181	-	60	60	60
6304 Memberships & Dues	-	-	2,000	2,000	2,000
6340 Training	1,580	5,244	33,675	33,675	33,675
6701 Equipment Maintenance	62,089	34,334	55,444	76,554	55,444
6702 Facility Maintenance	14,098	26,133	29,560	29,560	29,560
6720 Utilities	3,761	4,110	3,500	3,500	3,500
6721 Telephone	11,062	11,073	10,820	10,820	10,820
6723 Electric	839,681	973,484	886,100	886,100	886,100
6730 Software Maintenance	5,482	-	11,059	11,059	11,059
6801 Administrative Allocation	159,946	164,744	164,744	164,744	164,744
6802 Info Systems Allocation	35,668	50,319	50,319	50,319	68,075
6803 Insurance Allocation	117,704	117,704	104,329	104,329	99,642
6804 Vehicle Maintenance Allocation	88,136	55,940	55,940	55,940	55,940
* SUPPLIES & SERVICES	<u>1,483,479</u>	<u>2,251,853</u>	<u>2,471,595</u>	<u>3,284,755</u>	<u>2,699,939</u>
8401 Loan Principal	84,971	83,900	83,548	83,548	83,548
* DEBT SERVICE	<u>84,971</u>	<u>83,900</u>	<u>83,548</u>	<u>83,548</u>	<u>83,548</u>
<b>** STREET LIGHTING &amp; LANDSC FUND</b>	<b><u>2,242,588</u></b>	<b><u>2,948,525</u></b>	<b><u>3,218,244</u></b>	<b><u>4,031,404</u></b>	<b><u>3,487,316</u></b>



**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	<b>2021-22 ACTUAL EXPENDITURES</b>	<b>2022-23 ACTUAL EXPENDITURES</b>	<b>2023-24 ADOPTED BUDGET</b>	<b>2023-24 AMENDED BUDGET</b>	<b>2024-25 ADOPTED BUDGET</b>
<b>FUND 411 WATER FUND</b>					
<b>DEPT 731 PUBLIC WORKS</b>					
<b>411-731-71</b>					
5101 Salaries - FT Misc.	1,697,364	1,842,368	2,058,343	2,150,491	2,180,084
5103 Salaries - PT - Non-CP - Misc	14,620	48,346	43,692	43,692	85,716
5104 Salaries - CPPT Misc	7,122	-	-	30,000	66,020
5110 Overtime Regular	183,171	171,980	205,000	205,000	205,000
5120 Holiday Allowance	3,955	2,652	5,489	5,489	1,535
5121 Sick Leave Payout	(942)	(440)	-	-	-
5122 Vacation Leave Payout	36,957	35,583	7,560	7,560	7,560
5123 Admin/Comp Time Payout	10,276	7,172	17,453	17,453	34
5125 Comp Time Payout	9,128	12,970	-	-	-
5127 Bonus (Sign-on and Referral)	-	10,000	-	-	-
5130 Uniform/Tool Allowance	10,800	-	-	-	-
5131 Auto Allowance	2,779	2,565	2,565	2,565	1,425
5132 Communications Allowance	-	100	-	-	1,200
5133 Bilingual Pay	10,825	9,735	8,595	8,595	6,810
5134 Stand-By Pay	25,333	25,190	23,235	23,235	23,235
5201 Retirement - FT Misc	(307,903)	115,926	231,959	243,560	248,276
5205 Retirement - FT Misc - UAL	361,756	392,577	231,499	231,499	336,280
5204 Retirement - CPPT Misc	930	-	-	-	12,476
5203 PARS Supplemental Retirement	-	-	-	-	-
5210 Deferred Comp - 457 Plan	-	-	-	-	-
5212 Deferred Comp Match	21,016	21,135	19,350	19,350	13,320
5220 Medicare	27,427	31,837	34,778	36,114	33,037
5221 Group Medical Insurance	376,820	410,105	434,710	459,491	546,288
5230 Life Insurance	3,136	3,130	3,009	3,149	3,339
5231 Dental Insurance	15,768	16,123	16,272	16,960	16,276
5232 Long Term Disability	3,734	4,948	4,460	4,694	5,674
5235 OPEB Adjustment -Other Post Emp Benefi	78,684	(113,948)	-	-	-
5240 Workers Compensation	65,085	65,085	47,086	47,086	47,342
5241 Unemployment Insurance	2,213	2,213	1,682	1,682	2,020
* EMPLOYEE SERVICES	<u>2,660,055</u>	<u>3,117,352</u>	<u>3,396,737</u>	<u>3,557,665</u>	<u>3,842,947</u>
6101 Professional Services	908,949	675,602	829,972	997,172	958,972
6102 Legal Services	5,919	4,851	-	-	-
6201 Office Supplies	3,466	3,821	10,000	10,000	10,000
6202 Special Dept. Supplies	267,640	372,403	334,800	334,800	341,800
6203 Uniforms/Safety Equipment	-	8,335	-	-	7,500
6301 Printing	7,356	10,858	12,000	12,000	12,000
6303 Postage	4,741	306	2,000	2,000	2,000
6304 Memberships & Dues	24,247	28,430	28,550	28,550	28,550
6305 Publications & Subscriptions	49,709	44,860	48,360	48,360	3,500
6306 Events & Meetings	157	202	2,260	2,260	2,260
6309 Fees & Charges	87,014	92,660	107,302	107,302	119,302
6310 Rents & Leases	3,316	2,559	2,700	2,700	2,700
6311 Commission Expense	500	300	-	-	-
6313 Water District Purchases and Fees	3,476,761	3,243,935	3,403,400	3,403,400	3,403,400
6340 Training	7,636	12,045	18,000	18,000	18,000
6701 Equipment Maintenance	67,009	56,048	93,353	93,353	109,353
6702 Facility Maintenance	37,507	65,424	71,308	71,308	71,308
6705 Infrastructure Repair & Maintenance	-	-	50,000	50,000	-
6721 Telephone	30,337	30,369	44,800	44,800	44,800
6723 Electric	754,689	973,962	922,000	922,000	922,000
6724 Gas	4,069	6,071	4,400	4,400	4,400
6730 Software Maintenance	6,935	10,649	33,618	77,618	33,618
6801 Administrative Allocation	2,019,454	2,080,038	2,080,038	2,080,038	2,080,038
6802 Info Systems Allocation	167,470	236,258	236,258	236,258	319,626
6803 Insurance Allocation	473,637	473,637	491,245	491,245	500,068
6804 Vehicle Maintenance Allocation	224,413	157,243	157,243	157,243	157,243
* SUPPLIES & SERVICES	<u>8,634,723</u>	<u>8,593,231</u>	<u>8,986,107</u>	<u>9,197,307</u>	<u>9,154,938</u>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 411 WATER FUND</b>					
<b>DEPT 731 PUBLIC WORKS</b>					
<b>411-731-71</b>					
7902 Depreciation Expense	2,283,986	2,067,083	2,300,000	2,300,000	2,300,000
7999 Transfers Out	4,700	46,661	-	13,945	-
* OTHER	2,288,686	2,113,744	2,300,000	2,313,945	2,300,000
8003 D/S Administrative Fees	4,600	3,950	3,000	3,000	3,000
8004 Amortization/Accretion of Debt	85,299	65,684	75,936	75,936	65,684
8005 Accrual Adjustment	(1,645,000)	(1,453,200)	-	-	-
8105 Utility Bond Principal	1,645,000	1,453,200	1,715,000	1,715,000	1,518,075
8106 Utility Bond Interest	736,151	706,929	791,722	791,722	651,218
8301 Lease Principal	-	1,303,403	1,303,403	1,303,403	1,303,403
* DEBT SERVICE	826,050	2,079,966	3,889,061	3,889,061	3,541,380
9003 Auto/Rolling Stock	-	35,268	1,110,211	1,260,924	355,000
9005 Machinery & Equipment	37,613	-	-	-	-
9006 Computer Equipment & Software	-	-	-	-	350,000
9100 Facility Improvements	-	-	-	-	1,200,000
9522 Water Main Replacement Phase II	-	-	2,200,000	4,542,000	3,000,000
9524 Water Lateral Repairs	-	-	300,000	300,000	-
9546 Well Meter Repl Upgrade to MWD	-	-	600,000	600,000	200,000
9557 Water Sys Chlorination Facilities Upgrad	1,262,694	245,204	-	-	-
9567 Well 18 Energy Eff Rehab	-	1,733	-	-	-
9576 Coating Hawkins-Santa Fe&Elizabeth Tank	31,800	35,217	-	-	-
9577 Urban Orchard Well No. 30	1,843	53,664	-	-	-
9578 Long Beach Blvd Water Serv Lateral Repl.	1,032,089	-	-	-	-
9579 Well Abandonment at 3 Locations	3,793	14	50,000	50,000	-
9580 SCADA System Upgrades	708	400	-	425,000	-
9581 AMI/AMR Meter Replacement Phase III	68	-	-	500,000	-
9583 AMI/AMR Meter Replacement Phase V	-	-	-	-	100,000
9584 Citywide Backflow Prevention System	-	-	-	-	100,000
9592 Water Main Replacement Phase I	-	417,617	-	-	-
9593 AMI/AMR Meter Replacement Phase IV	-	-	-	-	1,700,000
9594 Park Reservoir PFOA Treatment Facility	-	-	500,000	500,000	5,959,752
9596 Citywide Valve Replacement	75	-	-	-	400,000
9916 EV Charging Station at PW Yard	-	298,889	200,000	200,000	-
9917 Firestone Blvd Bridge Water Main L-	-	-	75,000	75,000	250,000
9999 Capitalized Assets	(2,400,092)	(837,314)	-	-	-
* CAPITAL OUTLAY	(29,408)	250,692	5,035,211	8,452,924	13,614,752
<b>** WATER FUND</b>	<b>14,380,106</b>	<b>16,154,985</b>	<b>23,607,116</b>	<b>27,410,902</b>	<b>32,454,017</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 412 SEWER MAINTENANCE FUND</b>					
<b>DEPT 732 PUBLIC WORKS</b>					
<b>412-732-52</b>					
5101 Salaries - FT Misc.	278,731	235,491	283,414	283,414	308,796
5103 Salaries - PT - Non-CP - Misc	15,818	-	-	-	-
5104 Salaries - CPPT Misc	-	-	33,010	33,010	33,010
5110 Overtime Regular	5,534	6,775	8,000	8,000	8,000
5120 Holiday Allowance	983	37	1,022	1,022	35
5121 Sick Leave Payout	(8,420)	6,261	-	-	-
5122 Vacation Leave Payout	(875)	(5,686)	78	78	78
5123 Admin/Comp Time Payout	(866)	4,774	6,973	6,973	-
5125 Comp Time Payout	7,464	250	-	-	-
5130 Uniform/Tool Allowance	2,250	-	-	-	-
5131 Auto Allowance	713	570	570	570	285
5133 Bilingual Pay	2,400	1,650	2,010	2,010	2,100
5134 Stand-By Pay	3,411	1,350	5,000	5,000	5,000
5201 Retirement - FT Misc	(38,652)	(98,612)	38,472	38,472	34,333
5205 Retirement - FT Misc - UAL	39,971	53,719	36,644	36,644	47,766
5212 Deferred Comp Match	5,080	3,432	4,190	4,190	3,090
5220 Medicare	4,731	3,931	5,597	5,597	4,356
5221 Group Medical Insurance	56,954	49,089	65,521	65,521	73,902
5230 Life Insurance	612	435	484	484	507
5231 Dental Insurance	2,373	2,223	2,770	2,770	2,720
5232 Long Term Disability	634	642	666	666	742
5235 OPEB Adjustment -Other Post Emp Benefi	9,220	(13,353)	-	-	-
5240 Workers Compensation	12,341	12,341	6,521	6,521	7,798
5241 Unemployment Insurance	420	420	233	233	333
* EMPLOYEE SERVICES	400,827	265,739	501,175	501,175	532,851
6101 Professional Services	159,189	279,553	368,790	542,433	370,190
6201 Office Supplies	151	2,860	2,000	2,000	2,000
6202 Special Dept. Supplies	13,338	16,659	22,500	22,500	22,500
6203 Uniforms/Safety Equipment	-	1,539	-	-	800
6204 Small Tools & Equipment	5,426	3,131	4,000	4,000	4,000
6301 Printing	-	325	800	800	800
6303 Postage	-	-	100	100	100
6304 Memberships & Dues	649	609	540	540	540
6305 Publications & Subscriptions	4,224	4,140	7,824	7,824	-
6309 Fees for Service	1,547	3,340	3,300	3,300	24,300
6340 Training	170	2,231	4,000	4,000	4,000
6701 Equipment Maintenance	56,769	78,712	74,983	74,983	77,483
6702 Facility Maintenance	20,114	35,193	37,100	37,100	37,100
6703 Facility Special Repair & Maintenance	-	-	-	-	50,000
6721 Telephone	1,668	1,275	1,660	1,660	1,660
6730 Software Maintenance	5,482	4,880	9,050	9,050	9,050
6801 Administrative Allocation	148,191	152,637	152,637	152,637	102,637
6802 Info Systems Allocation	22,504	31,747	31,747	31,747	42,950
6803 Insurance Allocation	55,786	55,786	68,029	68,029	82,370
6804 Vehicle Maintenance Allocation	44,068	28,557	28,557	28,557	28,557
* SUPPLIES & SERVICES	539,275	703,174	817,617	991,260	861,037
7902 Depreciation Expense	534,694	530,854	550,000	550,000	550,000
7999 Transfers Out	1,800	-	-	-	-
* OTHER	536,494	530,854	550,000	550,000	550,000
8004 Amortization/Accretion of Debt	-	10,252	-	-	-
8005 Accrual Adjustment	-	(226,800)	-	-	-
8105 Utility Bond Principal	-	226,800	-	-	-
8106 Utility Bond Interest	106,812	111,731	-	-	-
* DEBT SERVICE	106,812	121,983	-	-	-
9100 Facility Improvements	-	-	-	-	32,000
9504 Sanitary Sewer Relining-Calif/Tweedy	636	185,900	-	-	-
9505 Sewer System Relining Improvements	-	21,320	3,400,000	3,331,581	-
9999 Capitalized Assets	143,892	(185,900)	-	-	-
* CAPITAL OUTLAY	144,528	21,320	3,400,000	3,331,581	32,000
<b>** SEWER MAINTENANCE FUND</b>	<b>1,727,935</b>	<b>1,643,070</b>	<b>5,268,792</b>	<b>5,374,016</b>	<b>1,975,888</b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 413 REFUSE COLLECTION FUND</b>					
<b>DEPT 733 PUBLIC WORKS</b>					
<b>413-733-51</b>					
5121 Sick Leave Payout	(202)	(839)	-	-	-
5122 Vacation Leave Payout	444	(75)	-	-	-
5123 Admin/Comp Time Payout	17	1	-	-	-
* EMPLOYEE SERVICES	<u>258</u>	<u>(913)</u>	-	-	-
6101 Professional Services	177,385	160,668	55,157	192,873	55,157
6303 Postage	-	8,241	-	-	-
6304 Memberships & Dues	253	275	34,656	34,656	34,656
6309 Fees & Charges	7,418	3,525	6,700	6,700	6,700
6607 Beverage Container Grant	(38,276)	-	-	-	-
6608 Used Oil Recycling Grant	(18,237)	-	-	-	-
6720 Utilities	3,960,078	2,086,368	-	-	-
6801 Administrative Allocation	<u>153,845</u>	<u>158,460</u>	<u>158,460</u>	<u>158,460</u>	<u>158,460</u>
* SUPPLIES & SERVICES	4,242,466	2,417,537	254,973	392,689	254,973
<b>** REFUSE COLLECTION FUND</b>	<b><u>4,242,724</u></b>	<b><u>2,416,624</u></b>	<b><u>254,973</u></b>	<b><u>392,689</u></b>	<b><u>254,973</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 521 FLEET MANAGEMENT FUND</b>					
<b>DEPT 750 PUBLIC WORKS</b>					
<b>521-750-12</b>					
5101 Salaries - FT Misc.	314,893	442,542	535,550	535,550	480,098
5103 Salaries - PT - Non-CP - Misc	11,998	-	-	-	-
5110 Overtime Regular	14,105	28,354	15,500	15,500	15,500
5120 Holiday Allowance	636	1,730	2,972	2,972	1,720
5121 Sick Leave Payout	8,794	8,191	-	-	-
5122 Vacation Leave Payout	9,590	12,187	-	-	-
5123 Admin/Comp Time Payout	3,120	8,009	1,523	1,523	-
5125 Comp Time Payout	-	119	-	-	-
5130 Uniform/Tool Allowance	5,998	3,686	-	-	-
5131 Auto Allowance	879	1,425	1,425	1,425	1,000
5133 Bilingual Pay	975	1,350	900	900	1,080
5134 Stand-By Pay	11,017	11,175	9,569	9,569	9,569
5201 Retirement - FT Misc	(23,728)	(45,732)	64,608	64,608	57,336
5205 Retirement - FT Misc - UAL	95,575	90,215	59,908	59,908	77,292
5212 Deferred Comp Match	5,375	6,381	6,300	6,300	4,500
5220 Medicare	5,173	7,730	8,350	8,350	7,327
5221 Group Medical Insurance	81,366	110,091	103,890	103,890	128,462
5230 Life Insurance	605	838	850	850	809
5231 Dental Insurance	3,982	4,853	5,394	5,394	4,670
5232 Long Term Disability	587	1,020	943	943	1,055
5235 OPEB Adjustment -Other Post Emp Benefi	18,706	(27,089)	-	-	-
5240 Workers Compensation	14,663	14,663	12,215	12,215	10,874
5241 Unemployment Insurance	499	499	436	436	464
* EMPLOYEE SERVICES	<u>584,807</u>	<u>682,237</u>	<u>830,333</u>	<u>830,333</u>	<u>801,756</u>
6101 Professional Services	128,504	138,702	161,315	184,967	161,315
6201 Office Supplies	1,030	869	-	-	1,500
6202 Special Dept. Supplies	18,103	24,729	12,500	12,500	12,500
6203 Uniforms/Safety Equipment	-	2,749	3,700	3,700	7,500
6204 Small Tools & Equipment	6,538	2,315	5,000	5,000	4,000
6205 Equipment Parts & Supplies	171,925	188,686	170,000	170,000	170,000
6206 Fuel	611,469	575,131	470,048	470,048	475,000
6208 Office Equipment	-	79	-	-	-
6304 Memberships & Dues	-	-	-	-	824
6309 Fees & Charges	175	30	-	-	-
6340 Training	356	4,501	23,000	23,000	5,000
6701 Equipment Maintenance	12,166	10,886	12,000	12,000	12,000
6721 Telephone	3,125	3,489	3,240	3,240	3,200
6730 Software Maintenance	-	-	22,500	22,500	22,000
6801 Administrative Allocation	150,674	155,194	155,194	155,194	69,997
6802 Info Systems Allocation	21,340	30,105	30,105	30,105	21,629
6803 Insurance Allocation	76,255	76,255	127,438	127,438	54,865
* SUPPLIES & SERVICES	<u>1,201,660</u>	<u>1,213,720</u>	<u>1,196,040</u>	<u>1,219,692</u>	<u>1,021,330</u>
7902 Depreciation Expense	4,896	4,896	5,000	5,000	5,000
* OTHER	4,896	4,896	5,000	5,000	5,000
9003 Auto/Rolling Stock	-	-	67,806	571,116	67,806
9005 Machinery & Equipment	3,440	28,240	50,000	127,916	137,000
* CAPITAL OUTLAY	<u>3,440</u>	<u>28,240</u>	<u>117,806</u>	<u>699,032</u>	<u>204,806</u>
<b>** FLEET MANAGEMENT FUND</b>	<b><u>1,794,803</u></b>	<b><u>1,929,093</u></b>	<b><u>2,149,179</u></b>	<b><u>2,754,057</u></b>	<b><u>2,032,892</u></b>

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 524 BLDG &amp; INFRA MAINT FUND</b>					
<b>DEPT - PUBLIC WORKS</b>					
<b>524-XX-XX</b>					
<b>524-401-61</b>					
6101 Professional Services	1,800	-	-	-	-
7902 Depreciation Expense	59,534	69,705	3,500	3,500	3,500
9100 Facility Improvements	63,983	24,313	-	-	-
9200 Park Improvements	27,094	72	-	-	-
* SUPPLIES & SERVICES	<u>152,411</u>	<u>94,090</u>	<u>3,500</u>	<u>3,500</u>	<u>3,500</u>
<b>524-414-61</b>					
9100 Facility Improvements	-	155,106	-	-	-
9999 Capitalized Assets	-	(155,106)	-	-	-
* CAPITAL OUTLAY	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>524-415-61</b>					
9104 S. G Pool Improvements	3,990	-	50,000	50,000	22,000
* CAPITAL OUTLAY	<u>3,990</u>	<u>-</u>	<u>50,000</u>	<u>50,000</u>	<u>22,000</u>
<b>524-460-61</b>					
9100 Facility Improvements	106,352	8,798	-	18,000	-
9200 Park Improvements	1,562	147,050	-	-	-
9999 Capitalized Assets	(101,712)	-	-	-	-
* CAPITAL OUTLAY	<u>6,202</u>	<u>155,848</u>	<u>-</u>	<u>18,000</u>	<u>-</u>
<b>524-461-61</b>					
9200 Park Improvements	-	44,290	-	-	-
* CAPITAL OUTLAY	<u>-</u>	<u>44,290</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>524-501-21</b>					
9100 Facility Improvements	38,797	207,903	2,400,000	2,400,000	-
* CAPITAL OUTLAY	<u>38,797</u>	<u>207,903</u>	<u>2,400,000</u>	<u>2,400,000</u>	<u>-</u>
<b>524-710-12</b>					
7999 Transfers Out	226,818	10,549	-	-	-
9100 Facility Improvements	11	52	-	-	-
* OTHER	<u>226,829</u>	<u>10,601</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>** BLDG &amp; INFRA MAINT FUND</b>	<b><u>428,229</u></b>	<b><u>512,732</u></b>	<b><u>2,453,500</u></b>	<b><u>2,471,500</u></b>	<b><u>25,500</u></b>

# CAPITAL IMPROVEMENT PROJECTS

## PROGRAM DESCRIPTION

The City owns infrastructure systems which generally include the street network and traffic controls, roadway bridges, water, sanitary sewer and storm drain systems, streetlights and municipal facilities, and municipal parks. These infrastructure systems require capital improvements for a variety of reasons such as addressing issues of deferred maintenance, to enhance performance, for congestion relief, to improve water quality, to enhance service and reliability, etc. The City provides for capital improvements by funding a Capital Improvement Program (CIP). The CIP includes the City’s current funded projects: budgets and funding sources. In Fiscal Year 2021/22 the City implemented a 5-Year Capital Improvement Program (5-Year CIP) as a part of the budget process. The 5-Year CIP is a plan for prioritizing and funding capital improvement projects, over the next five years. It identifies the recommended capital projects, and the proposed budgets and funding sources.

The Fiscal Year 2024/25 CIP includes funding for Carryover CIP Projects and new projects. Carryover CIP Projects are projects previously funded which are at various stages of implementation which require additional funding to implement the project in FY 2024/25. New projects are proposed for reasons such as implementing the 5-Year CIP, to add projects that received grant funds and to programs funds for needed improvements on City infrastructure.

## INFRASTRUCTURE BUDGET

The proposed total budget for the Capital Improvement Program is \$101.7M inclusive of \$29,877,350 in new appropriations, for new projects or for projects that are in progress.

### Fiscal Year 2023/24 Major Capital Improvement Program Accomplishments:

The following provides accomplishments by way of metrics. It is noted that this fiscal year, project completion and funding expenditures for construction increased by almost 100% which means there was an increase in project accomplishments, particularly in the area of construction.

<b>Performance Measures</b>	<b><u>2021-22</u></b>	<b><u>2022-23</u></b>	<b><u>2023-24</u></b>	<b><u>2024-25</u></b>
No. of Active Projects	61	73	72	52
Total CIP Appropriation	\$80.9M	\$95.5M	\$25M*	\$29.8M*
CIP Funding Expended	\$22M	\$16M	\$44M	TBD
Start Design	22	18	11	10
Complete Design	21	15	14	15
Start Construction	10	25	8	15
Complete Construction	11	6	20	12

*\*Total CIP appropriation does not include carryover funds which are estimated at \$71.8 Million, for estimated total of over \$101.7 Million. Prior year amounts included a carryover amount. The carryover amounts were excluded because the budget does not include them as a part of the adoption process.*

The Engineering Division advanced the implementation of CIP projects, by starting and/or completing their design and/or construction. The table below highlights the progress made across 45 projects. Progress is denoted by identifying completed milestones with an “X”.

	Design		Construction	
	Start	Complete	Start	*Complete
<b>Street Improvements</b>				
I-710 Freeway/Firestone Blvd. Southbound On-ramp Modification		X		
Firestone Blvd Capacity Improvements Phase II				X
Citywide Sidewalk Improvements, Phase VIII				X
Citywide Sidewalk Improvements, Phase IX				X
LA County - Bridge Maintenance	<b>Completed Planning</b>			
Garfield Avenue Complete Streets				X
Long Beach Boulevard Street Improvements			X	
Citywide Residential Resurfacing Project Phase I				X
Citywide Residential Resurfacing Project Phase II				X
Citywide Residential Resurfacing Project Phase III				X
East Alameda Street Pedestrian Improvements				X
Tweedy Mile Complete Streets Phase I		X		
Tweedy Blvd Complete Streets Phase II	X			
Citywide Residential Resurfacing Phase IV	X			
<b>Traffic Signal Improvements</b>				
Tweedy Boulevard Traffic Signal Synchronization				X
Replacement of Traffic Signal Poles at 7 Locations				X
Uncontrolled Crosswalks Improvements at 4 Intersections		X		
Thermoplastic Striping of Streets Citywide				X
Traffic Improvement at Various Locations along California Avenue and Southern Avenue	X	X		
Uncontrolled Crosswalks Upgrades along Tweedy Boulevard	X			
<b>Water System Improvements</b>				
Water Main Replacement Phase IA				X
Water Main Replacement Phase IB		X	X	
AMR Water Meter Replacement, Phase III		X	X	
Well No. 30 Improvements		X		
Coating of Hawkins, Santa Fe and Elizabeth Tanks			X	X
Park Reservoir PFAS Treatment Facility	<b>Completed Planning</b>			
Citywide Valve Replacement				X
SCADA System Hardware/Software Security Upgrade	X	X	X	
MWD Interties Upgrades		X		
<b>Facilities Improvements</b>				
South Gate Court House Rehabilitation	<b>On Hold Pending Funding</b>			
Detective Bureau Remodel				X
SGPD Air Conditioner Replacement		X		
Electric Vehicle Charging Station (CH, SGPD and Civic Center)				X
Emergency Back-up Generator Replacement Project	X			
Fuel Management System Replacement	X	X	X	X
<b>Municipal Parks</b>				
Urban Orchard Project			<b>Ongoing</b>	
South Gate Park Fence Restoration & Replacement			X	X
Circle Park Improvements		X		
Hollydale Community Park Improvements			<b>Ongoing</b>	



	Design		Construction	
	Start	Complete	Start	Complete
SG Park Auditorium Roof Restoration and Replacement	X			
SG Park Boy Scout Huts Roof Restoration and Replacement	X	X		
SG Park Sports Complex HVAC	X	X		
Replace Rubberized Surface of SG Park North Playground			X	X
<b>Other</b>				
Sanitary Sewer System Relining Improvements	X			
Storm Water Infiltration Wells Improvements				X

\*Includes projects that were substantially completed.

### Fiscal Year 2024/25 Major Capital Improvement Program Goals:

The Engineering Division is planning to advance the implementation of CIP projects, by starting and/or completing their design and/or construction. The table below highlights the progress planned across 38 projects. Planned progress is denoted with an "X."

	Design		Construction	
	Start	Complete	Start	Complete
<b>Street Improvements</b>				
I-710/Firestone Blvd. Southbound On-ramp Modification			X	
Tweedy Mile Complete Streets			X	
Tweedy Blvd Complete Streets Phase II		X		
Citywide Residential Resurfacing Phase IV		X	X	
Citywide Residential Resurfacing Phase V	X	X		
LA County - Bridge Maintenance	X	X		
Southeast Gateway Line First-Last Mile Bikeway Safety and Access Project	X			
Long Beach Boulevard Street Improvements				X
Hollydale Access Improvements	X	X		
Citywide Annual Sidewalk Improvements			X	
<b>Traffic Signal Improvements</b>				
Uncontrolled Crosswalk Improvements at 4 Intersections			X	X
Uncontrolled Crosswalks Upgrades along Tweedy Boulevard	X	X		
Uncontrolled Marked School Crosswalk Safety Enhancement (Downey)	X			
Improvements at Intersections on California Ave & Southern Ave			X	
Thermoplastic Striping of Streets Citywide	X	X		
<b>Water System Improvements</b>				
AMR Water Meter Replacement, Phase III				X
AMR Water Meter Replacement, Phase IV	X	X		
Well No. 30 Improvements			X	
PFAS Removal Treatment Facility	X	X		
SCADA System Hardware/Software Security Upgrade				X
Water Main Replacement Phase IB				X
Water Main Replacement Phase II			X	
<b>Facilities Improvements</b>				
South Gate Court House Rehabilitation	<b>On Hold Pending Funding</b>			
SGPD Air Conditioner Replacement			X	

Electric Vehicle Charging Station (Field Operations Yard)		X	X	X
ADA Transition Plan Implementation Phase I	X	X		
Emergency Back-up Generator Replacement Project		X		
Fuel Management System Replacement				X
Glenn T. Seaborg House Relocation			X	X
City Hall HVAC Assessment	<b>Prepare Assessment</b>			
Rio Hondo Channel Homeless Encampment Mitigation	<b>Prepare Assessment</b>			
<b>Municipal Parks</b>				
Urban Orchard Project				X
SG Park Auditorium Roof Replacement		X	X	
SG Park Boy Scout Huts Roof Restoration and Replacement		X	X	X
Hollydale Community Park Improvement				X
Circle Park Improvements			X	
SG Park Sports Center Complex HVAC				X
<b>Sanitary Sewer</b>				
Sanitary Sewer System Relining Improvements		X	X	

The Capital Improvement Program for FY 2024/25 is proposed to include appropriation totaling \$29.87M. These appropriations are for new projects, or to complete projects that are in progress.

**PROPOSED APPROPRIATIONS TO THE CIP BY FUNDING SOURCE**

Project Title	Proposed Appropriation	Account No.
<b>GENERAL FUND</b>		
City Hall HVAC Replacement	\$1,268,000	311-790-49-9918
<b>TOTAL</b>	<b>\$1,268,000</b>	
<b>TDA ARTICLE 3</b>		
Hollydale Access Improvements	\$100,000	311-790-61-9220
<b>TOTAL</b>	<b>\$100,000</b>	
<b>SENATE BILL 1 (SB1)</b>		
Citywide Annual Sidewalk Grinding*	\$200,000	311-790-39-9486
Citywide Residential Resurfacing Phase IV	\$1,496,369	311-790-31-9598
Citywide Residential Resurfacing Phase V*	\$250,000	311-790-39-9489
Citywide Annual Sidewalk Improvements Phase X*	\$500,000	311-790-39-9490
<b>TOTAL</b>	<b>\$2,446,369</b>	
<b>Measure W</b>		
Tweedy Mile Complete Streets	\$400,000	311-790-31-9585
<b>TOTAL</b>	<b>\$400,000</b>	
<b>PROPOSITION C</b>		
Tweedy Mile Complete Streets	\$1,000,000	311-790-31-9585
LA County Bridge Maintenance	\$175,000	311-790-31-9587
Transportation Demand Management Study*	\$200,000	311-790-39-9487
Rio Hondo Channel Homeless Encampment Mitigation*	\$100,000	311-790-49-9916
Southeast Gateway Line First-Last Mile Bikeway Safety and Access Project	\$300,000	311-790-31-9547
Tweedy Blvd Complete Streets Phase II	\$50,000	311-790-31-9599
Thermoplastic Striping of Streets Citywide*	\$150,000	311-790-31-9473
Traffic Management Center	\$100,000	311-790-39-9488
<b>TOTAL</b>	<b>\$2,075,000</b>	

<b>Prop A</b>		
Southeast Gateway Line First-Last Mile Bikeway Safety and Access Project	\$50,000	311-790-31-9547
<b>TOTAL</b>	<b>\$50,000</b>	
<b>Measure R</b>		
Chakemco/Atlantic Intersection Sidewalk Improvements	\$75,000	311-790-31-9572
Streetlight Wire Theft Prevention*	\$125,000	311-790-39-9491
Citywide Residential Resurfacing Phase V*	\$100,000	311-790-39-9489
<b>TOTAL</b>	<b>\$300,000</b>	
<b>FEDERAL AND STATE GRANTS</b>		
SG Park Auditorium Roof Replacement- State of CA Natural Resources Agency- Per Capita	\$177,952	311-790-61-9484
SG Park Auditorium Roof Replacement- State of CA Natural Resources Agency- Per Capita	\$59,977	
SG Park Auditorium Roof Replacement- State of CA Natural Resources Agency	\$1,100,000	
Improvement at Intersections on California Ave & Southern Ave	\$1,558,300	311-790-39-9590
Park Reservoir PFOA Treatment Facility- Barragan Community Project Funding	\$959,752	411-731-71-9594
Southeast Gateway Line First-Last Mile Bikeway Safety and Access Project- ATP	\$3,375,000	311-790-31-9547
Tweedy Blvd Complete Streets Phase II – ATP	\$5,257,000	311-790-31-9599
<b>TOTAL</b>	<b>\$12,487,981</b>	
<b>WATER</b>		
Water Main Replacement Phase II	\$3,000,000	411-731-71-9522
AMR Water Meter Replacement, Phase IV	\$1,700,000	411-731-71-9593
AMR Water Meter Replacement, Phase V*	\$100,000	411-731-71-9583
Park Reservoir PFOA Treatment Facility	\$5,000,000	411-731-71-9594
Citywide Valve Replacement	\$400,000	411-731-71-9596
Well Meter Replacement and MWD Intertie	\$200,000	411-731-71-9546
Citywide Backflow Prevention System	\$100,000	411-731-71-9584
Firestone Blvd Bridge Water Main Line Rehabilitation	\$250,000	411-731-71-9917
<b>TOTAL</b>	<b>\$10,750,000</b>	
<b>TOTAL IN PROPOSED APPROPRIATIONS</b>		
	<b>\$29,877,350</b>	

\* New Projects

## FUNDING EXPENDITURE SHEETS

Budgeted expenditures for the CIP are further summarized in the following Account Expenditure Sheets in Part 4 of the Public Works budget under Capital Improvement Projects (311).

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
CIP EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 311 CAPITAL IMPROVEMENTS</b>					
<b>DEPT 790 PUBLIC WORKS</b>					
7999 Transfers Out	8,000	-	-	-	-
* OTHER	8,000	-	-	-	-
<b>311-790-31 Street Improvements</b>					
9408 I-710 Interchange Phase IV	264,619	416,262	-	-	-
9433 Garfield/Imperial Street Improvements	3,020,387	100,156	-	-	-
9447 Firestone Blvd Median Island Alameda/LA	110,437	382,774	-	-	-
9457 Firestone/Otis Widening & Imp Hwy Median	1,263,281	191,337	-	-	-
9473 Thermoplastic Striping Streets Citywide	5,560	10,378	-	-	150,000
9474 Replacement of Damaged TS Poles	-	93,755	-	-	-
9478 Firestone Plaza Stripping	57,270	277	-	-	-
9540 Storm Water Infiltration Wells Imp.	8,125	45,032	-	-	-
9547 WSAB LRT Stations FL Mile Bikeway	-	-	450,000	-	3,725,000
9564 Garfield Ave Median Improvements	216,488	721,744	-	-	-
9565 Long Beach Pedestrian Improvements	159,334	79,489	-	-	-
9571 I-710 Soundwall Project-Const Phase	907,764	-	-	-	-
9572 Chakemo Improvements - Atlantic-Legacy	108,834	39,362	-	-	75,000
9582 Citywide Residential Resurfacing, Ph-I	55,652	181,847	850,000	-	-
9583 Citywide Residential Resurfacing, Ph-II	47,648	317,394	-	-	-
9584 Alameda Street Complete Streets	30,524	898,659	-	-	-
9585 Tweedy Mile Complete Streets	91,146	426,375	6,350,000	-	1,400,000
9586 Citywide Residential Resurfacing Ph-III	44,452	186,930	-	-	-
9587 LA County Bridge Maintenance	1,300	19,474	100,000	-	175,000
9588 WSAB Light Rail	-	-	550,000	-	-
9598 Citywide Residential Resurfacing Ph-IV	-	226,494	480,385	480,385	1,496,369
9599 Tweedy Mile Complete Streets - Phase II	-	-	721,000	721,000	5,307,000
* CAPITAL OUTLAY	6,392,821	4,337,739	9,501,385	1,201,385	12,328,369
<b>311-790-39 Other Transportation</b>					
9113 Police Department Parking Lot Expansion	585	24,350	-	-	-
9114 PD Fueling Station & Air Compressor Repl	355,772	-	-	-	-
9463 Citywide LED Street Light Conversion	-	20,150	142,000	142,000	-
9468 Lighting & Energy Efficiency (Parks)	230,178	-	-	-	-
9471 Tweedy Blvd TS Synchronization	52,739	259,438	-	-	-
9479 Citywide Sidewalk Improvements, Ph-VII	-	168,327	-	-	-
9480 Citywide Sidewalk Improvements Ph-VIII	46,336	-	-	-	-
9481 Citywide Sidewalk Improvements, Phase IX	-	4,813	-	-	-
9482 Street Lights Improvements Pilot Program	-	6,101	-	-	-
9483 Citywide Parking Study Implementation	-	-	-	(4,000)	-
9486 Citywide Annual Sidewalk Grinding	-	-	-	-	200,000
9487 Transportation Demand Management Study	-	-	-	-	200,000
9488 Traffic Management Center	-	-	-	-	100,000
9489 Citywide Residential Resurfacing Phase V	-	-	-	-	350,000
9490 Citywide Residential Resurfacing Phase X	-	-	-	-	500,000
9491 Streetlight Wire Theft Prevention	-	-	-	-	125,000
9589 Tweedy Mile Uncontrolled Crosswalks	-	-	100,000	100,000	-
9590 Improvements at 7 Intersections	-	19,212	-	-	1,558,300
* CAPITAL OUTLAY	685,609	502,391	242,000	238,000	3,033,300

**CITY OF SOUTH GATE  
FY 2024-25 ADOPTED BUDGET  
CIP EXPENDITURE DETAIL**

<u>ACCOUNT DESCRIPTION</u>	2021-22 ACTUAL EXPENDITURES	2022-23 ACTUAL EXPENDITURES	2023-24 ADOPTED BUDGET	2023-24 AMENDED BUDGET	2024-25 ADOPTED BUDGET
<b>FUND 311 CAPITAL IMPROVEMENTS</b>					
<b>DEPT 790 PUBLIC WORKS</b>					
<b>311-790-49 Other Community Development</b>					
9118 Facilities Security System Improvements	30,981	-	250,000	250,000	-
9902 LAUSD HS #9	11,020	-	-	-	-
9905 Courthouse Adaptive Reuse Project	9,260	266,276	-	(1,000)	-
9906 City Hall Interior Remodeling Project	30,972	22,383	-	-	-
9907 SG Emergency Operation Cntr Remodeling	8,580	-	-	-	-
9908 Carpet Replacement & Paint in HR Offices	-	12,102	-	-	-
9909 Roof Repairs @ CH, CC, Aud, GCH	28,048	-	-	-	-
9910 Detective Bureau Remodel	-	244,582	-	-	-
9911 Warehouse Office Construction at PW Yard	11,004	1,886	-	2,000	-
9912 ADA Transition Plan Implementation Ph-I	65	3,900	-	-	-
9914 Electric Vehicle Charging Stations	-	249,143	-	(1,000)	-
9915 HVAC System SGP Sport Center Complex	-	30,649	-	-	-
9916 Rio Hondo Channel Homeless Encampment Mitigation	-	-	-	-	100,000
9918 City Hall HVAC Replacement	-	-	-	-	1,268,000
9921 Emerg. Backup Generator Replacement	-	6,630	1,750,000	1,750,000	-
9922 ADA Transition Plan Implementation	-	-	200,000	200,000	-
* CAPITAL OUTLAY	<u>129,930</u>	<u>837,551</u>	<u>2,200,000</u>	<u>2,200,000</u>	<u>1,368,000</u>
<b>311-790-61 Park Improvements</b>					
9211 SGP Fence Replacement	-	48,834	-	650,000	-
9214 Urban Orchard	9,812,336	7,128,945	-	5,000,000	-
9217 Circle Park Renovation Project	14,165	63,699	3,400,000	3,394,725	-
9220 Hollydale Community Park Renovation	-	3,733,165	-	-	100,000
9484 SG Park Auditorium Roof Restoration/Repl	-	2,795	-	-	1,337,929
9485 SG Park Boy Scout Huts Roof Restoration	-	6,808	-	-	-
9913 Locker Room Renovation Project	-	4,290	-	-	-
* CAPITAL OUTLAY	<u>9,826,501</u>	<u>10,988,536</u>	<u>3,400,000</u>	<u>9,044,725</u>	<u>1,437,929</u>
<b>311-790-69 Other Culture &amp; Leisure</b>					
9424 Seaborg Building Relocation	<u>3,604</u>	<u>16,426</u>	-	<u>3,538</u>	-
* CAPITAL OUTLAY	3,604	16,426	-	3,538	-
<b>TOTAL CAPITAL IMPROVEMENTS FUND</b>	<u><b>17,046,464</b></u>	<u><b>16,682,643</b></u>	<u><b>15,343,385</b></u>	<u><b>12,687,648</b></u>	<u><b>18,167,598</b></u>

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# 5-YEAR CAPITAL IMPROVEMENT PROGRAM

## FISCAL YEAR 2024/25 TO 2028/29

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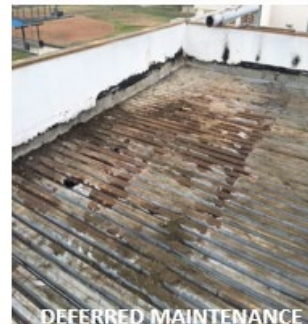
CONGESTION RELIEF, BEAUTIFICATION AND SUSTAINABILITY



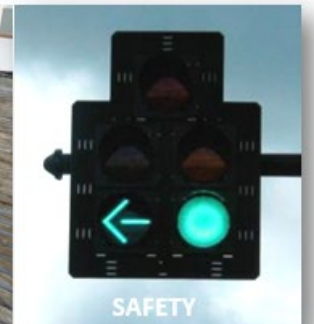
RECREATION AND ACTIVE TRANSPORTATION



INFRASTRUCTURE RELIABILITY



DEFERRED MAINTENANCE



SAFETY

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## Introduction

The City of South Gate (City) is supported by local and regional infrastructure systems such as the streets network, the freeway system, flood control channels and the electrical distribution system. These infrastructure systems are owned and operated independently by various agencies and utility companies, including the City. The City's infrastructure systems generally include the street network and traffic controls, roadway bridges, the water system, sanitary sewer system, and storm drain systems, streetlights, municipal facilities, and parks. Infrastructure systems require regular upkeep, which owners are responsible for. The City is responsible for funding the operations and maintenance of infrastructure systems it owns. The City is also responsible for funding capital improvement projects required to maintain them.

The 5-Year Capital Improvement Program (5-Year CIP) is the City's plan for prioritizing and funding capital improvement projects over the next five years. It identifies the recommended capital projects and the proposed budgets and funding sources.

## City Council Adopted Goals

One of the City Council's adopted goals is continuing infrastructure improvements. This emphasizes the need of improving City infrastructure to ensure the needs of the community are being met, such as through infrastructure improvements that enhance roadway safety, improve water quality, provide safer sidewalks or provide more recreational opportunities. The 5-Year CIP demonstrates how this goal will be achieved over the next five years. It provides the City Council with the means to guide staff in prioritizing capital projects and funding resources.

## Need for a 5-Year CIP Plan

For many years, the City Council has approved capital projects as part of the annual budgeting process. Annually, a CIP Carryover was approved to transfer funds appropriated to the CIP (CIP Funds) in prior years, to the new fiscal year. In addition, funding and projects were added to the CIP as the need arose and as funding became available. The City introduced the 5-Year CIP in Fiscal Year 2021/22 to begin to plan for capital funding requirements and infrastructure needs over a 5-year period. As the transition to 5-Year CIP planning occurred, it was noted that a noteworthy amount of the City's funding resources was already committed to existing CIP projects. In Fiscal Year 2023/24, there is over \$71 Million in CIP funds programmed for existing projects that are projected to carryover into FY 2024/25. As such, the 5-Year CIP prioritizes funding to continue implementing the existing projects; however, its primary purpose is to provide a plan for programming new funding for existing and proposed projects.

## New Projects and Appropriations Proposed for Fiscal Year 2024/25

As mentioned above, there is over \$71 Million in CIP funds currently programmed for existing projects, many of which are multi-year projects. When completed, these projects will provide numerous benefits to the community such as safety, congestion relief, newly paved roads,

recreation, reliability in service, enhanced water quality and community beautification. As such, the City’s priority is to complete existing projects, prior to initiating new projects. The 5-Year CIP aims to be consistent with this priority. Regardless, eight new projects must be added to the CIP and initiated in Fiscal Year 2024/25 to meet the latest in demand for new projects, with a required appropriation of \$3.7M. An additional appropriation of \$29,877,351 is required to advance implementation of existing projects.

The demand for new projects is driven by a variety of factors. Some examples include receiving new grants which have implementation timelines, to meet State or Federal requirements and lapsing fund policies; to meet City Council goals that arise based on the latest in community issues, to meet the changing needs of City Departments, to address infrastructure issues that are time sensitive, and to meet the policy for annual projects that address deferred maintenance.

The following table summarizes the new projects and appropriations, and the justification for initiating them in Fiscal Year 2024/25, and additional appropriations for carryover projects. The funding appropriations required are to initiate one phase of the project, mainly design or construction. The new projects are multi-year projects that could take 12 to 30 months to complete. Additional appropriations will be necessary in future years to complete other phases of the projects. The following table format includes the project, the amount of the appropriation required, the purpose for the appropriation, the schedule required to implement the project through completion and the justification for adding the project or appropriations to the CIP. The projects noted with an asterisk are new projects. The projects not noted with an asterisk are carryover projects.



*Long Beach Boulevard Median and Street Improvement*

**Table 1 – Fiscal Year 2024/25 Proposed Appropriations**

No.	Project	Appropriation	Purpose	Schedule**	Justification
1	AMR Water Meter Replacement, Phase IV	\$1,700,000	Construction	18	4
2	AMR Water Meter Replacement, Phase V*	\$100,000	Design	12	2
3	Citywide Annual Sidewalk Grinding*	\$200,000	Design/Construction	15	2
4	Citywide Annual Sidewalk Improvements Ph. X*	\$500,000		15	2
5	Citywide Backflow Prevention System*	\$100,000		12	2
6	Citywide Residential Resurfacing Phase IV	\$1,496,369	Construction	12	4
7	Citywide Residential Resurfacing Phase V*	\$350,000	Design	12	2
8	Citywide Valve Replacement*	\$400,000	Design	12	2
9	City Hall HVAC Replacement*	\$1,268,000		12	4
10	Chakemco/Atlantic Sidewalk Improvements	\$75,000		12	4
11	Firestone Blvd Bridge Water Main Rehab	\$250,000	Construction	18	4
12	Hollydale Access Improvements*	\$100,000	Construction	18	1
13	Intersection Improvements on California & Southern	\$1,558,300		18	4
14	LA County Bridge Maintenance	\$175,000		18	4
15	Park Reservoir PFOA Treatment Facility	\$5,959,752		36	4
16	Rio Hondo Channel Homeless Encampment Mitigation*	\$100,000		18	3
17	SG Park Auditorium Roof Replacement	\$1,337,929		18	4
18	Southeast Gateway Line First-Last Mile Bikeway Safety and Access Project	\$3,725,000		24	4
19	Streetlight Wire Theft Prevention*	\$125,000	Construction	12	3
20	Thermoplastic Striping of Streets Citywide*	\$150,000	Construction	12	2
21	Traffic Management Center*	\$100,000	Construction	18	1
22	Tweedy Mile Complete Streets	\$1,400,000	Construction	12	4
23	Tweedy Mile Complete Streets Phase II	\$5,307,000		30	4
24	Water Main Replacement Phase II	\$3,000,000		24	2
25	Well Meter Replacement and MWD Intertie	\$200,000		18	3
26	Transportation Demand Management Study*	\$200,000	Study	12	
	<b>Total</b>	<b>\$29,877,350</b>			

\* Funding for new projects.

\*\* Months

**Justification:**

1. Projects required due to new funds, grants or federal funds received with implementation timelines.
2. Projects implemented annually to address deferred maintenance issues.
3. Projects required to address infrastructure issues or emergency needs.
4. Existing projects requiring additional funds to fund construction.

**Multi-year Implementation Schedules**

CIP Projects have varying implementation schedules. The majority of the CIP projects proposed in the 5-Year CIP may be implemented within a 42-month schedule, from beginning to end. However, implementation schedules generally vary from 12 months to 60 months. Some projects may require more time to implement. For example, freeway interchange projects could take more than 10 years to implement. Some common factors that result in multi-year implementation

schedules include: (a) Funding Sources – Projects that have federal funding or grant funds could take 12 additional months or more to implement beyond their regular schedules, (b) Partially Funded Budgets – For example, the City may opt to fund the design phase of a project to position itself to secure funds with shovel ready status, but it can take a longer time to secure grant funds, (c) Freeway Improvements – Depending on the scope and complexity, it could take many years to implement an interchange project, some of which could take more than 10 years (d) Budget - The amount of the budget could be an indicator of the time required to implement a project, (e) Right of Way (ROW) Acquisition – Projects that require right-of-way, generally take several years to implement as the acquisition process could be lengthy, (f) Legal Issues – At times, projects could be involved in legal issues such as a right-of-way acquisition matter, which may slow down projects progress, (g) Regulatory Approvals – Projects that require approvals from regulatory or other agencies such as water well improvements could take several years to implement; (h) Park Improvements – Some municipal park projects could take five years or more to implement as their process includes community involvement and regulatory agency approvals, (i) Project Management Resources - CIP Programs with a significant number of projects and funding, can be impacted when the demand for project management is beyond staffing resources, (j) Improvements on Property Owned by External Agencies – Projects requiring improvements on property owned by external agencies, such as the United States Army Corps of Engineers (USACE), the Los Angeles Unified School District (LAUSD), Union Pacific Railroad (UPRR), Caltrans, the Los Angeles County Flood Control District (LACFCD), Southern California Edison (SCE) etc., generally take several years to implement. That said, specific project schedules are not included in the 5-Year CIP. They are developed at the time projects are initiated. When multi-year schedules are assigned to projects, they are designed to provide time to undergo administration, planning, environmental, design and construction activities, giving consideration to said factors.

The funding appropriations proposed in the 5-Year CIP incorporates projects projected multi-year schedules. As such, requests for funding are aligned with project implementation schedules over the next five years. Projects are planned for initiation during the fiscal year that they are initially programmed, any time between the beginning and end of the fiscal year. For example, a new project approved in July of 2024 that could take 12 months to complete, may actually begin in January of 2025 and be completed December of 2025.

### **CIP Implementation Performance Measures**

The 5-Year CIP proposes \$146.3M in projects over the next five years with over \$102M budgeted across 60 projects in the first year. Most of the projects have multi-year implementation schedules that can be implemented in 30 to 60 months however some projects may be completed in less time and others in more. This makes it a challenge to recognize the accomplishments of the CIP Program, particularly for members of the public that are expecting any one project to be completed. Instead of measuring the success of the CIP program on the status of any one project, the Public Works Department measures progress of the CIP annually based on factors shown on Table 2.

**Table 2 – CIP Implementation Performance Measures**

	FY 2020/21	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25
<b>CIP Projects</b>					
Projects Programmed	51	61	73	72	60
Start Design	19	22	18	11	10
Complete Design	22	21	15	12	15
Start Construction	13	10	25	8	15
Complete Construction	9	11	6	20	12
<b>Budget</b>					
*Starting CIP Appropriation	\$79.9M	\$80.9M	\$95.5M	\$116M	\$102M
***CIP Expenditures	\$22M	\$22M	\$16.5M	\$42M	TBD
Grants Received	\$2.1M	\$2.0M	\$9.7M	\$11.9M	
Grant Applications Prepared	3	3	3	3	
Grants under Administration	26	28	30	37	
<b>Other</b>					
**Project Management Staff (FTE)	6	4.5	8	6	6

\* This includes the CIP Carryover Balance plus appropriations for new projects.

\*\* This excludes vacant positions and includes project management consultant services.

\*\*\* This is the projected amount to be spent by June 30, 2024.

### Projects Completed in Fiscal Year 2023/24

“Table 3 – Completed Projects,” on the following page, lists projects that were completed or substantially completed in Fiscal Year 2023/24. Completed projects are closed out, and any budget balance remaining can return to the respective fund reserves. Projects that are substantially complete are at the end of their construction phase. Remaining construction activities and expenditures are limited. These projects have a budget balance remaining that must carry over to Fiscal Year 2023/24. This is necessary to pay for outstanding invoices and staff time needed to close out the project files. Substantially completed projects do not have a purpose in terms of 5-Year CIP planning. Both completed and substantially completed are shown in the table below. The table consists of a “Project Name” and “Budget” column. The “Budget” column shows the total amount appropriated to each project. These projects were completed within or under budget.

### Funding Strategy – General Fund

The use of the City’s discretionary General Fund in the 5-Year CIP is limited. In general, the General Fund is programmed to fund capital projects that are required for which non-discretionary funds are not available. For example, the City’s ADA Transition Plan calls for facility improvements for which non-discretionary funds are not available. Implementation of the ADA Transition Plan is a Federal requirement. As such, the 5-Year CIP proposed \$200,000 annual allocations in General Funds to implement the ADA Transition Plan to remain compliant with Federal regulations. This approach minimizes the impact to General Funds.



It is the City’s policy to fund projects with non-discretionary funds to the maximum extent possible. This is represented in the current CIP budget of which only six percent is funded with General Funds. The remainder of the CIP is funded with non-discretionary funds.

**Table 3 – Completed Projects**

Project Name	Budget
Storm Water Infiltration Wells Imp.	\$445,798
Firestone Blvd Capacity Improvements Phase II	\$23,273,327
City Sidewalk Improvements Phase VIII	\$1,790,000
City Sidewalk Improvements Phase IX	\$10,000
Garfield Avenue Complete Streets	\$6,640,851
Citywide Residential Resurfacing Phase I	\$2,225,160
Citywide Residential Resurfacing Phase II	\$1,283,912
Citywide Residential Resurfacing Phase III	\$1,000,000
East Alameda Street Pedestrian Improvements	\$1,450,336
Tweedy Blvd Traffic Signal Synchronization	\$2,567,212
Replacement of Damaged Traffic Signal Poles	\$615,170
Thermoplastic Striping of Streets Citywide	\$250,000
Water Main Replacement Phase IA	\$4,000,000
Coating of Hawkins, Santa Fe and Elizabeth Tanks	\$4,541,207
Citywide Valve Replacement	\$425,000
Detective Bureau Remodel	\$520,000
Fuel Management System Replacement	\$156,156
South Gate Park Fence Restoration & Replacement	\$1,496,500
Replace Rubberized Surface of SG Park North Playground	\$150,000
<b>Total</b>	<b>\$52,840,629</b>

### Funding Analysis

In developing the 5-Year CIP, the Public Works Department considered the funding that the City Council has appropriated to date to the CIP, revenue expected to be received over the next five years and the annual operations costs included in the municipal budget. In Fiscal Year 2024/25, the 5-Year CIP will be starting with an approximate balance of \$71.8 Million according to prior year CIP funding appropriations and CIP expenditures forecasted as of June 30, 2024. Over the next five years, it is anticipated that the City will receive sufficient funding to fully fund the more than \$146.6 Million in capital projects programmed in the 5-Year CIP.

### CIP Funds

Capital Improvement Program funds are programmed in a “CIP Fund.” The CIP Fund refers to the accounting program where all funding for CIP projects is allocated within their specific project

account. Funds that are in the CIP Fund, such as Proposition C, Measure R, Measure M, RMRA (SB1), General Fund, or grants are commonly referred to as CIP Funds as they have been reserved for CIP projects. The process for adding projects and funding to the CIP Fund requires the City Council to amend the CIP Program to add new projects or funding. Alternatively, the City Council may add projects and funding as a part of the adoption of the annual municipal budget or any subsequent budget amendment.

### **CIP Project Services**

Funding budgeted for CIP projects is intended to cover all costs needed to implement CIP Projects. Costs typically include project administration and contract services. Project administration commonly includes project management and administration. Contract services commonly include design, construction management and inspection, and construction. However, there is a wide range of services required on a project-by-project basis such as traffic studies, feasibility studies, geotechnical reports, hydrology analysis, structural analysis, services needed to obtain grant agency or Caltrans approvals, permitting, etc.

Contract services are procured through competitive processes such as a Request for Proposal or Notice Inviting Bids for construction bidding. This approach ensures that projects services are provided at competitive and reasonable costs. All services with a cost of \$50,000 or more are approved by the City Council at the time that projects are undergoing implementation.

### **CIP Project Identification**

Most of the capital projects included in the 5-Year CIP are projects that were carried over from the Fiscal Year 2023/24 CIP. Some projects in the 5-Year CIP were identified from City planning documents such as infrastructure master plans. Other projects were obtained from City staff due to new funding revenue such as from grants.

### **5-Year CIP Projects**

The proposed 5-Year CIP includes projects for a new municipal park, park facilities improvements, major roadway improvements and rehabilitation, traffic control systems, residential street resurfacing and sidewalk repairs, park facilities, water systems improvements and facility upgrades. It includes noteworthy funding levels for capital projects on major roadways, residential streets, the water system, facilities, and municipal parks. The project budgets proposed in the 5-Year CIP are necessary to fund the services that are needed to implement the projects such as planning and environmental services, design, professional engineering services, construction, project management and staff time.

Since many of the non-discretionary funds received by the City come from transportation taxes and grant programs, over 32 percent of the funding in the 5-Year CIP is planned for roadway projects. However, noteworthy funding levels are programmed for the water system and municipal parks.

## Geographic Distribution of CIP Projects

This 5-Year CIP prioritizes projects based on the needs of City infrastructure. Project priorities are typically obtained from planning documents such as the Sewer Master Plan, Water Master Plan, and Pavement Management System. Regardless, planning of projects keeps in mind the need to ensure infrastructure maintenance and CIP fund investment is equitably distributed citywide.

## Recurring Maintenance Costs

Capital projects generally reduce recurring maintenance costs. For example, a road resurfacing project reduces the need for regular upkeep and labor hours for maintenance of deteriorated pavements, such as filling potholes. Some capital projects, however, result in new recurring maintenance costs. For example, the new Urban Orchard Park will require annual budgeting for maintenance, currently estimated at over \$600,000 annually. The medians proposed to be constructed



*Garfield Ave Street Improvements*

on Long Beach Boulevard and Garfield Avenue in the future require the same which actual costs will be determined in the future. As in the case of the Urban Orchard Project, the recurring financial impacts are sometimes noteworthy needing future discussion and consideration, as projects undergo implementation and Council approvals. The City's projects are designed to consider cost-benefits of upkeep operations over operating costs. Increases in operating costs are balanced with the overall need to provide improvements.

## 5-Year CIP Funding Summary

The 5-Year CIP is a planning document that consolidates the City's various planning documents and master plans into one actionable document. The intent of the plan is to provide guidance for the programming of funding appropriations over the next five years. The funding levels included in the 5-Year CIP for Fiscal Year 2024/25 are recommended to be appropriated as they reflect the amount needed for project implementation in Fiscal Year 2024/25. Funding levels identified in the second through fifth year are included to demonstrate that the City has the funding capacity to appropriate funds for the projects planned over the next five years.

The approach of the 5-Year CIP is to appropriate the amounts required by each project, in one or more years, as the monies are needed to implement the project. This approach ensures that adequate funding is available throughout the life of a project on the year that it is needed and as the project moves from phase to phase. As an example, the Water Main Replacement Phase II planned for a \$300,000 appropriation in Fiscal Year 2023/24 because funding was only needed to complete the design phase. An additional appropriation of \$3 Million is planned for in Fiscal Year 2024/25 because monies are needed to complete the construction phase.

The appropriations proposed for Council adoption in Fiscal Year 2024/25 are aligned with the



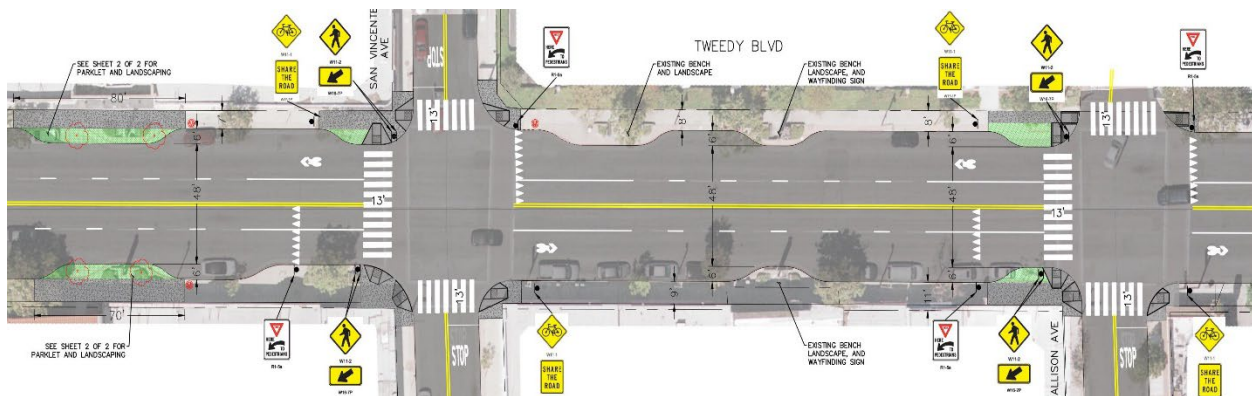
amounts projected to be needed in the fiscal year. The amount needed includes projected expenditures and projected encumbrances. With this approach the amounts of the appropriations are generally higher than the amounts planned to be expended in the fiscal year. For example, a \$3 Million appropriation is requested for Fiscal Year 2024/25 for the construction phase of the Water Main Replacement Phase II Project. If that project has a 9-month construction schedule and starts construction in January 2025, then construction will not be completed in Fiscal Year 2024/25. Actual encumbrances may add up to \$3 Million because contracts will be awarded but the amount expended may be 70% of the total appropriation. The unexpended funds would be carried over into the next Fiscal Year 2025/26 and the full appropriation could then be expended. If the project is under budget, any funds remaining would be returned to the water fund balance.

### 5-Year Capital Improvement Program Funding Summary

On the next page, “Table 4 – CIP Funding by Project Type” summarizes the proposed 5-Year CIP and required annual funding levels by project type. It is intended to show the prior year projected funding and planned appropriations. The “Carryover Balance (CO)” column shows the funding balance forecasted for June 30, 2024, which is \$71.8 Million. The “Proposed Appro FY 2024/25 (AP)” column reflects the amount that the City Council will be requested to appropriate to projects in Fiscal Year 2024/25, which totals \$29.9 Million. The “Fiscal Year 2024/25 (CO+AP)” column shows the carryover amount plus the proposed appropriations. The remaining columns show the amounts planned to be appropriated by the City Council in the respective fiscal years.

### 5-Year Capital Improvement Program Funding Summary (Funding Source)

On the next page, “Table 5 – CIP Funding by Fund Type” summarizes the proposed 5-Year CIP and annual funding levels by funding source. It is intended to show prior year and planned appropriations. The “Carryover Balance (CO)” column shows the funding balance forecasted for June 30, 2024, which is \$71.8 Million. The “Proposed Appropriations FY 2024/25 (AP)” column is the amount that the City Council will be requested to appropriate to projects in Fiscal Year 2024/25, which totals \$29.9 Million. The “Fiscal Year 2024/25 (CO+AP)” column shows the carryover amount plus the proposed appropriations. The remaining columns show the amounts planned to be appropriated by the City Council in the respective years.



Tweedy Mile Complete Street Improvements

**Table 4 – CIP Funding by Project Type**

Project Type	Carryover	Proposed Approp. FY 24/25	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-Year Total
Street	\$22,666,530	\$13,428,369	\$36,094,899	\$4,295,000	\$2,225,000	\$2,625,000	\$2,900,000	<b>\$48,139,899</b>
Traffic	\$332,002	\$2,008,300	\$2,340,302	\$1,179,000	\$1,150,000		\$250,000	<b>\$4,549,302</b>
Storm Drain System								
Sewer System	\$3,739,761		\$3,739,761	\$1,000,000		\$1,000,000		<b>\$5,739,761</b>
Street Light	\$145,749	\$125,000	\$270,749					<b>\$270,749</b>
Water System	\$14,452,124	\$11,709,752	\$26,161,876	\$6,350,000	\$7,200,000	\$9,100,000	\$4,900,000	<b>\$53,711,876</b>
Facilities	\$11,600,620	\$2,605,930	\$14,206,550	\$225,000	\$200,000	\$200,000	\$200,000	<b>\$15,031,550</b>
Municipal Park	\$16,815,195		\$16,815,195					<b>\$16,815,195</b>
Light Rail	\$2,050,000		\$2,050,000					<b>\$2,050,000</b>
<b>Total</b>	<b>\$71,801,981</b>	<b>\$29,877,351</b>	<b>\$101,679,332</b>	<b>\$12,929,000</b>	<b>\$10,775,000</b>	<b>\$12,925,000</b>	<b>\$8,250,000</b>	<b>\$146,558,331</b>

**Table 5 – CIP Funding by Fund Type**

Fund Type	Carryover	Total Approp. FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	5-Year Total
General Fund	*To Be Determined	\$1,268,000	\$200,000	\$200,000	\$200,000	\$200,000	<b>\$2,068,000</b>
Gas Tax							
TDA		\$100,000	\$100,000		\$100,000	\$100,000	<b>\$400,000</b>
SB 1		\$2,446,369	\$2,225,000	\$2,125,000	\$2,225,000	\$2,200,000	<b>\$11,221,369</b>
Arts in Public Places							
Prop A (221)		\$50,000					<b>\$50,000</b>
Park Enhancement							
Measure W		\$400,000	\$400,000				<b>\$800,000</b>
Prop C		\$2,075,000	\$1,137,900	\$1,050,000	\$75,000	\$750,000	<b>\$5,087,900</b>
AQMD							
Measure R		\$300,000	\$225,000	\$200,000	\$225,000	\$100,000	<b>\$1,050,000</b>
Measure M							
Asset Forfeiture							
CDBG							
Street Light Landscape Maintenance							
LAUSD Funds							
Fed/State Grants		\$12,487,981	\$1,266,100				<b>\$13,754,081</b>
Water		\$10,750,000	\$6,350,000	\$7,200,000	\$9,100,000	\$4,900,000	<b>\$38,300,000</b>
Sewer			\$1,000,000		\$1,000,000		<b>\$2,000,000</b>
ARPA							
Building & Infra. Maint. Development							
Road Mitigation Fee							
Water Impact Fee							
Fleet			\$25,000			<b>\$25,000</b>	
Estimated Carryover	*\$71,801,981					<b>\$71,801,981</b>	
<b>Total</b>	<b>\$71,801,981</b>	<b>\$29,877,350</b>	<b>\$12,929,000</b>	<b>\$10,775,000</b>	<b>\$12,925,000</b>	<b>\$8,250,000</b>	<b>\$146,558,331</b>

\* The total carryover amount is estimated to be \$71,801,981 based on year-end projections. The funding sources that make up this amount will be determined in Fall of 2024, after the actual year-end amount is determined at which point the amount by funding sources may be determined.

### Funding Source Descriptions

Fund	Name	Description
213	Transportation Development Act (TDA/Bikeway)	The Transportation Development Act Fund receives revenue on a per capita basis from funds administered by the Los Angeles County Metropolitan Transportation Authority (MTA). Transportation Development Act funds may be used for bicycle and pedestrian facilities including bikeway commuter paths, bicycle commuter parking, sidewalk wheelchair ramps, Americans with Disabilities Act (ADA) required signage, and sidewalk repair and construction.
212	State Gas Tax	Gas Tax revenues are received on a per capita basis each year pursuant to Sections 2105, 2106, 2107, and 2107.5 of the California Streets and Highways Code. Gas tax revenue is restricted and must be spent on street-related construction and/or maintenance projects.
235	Asset Forfeiture	Asset Forfeiture Fund revenues are derived through the seizure of drug-related assets by the South Gate Police Department pursuant to applicable State and Federal law. Asset Forfeiture Fund expenditures defray the cost of eligible expenses within the Police Administration and Patrol Divisions, which includes personnel and equipment costs.
221	Prop A Transit	In 1980, Los Angeles County voters adopted Proposition A, a ½ cent sales tax, to finance a county-wide transit development program. A portion of Proposition A required that 25% of the tax revenue generated be earmarked for local return programs for use by Los Angeles County cities and the County of Los Angeles in developing and/or improving local public transit, paratransit, and related transportation infrastructure.  Proposition A funds are administered by the Metropolitan Transit Authority (MTA or Metro). Local Return funds are allocated and distributed monthly to jurisdictions on a per capita basis. Proposition A funds can only be used for local transit projects and services.
222	Prop C Transit	In 1990, Los Angeles County voters adopted Proposition C, the second of two ½cent sales taxes, to finance a county-wide transit development program. Proposition C funds are administered by the Metropolitan Transit Authority (MTA). Local Return funds are distributed monthly to jurisdictions on a per capita basis. Eligible expenditures include developing and/or improving local public transit, paratransit, and related transportation infrastructure, as well as transit services and/or equipment purchases.
223	Air Quality Management District	In Fiscal Year 2018/19, the City was awarded a grant in the amount of \$127,400 from the South Coast Air Quality Management District for the installation of an electric vehicle charging station and purchase of electric vehicles for City staff use.

243	Community Development Block Grant (CDBG)	The City of South Gate is considered an entitlement City because its population exceeds 50,000. CDBG revenues are received directly from The U.S. Department of Housing and Urban Development (HUD). Funds are used for community activities and capital projects meeting the target area criteria.
251	Street Lighting & Landscaping	The Street Lighting Fund is funded by revenue from the Street Lighting and Landscape Maintenance District No. 1 (District). District funds must be used to pay for maintenance and landscaping and lighting systems Citywide.
	Federal and State Grants	The Public Works Department and other departments apply for grants on a continuous basis to be able to fund improvements throughout the City. The awarded grants to the city include Active Transportation Program (ATP), Highway Safety Improvements Program (HSIP), Surface Transportation Program Local Return (STPL) Highway Bridge Replacement and Rehabilitation (HBRR) and Urban Greening.
221	Measure R	Measure R increases the county sales tax from 8.25% to 8.75% (a half-cent increase) to fund transportation projects. Projects funded by Measure R include but are not limited to: Road improvements and maintenance, traffic signal improvements, low fares for senior/student/disabled persons, providing clean fuel buses, and traffic relief
	Los Angeles Unified School District (LAUSD)	These funds are used to make improvements along LAUSD schools, which result from new school structure developments that will create a significant impact on the roadway. Funding is received from LAUSD through an escrow account.
	General Fund Capital Project Reserves	In 2012, the City bonded water funds to finance capital improvement projects. Those bonds have since been refinanced and paid back. The savings of the bond payback are free to be used as discretionary General Fund but set aside as project reserves.
225	Measure M	In November 2016, Los Angeles County voters approved Measure M, a 1/2 cent sales tax, to fund the improvement of traffic flow/safety, repair potholes/sidewalks, repave local streets, earthquake retrofit bridges; synchronize signals; keep transit fares affordable, expand rail/subway/bus systems, improve job/school/airport connections; and create jobs. These funds will go towards street and transit projects throughout the City.

215	Road Maintenance and Rehabilitation Account (RMRA)	The City receives revenue from the Road Repair and Accountability Act of 2017(SB1). Eligible projects may include maintenance and rehabilitation, safety projects, railroad grade separations, traffic control devices and complete street components. These funds include a maintenance of effort (MOE) from the General Fund and/or other discretionary funding for street, road, and highway purposes at no less than the spending average of FY10, FY11, and FY12 (approximately \$1,310,559).
217	Measure W	On the November 2018 ballot, Los Angeles voters approved the Safe Clean Water Parcel Tax of 2.5 cents a square foot of “impermeable space.” Revenue generated from Measure W will be used to pay for regional and municipal projects that improve water quality, prepare for future drought, and provide community benefits such as parks or wetlands. It is anticipated that the funds will be used for storm water projects in compliance with the MS4 permit.
411	Water Capital	This fund accounts for capital improvements to the City’s water system which includes improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and capital projects identified in the City’s Water Master Plan. Funding comes from the water rates charged to customers.
	ARPA	The American Rescue Plan Act (ARPA) was signed into law in March 2021. The funds are designated to assist local governments with the impacts arising out of the COVID-19 pandemic. Funds are permitted to be used in several categories.
	Development	Development funds are collected from developments throughout the City. During the planning and permitting processes, the Department of Public Works implements conditions of approval that include deposits from developers in order to proceed with the proposed improvements
	Road Mitigation Fees	The City collects development impact fees from developers under the Road Mitigation Program. The amount received annually is based on the number, size and types of developments approved citywide. The Road Mitigation Program established a mechanism for assessing new development their pro rata fair share of the cost of improving the city’s highway and arterial network in order to mitigate the traffic impacts highway and arterial network in order to mitigate the traffic impacts caused by such new development. It was implemented to finance improvements to the City’s highway and arterial network

524	Building and Infrastructure Maintenance	The City uses the Building and Infrastructure Maintenance fund to fund CIP projects for Citywide facilities and for the maintenance of Citywide facility infrastructure. The funding for the Building and Infrastructure Maintenance are funds from the General Fund that are specifically designated for the maintenance of City facilities.
	Fleet	The City utilizes the Fleet Fund to operate the City’s vehicle fleet. The Fleet Department implements these funds to make improvements to the City’s mechanic shop and vehicles
411	Water	This fund accounts for Capital Improvements to the City’s water system which includes improvements to wells, pumps, booster systems, pipes, and other water system-related structures, and capital projects identified in the City’s water master plan. Funding comes from a portion of the water rates charged to customers.

### Capital Improvement Program Carryover Project List

The 5-Year CIP identifies the “Carryover Projects.” Carryover projects are those that were funded, partially or fully, in Fiscal Year 2023/24 or before. Project funds are carried over to the new fiscal year as their respective projects are in various phases of implementation.

The Carryover Projects table below identifies the projects that are recommended to be carried over from Fiscal Year 2023/24 to Fiscal Year 2024/25. Also included, the Carryover Projects table identifies the “Carryover Budget.” The Carryover Budget is the budget balance forecasted for June 30, 2024 for each project, which is recommended to be carried over to Fiscal Year 2024/25.

The “Proposed Appropriations FY 2024/25” is the amount that the City Council is requested to appropriate to each individual project in Fiscal Year 2024/25, which totals \$29.9 Million. The recommended appropriations are required to fully fund Carryover Projects. The Water Main Replacement Phase II Project, for example, is a Carryover Project. It has an estimated budget carryover of \$250,000 remaining from the design phase. An appropriation of \$3 Million is necessary to fund the construction phase, which is planned to begin in Fiscal Year 2024/25. The remaining columns identify the amounts planned to be expended or encumbered for each project in the respective fiscal year.



**Table 6 - Carryover Projects**

Project Description	Estimated Carryover Budget	Proposed Apprpr. FY 2024/25	Planned Appropriations				Total
			FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
<b>Streets</b>							
I-710 Freeway Southbound On-Ramp Modification	\$9,469,992		\$9,469,992	\$1,100,000			\$10,569,992
Long Beach Blvd Complete Streets	\$1,582,312		\$1,582,312				\$1,582,312
Garfield Ave Complete Street	\$1,213,260		\$1,213,260				\$1,213,260
Adella Street Improvements	\$15,000		\$15,000				\$15,000
Citywide Residential Resurfacing Phase IV	\$1,861,701	\$1,496,369	\$3,358,070				\$3,358,070
Tweedy Mile Complete Street	\$6,580,723	\$1,400,000	\$7,980,723				\$7,980,723
Tweedy Mile Complete Street Phase II	\$651,000	\$5,307,000	\$5,958,000				\$5,958,000
LA County Bridge Maintenance	\$395,542	\$175,000	\$570,542	\$175,000			\$745,542
Citywide Parking Study Implementation	\$100,000		\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Tweedy Mile Uncontrolled Crosswalks	\$347,000		\$347,000				\$347,000
Southeast Gateway Line First-Last Mile Bikeway Safety (WSAB Light Rail First-Last Mile)	\$450,000	\$3,725,000	\$4,175,000				\$4,175,000
<b>Streets Total</b>	<b>\$22,666,530</b>	<b>\$12,103,369</b>	<b>\$34,769,899</b>	<b>\$1,375,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$36,344,899</b>
<b>Traffic</b>							
Traffic Improvements at Intersections along California and Southern (Improvements at 7 intersections)	\$82,002	\$1,558,300	\$1,640,302				\$1,640,302
Uncontrolled Crosswalk Upgrades Along Tweedy Blvd	\$250,000		\$250,000				\$250,000
<b>Traffic Total</b>	<b>\$332,002</b>	<b>\$1,558,300</b>	<b>\$1,890,302</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,890,302</b>

Project Description	Estimated Carryover Budget	Proposed Appopr. FY 2024/25	Planned Appropriations				Total
			FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
<b>Storm Drain</b>							
<b>Storm Drain Total</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sewer System</b>							
Sanitary Sewer Relining Phase II	\$3,739,761		\$3,739,761				\$3,739,761
<b>Sewer System Total</b>	<b>\$3,739,761</b>	<b>\$0</b>	<b>\$3,739,761</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$3,739,761</b>
<b>Street Lights</b>							
Street Light Improvements Pilot Program	\$15,749		\$15,749				\$15,749
Citywide LED Street Light Conversion, Phase I	\$130,000		\$130,000				\$130,000
<b>Street Lights Total</b>	<b>\$145,749</b>	<b>\$0</b>	<b>\$145,749</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$145,749</b>
<b>Water System</b>							
Urban Orchard Well No. 30	\$5,255,329		\$5,255,329				\$5,255,329
Coating of Hawkins, Santa Fe and Elizabeth Tanks	\$1,439,835		\$1,439,835				\$1,439,835
Well Decommissioning at Three Locations	\$246,188		\$246,188	\$50,000			\$296,188
SCADA System Upgrades	\$649,600		\$649,600				\$649,600
AMI/AMR Meter Replacement Phase III	\$1,170,052		\$1,170,052				\$1,170,052
AMI/AMR Meter Replacement Phase IV	\$100,000	\$1,700,000	\$1,800,000				\$1,800,000
Water Lateral Repairs	\$300,000		\$300,000				\$300,000
Water Lateral Pavement Repairs	\$300,000		\$300,000	\$100,000	\$900,000		\$1,300,000
Water Main Replacement Phase I	\$1,832,383		\$1,832,383				\$1,832,383
Park Reservoir PFOA Treatment Facility	\$1,489,232	\$5,959,752	\$7,448,984	\$2,000,000			\$9,448,984
As Needed Water Main Repairs	\$100,000		\$100,000				\$100,000



Project Description	Estimated Carryover Budget	Proposed Appopr. FY 2024/25	Planned Appropriations				Total
			FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
Water Main Replacement Phase II	\$44,856	\$3,000,000	\$3,044,856				\$3,044,856
Water Main Replacement Phase III	\$375,000		\$375,000	\$3,000,000			\$3,375,000
Well Meter Replacement, Upgrades to MWD Inter-ties, GIS	\$1,074,649	\$200,000	\$1,274,649				\$1,274,649
Firestone Blvd Bridge Water Main Line Rehabilitation	\$75,000	\$250,000	\$325,000				\$325,000
<b>Facilities</b>							
<b>Water System Total</b>	<b>\$14,452,124</b>	<b>\$11,109,752</b>	<b>\$25,561,876</b>	<b>\$5,150,000</b>	<b>\$900,000</b>	<b>\$0</b>	<b>\$31,611,876</b>
Glenn T. Seaborg House Relocation	(\$6,880)		(\$6,880)				(\$6,880)
Courthouse Adaptive Reuse and Rehabilitation	\$2,857,576		\$2,857,576				\$2,857,576
Warehouse Office Construction at Public Works Yard	\$30,113		\$30,113				\$30,113
SGPD (HVAC) Air Conditioner Replacement	\$2,738,222		\$2,738,222				\$2,738,222
Facilities Security System Improvements	\$265,600		\$265,600				\$265,600
SG Park Boy Scout Huts Roof Restoration and Replacement	\$340,139		\$340,139				\$340,139
ADA Transition Plan Implementation, Phase I	\$67,097		\$67,097				\$67,097
ADA Transition Plan Implementation, Phase II	\$195,000		\$195,000				\$195,000
Emergency Back-up Generator Replacement	\$1,843,370		\$1,843,370				\$1,843,370

Project Description	Estimated Carryover Budget	Proposed Appopr. FY 2024/25	Planned Appropriations				Total
			FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	
Fuel Management System Replacement	\$94,677		\$94,677	\$25,000			\$119,677
HVAC System SGP Sport Center Complex	\$1,010,642		\$1,010,642				\$1,010,642
Girl's Clubhouse Renovations	\$1,700,000		\$1,700,000				\$1,700,000
SG Park Auditorium Reroofing	\$82,205	\$1,337,929	\$1,420,134				\$1,420,134
Locker Room Replacement at SCE and Swim Stadium	\$120,710		\$120,710				\$120,710
EV Charging Station at Public Works Yard	\$187,149		\$187,149				\$187,149
SG Park Auditorium Reroofing	\$82,205	\$1,337,929	\$1,420,134				\$1,420,134
<b>Facilities Total</b>	<b>\$11,600,620</b>	<b>\$1,337,929</b>	<b>\$9,510,556</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12,963,549</b>
<b>Parks</b>							
Urban Orchard	\$9,726,392		\$9,726,392				\$9,726,392
South Gate Park Fence Restoration & Replacement	\$234,102		\$234,102				\$234,102
Circle Park Rehabilitation	\$5,414,600		\$5,414,600				\$5,414,600
Hollydale Community Park Renovations	\$1,440,101		\$1,440,101				\$1,440,101
<b>Parks Total</b>	<b>\$16,815,195</b>	<b>\$0</b>	<b>\$16,815,195</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,815,195</b>
<b>Light rail</b>							
Southeast Gateway (WSAB Light Rail)	\$2,050,000		\$2,050,000				\$2,050,000
<b>Light rail Total</b>	<b>\$2,050,000</b>	<b>\$0</b>	<b>\$2,050,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,050,000</b>
<b>Grand Total</b>	<b>\$71,801,981</b>	<b>\$26,109,350</b>	<b>\$94,483,338</b>	<b>\$6,550,000</b>	<b>\$1,000,000</b>	<b>\$100,000</b>	<b>\$105,561,331</b>

## 5 – Year Capital Improvement Program

The City recognizes adequate City infrastructure is critical for the City’s continued growth. Infrastructure provides means essential to everyday living, doing business in the City and providing essential municipal services.

The 5-Year CIP provides a plan for improving City infrastructure to assure its adequacy for years to come. The plans contain capital projects, inclusive of carryover projects, that focus on various infrastructure assets such as roads and bridges, the water system and municipal parks.

### Project Purpose

The purpose of each project varies. In general, projects aim to address issues being experienced by infrastructure assets such as deferred maintenance, insufficient capacity to meet user demand, traffic congestion, infrastructure designs that no longer meet today’s needs and storm water run-off quality issues. Some projects aim to increase recreational opportunities such as the Urban Orchard Project which is now under construction.



*The Urban Orchard*

More specifically, projects in the 5-Year CIP provide for the following: construction of new infrastructure assets (such as a new municipal park); addition to or expansion or replacement of an existing facility; non-recurring rehabilitation or betterment to a facility; and acquisition of land.

Addressing infrastructure issues results in benefits to the community. Safety, congestion relief, providing more recreational opportunities, improving water quality and reliability, and beautification, are examples of the benefits.

In addition to new capital projects, the list of projects in the 5-Year CIP includes Carryover Projects. The new projects were identified through the use of master plans, studies, maintenance issues and other sources. New projects were also identified by various City departments. The Parks and Recreation Department, Community Development Department, Police Department and Public Works Department were provided an opportunity to submit projects for inclusion in the 5-Year CIP. Projects that were submitted with identified funding resources were programmed for Fiscal Year 2024/25. Projects that were submitted without identified funding resources were included in the Unfunded List. The total in unfunded projects is estimated at \$366 Million. Project from the Unfunded List can be programmed for implementation when funding becomes available.

Year after year, projects will be added and/or reprioritized as the needs of the City change. As such, the projects planned in future years are anticipated to be implemented however are subject to change. That said, the plan is dynamic and adjusted as needed to meet critical needs, unforeseen events, concerns involving public safety and health, or changes in funding.

## Project Budgets

The 5-Year CIP includes the budgetary needs of each project over the next five years. Project budgets are developed using engineering estimates based on known conditions, experience with similar projects, and planning documents. Budget for recurring projects, such as the annual citywide sidewalk improvements are based on historical funding levels, however, may be changed to meet annual funding needs. The recommended budgets will be used to fund services necessary to implement projects such as environmental and engineering services, construction services, project management, and staff time.

## Proposed 5-Year Capital Improvement Program

The “Proposed 5-Year Capital Improvement Program” table contains a list of all the projects that are proposed to be added to the CIP and implemented over the next five years. It also includes all of the Carryover projects for which additional funding is proposed over the next five years. Project information is categorized by the following types of infrastructure improvements: Streets, Traffic, Storm Drains Systems, Sanitary Sewer System, Street Light System, Water System, Facilities and Municipal Parks

The “Proposed Appropriation FY 2024/25” column identifies the amount planned to be appropriated to each individual Carryover or new project in Fiscal Year 2024/25, which totals \$30,577,351. The appropriations are requested to fully fund Carryover and new projects that will be initiated and/or completed in the Fiscal Year 2024/25 or are requested to fund a phase of the project. For example, a total of \$500,000 is requested to fully fund the Citywide Sidewalk Improvements Phase X, as the design and construction phase is planned for completion in Fiscal Year 2023/24. By comparison, \$300,000,000 is requested to fund the Water Main Replacement Phase II because the project is for construction phase planned for completion in Fiscal Year 2024/25. The “Fiscal Year 2024/25” column shows the amounts planned to be expended in Fiscal Year 2024/25. The remaining columns identify the amounts that are required to be appropriated/expended in their future respective years for the listed projects. Based on the analyses of revenue anticipated to be received in future years, staff anticipates that sufficient funding will be available to fund the 5-Year CIP herewith presented.

**Table 7 – Proposed 5 Year Capital Improvement Program**

Project Description	Estimated Carryover Budget	Proposed Approp. FY 2024/25	Planned Appropriations					Total
			FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	
<b>Streets</b>								
<b>Carryover Projects</b>	<b>\$22,666,530</b>	<b>\$12,103,369</b>	<b>\$34,769,899</b>	<b>\$1,375,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$36,344,899</b>
I-710 Freeway Southbound On-Ramp Modification Project				\$1,100,000				\$1,100,000
Tweedy Mile Complete Street		\$1,400,000	\$1,400,000					\$1,400,000
Citywide Parking Study				\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Chakemco Improvements – Atlantic-Legacy		\$75,000	\$75,000					\$75,000
WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project		\$3,725,000	\$3,725,000					\$3,725,000
Hollydale Area Access Improvements		\$100,000	\$100,000	\$635,000				\$735,000
Tweedy Mile Complete Streets - Phase II		\$5,307,000	\$5,307,000					\$5,307,000
Citywide Residential Resurfacing Phase IV		\$1,496,369	\$1,496,369					\$1,496,369
Citywide Residential Resurfacing Phase V		\$350,000	\$350,000	\$1,400,000				\$1,750,000
Citywide Residential Resurfacing Phase VI				\$225,000	\$1,300,000			\$1,525,000
Citywide Residential Resurfacing Phase VII					\$225,000	\$1,525,000		\$1,750,000
Citywide Residential Resurfacing Phase VIII						\$225,000	\$2,000,000	\$2,225,000

Citywide Sidewalk Improvement Phase X		\$500,000	\$500,000					\$500,000
Project Description	Estimated Carryover Budget	Proposed Approp. FY 2024/25	Planned Appropriations				FY 2028/29	Total
			FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28		
Citywide Sidewalk Improvement Phase XI				\$400,000				\$400,000
Citywide Sidewalk Improvement Phase XII					\$400,000			\$400,000
Citywide Sidewalk Improvement Phase XIII						\$400,000		\$400,000
Wright Road Complete Streets Study					\$60,000			\$60,000
LA County Bridge Maintenance		\$175,000	\$175,000	\$175,000				\$350,000
Annual Sidewalk Grinding Program		\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Rio/Hondo/Firestone Bridge Homeless Encampment Mitigation		\$100,000	\$100,000					\$100,000
<b>Street Total</b>	<b>\$22,666,530</b>	<b>\$13,428,369</b>	<b>\$13,428,369</b>	<b>\$4,235,000</b>	<b>\$2,285,000</b>	<b>\$2,450,000</b>	<b>\$2,300,000</b>	<b>\$47,364,899</b>
<b>Traffic</b>								
<b>Carryover Projects</b>	<b>\$332,002</b>	<b>\$1,558,300</b>	<b>\$1,890,302</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,890,302</b>
Thermoplastic Striping of Streets Citywide		\$150,000	\$150,000				\$250,000	\$400,000
Traffic Improvements at Intersections along California and Southern (Improvements at 7 intersections)		1,558,300	1,558,300					\$1,558,300
Traffic Management Center		\$100,000	\$100,000		\$400,000			\$500,000
Traffic Signal Intersection Project (HSIP Cycle 11)				\$1,059,000				\$1,059,000
Traffic Signal Upgrade Project					\$600,000			\$600,000
Transportation Demand Management Study		\$200,000	\$200,000					\$200,000
<b>Traffic Total</b>	<b>\$332,002</b>	<b>\$2,008,300</b>	<b>\$2,008,300</b>	<b>\$1,059,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$4,649,302</b>

Project Description	Estimated Carryover Budget	Proposed Approp. FY 2024/25	Planned Appropriations				FY 2028/29	Total
			FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28		
<b>Storm Drains</b>								
Carryover Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Storm Drains Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Sewer System</b>								
Carryover Projects	\$3,739,761	\$0	\$3,739,761	\$0	0	\$0	\$0	\$3,739,761
Sewer System Relining Improvements Phase II				\$1,000,000				\$1,000,000
Sewer System Relining Improvements Phase III						\$1,000,000		\$1,000,000
Sewer System Total	\$3,739,761	\$0	\$0	\$1,000,000	\$0	\$1,000,000	\$0	\$5,739,761
<b>Street Lights</b>								
Carryover Projects	\$73,749	\$125,000	\$125,000	\$0	\$150,000	\$	\$	\$348,749
Street light System Wire Theft Prevention		\$125,000	\$125,000					\$125,000
Internally Illuminated Street Name Signs					\$150,000			\$150,000
Street Lights Total	\$145,749	\$125,000	\$125,000	\$0	\$150,000	\$0	\$0	\$420,749
<b>Water System</b>								
Carryover Projects	\$14,452,124	\$11,209,752	\$25,561,876	\$5,150,000	\$900,000	\$0	\$0	\$32,611,876
Well Decommissioning at Three Locations				\$50,000				\$50,000
Park Reservoir PFOA Treatment Facility		\$5,959,752	\$5,959,752	\$2,000,000				\$7,959,752
Citywide Valve Replacement Project		\$400,000	\$400,000		\$400,000			\$800,000
Water Main Replacement Phase II		\$3,000,000	\$3,000,000					\$3,000,000
Water Main Replacement Phase III				\$3,000,000				\$3,000,000
Water Main Replacement Phase IV					\$3,000,000			\$3,000,000

Project Description	Estimated Carryover Budget	Proposed Approp. FY 2024/25	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Water Main Replacement Phase V					\$300,000	\$2,700,000	\$3,000,000	\$6,000,000
Well Meter Replacement, Upgrades to MWD Inter-ties, GIS, and Citywide Backflow Prevention System Upgrades		\$200,000	\$200,000					\$200,000
AMI/ AMR Meter Replacement Phase IV		\$1,700,000	\$1,700,000					\$1,700,000
AMI/ AMR Meter Replacement Phase V		\$100,000	\$100,000	\$900,000				\$1,000,000
AMI/AMR Meter Replacement Phase VI				\$100,000	\$900,000			\$1,000,000
AMI/AMR Meter Replacement Phase VII					\$100,000	\$900,000		\$1,000,000
AMI/AMR Meter Replacement Phase VIII							900,000	\$900,000
Citywide Backflow Prevention System Upgrades		\$100,000	\$100,000	\$100,000	\$100,000			\$300,000
Firestone Blvd Bridge Water Main Line Pipe Rehabilitation		\$250,000	\$250,000					\$250,000
Salt Lake Tank Blight Mitigation					\$400,000			\$400,000
Seismic Upgrades to Water Tanks					\$500,000			\$500,000
Decomissioning Well No. 25				\$200,000				\$200,000
Hawkins PFOA Treatment Facility					\$1,500,000	\$5,500,000	\$1,000,000	\$8,000,000
<b>Water System Total</b>	<b>\$14,452,124</b>	<b>\$11,709,752</b>	<b>\$11,709,752</b>	<b>\$6,350,000</b>	<b>\$7,200,000</b>	<b>\$9,100,000</b>	<b>\$4,900,000</b>	<b>\$53,711,876</b>
<b>Facilities</b>								
<b>Carryover Projects</b>	<b>\$11,600,620</b>	<b>\$1,337,929</b>	<b>\$9,510,566</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,625,620</b>
SGPD (HVAC) Air Conditioner Replacement		\$1,268,000	\$1,268,000					\$1,268,000
Fuel Management System Replacement				\$25,000				\$25,000



Project Description	Estimated Carryover Budget	Proposed Approp. FY 2024/25	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
		Planned Appropriations						

Project Description	Estimated Carryover Budget	Proposed Approp. FY 2024/25	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
		Planned Appropriations						
ADA Transition Plan Implementation Phase III				\$200,000				\$200,000
ADA Transition Plan Implementation Phase IV					\$200,000			\$200,000
ADA Transition Plan Implementation Phase V						\$200,000		\$200,000
ADA Transition Plan Implementation Phase VI							\$200,000	\$200,000
<b>Facilities Total</b>	<b>\$11,600,620</b>	<b>\$1,268,000</b>	<b>\$1,268,000</b>	<b>\$225,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$13,693,620</b>
<b>Parks</b>								
<b>Carryover Projects</b>	<b>\$16,815,195</b>	<b>\$0</b>	<b>\$16,815,195</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$16,815,195</b>
SG Park Auditorium Roof Replacement		\$1,337,930	\$1,337,930					\$1,337,930
<b>Park Total</b>	<b>\$16,815,195</b>	<b>\$1,337,930</b>	<b>\$1,337,930</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$18,153,125</b>
<b>Light rail</b>								
<b>Carryover Projects</b>	<b>\$2,050,000</b>	<b>\$0</b>	<b>\$2,050,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,050,000</b>
<b>Light rail Total</b>	<b>\$2,050,000</b>	<b>\$0</b>	<b>\$2,050,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,050,000</b>
<b>Grand Total</b>	<b>\$71,801,981</b>	<b>\$29,877,351</b>	<b>\$29,877,351</b>	<b>\$12,869,000</b>	<b>\$10,835,000</b>	<b>\$12,750,000</b>	<b>\$7,650,000</b>	<b>\$145,783,332</b>

### Unfunded Projects

The funding levels required for needed capital projects exceed funding levels available to the City. This has been confirmed through the review of master plans, known maintenance issues and desirable projects. The following summarizes the list of known projects that are currently not funded.

**Table 8 – Unfunded Projects**

Project	Budget
WSAB Light Rail	\$50 Million
Citywide Street Light System Upgrades	\$30 Million
Road Pavement Maintenance (Pavement Management System)	\$90 Million
Hollydale Regional Park Renovation	\$70 Million
Girl's Club House	\$30 Million
Traffic Signal Upgrade	\$12 Million
ADA Improvements (ADA Transition Plan, 10-Year Priority List)	\$12 Million
South Gate Park Area 5 Infrastructure	\$2 Million
Pavement Markings and Crosswalks Improvements	\$2 Million
Internally Illuminated Street Name Signs	\$1 Million
Deferred Maintenance Park Improvements	\$3 Million
Storm Water Management Plan	\$60 Million
Bus Electrification System	\$4 Million
<b>Total</b>	<b>\$366 Million</b>

### Capital Improvement Program Funding

The 5-Year Capital Improvement Program is proposed to be funded with several funding sources. The following shows how each project in the CIP is proposed to be funded over the next five years. The "Appropriations" is the amount that is planned to be appropriated per project in Fiscal Year 2024/25. The "FY 2024/25" column shows the amounts planned to be expended in Fiscal Year 2024/25. The remaining columns identify the amounts that are required to be appropriated and/or expended in their future respective years.

Some CIP Projects are planned to be funded by more than one funding source. Such projects are listed under each funding source in the table below. For example, the Garfield Ave Complete Streets Project is planned to be funded by TDA Funds, Proposition C, Measure M and Federal and State Grants. As such, the project is listed under each of those funding sources, with proposed respective budget amounts.

**Table 9 – Capital Improvement Funding by Fund Type**

Project Description	Proposed Appropriation FY 2024/25	Planned Appropriations					Total
		FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	
<b>General Fund</b>							
City Hall HVAC Replacement	\$1,268,000	\$1,268,000					\$1,268,000
ADA Transition Plan Implementation Phase III			\$200,000				\$200,000
ADA Transition Plan Implementation Phase IV				\$200,000			\$200,000
ADA Transition Plan Implementation Phase V					\$200,000		\$200,000
ADA Transition Plan Implementation Phase VI						\$200,000	\$200,000
<b>General Fund Total</b>	<b>\$1,268,000</b>	<b>\$1,268,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$2,068,000</b>
<b>Transportation Development Act (TDA)</b>							
Wright Road Complete Streets Study					\$100,000	\$100,000	\$200,000
Hollydale Area Access Improvements	\$100,000	\$100,000	\$100,000				\$200,000
<b>TDA Total</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$400,000</b>
<b>Senate Bill 1</b>							
Citywide Annual Sidewalk Grinding	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000	\$1,000,000
Citywide Residential Resurfacing Phase IV	\$1,496,369	\$1,496,369					\$1,496,369
Citywide Residential Resurfacing Phase V	\$250,000	\$250,000	\$1,400,000				\$1,650,000
Citywide Sidewalk Improvements Phase X	\$500,000	\$500,000					\$500,000

Project Description	Proposed Appropriation FY 2024/25	Planned Appropriations					Total
		FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	
Citywide Residential Resurfacing Phase VI			\$225,000	\$1,300,000			\$1,525,000
Citywide Residential Resurfacing Phase VII				\$225,000	\$1,400,000		\$1,625,000
Citywide Sidewalk Improvements Phase XI			\$400,000				\$400,000
Citywide Residential Resurfacing Phase VIII					\$225,000	\$2,000,000	\$2,225,000
Citywide Sidewalk Improvements Phase XII				\$400,000			\$400,000
Citywide Sidewalk Improvements Phase XIII					\$400,000		\$400,000
<b>SB1 Total</b>	<b>\$2,446,369</b>	<b>\$2,446,369</b>	<b>\$2,225,000</b>	<b>\$2,125,000</b>	<b>\$2,225,000</b>	<b>\$2,200,000</b>	<b>\$11,221,369</b>
<b>Prop A</b>							
SE Gateway Line 1st-Last Mile Bikeway Safety & Access	\$50,000	\$50,000					\$50,000
<b>Prop A Total</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>
<b>Prop C</b>							
Tweedy Mile Complete Streets	\$1,000,000	\$1,000,000					\$1,000,000
LA County - Bridge Maintenance	\$175,000	\$175,000	\$175,000				\$350,000
WSAB LRT Stations First-Last Mile Bikeway Safety and Access	\$300,000	\$300,000					\$300,000
Tweedy Mile Complete Streets - Phase II	\$50,000	\$50,000					\$50,000
I-710 Freeway Southbound On-Ramp Modification Project			\$700,000				\$700,000
Traffic Management Center	\$100,000	\$100,000		\$300,000			\$400,000

Project Description	Proposed Appropriation FY 2024/25	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
Wright Road Complete Streets Study			\$60,000		\$75,000	\$500,000	\$635,000
Internally Illuminated Street Name Signs				\$150,000			\$150,000
Traffic Signal Upgrade Project				\$600,000			\$600,000
Traffic Signal Intersection Project (HSIP)			\$105,900				\$105,900
Hollydale Area Access Improvements			\$97,000				\$97,000
Thermoplastic Striping of Streets Citywide	\$150,000	\$150,000				\$250,000	\$400,000
Transformation Demand Management Study	\$200,000	\$200,000					\$200,000
Rio Hondo/Firestone Bridge Homeless Encampment Mitigation	\$100,000	\$100,000					\$100,000
<b>Prop C Total</b>	<b>\$2,075,000</b>	<b>\$2,075,000</b>	<b>\$1,137,900</b>	<b>\$1,050,000</b>	<b>\$75,000</b>	<b>\$750,000</b>	<b>\$5,087,900</b>
<b>Measure R</b>							
Street Light System Wire Theft Prevention	\$125,000	\$125,000					\$125,000
Citywide Residential Resurfacing Phase V	\$100,000	\$100,000					\$100,000
Chakemco/Atlantic Intersection Sidewalk Improvement	75,000	75,000					\$75,000
Citywide Parking Study Implementation			\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Traffic Management Center				\$100,000			\$100,000
Hollydale Area Access Improvements			\$125,000				\$125,000
Citywide Residential					\$125,000		\$125,000

Resurfacing Phase VII							
<b>Measure R Total</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$225,000</b>	<b>\$200,000</b>	<b>\$225,000</b>	<b>\$100,000</b>	<b>\$1,050,000</b>
<b>Measure M</b>							
<b>Measure M Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Federal/State Grants							
SG Park Auditorium Roof Replacement	\$1,337,929	\$1,337,929					\$1,337,929
Traffic Improvements at Intersections along California and Southern (Improvements at 7 intersections)	\$1,558,300	\$1,558,300					\$1,558,300
WSAB LRT Stations First-Last Mile Bikeway Safety and Access Project	\$3,375,000						\$3,375,000
Park Reservoir PFOA Treatment Facility	\$959,752	\$959,752					\$959,752
Tweedy Mile Complete Streets - Phase II	\$5,257,000	\$5,257,000					\$5,257,000
Traffic Signal Intersection Project (HSIP Cycle 11)			\$953,100				\$953,100
Hollydale Area Access Improvements			\$313,000				\$313,000
<b>Federal/State Grants Total</b>	<b>\$12,487,981</b>	<b>\$12,487,981</b>	<b>\$1,266,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,754,081</b>
<b>Water</b>							
Water Main Replacement Phase II	\$3,000,000	\$3,000,000					\$3,000,000
Park Reservoir PFOA Treatment Facility	\$5,000,000	\$5,000,000	\$2,000,000				\$7,000,000
Hawkins PFOA Treatment Facility				\$1,500,000	\$5,500,000	\$1,000,000	\$8,000,000
Well Meter Replacement, Upgrades to MWD Inter-ties, GIS, and Citywide Backflow Prevention System Upgrades	\$200,000	\$200,000					\$200,000

Project Description	Proposed Appropriation FY 2024/25	Planned Appropriations					Total
		FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	
Firestone Blvd Bridge Water Main Line Pipe Rehabilitation	\$250,000	\$250,000					\$250,000
Well Decommissioning at three locations			\$50,000				\$50,000
Water Main Replacement Phase III			\$3,000,000				\$3,000,000
AMI/ AMR Meter Replacement Phase IV	\$1,700,000	\$1,700,000					\$1,700,000
AMI/ AMR Meter Replacement Phase V	\$100,000	\$100,000	\$900,000				\$1,000,000
AMI/AMR Meter Replacement Phase VI			\$100,000	\$900,000			\$1,000,000
AMI/AMR Meter Replacement Phase VII				\$100,000	\$900,000		\$1,000,000
AMI/AMR Meter Replacement Phase VIII						\$900,000	\$900,000
Citywide Valve Replacement Project	\$400,000	\$400,000		\$400,000			\$800,000
Citywide Backflow Prevention System Upgrades	\$100,000	\$100,000	\$100,000	\$100,000			\$300,000
Water Main Replacement Phase IV				\$3,000,000			\$3,000,000
Water Main Replacement Phase V				\$300,000	\$2,700,000	\$3,000,000	\$6,000,000
Decommission Well No. 25			\$200,000				\$200,000
Seismic Upgrades to Water Tanks				\$500,000			\$500,000
Salt Lake Tank Blight Mitigation				\$400,000			\$400,000
<b>Water Total</b>	<b>\$10,750,000</b>	<b>\$10,750,000</b>	<b>\$6,350,000</b>	<b>\$7,200,000</b>	<b>\$9,100,000</b>	<b>\$4,900,000</b>	<b>\$38,300,000</b>

Project Description	Proposed Appropriation FY 2024/25	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	Total
<b>Planned Appropriations</b>							
<b>ARPA</b>							
<b>ARPA Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Sewer</b>							
Sewer System Relining Improvements Phase II			\$1,000,000				\$1,000,000
Sewer System Relining Improvements Phase Iii					\$1,000,000		\$1,000,000
<b>Sewer Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$2,000,000</b>
<b>Fleet</b>							
Fuel Management System Replacement			\$25,000				\$25,000
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>
<b>Grand Total</b>	<b>\$29,877,350</b>	<b>\$29,877,350</b>	<b>\$12,929,000</b>	<b>\$10,775,000</b>	<b>\$12,925,000</b>	<b>\$8,250,000</b>	<b>\$74,756,350</b>

\*Does not include \$71,801,981 in estimated CIP funds that will carryover from FY 2023/24 to FY 2024/25.



## 5-Year Capital Improvement Program Project Highlights

### Street Improvements

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#### **Long Beach Blvd Street Improvement Project** **Budget: \$1,582,313**

The Long Beach Boulevard Street Improvement Project will construct street improvements on Long Beach Boulevard from Tweedy Boulevard to Santa Ana Avenue. Its purpose is to enhance safety, traffic circulation, address deferred maintenance issues and beautify the corridor. The proposed improvements include but are not limited to road rehabilitation and sidewalk repairs, raised median islands, landscaping and lighting, enhanced crosswalks, flashing beacons, enhanced bus stops and bicycle racks. The project is in the construction phase and planned for completion July 2024. The total budget for design and construction is \$10.1 Million.

#### **Tweedy Mile Complete Streets Project** **Budget: \$7,930,724**

The project will construct street improvements on Tweedy Boulevard between Dearborn Avenue and Dorothy Avenue. Its primary purpose is to enhance pedestrian, bike and motorist safety through traffic calming and bike features. The proposed improvements include but are not limited to road rehabilitation and sidewalk repairs, corner bulb-outs and parklets, and traffic signage and striping geared towards enhancing pedestrian and bicycle safety, in-road pavement lighting and bike racks. The project is in the design phase. Design is planned for completion in Summer 2023 and construction is planned to begin in 2024. The total budget for design and construction is \$9.9 Million.

#### **Tweedy Mile Complete Streets Phase II** **Budget: \$5,958,000**

The project will consist of extending improvements proposed under the Tweedy Mile Complete Streets Project from Dearborn to the Los Angeles River and from Dorothy to Alameda Street. Design is expected to be completed in March 2025. The total budget for design and construction is \$721,000

#### **Citywide Residential Resurfacing Project, Phases IV** **Budget: \$3,358,070**

The Residential Resurfacing Project proposes to rehabilitate residential streets to fix the roads and sidewalks. The streets included in the project follow the recommendations of the Pavement Management System (PMS), which ranks and prioritizes street repairs over a 5-year period. The project is in the design phase and planned for construction in FY 2024/25. The total budget for design and construction is \$980,822

#### **Citywide Residential Resurfacing Project, Phases V** **Budget: \$350,000**

The Residential Resurfacing Project proposes to rehabilitate residential streets to fix roads and sidewalks. The streets included in the project follow the recommendations of the PMS. The project will begin design in FY 2024/25. The total budget for design and construction is \$4.5 Million.

**Citywide Sidewalk Improvement, Phase X**

**Budget: \$500,000**

This Citywide Sidewalk Improvement Project will complete sidewalk repairs on residential streets located citywide. It focuses on enhancing pedestrian safety and addressing deferred maintenance. The proposed improvements include reconstruction of damaged sidewalks, drive approaches, cross gutters, curb and gutters and removing street trees, when needed. Improvements also include access ramps to meet current American with Disabilities Act (ADA) standards. The project will be designed and constructed in FY 2024/25. The total project budget requirement to implement the project from beginning to end is estimated at \$500,000.

**I-710/Firestone Blvd S/B On-ramp Modification**

**Budget: \$9,469,992**

The project improvements will widen and re-align the Firestone Blvd Southbound on-ramp to the southbound I-710 Freeway, to connect to the newly widened bridge at Firestone Boulevard over the Los Angeles River. It will install a permanent, eastbound lane dedicated to access to the southbound on-ramp. The project is in the design and environmental phase which is planned for completion in June 2024. Construction is planned to begin in early 2025. The total project budget for design and construction is \$16 Million.

**Southeast Gateway First Mile-Last Mile**

**Budget: \$450,000**

Project improvements consist of pedestrian and bicycle safety improvements to facilitate access to the Southeast Gateway Light Rail Stations. The majority of the improvements will be in the Hollydale Area to provide access to the proposed stations on Gardendale and on Century Blvd. Design is expected to begin in FY 2024/25 with construction activities following in FY 2025/26. The total project budget for design and construction is \$4,175,000.

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**Traffic Signals**

**Improvement at Intersections on California Ave and Southern Ave**

**Budget: \$217,000**

The project will install pedestrian crossing safety improvements at seven intersections along California Avenue and Southern Avenue. The improvements proposed include safety features such as flashing beacons, ADA ramps curb improvements, high visibility signing and striping, in-roadway lighting. Design is under way planned for completion in FY 2024/25. The total project budget for design and construction is \$1,640,302.

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**Sanitary Sewer System**

**Sanitary Sewer Relining**

**Budget: \$3,739,761**

The project proposes to complete repairs on the sewer system, on deficient pipelines identified in the Sewer Master Plan. Improvements will include pipeline relining and repairs on various streets. Design is planned for completion in December 2024, after which construction will begin. The total project budget for design and construction is \$3,931,081.

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## Water System

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### **Water Main Replacement Project, Phase I**

**Budget: \$332,383**

The Water Master Plan identified a need to replace aging water mains on an annual basis. Such aims to enhance system reliability and water quality. The project proposes to replace approximately 3.2 miles of pipelines on various streets. The project is in the construction phase and planned for completion in Summer of 2024. The total project budget for design and construction is \$4 Million.

### **Water Main Replacement Project, Phase II**

**Budget: \$2,500,000**

Consistent with the Water Master Plan, the project proposes to replace water pipelines and services. The pipelines will be selected in the design phase. Design is scheduled for completion in Fiscal Year 2024/25, after which construction will begin. The total project budget for design and construction is \$3.0 Million.

### **AMR Meter Replacement Project, Phase III**

**Budget: \$1,170,052**

The project will replace aging water meters with new water meters equipped with Advance Meter Read technology, to enhance meter reading accuracy and reliability. The project proposes to replace approximately 1,775 meters located between San Juan Ave, Santa Ana Street, Long Beach Blvd and Independence Ave. The project is scheduled for construction completion in FY 2024-25. The total project budget for design and construction is \$1.6 Million.

### **Park Reservoir PFOA Treatment Facility**

**Budget: \$1,500,000**

The water system uses groundwater as its primary source of drinking water. PFAS has been detected at concentration levels that are below drinking water quality standards at Well Nos. 14, 18, 19, and 24 at the South Gate Park Reservoir. The project will construct a water treatment facility to reduce PFAS concentrations. Design is planned for completion in June 2025. The total project budget for design and construction is \$7.5 Million.

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## Facilities

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### **South Gate Courthouse Adaptive Reuse**

**Budget: \$2,857,576**

The City took ownership of the courthouse building from Los Angeles County in 2006. The City is initiating a new project to design a multitude of rooms for use as public meeting space, possible childcare area and supplemental office space. The project is on hold for reasons of insufficient budget.

### **Emergency Back-up Generator Replacement**

**Budget: \$1,843,370**

City facilities are equipped with emergency back-up generators at the South Gate Park Auditorium, Police Station, City Hall and Public Works Corporate Yard. The emergency back-up generators are planned to be replaced with units that have the capacity to provide power for the full operation of the buildings. Improvements include new emergency back-up generators and enclosures, with sound attenuation. The project is

on hold for reasons of insufficient budget.

**Electric Vehicle Charging Stations Project**

**Budget: \$144,535**

The Electrical Vehicle Charging Stations Project is a proposal to install an electric vehicle (EV) charging station, at the Field Operations Corporate Yard. The project is in the design phase. Construction is planned for completion in 2024/25. The total project budget for design and construction is \$200,000.

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**Parks**

**Urban Orchard**

**Budget: \$9,726,392**

The project will construct a new municipal park in the City, next to the Los Angeles River, I-710 Freeway and Firestone Boulevard. A highlighted purpose of the project is to divert storm water runoff from the Los Angeles River for treatment and reuse. The project provides for new recreation, storm water compliance, Los Angeles River Revitalization and water conservation. The project is in the construction phase and planned for completion in Fiscal Year 2024/25. The total project budget for design and construction is \$30.6 Million.

**Hollydale Community Park Renovation**

**Budget: \$1,540,101**

This project will renovate the park. Improvements include installation of basketball courts, picnic areas, stormwater chambers, new lighting system, new irrigation and landscaping system, a new community building structure and peripheral improvements. The project is in the construction phase and planned for completion in FY 2024/25. The total project budget for design and construction is \$6 Million.

**Circle Park Renovation**

**Budget: \$5,414,600**

This project will renovate the park. Improvements include, replace the existing playground, add picnic tables, reduce turf area by expanding native planting areas, add additional walking trails, replace the existing basketball courts and replace and existing baseball field with a futsal court, and the replacement of the existing service road with permeable pavers. Construction is scheduled to being in late 2024. The total project budget for design and construction is \$6.2 Million.

**Boy Scout Huts Roof System Rehabilitation**

**Budget: \$340,139**

The project is being implemented to reroof and perform miscellaneous roof repairs on City facilities including the Boy Scout Huts, Girls Club House, Civic Center, City Hall, and Police Department. Construction is scheduled to being in Summer of 2024. The total project budget for design and construction is \$406,890.

**South Gate Sports Center HVAC**

**Budget: \$1,010,642**

The South Gate Sports Center has an aging HVAC System that needs improvements to meet demands for cooling. This project will replace the chiller which is a major system component to provide a reliable and efficient system. Construction is scheduled to being in early FY 2024/25. The total project budget for design and construction is \$2.6 Million.

## Lights Rail

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### **Southeast Gateway Line (WSAB Light Rail)**

**Budget: \$50 Million**

The West Santa Ana Branch Transit Corridor project is a proposal by the Los Angeles Metropolitan Transportation Authority (METRO) to install a 19.3-mile light rail transit system from Union Station in Los Angeles to the City of Artesia. The project would serve a population of nearly 1.4 million and interconnect to two existing light rail lines (Blue and Green) operated by Metro. The segment through South Gate includes three light rail stations, with a potential for a fourth to serve the local community. As it relates to rail projects, the City is required to contribute a 3% share based on the total project cost, at the 30% design phase and is based on centerline track mileage and amount of land within one-half mile radius of new stations. Current estimates suggest a possible contribution of \$28 Million. The proposal under the 5-Year CIP is to appropriate \$750,000 annually to annually accrue funds for the project.

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## GLOSSARY OF TERMS

Accounting Standards: Generally accepted accounting principles (GAAP) and the Governmental Accounting Standards Board (GASB) guide local and state agencies' recording and reporting of financial information. The standards establish such guidelines as when transactions are recognized and the content of the annual financial reports.

Accrual Basis Accounting: A basis of accounting in which transactions are recognized at the time they are incurred, as opposed to when cash is received or spent.

Allocations: These are charged to all operating funds based on their fair share of the internal service provided, which is based on experience and/or a proportionate share (based on factors such as payroll, vehicle repair trend, etc.).

Annualize: Taking charges that occur infrequently and calculating their cost for full year; for the purpose of preparing an annual budget.

Annual Comprehensive Financial Report (ACFR): a complete report prepared by a license accounting firm that reports the financial transactions during a specific fiscal year based on General Accounting Standards within the United States.

Appropriation: The legal authorization by the City Council to make expenditures and to incur obligations for specific purposes.

Assessed Valuation: A value established for real property for use as a basis in levying property taxes in the State of California, assess value is established by the County for the secured and unsecured property tax rolls and is governed under Article XIII of the State Constitution (Proposition 13 adopted by the voters on June 6, 1979). Proposition 13 modified the value of real taxable property for 1979 by rolling back values to 1976 levels. From this base of assessment, subsequent annual increases in valuation are limited to a maximum of 2%. However, increases to full value are allowed for property improvements or upon change in ownership. Personal property is excluded from these limitations and is subject to annual reappraisal. Property taxes for general purposes cannot exceed 1% of assessed value.

Audit: A financial audit is a review of the accounting and financial records to determine how government funds were spent and whether expenditures were in compliance with the legislative body's appropriation.

Asset: Resources owned or held by a government, which have monetary value.

Available Resources: this refers to the funds remaining from the prior year, which are available for appropriation and expenditures in the current year.

Bonds: A Municipal bond is a written promise from a government to repay a sum of money on a specific date at a specific interest rate. Bonds are most frequently used to finance large capital projects, such as buildings, streets and utility systems.

Budget: A plan for financial operation listing an estimate of proposed appropriations and the estimated revenues for a particular time period. Once the budget has been approved by the City Council it then is considered the “adopted” budget.

Budget Adjustment: A procedure to revise a budget appropriation.

Budget Amendments: The City Council has the sole responsibility for adopting the City’s budget and may amend the budget at any time after adoption by majority vote. The City Manager is authorized to transfer budgeted amounts between departments. Actual expenditures may not exceed budgeted appropriations at the fund level.

Budget Balance: The overall difference between government proposed revenues and spending plan.

Budget Document: The instrument used to present a comprehensive financial plan of operations to the City Council and the public.

Budget Message: The opening section of the budget which provides the City Council and the public with a general summary of the most important aspects of the budget and changes from the previous fiscal year.

Budget and Fiscal Policies: General and specific guidelines adopted by the City Council that govern the budget preparation and administration.

Budgetary Basis: This refers to the basis of accounting used to estimate financing sources and uses in the Budget. For government it typically means modified accrual.

Building Permit: Fee required for new construction or any alterations or addition to a residence or commercial building. The fees are provided in the Master Fee Schedule.

Business License Tax: A fee collected from those conducting business within the City.

Capital Improvements Projects/Program (CIP): Construction project costing \$5,000 or more are considered to be a Capital Improvement Project. A construction project is a physical improvement or construction on City asset with a life expectancy of three or more years. These capital project can span fiscal years and have multiple funding sources. Minor capital projects of less than \$5,000 are included within the operating budgets.

Capital Outlay: Expenditures for furniture, equipment, or software with a useful life greater than one year.

Capital Project Funds: This fund type is used to account for financial resources used in acquiring or building major capital facilities other than those financed by Proprietary Funds.

Cash Basis Accounting: A basis of accounting in which transactions are recognized only when cash is increased or decreased.

Charges for Services: This revenue source consists of fees for providing a specific benefit service to specific members of the public, e.g. recreation, plan check and review services.

City Goals: Provides policy guidance and direction for the highest priority objectives to be accomplished during the budget period.



Contingency (estimated): Funds intended for emergencies and economic uncertainties within operating funds.

Contingency (Emergency Reserve): Funds set aside per City Council policy within the fund balance for emergencies and economic uncertainties.

CVC Fines: The City's portion of California Vehicle Code (CVC) fines collected upon conviction of a misdemeanor or infraction committed within City boundaries. The majority of the fines are allocated through the Court system and subject to judicial alterations in accordance with the law or policy.

Debt Financing: Borrowing funds for capital improvements needed today and pledging future revenue to repay principal and interest expenditures. The City of South Gate uses debt finance only for one-time capital improvements whose life will exceed the term of financing and where expected revenues are sufficient to cover the long-term debt.

Debt Service: The City's obligation to pay the principal and interest of all bonds and other debt instruments according to a predetermined payment schedule.

Deficit (budgetary): Higher appropriations (spending plan) than estimated revenues for the budget year. This could also be referred to as a Structural Deficit, depending on the causes.

Deficit (fiscal): Higher liabilities than assets during the single accounting period.

Depreciation: Method for decreasing the asset value of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence.

Disbursement: Payment for goods and services.

Employee Services: Salaries and fringe benefits earned by employees of the City for work performed.

Encumbrance: The commitment of appropriated funds in the form of a purchase order to purchase goods which have not yet been received, or services that have yet to be rendered.

Enterprise Funds: Funds established to account for the total costs of those government facilities and services that operate in a manner similar to private enterprise and utilize accrual accounting. These programs are entirely, or predominately, self-supporting, and render services on a user charge basis to the general public.

Expenditure: The disbursement of resources, typically money, on an expense of the City.

Fee: A charge for services not to exceed the estimated cost of providing the service for which the fee is charged. Public agency fees may not exceed the estimated reasonable cost of providing the particular service of facility for which the fee is charged including overhead.

Fines, Forfeitures and Penalties: Revenues received resulting from violations of various City and State Laws, and from damage to City property.

Fiscal Policy: A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs and capital investment. Fiscal policy provides

an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year: A 12-month period of time which an annual operating budget applies. The City of South Gate has a fiscal year of July 1 to June 30.

Fixed Assets: Assets of long-term nature such as land, buildings, machinery, furniture, and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.

Function: A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible. Examples in the City's budget are: Legislative, Administration, Public Safety, Community Development and Public Works.

Fund: A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures and fund balances. The major types of funds are: General, Special Revenue, Capital, Debt, Internal Service, Enterprise and Agency.

Fund Balance (Net Position): The difference between a fund's assets and liabilities. Portions of the fund balance may be non-spendable, restricted, committed, assigned or unassigned for various purposes, such as contingencies, encumbrances or specific projects.

General Fund: The primary operating fund of the City.

General Tax: A tax imposed for general governmental purposes, the proceeds of which are deposited into the general fund. An agency must comply with certain procedural requirements to impose, increase or extend a general tax. Including securing approval of the tax by majority vote of the electorate.

Grants: A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.

Infrastructure: The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).

Intergovernmental Revenue: Funds received from federal, state and other local government sources in the form of shared revenues, and payments in lieu of taxes.

Internal Service Charges: The charges to user department to account for goods and services provided by one department to other departments of the City on a cost reimbursement basis. The City has the following Internal Service Funds: Fleet Management, Building & Infrastructure, Information Systems, General Liability and Workers' Compensation.

Investment Revenue: Interest income from the investment of funds not immediately required to meet cash disbursement obligations.

License & Permits: Licenses, such as business license grant permission to operate a business in the City. Permits of various types regulate business or residential activities per the municipal code, such as a building permit.

Line-Item Budget: A budget that lists each expenditure category (salary, materials, telephone service, travel, etc.) separately, along with the dollar amount budgeted for each specified category. Line-item budgets are produced and used internally, for budgetary control purposes only.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Materials and Supplies: Expendable materials and operation supplies necessary to conduct departmental operations.

Miscellaneous Revenue: This revenue source consists of one time and/or, low dollar value revenue.

Modified Accrual Accounting: A basis of accounting in which revenues are recognized in the accounting period when they become available and measurable. Expenditures are recognized in the accounting period in which the fund liability is incurred.

Net: The amount left over after deductions and allowances have been made.

Notes and loans Issued: This category refers to revenue that was received through issuance of debt for a specific purpose.

Objective: Something to be accomplished in specific, well-defined and measurable terms and that is achievable with a specific time frame.

Operating Budget: The portion of the budget that pertains to daily operations of the City which provides basic governmental services. The operating budget contains appropriations for such expenditures as personnel, supplies, materials and capital assets required to maintain service levels.

Operating Revenue: Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Operating Expenses: The cost for personnel, materials, supplies, and equipment required for a department to function.

Ordinance: A formal legislative enactment by the City Council. An ordinance has the full force and effect of law within the City boundaries, unless it is in conflict with any higher form of law, such as a state statute or constitutional provision. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Revenue raising measures, such as imposition of taxes, special assessments and service charges, universally require ordinances.

Pay-as-you-go Basis: A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

Pension Obligation Bonds (POB): Bonds issued to reduce unfunded pension liability.

Performance Measures: Indicators used in the budget to show items such as 1) the amount of work accomplished, 2) the efficiency with which tasks are completed, and 3) the effectiveness of

a program. Such indicators can help the public understand what public agency spending accomplishes.

Personnel Services: Expenditures for salaries, wages, and fringe benefits that the City pays for its employees.

Policy Issues/Program Requests: Generally defined as any project (other than capital projects), program, proposed staffing change, new vehicles or equipment, capital outlay or other change that changes the budget and most likely requires action by City Council. This may also include items with no additional cost such as the revision of a major ordinance or proposed study using existing staffing which would subsequently require Council action.

Principal: The original amount of a bond or debt (sometimes also referred to as “face” or “par value”), not including accrued interest.

Program: Group activities, operations, or organization units directed to attaining specific purposes or objectives.

Purchase Order: Document that authorizes a transaction to purchase goods or services. A purchase order encumbers funds, which makes that budget unavailable for other transactions.

Reserve: Per GASB 54, the term technically means funds externally restricted with externally enforceable limitations on their use. The term is often used to describe what has been set aside in the fund balance for a specific purpose through policy or council action.

Resolution: A special order of the City Council, which requires less legal formality than an ordinance in terms of public notice and the number of public readings prior to approval. A resolution has lower legal standing than an ordinance. The Budget is approved by resolution and requires a majority vote of the Council Members present.

Resources: Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.

Revenue: Sources of income financing the operations of government.

Risk Management: An organized approach to protect a government’s assets against accidental loss in the most economical manner.

Salaries and Benefits: Salaries includes the compensation paid to full-time, part-time, temporary, and extra-help employees, including overtime, vacation pay, sick leave pay and any type of premium pay. Benefits includes the agency’s share of the costs for health, dental, life insurance, retirement, and Workers’ Compensation.

Self-Insurance: Assuming risk of loss through the maintenance of reserves or some other plan instead of through the purchase of insurance coverage.

Special Assessments: A levy made against properties to offset the cost of a specific capital improvement that benefits primarily those properties.

Special Revenue Funds: This fund type issued to account for the proceeds from specific revenue sources (other than trusts or major capital projects) that are legally restricted to expenditures for specific purposes (see Fund).

Subvention: Revenues collected by the State (or other level of government) which are allocated to the City on a formula basis. The major subventions received by the City from the State of California include motor vehicle in lieu and gasoline taxes.

Taxes: A means by which governments finance their expenditures imposed on property, sales and merchandise, e.g. Property Tax, Sales Tax, Business License, etc.

Transfers In/Out: Amounts transferred from one fund to another to assist in financing the services for the recipient fund.

Transient Occupancy Tax (TOT): TOT is charged in most states, including California, to travelers when renting accommodations (a room, rooms, entire home or other living space) in a hotel, Inn, tourist home or house, motel or other lodging unless the stay is for a period of 30 days or more.

Trust and Agency Funds: Also known as Fiduciary Fund types, these funds are used to account for assets held by the City in a trustee capacity. The fiduciary funds used by the City include expendable trust and agency funds. Expendable trust funds are accounted for in the same manner as Governmental Funds. Agency funds are custodial in nature (assets equal liabilities) and do not measure the results of operations.

Unencumbered Balance: The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

Unreserved/Undesignated Fund Balances: The portion of a fund's balance that is not restricted for a specific purpose and is available for general appropriation.

Use and Property and Money: This categorized revenue source includes interest earnings from investment of funds, sales of obsolete property, vehicles and equipment that are no longer cost effective to repair.

Use Tax: A tax imposed on the use or storage of tangible personal property when sales tax is not paid.

User Charge: The payments of a fee for direct receipt of a public service by the party who benefits from the service.

Vehicle License Fee (VLF): Annual registration fee imposed on vehicles.

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## SUMMARY OF ACRONYMS

**ADA** – Americans with Disabilities Act

**Admin** – Administration

**AED** – Automated External Defibrillator

**AQMD** – Air Quality Management District

**ATP** – Active Transportation Program

**ACFR** – Annual Comprehensive Financial Report

**TMBID** – Tweedy Mile Business Improvement District

**CA** – South Gate City Attorney Office

**CAD/RMS** – Computer Aided Dispatch & Records Management System

**CALBO** – California Building Officials

**CAL OES** – The California Governor’s Office of Emergency Services

**CALPERS** – California Public Employees’ Retirement System

**CD** – Certificate of Deposit

**CDD** – Community Development Department

**CDBG** – Community Development Block Grant

**CEQA** – California Environmental Quality Act

**CIP** – Capital Improvement Project/Program

**CLETS** – California Law Enforcement Telecommunication System

**COMP** – Compensation

**CMO** – City Manager’s Office

**CRA** – Community Redevelopment Agency

**DMA** – South Gate Division Management Association

**DUI** – Driving Under the Influence

**ED** – Economic Development

**EDMS** – Electronic Document Management System

**EOC** – Emergency Operations Center

**EPA** – U.S. Environmental Protection Agency

**EWMP** – Enhanced Watershed Management Plan

**FEMA** – Federal Emergency Management Agency

**FMLA** – Family Medical Leave Act

**FOIA** – Freedom of Information Act (Federal)

**FTE** – Full-time Equivalent Employee (2,080 hrs.)

**FTHB** – First Time Home Buyer

**GAAP** – Generally Accepted Accounting Principles

**Gateway COG** – Gateway Cities Council of Governments

**GASB** – Government Accounting Standards Board

**GF** – General Fund

**GFOA** – Government Finance Officers Association

**GIS** – Geographic Information System

**HHWE** – Household Hazardous Waste Element

**HMI** – Human Machine Interface

**HR** – Human Resources

**HSIP** – Highway Safety Improvement Program

**HUD** – U.S. Department of Housing and Urban Development

**ICBO** – International Conference of Building Officials

**ICRMA** – Independent Cities Risk Management Authority

**IS** – Information Systems

**IT** – Information Technology

**JPA** – Joint Powers Authority

**LAFCO** – Los Angeles County Local Agency Formation Commission

**LAIF** – Local Agency Investment Fund

**MEA** – south Gate Municipal Employees Association

**MGMT** – Management

**MOU** – Memorandum of Understanding

**MTA** – Los Angeles County Metropolitan Transportation Authority

**NHTSA** – National Highway Traffic Safety Administration

**NPDES** – National Pollutant Discharge Elimination System

**NTD** – National Transit Database

**OT** – Over Time

**OTS** – Office of Traffic Safety

**PC** – Personal Computer

**PD** – South Gate Police Department

**PT** – Part Time

**PEG** – Public, Educational, and Government Access Television

**PEPRA** – Public Employees’ Pension Reform Act

**PMA** – South Gate Police Management Association

**PMMA** – South Gate Professional Middle Management Association

**POA** – South Gate Police Officer’s Association

**POST** – Police Officers Standards and Training

**PRA** – California Public Records Act

**PW** – South Gate Public Works Department

**RFP** – Request for Proposal

**RHNA** – Regional Housing Needs Assessment

**RM** – Risk Management

**RPTTF** – Redevelopment Property Tax Trust Fund

**SA** – South Gate Successor Agency

**SCADA** – Supervisory Control and Data Acquisition (Water)

**SCAG** – Southern California Association of Governments

**SLESF** – Supplemental Law Enforcement Services Fund

**STEP** – Selective Traffic Enforcement Program

**SVCS** – Services

**SWPPP** – Storm Water Pollution Prevention Plans

**TDA** – Transportation Development Act



**TOT** – Transient Occupancy Tax

**TPA** – Third Party Administrator

**TUT** – Transaction & Use Tax

**VLF** – Vehicle License Fees

**WIFI** – Wireless Fidelity

**WM** – Waste Management of Los Angeles

**WMP** – Waste Management Plan

**WSAB** – West Santa Ana Branch Light Rail  
Line