



SOUTH GATE HOUSING AUTHORITY

HOUSING CHOICE VOUCHER WAITING LIST

FREQUENTLY ASKED QUESTIONS

- **Q: How can I get assistance with my application?**

A: If you need assistance in completing your application, you may contact the SGHA via e-mail to sghousing@sogate.org or by calling (323) 563-9534 to schedule an appointment. Appointments are scheduled on a first come, first served basis.

- **Q: How do I know if my application was received?**

A: Once you have submitted your application, you should receive automatic confirmation to the e-mail used for account creation on waitlistcheck.com, as well as a receipt number on your portal once you submit your application. If you did not receive an e-mail or receipt, you may retry submitting another application.

- **Q: When will I be notified if I get selected from the lottery?**

A: Once the waiting list is closed, the SGHA will need to verify applicant data and certify the waiting list. This process will be completed by June 30th, 2024. Once the process has been completed, a notification e-mail will be sent to all applicants who were placed on the waiting list confirming their position number based on preferences.

- **Q: How is my position determined?**

A: Your position is determined based on SGHA eligible preferences that apply to your household. Once you are called from the waitlist for eligibility, you will need to provide proof of the preferences claimed at the time of your application. The SGHA preferences are as follows: 1. Veterans, 2. Work/Live in South Gate, 3. Elderly, 4. Disabled, 5. Displaced.

- **Q: I was not selected from the lottery, what happens next?**

A: If you are not selected from the lottery, we may not assist you from our waiting list. You may wait until the SGHA waitlist lottery re-opens to apply, as well as apply for any other waiting lists that are open from other Public Housing Agencies (PHA's).

- **Q: How long is the wait?**

A: The wait is dependent on the number of applicants placed on the waitlist, the number of people who left the program and the level of funding the Housing Authority receives from HUD. The wait can typically take years.

- **Q: How can I check my status after I've been selected from the lottery?**

A: You can check the status of your application by visiting waitlistcheck.com using the same information that was used to create your account.

- **Q: What should I do if I've had any changes from the time I first applied?**

A: If you have had any changes from the time you applied, you must inform the SGHA in writing so we may make necessary updates. Changes include, but are not limited to, changes in address, phone number, adding or removing household members, etc. **Please note:** You are responsible for updating the SGHA on any changes in your household. The SGHA will periodically send verification forms via mail to applicants on the waitlist to confirm household information. If you do not respond within the indicated timeframe, you will be removed from the waiting list.

- **Q: If I get a voucher, can I use it on a unit I am already living in?**

A: Maybe – If your current place of residence is within our jurisdiction; within the allowed budget for your household size; and passed National Standards for the Physical Inspection of Real Estate (NSPIRE) inspection then you may use your voucher at your current unit. Further information about this will be provided at the time of voucher issuance.